



***KINGSOUTEL CROSSING CRA (KSC/CRA) ADVISORY BOARD
HYBRID VIRTUAL AND IN-PERSON MEETING
CITY HALL, 2ND FLOOR, CONFERENCE ROOM 2C
THURSDAY, NOVEMBER 30, 2023 - 3:30 P.M.***

MEETING MINUTES

Location: The KSC/CRA Advisory Board meeting was held as a hybrid virtual and in-person meeting. The KSC/CRA Advisory Board Members met in person at City Hall, 117 West Duval Street, 2nd Floor, Conference Room 2C.

KSC/CRA Advisory Board Members Present: Chair Kemal Gasper, Vanessa Cullins Hopkins, William Price, and Tony Robbins

KSC/CRA Advisory Board Members Absent: Vice Chair Russell Jackson

Staff Present: Karen Nasrallah, Redevelopment Manager; and Michelle Stephens, Recording Secretary

Representing the Office of General Counsel: Carla Lopera

I. CALL TO ORDER

Chair Gasper called the KingSoutel Crossing CRA Advisory Board Meeting to order at 3:30 p.m. A quorum was confirmed.

ACTION ITEMS

APPROVAL OF THE OCTOBER 12, 2023, KINGSOUTEL CROSSING CRA ADVISORY BOARD MEETING MINUTES

A correction was noted to the October 12, 2023, KSC/CRA Advisory Board Meeting Minutes on page 1, fifth sentence, to correct the spelling of "Council" to "Counsel".

A MOTION WAS MADE BY ADVISORY BOARD MEMBER VANESSA CULLINS HOPKINS AND SECONDED BY ADVISORY BOARD MEMBER TONY ROBBINS APPROVING THE OCTOBER 12, 2023, KINGSOUTEL CROSSING ADVISORY BOARD MEETING MINUTES, AS AMENDED. THE MOTION PASSED UNANIMOUSLY 4-0-0.

CONSIDERATION OF APPLICATION FOR REZONING TO PUD ORDINANCE 2023-0422

The application was deferred until it could be presented as compliant with the Jacksonville Design Guidelines and Best Practices Handbook.

III. GENERAL INFORMATION

No General Information was discussed.

IV. NEW BUSINESS

DESIGN GUIDELINES AND BEST PRACTICES HANDBOOK CHECKLIST

The Advisory Board reviewed the checklist created by Advisory Board Member Tony Robbins for reviewing future zoning applications based on the Jacksonville Design Guidelines and Best Practices Handbook to help applicants ensure they meet the requirements.

Advisory Board member Vanessa Cullins Hopkins asked for the checklist to be available through the web, a glossary, and that the checklist follows the guidelines for each section individually. Ms. Nasrallah stated that this checklist is supposed to be used as a tool and to educate the applicants about what is needed from the Advisory Board. It was noted that the Design Guidelines should be on the Planning Departments Website.

Advisory Board Member Tony Robbins said he would modify the checklist according to the discussion.

V. OLD BUSINESS

No Old Business was discussed.

ART IN PUBLIC PLACES UPDATE

Ms. Nasrallah provided an update on the Art in Public Places project. She emphasized that Councilwoman Ju'Coby Pitman wants the project completed in August 2024.

VI. PUBLIC COMMENT

There were no comments from the public.

VII. ADJOURNMENT

There being no further business, Chair Gasper adjourned the KingSoutel Crossing CRA Advisory Board meeting at approximately 4:22 p.m.

The written minutes for this meeting are only an overview of what was discussed. For verbatim comments of this meeting, an audio file of the meeting is available in its entirety and is available upon request. Please contact Karen Nasrallah at (904) 255-5449, or by email at karenn@coj.net.