



***KINGSOUTEL CROSSING CRA (KSC/CRA) ADVISORY BOARD  
HYBRID VIRTUAL AND IN-PERSON MEETING  
CITY HALL, MEZZANINE LEVEL – EXAM ROOM 1  
THURSDAY, DECEMBER 1, 2022 - 3:30 P.M.***

**MEETING MINUTES**

**Location:** The KSC/CRA Advisory Board meeting was held as a hybrid virtual and in-person meeting. The KSC/CRA Advisory Board Members met in person at City Hall, 117 West Duval Street, Mezzanine Level – Exam Room 1.

**KSC/CRA Advisory Board Members Present:** Chair Kemal Gasper, Vice Chair Russell Jackson, Tony Robbins, and Vanessa Cullins Hopkins

**KSC/CRA Advisory Board Members Absent:** Dr. Mary Jackson and Leola Williams

**Staff Present:** Karen Nasrallah, Redevelopment Manager and Ella Sherrod, Recording Secretary

**Representing the Office of General Counsel:** Carla Lopera

**Representing the Office of City Council via Zoom:** Markello Spivey, ECA for CW Brenda Priestly Jackson, District 10

**Others Present:** Michele D. Lee, Interim Director of Public Art and Kat Wright, Assistant Director of Public Art for the Cultural Council of Greater Jacksonville, Folks Huxford, Chief of Current Planning

**I. CALL TO ORDER**

Chair Gasper called the KingSoutel Crossing CRA Advisory Board Meeting to order at 3:51 p.m. A quorum was confirmed.

**II. ACTION ITEMS**

**APPROVAL OF THE SEPTEMBER 8, 2022 KINGSOUTEL CROSSING CRA ADVISORY BOARD MEETING MINUTES**

***A MOTION WAS MADE BY ADVISORY BOARD MEMBER VANESSA CULLINS HOPKINS AND SECONDED BY ADVISORY BOARD MEMBER TONY ROBBINS APPROVING THE SEPTEMBER 8, 2022, KINGSOUTEL CROSSING ADVISORY BOARD MEETING MINUTES, AS WRITTEN. THE MOTION PASSED UNANIMOUSLY 4-0-0.***

**APPROVAL OF THE OCTOBER 27, 2022 KINGSOUTEL CROSSING CRA ADVISORY BOARD MEETING MINUTES**

***A MOTION WAS MADE BY ADVISORY BOARD MEMBER VANESSA CULLINS HOPKINS AND SECONDED BY ADVISORY BOARD VICE CHAIR RUSSELL JACKSON APPROVING THE OCTOBER 27, 2022, KINGSOUTEL CROSSING ADVISORY BOARD MEETING MINUTES, AS WRITTEN. THE MOTION PASSED UNANIMOUSLY 4-0-0.***

### **III. GENERAL INFORMATION**

#### **PLANNING DEPARTMENT- DESIGN OVERLAYS 101**

Folks Huxford, Chief of Current Planning with the Planning Department with the City of Jacksonville explained to the KingSoutel Advisory Board the history of the Jacksonville Design Guidelines and Best Practices Handbook (“Handbook”). Mr. Huxford informed the Advisory Board Members that the handbook was adopted by reference of commercial businesses for the KSC/CRA by CM Reggie Brown in 2017. Mr. Huxford advised that this Handbook can be used as guidance for the Advisory Board to reference when zoning applications come before the Advisory Board.

#### **CULTURAL COUNCIL- ART IN PUBLIC PLACES PROJECT**

Kat Wright, Assistant Director of Public Art for the Cultural Council of Greater Jacksonville (“Cultural Council”) updated the KingSoutel Advisory Board of the progress of the Art in Public Places Project (“Project”). Ms. Wright presented the Advisory Board members with the Cultural Council’s call to artist and an updated project overview.

Michele Lee, Interim Director of Public Art communicated her wish to continue engagement throughout the execution of the Project to reflect the wishes of the community in the art selected through the entirety of the commission of the installation.

### **IV. NEW BUSINESS**

No new business was discussed.

### **V. OLD BUSINESS**

Advisory Board Member Cullins Hopkins inquired about the status of new Advisory Board Members. Ms. Nasarallah informed Advisory Board Member Cullins Hopkins that the Office of Economic Development is in contact with the Mayor’s Office and the Councilwoman, however, no applicants have completed the process to sit on the Advisory Board at the time of the meeting.

### **VI. PUBLIC COMMENT**

There were no comments from the public.

### **VII. ADJOURNMENT**

There being no further business, Chair K. Gasper adjourned the KingSoutel Crossing CRA Advisory Board meeting at approximately 4:00 p.m.

The written minutes for this meeting are only an overview of what was discussed. For verbatim comments of this meeting, an audio file of the meeting is available in its entirety and is available upon request. Please contact Karen Nasrallah at (904) 255-5449, or by email at [karenn@coj.net](mailto:karenn@coj.net).

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