



MEETING 2

RENEW ARLINGTON

COMMUNITY REDEVELOPMENT AGENCY BOARD MEETING

Council Chambers, 1st Floor City Hall, 117 West Duval St.

Jacksonville, FL 32202

Tuesday, August 8, 2023 - 4:00 PM

AGENDA

MEMBERS: Ron Salem, Chair	
Ken Amaro, Vice Chair	Reggie Gaffney, Jr., Board Member
Raul Arias, Jr., Board Member	Michael Gay, Board Member
Michael Boylan, Board Member	Nick Howland, Board Member
Joe Carlucci, Board Member	Rahman Johnson, Board Member
Matt Carlucci, Board Member	Will Lahnen, Board Member
Kevin Carrico, Board Member	Chris Miller, Board Member
Tyrone Clark-Murray, Board Member	Jimmy Peluso, Board Member
Rory Diamond, Board Member	Ju'Coby Pittman, Board Member
Terrance Freeman, Board Member	Randy White, Board Member
I.	CALL TO ORDER – Chair
	Announcement of Quorum – Legislative Services
II.	ACTIONS ITEMS – Chair
	Approval of the May 9, 2023, Meeting Minutes
	Consideration of \$1,792,149.27 in Additional Funding for the Mandatory Compliance Grant Program (Resolution RA/CRA-2023-03) Public Comment (Prior to Vote)
	Consideration of Johns Automotive Mandatory Compliance Grant Program Project (Resolution RA/CRA-2023-04) Public Comment (Prior to Vote)
III.	NEW BUSINESS
IV.	OLD BUSINESS
V.	PUBLIC COMMENTS
VI.	ADJOURNMENT



**RENEW ARLINGTON
COMMUNITY REDEVELOPMENT AGENCY BOARD MEETING
COUNCIL CHAMBERS
117 WEST DUVAL STREET, JACKSONVILLE, FL 32202
TUESDAY, MAY 9, 2023**

**MEETING MINUTES
TUESDAY, MAY 9, 2023 – 4:00 P.M.**

Location: Council Chambers, 1st Floor, City Hall at St. James, 117 West Duval Street, Jacksonville, FL 32202

Agency Board Members Present: Agency Board Chair Terrance Freeman, Agency Board Vice Chair Joyce Morgan, Agency Board Members Reggie Gaffney, Jr., Sam Newby, Matt Carlucci, Al Ferraro, LeAnna Cumber, Michael Boylan, Randy DeFoor, Randy White, Ron Salem, Aaron Bowman, Danny Becton, Kevin Carrico, Nick Howland and Tyrona Clark-Murray

Agency Board Members Excused: Agency Board Vice-Chair Brenda Priestly-Jackson, Agency Board Members Ju'Coby Pittman and Rory Diamond

I. CALL TO ORDER

Chair Freeman called the Renew Arlington Community Redevelopment Agency (RA/CRA) Board meeting to order at approximately 4:06 p.m. A quorum was confirmed.

II. ACTION ITEMS

APPROVAL OF THE FEBRUARY 14, 2023 RENEW ARLINGTON COMMUNITY REDEVELOPMENT AGENCY (RA/CRA) BOARD MEETING MINUTES

A MOTION WAS MADE AND SECONDED APPROVING THE FEBRUARY 14, 2023 RENEW ARLINGTON COMMUNITY REDEVELOPMENT AGENCY BOARD MEETING MINUTES. THE MOTION PASSED UNANIMOUSLY 16-0-0.

CONSIDERATION OF FY 2023/2024 PROPOSED BUDGET (RESOLUTION RA/CRA-2023-02)

Ms. Nasrallah provided an overview of Renew Arlington CRA Resolution-2023-02.

Chair Freeman opened the floor for public comment of which there was none.

A MOTION WAS MADE AND SECONDED APPROVING RENEW ARLINGTON COMMUNITY REDEVELOPMENT AGENCY BOARD RESOLUTION RA/CRA-2023-02 ADOPTING A FY 2023/2024 PROPOSED BUDGET; PROVIDING AN EFFECTIVE DATE. THE MOTION PASSED UNANIMOUSLY 16-0-0.

NEW BUSINESS

No new business was discussed.

IV. OLD BUSINESS

No old business was discussed.

V. PUBLIC COMMENTS

There were no comments from the public.

V. PUBLIC COMMENTS

There were no comments from the public.

VI. ADJOURNMENT

There being no further business, Chair Freeman adjourned the Renew Arlington CRA Board meeting at approximately 4:08 p.m.

