

**CITY OF JACKSONVILLE  
REGULATORY COMPLAINTANCE DEPARTMENT  
LAND CLEARING DEBRIS  
BURN PERMIT APPLICATION**

**Location of Burn:** \_\_\_\_\_

**Dates of Burn:**     **Start:** \_\_\_\_\_     **End:** \_\_\_\_\_

**Applicant:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

**Business Phone:** \_\_\_\_\_

**Was material to be burned cleared from same site where burning will occur?** Yes \_\_\_\_\_ No \_\_\_\_\_

**If no, location(s) where material to be burned was cleared:** \_\_\_\_\_

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**SKETCH OR IMAGE (image preferred, please feel free to attach at end) OF BURN SITE:**  
(Show location of adjacent roads and nearest occupied buildings)  
**RE parcel number from Duval County Property Appraiser:** \_\_\_\_\_

▲  
**North**

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**Air curtain incinerator?** Yes \_\_\_\_\_ No \_\_\_\_\_     **Number of acres to be cleared:** \_\_\_\_\_

**Set back distance from nearest:** road \_\_\_\_\_ feet, structure \_\_\_\_\_ feet, woods/brush \_\_\_\_\_ feet

**Responsible individual (Emergency 24-Hour Contact) at burn site:**

**Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Florida Forest Service (FFS) Certified Burner?** Yes \_\_\_\_\_ No \_\_\_\_\_     **Certification #** \_\_\_\_\_

**Any Additional Contacts:** \_\_\_\_\_

**Fire extinguishing equipment on site: (list)** \_\_\_\_\_

**Notice:** A burn permit does not release the applicant from liability for damage to any persons and/or surrounding properties as a direct result of this burning.

Violations of any condition of this permit, EBP Rule 2 or Chapter 360, Part 8, may be subject to enforcement and civil penalties of up to \$10,000 per day, per violation.

I have read the “Rules for Open Burning” on the reverse side of this application along with EBP Rule 2 and Chapter 360, Part 8 and I agree to abide by these rules. By signing this form, you are granting staff access to the property to verify compliance.

**Responsible Individual Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

\*Special note: Completed application not received within 14 business days will be closed. Please email application to [AirResponse@coj.net](mailto:AirResponse@coj.net)

## **RULES FOR OPEN BURNING**

1. Only land clearing debris resulting from the initial clearing of vegetation on the property may be burned. The burning of household, yard and construction material or waste is illegal.
2. Wind and humidity must not create a fire or pollution hazard.
3. You must call 255-7100 daily (Monday through Friday), prior to igniting the burn, and confirm permission for the burn. You must call 255-7100 before 3:00 P.M. on Friday (or the last workday of the week) to be put on the Weekend Burn List. For weekend and holiday burning, call 255-7190 each morning between 8:00 and 9:00 A.M., prior to igniting the burn, and confirm permission for the burn.
4. Open burning may be conducted from 9:00 a.m. to one hour before sunset. You are required to fully extinguish (the absence of any visible flames, smoke or emissions) the fire prior to sunset.
5. Excessive smoke is not allowed except for a 30-minute start-up and extinguishment period.
6. Setback requirements when burning material cleared on site:
  - a. 100 feet from any public road and the prevailing winds direct the smoke away from the public road
  - b. 1,000 feet from the nearest occupied building.
  - c. 300 feet from the nearest occupied building for a single lot residential land clearing burn.
  - d. 300 feet from the nearest occupied building if an air curtain incinerator is used.
  - e. 100 ft from any wildlands, brush or combustible structure.\*
  - f. 50 ft from any wildlands, brush or combustible structure for a single lot residential land clearing burn.\*
  - g. 50 ft from any wildlands, brush or combustible structure if an air curtain incinerator is used.\*
7. Open burning which reduces visibility on public roadways to less than one thousand (1,000) feet is prohibited.
8. Burning of land clearing debris is restricted to the site where the material was generated and may not be transported to another site to be burned, except with a Temporary Certificate of Public Convenience and Necessity (TCON) issued pursuant to Chapter 380, City Code
9. Setback requirements when material to be burned is hauled in from another location:
  - a. 100 feet from any public road.
  - b. 300 feet from occupied buildings for an air curtain incinerator with vertical refractory-lined walls and forced under-draft air.
  - c. 1,000 feet from occupied buildings for all air curtain incinerators.
10. The fire must always be attended by a person with the proper equipment to control and extinguish the fire. A copy of the permit must be posted at the site of the burning for the entire time the burning takes place and shall be clearly visible from adjacent roads.
11. You must respond to after-hours calls to complete the extinguishment of your fire.
12. Violations of any conditions of this permit, EPB Rule 2 or Chapter 360, Part 8, may be subject to enforcement and civil penalties of up to \$10,000 per day, per violation.
13. Open burning is regulated by EPB rule 2.801 and Chapter 360, City Code.
14. An Air Pollution Permit is needed if an Air Curtain Incinerator is on one site longer than six (6) months.

\*2019 Florida's Forest Fire Laws and Open Burning Regulations pg. 32-33