



City of Jacksonville

Planning and Development - Building Inspection Division

Permission By Owner to Obtain Permits

Owner Information	
Owner Name	_____
Mailing Address	_____

	City/State/Zip
Phone (_____) _____	Cell Phone (_____) _____
Email address	_____

Project and Contractor Information	
Project Address	_____
Company Name	_____
Contractor License Number	_____
Description of Work (attach separate page if necessary)	_____

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION.

Please note: Once submitted by the contractor, all information related to this permit is available online at jaxepics.coj.net, including plan review and inspection information. For more information please call, 904-255-8500.

I, _____ (property owner/agent), give permission to the company listed above to obtain the necessary permit(s) to complete the scope of work as described above.

I attest this information is true and accurate to the best of my knowledge.

Owner/Agent Signature (Agent signature will require a separate Letter of Agency)

Print Name

Date

NOTARY AS TO OWNER

Before me this _____ day of _____, 20 _____,

Personally appeared _____

Who executed the foregoing instrument, and acknowledged before me the same was executed for the purposes therein expressed.

Type of ID produced: _____

Notary (Signature): _____

Printed Name: _____

My Commission Expires: _____