



***KINGSOUTEL CROSSING CRA (KSC/CRA) ADVISORY BOARD
HYBRID VIRTUAL AND IN-PERSON MEETING
CITY HALL, 2ND FLOOR, CONFERENCE ROOM 2C
THURSDAY, APRIL 27, 2023 - 3:30 P.M.***

MEETING MINUTES

Location: The KSC/CRA Advisory Board meeting was held as a hybrid virtual and in-person meeting. The KSC/CRA Advisory Board Members met in person at City Hall, 117 West Duval Street, 2nd Floor, Conference Room 2C.

KSC/CRA Advisory Board Members Present: Vice Chair Russell Jackson, Vanessa Cullins Hopkins, and Tony Robbins

KSC/CRA Advisory Board Members Absent: Chair Kemal Gasper

Staff Present: Kirk Wendland, Executive Director; Karen Nasrallah, Redevelopment Manager; and Casey Peyton, Recording Secretary

Representing the Office of General Counsel: Carla Lopera

Others Present: Robin Smith and Alan Tablada with The City of Jacksonville Public Works.

I. CALL TO ORDER

Vice Chair Jackson called the KingSoutel Crossing CRA Advisory Board Meeting to order at 3:29 p.m. A quorum was not confirmed.

II. ACTION ITEMS

APPROVAL OF THE JANUARY 26, 2023, KINGSOUTEL CROSSING CRA ADVISORY BOARD MEETING MINUTES

A correction was noted to the January 26, 2023, KSC/CRA Advisory Board Meeting Minutes on page 2 the motion, line 4, to read "KingSoutel Crossing Community Redevelopment Area Plan, "Strategic Objective 2." A quorum for the meeting was not confirmed, and approval of the meeting minutes was deferred to the next meeting.

CONSIDERATION OF THE FY 23/24 PROPOSED BUDGET

Due to a lack of quorum, the Advisory Board could not act on the FY 2023/2024 Proposed Budget. Board Members were reminded that the FY23/24 Proposed Budget will be presented to the Agency Board in May and year-end cleanup of FY22/23 budget will be in August. Mr. Wendland also reminded

the Board Members that there is over \$2.1 million that will need to be allocated to a project before the year end.

III. GENERAL INFORMATION

US 1/NEW KINGS ROAD CAPITAL IMPROVEMENTS PROJECT UPDATE

Robin Smith with Public Works introduced Alan Tablada as the new project manager with Public Works. Mr. Smith reported that the design for the US 1 Water Main Project is complete and that the funding has been allocated for construction. They are coordinating with JEA to get the project started. Ms. Nasrallah noted that there is \$1.3 million encumbered for the project and approximately \$1.6 million encumbered for the New Kings Road Capital Improvements Project.

Mr. Smith noted that the Intersection improvements at Soutel Road and US 1 is funded by the CIP and not the CRA. They are making final changes to the plans and moving towards a 100% design. Mr. Smith advised that the city is procuring a Design-Build team for the CRA project. The advertisement is out, and responses should be received in about three weeks. He explained to the Board how a Design-Build contract works. He hopes to have a Design-Build firm hired within the next few months. The general idea is that this team will work closely with KSC Advisory Board to capture their vision for the corridor. Step 1 is for the design team to become familiar with the area so they can suggest project improvements that would best benefit the area.

Advisory Board Member asked Mr. Smith if JTA could help create bus stops, shelters, and benches in the area. Mr. Smith replied that he would be happy to contact JTA to discuss. Also, the Board offered other suggestions that would be good considerations.

IV. NEW BUSINESS

No new business was discussed.

V. OLD BUSINESS

Ms. Nasrallah informed the Advisory Board of the progress of the KSC Building Renovation Grant Program. The Legends of Learning Agreement came out and the project is starting. The other projects are in progress. The current working balance stands at \$292,391.36.

VI. PUBLIC COMMENT

There were no comments from the public.

VII. ADJOURNMENT

There being no further business, Vice Chair R. Jackson adjourned the KingSoutel Crossing CRA Advisory Board meeting at approximately 4:16 p.m.

The written minutes for this meeting are only an overview of what was discussed. For verbatim comments of this meeting, an audio file of the meeting is available in its entirety and is available upon request. Please contact Karen Nasrallah at (904) 255-5449, or by email at karenn@coj.net.