The written minutes for this meeting are only an overview of what was discussed. For verbatim comments of this meeting, an audio file of the meeting is available in its entirety upon request. Please contact Michelle Stephens at (904) 255-5452, or by email at msteph@coj.net.

Summary for Resolution RA/CRA 2023-03

- On June 25, 2019, the city council approved the RA Zoning Overlay.
- Ordinance 2019-239-E broke up the CRA boundary into five-character areas, established Design Guidelines and created regulations for fencing, landscape/landscape buffers and signage.
- The Ordinance stated that property owners had five years to come into compliance with the RA Overlay.
- The Ordinance also established the Renew Arlington Design Review team (RADR) to streamline projects and it consists of the City landscape architect, planning services manager, Chief of current planning and the city senior traffic engineer.
- On January 28, 2020, the RA Agency Board approved the Mandatory Compliance Grant Program for fencing, landscape/landscape buffers and signage.
- Each category requires a separate application and agreement.
- The program will reimburse property owners 100% of their project costs for bringing their property into compliance. The grant program helps to offset the potential costs to property owners.
- The RA Agency Board assigned oversight and program administration to the OED. The grant program requires that agreements over \$250,000 are reviewed and approved by the RA Agency Board.
- Resolution RA/CRA 2023-03 -- There is \$1,792,149.27 remaining in the FY 2022/2023 RA/CRA budget line item “Unallocated Plan Authorized Expenditures” and we recommend that the Board allocate this remaining funding to the Mandatory Compliance Grant Program.

Summary for Resolution RA/CRA 2023-04

- Resolution RA/CRA 2023-04 -- The MCGP Guidelines currently require that all agreements exceeding \$250,000 must be reviewed and approved by the Agency Board. On May 10, 2022, via Resolution 2022-02, the Board approved an allocation of \$190,000 in funding for the John’s Automotive project. The current Resolution will allocate an additional not-to-exceed amount of \$185,000 to the project, for a total project cost of \$375,000.

RESOLUTION RA/CRA-2023-03

A RESOLUTION OF THE RENEW ARLINGTON COMMUNITY REDEVELOPMENT AGENCY APPROVING THE ALLOCATION AND TRANSFER OF \$1,792,149.27 WITHIN THE FY 2022/2023 AMENDED BUDGET AS ADDITIONAL FUNDING FOR THE RENEW ARLINGTON MANDATORY COMPLIANCE GRANT PROGRAM; DIRECTING THAT ADDITIONAL INVESTMENT POOL EARNINGS AND EXCESS FUNDS BE ALLOCATED TO THE MANDATORY COMPLIANCE GRANT PROGRAM; PROVIDING AN EFFECTIVE DATE.

WHEREAS, through Resolutions RA/CRA-2017-04, RA/CRA-2019-04, RA/CRA-2019-06, RA/CRA-2020-03, RA/CRA-2020-04, RA/CRA-2021-02, and RA/CRA-2022-04 the Renew Arlington Community Redevelopment Agency (“RA/CRA”) authorized the Mandatory Compliance Grant Program (“MCGP”) and allocated a total of \$5,007,948.64 to the MCGP; and

WHEREAS, on June 14, 2023, the RA/CRA Board approved the transfer of the remaining balance of “Unallocated Plan Authorized Expenditures” to the existing Mandatory Compliance Grant Program with a unanimous vote of 6-0; and

WHEREAS, there is \$1,792,149.27 remaining in the FY 2022/2023 RA/CRA budget line item “Unallocated Plan Authorized Expenditures” and the Board desires to allocate this remaining funding to the Mandatory Compliance Grant Program; and

WHEREAS, in accordance with Sec. 106.341, *Ordinance Code*, the RA/CRA Agency Board has been given the authority to allocate and transfer funds from “Unallocated Plan Authorized Expenditures” to existing or new Plan Authorized Expenditures without further Council approval; now therefore

BE IT RESOLVED by the RA/CRA Board:

Section 1. Allocation of Funds. Pursuant to Sec. 106.341, *Ordinance Code*, the RA/CRA Board allocates a total of \$1,792,149.27 from “Unallocated Plan Authorized

Expenditures” to the existing Mandatory Compliance Grant Program, without further Council approval.

Section 2. Revenue Transfer. Pursuant to Sec. 106.344, *Ordinance Code*, a CRA Budget Transfer Form is attached hereto as **Exhibit A**.

Section 3. Direction of Excess Funds. Funds remaining after all obligations have been paid in the RA/CRA Trust Fund for FY 2022/2023, shall be obligated to the Mandatory Compliance Grant Program.

Section 4. Effective Date. This Resolution shall become effective upon a majority vote of the RA/CRA Board and upon execution by the Chair.

