



RENEW ARLINGTON CRA ADVISORY BOARD

Hybrid Virtual & In-Person Meeting
City Hall, 117 West Duval Street
Mezzanine Level, Exam Room 3
Jacksonville, FL 32202
Wednesday, April 10, 2024– 3:30 p.m.

MEETING MINUTES

Location: The RA/CRA Advisory Board meeting was held as a hybrid virtual and in-person meeting. The RA/CRA Advisory Board Members met in person at City Hall, 117 West Duval Street, Mezzanine Level, Exam Room 3

RA/CRA Advisory Board Members Present: Advisory Board Chair Matt Tuohy, Advisory Board Vice Chair Stephen Matchett, Advisory Board Members, Bandele Onasanya, Monty Selim, Ramsey Salem, and Cantrece Jones (late arrival)

RA/CRA Advisory Board Members Not Present: Advisory Board Members, Danyuell Newkirk, Wade Alliance and Dedee Harper

Staff Present: Karen Nasrallah, Redevelopment Manager; Brian Wheeler, Renew Arlington Design Review; Casey Peyton, Recording Secretary

Representing the Office of General Counsel: Carla Lopera

Representing the Office of City Council: Councilman Ken Amaro, Council District 1 and ECAs Joe Johnson

Others Present: Erin Abney, Chief of Current Planning

Participating via Zoom: Monique Williams, applicant for Zoning Exception E-23-83

I. CALL TO ORDER

Chair M. Tuohy called the meeting to order at 3:35 p.m. A quorum was confirmed.

II. ACTION ITEMS

CONSIDERATION OF MEETING MINUTES FOR FEBRUARY 14, 2024

A quorum was confirmed, and approval of the meeting minutes was deferred to the next meeting to check attendance of Board Member Salem.

CONSIDERATION OF APPLICATION FOR ZONING EXCEPTION E-23-83

Mr. Wheeler announced that the application now follows the CRA Plan and Overlay. Once the sufficient green space and the restriping is finished, Ms. Monique Williams will be allowed to open her childcare facility on Arlington Road.

Chair M. Tuohy opened the floor for public comments. There were no speakers.

A MOTION WAS MADE BY ADVISORY BOARD MEMBER RAMSEY SALEM AND SECONDED BY ADVISORY BOARD MEMBER MONTY SELIM RECOMMENDING APPROVAL OF APPLICATION FOR ZONING EXCEPTION E-23-83. THE MOTION PASSED 5-0-0.

CONSIDERATION OF FUNDING FOR NEW POSITION

Ms. Nasrallah announced that HR approved the new position, CRA Coordinator. This position will require a strong planning background. Ms. Nasrallah informed the Board that this will be a full-time position with a salary between \$46,000-\$89,000 and will come out of TIFF.

Chair M. Tuohy opened the floor for public comments. There were no speakers.

A MOTION WAS MADE BY ADVISORY BOARD VICE CHAIR STEPHEN MATCHETT AND SECONDED BY ADVISORY BOARD MEMBER RAMSEY SALEM RECOMMENDING APPROVAL OF FUNDING NEW POSITION. THE MOTION PASSED 5-0-0.

CONSIDERATION OF PROPOSED FY 24/25 BUDGET

Ms. Nasrallah reviewed the FY 2024/2025 Proposed Budget and noted that as just in years past, the budget is preliminary and will change as it goes through the city budget process.

Chair M. Tuohy opened the floor for public comments. There were no speakers.

A MOTION WAS MADE BY ADVISORY BOARD VICE CHAIR STEPHEN MATCHETT AND SECONDED BY ADVISORY BOARD MEMBER BANDELE ONASANYA RECOMMENDING APPROVAL OF THE PROPOSED FY 24/25 BUDGET. THE MOTION PASSED 6-0-0.

Advisory Board Member Cantrece Jones arrived at the meeting at approximately 4:00 p.m.

CONSIDERATION OF CHANGE TO THE MCGP GUIDELINES

Ms. Nasrallah announced a new opportunity for submitting applications. If approved, Applicants will have the option to complete separate grant agreements for each category, or they can enter into a single agreement that includes all applicable categories. If the Applicant elects to enter into a single

grant agreement, then they will receive a single reimbursement payment upon completion of all applicable work under the agreement. Ms. Nasrallah said this revision would be easier for staff and OGC.

Chair M. Tuohy opened the floor for public comments. There were no speakers.

A MOTION WAS MADE BY ADVISORY BOARD MEMBER RAMSEY SALEM AND SECONDED BY ADVISORY BOARD MEMBER MONTY SELIM RECOMMENDING APPROVAL TO THE CHANGE OF THE MCGP GUIDELINES. THE MOTION PASSED 6-0-0.

CONSIDERATION OF AMENDMENT TO RA OVERLAY LEGISLATION

The Office of Economic Development (OED) identified several key areas for potential amendments to the Overlay. With the goal of making the Overlay clearer and more consistent, OED and OGC provided specific recommendations to the Advisory Board.

The Advisory Board accepted the modifications and looks forward to everyone having a better understanding of what the RA Overlay requires.

Chair M. Tuohy opened the floor for public comments. There were no speakers.

A MOTION WAS MADE BY ADVISORY BOARD VICE CHAIR STEPHEN MATCHETT AND SECONDED BY ADVISORY BOARD MEMBER RAMSEY SALEM RECOMMENDING APPROVAL OF THE AMENDMENT TO RA OVERLAY LEGISLATION. THE MOTION PASSED 6-0-0.

III. GENERAL INFORMATION

No general information was discussed.

III. NEW BUSINESS

Ms. Nasrallah invited the Agency Board to the 32nd Small Business Luncheon at UNF on May 10th, 2024. This luncheon gives people the opportunity to network and learn about other small businesses.

Vice Chair Stephen Matchett followed with another invitation to the Old Arlington Trolley Tour on April 20th, 2024, to learn more about the area and its residents.

IV. OLD BUSINESS

Chair M. Tuohy asked Vice Chair Matchett how the lawsuit for the Arlington Federal Savings & Loan Building was. Vice Chair Matchett replied that they are still waiting on the Judge.

VI. PUBLIC COMMENTS

There were no comments from the public.

VII. ADJOURNMENT

There being no further business, Chair M. Tuohy adjourned the RA/CRA Advisory Board Meeting at approximately 4:46 p.m.

The written minutes for this meeting are only an overview of what was discussed. For verbatim comments of this meeting, an audio file of the meeting is available in its entirety and is available upon request. Please contact Karen Nasrallah at (904) 255-5449, or by email at karenn@coj.net.