



GROUP VOLUNTEER PROJECT FORM

Completed form must be received at least two (2) weeks prior to group project.
Return to the Volunteer Coordinator via email adoptapark@coj.net or fax (904)255-7940.

Date of Application _____
Name of Group _____
Name of Contact Person _____
Address _____
City _____ State _____ Zip Code _____
Phone _____ Fax _____
Email _____

Name of Group Project _____
Date of project _____ Time: _____ to _____
Name of park where you wish to volunteer _____
Brief Description of Project _____

Number of people expected to volunteer _____ Age range _____
Area of park where project will take place _____

List tools and materials to be used _____
Will all required materials be supplied by the group? _____
If no, what materials will be needed? _____

GROUP LEADERS: Please read the following important information.

- All volunteers must sign the Participant Sign-In Sheet and Release of Liability form before performing any work at the park.
- Water, drinks and food will not be provided by the park.
- Groups need to have an assigned group leader and appropriate supervision must be provided for volunteers under 18 years old.
- Volunteers should be prepared to work outdoors in a variety of terrain and weather conditions. Volunteers must wear closed-toed shoes and are encouraged to bring sunscreen, bug spray, a hat, sunglasses and water.
- Volunteers are expected to conduct themselves in a manner appropriate for any professional work environment. Volunteers must follow all park rules and policies as well as promote and exhibit safe behavior at all times.

STAFF USE ONLY

Recommended Approval _____ Yes _____ No _____
Comments _____
Authorized Signature _____ Date _____