WITNESS:

**RENEW ARLINGTON
COMMUNITY REDEVELOPMENT AGENCY**

Signature

Ronald B. Salem, Chairman

Print

Date signed: _____

VOTE: In Favor: _____ Opposed: _____ Abstained: _____

FORM APPROVAL:

Office of General Counsel

CRA Budget Transfer Form
City of Jacksonville, Florida
COMMUNITY REDEVELOPMENT AGENCY

Renew Arlington
Name of Community Redevelopment Agency

No
Plan Capital Project (Yes or No)
(if applicable fill out CRA Capital Project Form)

1
Council District (s)

Description of Expenditure Request:

The purpose of this request is to transfer the remaining balance of Unallocated Plan Authorized Expenditures to the Mandatory Compliance Grant Program. Any additional investment pool earnings through FYE and other funds remaining at FYE after all obligations are met will also be transferred to the program.


\$1,792,149.27
Total Amount of Expenditure Request

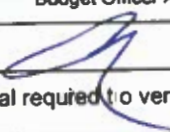
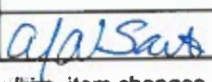
TBD
Anticipated Expenditure Commencement Date

TBD
Anticipated Expenditure Completion Date

549006 & 549045
Applicable Approved CRA Budget Line Item For Expenditure

\$1,792,149.27
Available Funds in Approved CRA Budget Line Item

Date Rec'd.	Date Fwd.	CRA Board Administrator Approval
7/17/23	7/17/23	

<u>CR 23-021</u>			BUDGET OFFICE			ACCOUNTING DIVISION		
Date Rec'd.	Date Fwd.	Budget Officer Approval		Date Rec'd.	Date Fwd.	Comptroller Approval		
7-20-23	7-20-23				7/23/23			
Budget Office and Accounting approval required to verify available funds and for any necessary finance activity /line item changes.								

CRA BOARD APPROVAL

Date Rec'd.	Date Fwd.	CRA Board Chair Approval

\$1,792,149.27
Expenditure Amount Approved by CRA Board

RA/CRA-2023-03
CRA Board Resolution Number

8/8/2023
Resolution Date

CRA Budget Transfer Line Item Detail

* This element of the account string is titled project but it houses both projects and grants.

TRANSFER FROM: (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

Total: \$1,792,149.27					Accounting Codes						
Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Fund	Center	Account	Project *	Activity	Interfund	Future
EXP	Renew Arlington CRA Trust Fund	JXSF Citywide Industry Development	Unallocated Plan Authorized Exp	\$1,792,149.27	10806	191021	549006	000000	00001650	00000	0000000

TRANSFER TO: (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

Total: \$1,792,149.27					Accounting Codes						
Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Fund	Center	Account	Project *	Activity	Interfund	Future
EXP	Renew Arlington CRA Trust Fund	Mandatory Compliance Grant Program	Misc. Non-Departmental Expenditures	\$1,792,149.27	10806	105160	549045	000000	00001285	00000	0000000

RA CRA BCEA BALANCES
CR23-TBD
7/13/2023

PROPERTY TAXES

Fund	Center	Account	Project	Activity	Interfund	Future	Year to Date Period	Total Budget	Commitments	Obligation s	Other Consumption	Expenditures	Total Consumption
10806	191021	311010	000000	00001310	000000	00000000	Jul-23	2,336,244.00	0.00	0.00	0.00	2,336,244.00	2,336,244.00

INVESTMENT POOL EARNINGS

Fund	Center	Account	Project	Activity	Interfund	Future	Year to Date Period	Total Budget	Commitments	Obligation s	Other Consumption	Expenditures	Total Consumption
10806	191021	361101	000000	00001310	000000	00000000	Jul-23	111,997.27	0.00	0.00	0.00	111,997.27	111,997.27

UNALLOCATED PLAN AUTHORIZED EXPENDITURES

Fund	Center	Account	Project	Activity	Interfund	Future	Year to Date Period	Total Budget	Commitments	Obligation s	Other Consumption	Expenditures	Total Consumption
10806	191021	549006	000000	00001650	000000	00000000	Jul-23	1,792,149.27	0.00	0.00	0.00	0.00	1,792,149.27

