

CITY OF JACKSONVILLE FORM DSD-PSC

Preliminary Site Plan Baseline Checklist

(LDPM Volume 1, Section 2.3)

The [Land Development Review](#) application on the JaxGIS Duval Maps website provides some of the baseline layer information.

City Development No. (CDN) _____

Development Name _____

Project Location _____

Real Estate Parcel Identification Number(s) _____

Total Land Area (Acres) _____

Type of Request (Check all that apply)

- _____ 656.404(a) More than one multi-family structure on a lot under one ownership, including condominiums, may be erected on a lot, provided the site plan has been approved by the Department.
- _____ 656.404(b) A new structure or combination of multiple structures equaling 40,000 square feet or more of enclosed gross floor area may be erected on a lot, provided the site plan has been approved by the Department.
- _____ 656.404(c) Site plans for public school facilities shall be reviewed according to performance criteria and standards which have been coordinated with the Duval County School Board prior to approval by the Department.
- _____ 656.404(d) A modification from the requirements of Part 12 of the Zoning Code (Landscape and Tree Protection Regulations), may be permitted on a lot, provided the modification has been approved by the Department pursuant to [Section 656.1220](#).
- _____ 656.404(e) The subdivision of land into three or more lots or the establishment of a new public or private street in accordance with the standards, specifications, details and criteria set forth in the Land Development Procedures Manual, provided the site plan has been approved by the Department.

Baseline Layer Checklist

The list below includes baseline layers identified in the Comprehensive Plan, Code of Subdivision Regulations (Chapter 654), Zoning Code (Chapter 656), and Land Development Procedures Manual to evaluate in relation to the subject project.

Baseline Layer Checklist	
Land Use Category or Categories	List Category or Categories:
Zoning District(s)	List District(s):
Zoning Overlay	Check applicable: _____ Yes, overlay name _____ _____ No
Development Area	Check all boxes that apply: _____ Urban Priority _____ Urban _____ Suburban _____ Rural
Airport Environ (Comprehensive Plan and Chapter 656, Part 10)	Check applicable: _____ Yes (check all that apply) _____ <i>Height Restriction Zone (Elevation _____)</i> _____ <i>Military Accident Potential Zone 1</i> _____ <i>Military Accident Potential Zone 2</i> _____ <i>Noise Contour (DNL Level(s) _____)</i> _____ <i>Notice Zone</i> _____ <i>OLF Whitehouse Lighting Restriction Zone</i> _____ <i>School Regulatory Zone</i> _____ No
(ITAC) Industrial Preservation Overlay Zone (Comprehensive Plan and Chapter 656, Part 10)	Check applicable: _____ Yes (check applicable) _____ Sanctuary _____ Situational Compatibility _____ No

Baseline Layer Checklist

Archaeological Sensitivity (Code of Subdivision Regulations, Chapter 654.122)	Check applicable: _____ Yes (check applicable) _____ Low _____ Medium _____ High _____ No
Historic Cemetery (Code of Subdivision Regulations, Chapter 654.122)	Check applicable: _____ Yes _____ No
Duval National Historic Register Listed	Check applicable: _____ Yes _____ No
Historic District	Check applicable: _____ Yes (check applicable) _____ Riverside _____ Springfield _____ St. Johns Quarter _____ No
Florida Mater Site File – Historic Structures	Check applicable: _____ Yes _____ No
Landmark	Check applicable: _____ Yes _____ No
Costal High Hazard Area (CHHA)	Check applicable: _____ Yes _____ No

Maximum lot coverage by all buildings and structures	Lot Coverage _____
Density	Dwelling Units Per Acre _____
List the number of buildings with the total square footage	

Baseline Layer Checklist

List the total number of lots for subdivision or dwelling units for multiple family development	
Provides minimum road frontage per Sec 656.407 of the Zoning Code	Check applicable: <input type="checkbox"/> Yes <input type="checkbox"/> No
Complies with Sec. 656.407. - Lot to have access	Check applicable: <input type="checkbox"/> Yes <input type="checkbox"/> No
Compliance with fencing or screening of certain uses, per Sec 656.415	Check applicable: <input type="checkbox"/> Junkyards and automobile wrecking or storage yard <input type="checkbox"/> Scrap processing yards <input type="checkbox"/> Loading or unloading zones <input type="checkbox"/> N/A
Meets Sec. 656.419. - New and redeveloped areas bordering navigable waterway	Check applicable: <input type="checkbox"/> Yes <input type="checkbox"/> No
Recreation open space requirement (acres) Per Sec 656.420 of the Zoning Code and the Comprehensive Plan	Check applicable: <input type="checkbox"/> On-site open space provided meeting requirement <input type="checkbox"/> Will be paying into recreation open space fund, if permitted
Number of parking spaces provided per requirements of Sec 656.604 of the Zoning Code	Check applicable: <input type="checkbox"/> Yes <input type="checkbox"/> No