Mandatory Compliance Grant Program
Renew Arlington CRA
As of August 1, 2023

Beginning Balance	\$ 50,000.00	Ord 2017-504-E & RA/CRA-2017-04
Additional Funding	\$ 684,275.00	RA/CRA-2019-04
Additional Funding	\$ 41,343.27	RA/CRA-2019-06
Additional Funding	\$ 1,000,000.00	RA/CRA-2020-03
Additional Funding	\$ 279,874.01	RA/CRA-2020-04
Additional Funding	\$ 1,380,848.16	RA/CRA-2021-02
Additional Funding	\$ 1,571,608.20	RA/CRA-2022-04
Total Funding Allocated To-Date	<u>\$ 5,007,948.64</u>	
Less: Funds Disbursed for Program Development	\$ (23,565.82)	Contract w/Marquis, Latimer & Halback per RFP: P-10-18
Less: Funds Disbursed for Completed Contracts	<u>\$ (478,054.63)</u>	7
Remaining Balance	\$ 4,506,328.19	
Less: Contracts - Encumbered	<u>\$ (1,517,656.55)</u>	9
Funds Available	\$ 2,988,671.64	
Less: Pending Approval	<u>\$ (603,766.74)</u>	7
Working Balance	\$ 2,384,904.90	
Less: Submitted - Not yet Reviewed	<u>\$ -</u>	
Potential Program Balance	\$ 2,384,904.90	

Total Applications in Review 116

RESOLUTION RA/CRA-2023-04

A RESOLUTION OF THE RENEW ARLINGTON COMMUNITY REDEVELOPMENT AGENCY AMENDING RESOLUTION RA/CRA-2022-02 TO INCREASE THE NOT TO EXCEED AMOUNT FOR THE MANDATORY COMPLIANCE GRANT PROGRAM PROJECT (“MCGP PROJECT”) FOR LANDSCAPING/LANDSCAPE BUFFERS FOR JOHN’S AUTOMOTIVE FROM \$190,000 TO \$375,000; ALLOCATING \$375,000 TO THE MCGP PROJECT; PROVIDING A CARRYOVER OF FUNDS INTO SUBSEQUENT FISCAL YEARS; AUTHORIZING EXECUTION OF ALL DOCUMENTS BY THE MAYOR AND CORPORATION SECRETARY; PROVIDING FOR OVERSIGHT BY THE OFFICE OF ECONOMIC DEVELOPMENT (“OED”); AUTHORIZING APPROVAL OF TECHNICAL AMENDMENTS BY THE EXECUTIVE DIRECTOR OF OED; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the RA/CRA Board approved Resolution RA/CRA-2020-03 adopting the Mandatory Compliance Grant Program (“MCGP”); and

WHEREAS, the RA/CRA Board approved Resolution RA/CRA-2022-02 which allocated \$190,000 from the MCGP to the John’s Automotive project; and

WHEREAS, the RA/CRA Board finds that an additional \$185,000 is needed to complete the project; and

WHEREAS, there is \$3,003,671.64 remaining in MCGP budget; and

WHEREAS, the MCGP Guidelines currently require that all Agreements exceeding \$250,000 must be reviewed and approved by the Agency Board; and

WHEREAS, on July 19, 2023, the RA/CRA Advisory Board, with a unanimous vote of 8-0, recommended to the Board that an additional \$185,000 be approved and allocated to the John’s Automotive Project; now therefore

BE IT RESOLVED by the RA/CRA Board:

Section 1. Authorization and Findings. The RA/CRA Board amends Resolution RA/CRA 2022-02 raising the maximum indebtedness from \$190,000 to \$375,000 for the MCGP Grant to John's Automotive.

Section 2. Allocation. The Agency Board hereby allocates a maximum total of \$375,000 to the MCGP Project at John's Automotive, **attached hereto as Exhibit A.**

Section 3. Carryover. Pursuant to Sec. 106.345, *Ordinance Code*, funds shall carryover from fiscal year to fiscal year. Any funds remaining after all obligations have been paid regarding the Agreements shall be returned to the Renew Arlington Mandatory Compliance Grant Program.

Section 4. Contract Execution Authorized. Pursuant to Sec. 500.116, *Ordinance Code*, the Mayor, or his or her designee, and the Corporation Secretary, are authorized to execute and deliver all contracts and documents approved and authorized by the Agency Board related to the aforementioned projects;

Section 5. Oversight. The Office of Economic Development ("OED") shall oversee the Agreement and the Executive Director of OED is authorized to make technical amendments thereto.

Section 6. Effective Date. This Resolution shall become effective upon a majority vote of the Agency Board and upon execution by the Chair.

WITNESS:

**RENEW ARLINGTON
COMMUNITY REDEVELOPMENT AGENCY**

Signature

Ronald B. Salem, Chairman

Date signed:_____

Print

VOTE: In Favor: _____ Opposed: _____ Abstained: _____

FORM APPROVAL:

Office of General Counsel

EXHIBIT - A