Complies with parking lot dimensions: (parking stall size, driveway aisle, driveway width) Per Sec 656.607 of the Zoning Code	Check applicable: <div>_____ Yes</div> <div>_____ No</div>
Meets loading facilities for solid waste per Sec 656.607 (except for single family)	Check applicable: <div>_____ Yes</div> <div>_____ No</div>

Baseline Layer Checklist

Meets required number of bike rack spaces per Sec 656.608	Check applicable: <div>_____ Yes</div> <div>_____ No</div>
Meets Sec. 656.1215. - Perimeter landscaping	Check applicable: <div>_____ Yes</div> <div>_____ No</div>
Meets Sec. 656.1216. - Buffer standards relating to uncomplimentary land uses and zoning.	Check applicable: <div>_____ Yes</div> <div>_____ No</div>
Meets Sec. 656.1222. - Buffer requirements for residential subdivisions	Check applicable: <div>_____ Yes</div> <div>_____ No</div>

Meets cross-access drive/shared access for commercial or office use developments abutting collector higher functionally classified roadway meeting requirements of Sec 654.115 Code of Subdivision Regulations.	Check applicable: <input type="checkbox"/> Yes <input type="checkbox"/> No
Meets the number of driveways per development and driveway width per Sec 654.115 Code of Subdivision Regulation.	Check applicable: <input type="checkbox"/> Yes <input type="checkbox"/> No
Meets driveway distance from the intersection. (other than residential development) Sec 654.115 Code of Subdivision Regulation.	Check applicable: <input type="checkbox"/> Yes <input type="checkbox"/> No
Baseline Layer Checklist	
Public or Private R/W and alley design standards meeting requirements of Land Development Procedure Manual, Section 2.0 and Sec 654.111, 113 and 654.116 Code of Subdivision Regulation.	Check applicable: <input type="checkbox"/> Yes <input type="checkbox"/> No
Block lengths is 1,500 feet, Sec 654.125 Code of Subdivision Regulation	Check applicable: <input type="checkbox"/> Yes <input type="checkbox"/> Exceeds 1,500 feet
Sidewalks requirements per Land Development Procedure Manual 2.2	Check applicable: <input type="checkbox"/> Sidewalks provided meeting requirement <input type="checkbox"/> In-lieu sidewalk fee fund
Part 13 Sign Regulations of the Zoning Code	Sign meets requirements, check applicable: <input type="checkbox"/> Yes <input type="checkbox"/> No

Listed species survey for development of 50 acres and more consistent with the provisions of Policy 3.5.5 of the Conservation/Coastal Management Element of the 2030 Comprehensive Plan	Check applicable: <div style="display: flex; justify-content: center; gap: 20px;"> <div><input type="checkbox"/> Yes</div> <div><input type="checkbox"/> No</div> </div>
Provide Ordinance and Final Order if a proposed site under Land Use change, Rezoning, Administrative Deviation, Exception process.	Check applicable and List Ordinance or Application Number: <div style="display: flex; justify-content: center; gap: 20px;"> <div><input type="checkbox"/></div> <div>Land use change</div> </div> <div style="display: flex; justify-content: center; gap: 20px;"> <div><input type="checkbox"/></div> <div>Rezoning</div> </div> <div style="display: flex; justify-content: center; gap: 20px;"> <div><input type="checkbox"/></div> <div>Administrative Deviation</div> </div> <div style="display: flex; justify-content: center; gap: 20px;"> <div><input type="checkbox"/></div> <div>Exception</div> </div>

By signing this document, I confirm that the information provided is true and correct to the best of my knowledge.

Completed by (Print Name): _____

Completed by (Signature): _____

Date: _____