

Jacksonville Journey Oversight Committee Monthly Report

Program Name: Project LEAP (Library Enhanced Access Program)		
Department Name: Jacksonville Public Library		
Date: October 4, 2016		
Prepared By: Jennifer Giltrop, Deputy Director	Contact Info: 904-630-1636	
Type Allocation: Legislative Award		
Program Strategy: Family Literacy Success		
<p>Program Summary: Provides literacy and educational programs for residents of Health Zone 1 (zip codes: 32202, 32204, 32206, 32208, 32209 and 32254). The project has three primary components:</p> <ol style="list-style-type: none"> 1. Story time programs for parents and children to attend together over a nine-week period, with a goal of habituating parents' practice of behaviors known to increase early literacy in children ages 0 – 5. 2. Nine-week courses of pre-GED classes for adults (target age: 18 to 24), with a goal of preparing students to complete the GED test successfully. 3. Nine-week cycles of technology classes for teens and adults (target age: 16 to 24), with a goal of increasing the digital literacy of these students in order to empower them to achieve educational and economic success. <p>By increasing literacy levels in Health Zone 1, Project LEAP can be one of many contributors to an increase in graduation rates, jobs and income in families, and, most pertinent to the Jacksonville Journey, a reduction in crime.</p>		
August Program Schedule:		
<u>Partner Site</u>	<u>Program</u>	<u>Days/Times</u>
City Rescue Mission 426 S. McDuff Ave. [32254]	Computer Classes	Tues/Thurs 10:45a.m. – noon Wed/Fri 1:00-2:30 p.m.
Community Connections 327 East Duval St. [32202]	Computer Classes Conversation Essentials	Thursdays 5:30-7:00 p.m. Wednesdays 1-2:30 p.m.
Emmitt Reed Community Center 1093 W 6 th St. [32209]	GED Classes	Monday/Wednesdays 9-10:30 a.m.; 11-12:30 p.m.; 1-2:30 p.m.;5:30-9p.m.
First Haitian American Christian 3450 Commonwealth Ave. [32254]	Conversation Essentials	Mondays/Wednesdays 5:30-7:00 p.m.
Operation New Hope 1830 Main St N. [32206]	Computer Classes	Thursdays 1:30-3:00 p.m.

Shiloh Outreach Center Inc GED Classes Wednesdays/Thursdays 8:30-11:30 a.m.;
10 a.m. -12:00 p.m.

August Outreach Storytime to Child Care Centers/Deposit Collections:

8th Street Headstart – 9/7
20 W 8th St [32206]

Academy of Learning – Deposit collection refreshed monthly
5267 Buick Ave. [32209]

All About Kids – 9/14
4563 Pearl St. [32209]

Azalea Project - Wednesdays 10:30 a.m.
555 Stockton St. [32204]

Diane Brown Family Day Care Home – Deposit collection refreshed monthly; Wednesdays
221 E. 17th St. [32206]
Tuesdays 8/30

Don Brewer Center Headstart – 9/9 & 9/16
1095 A. Philip Randolph Blvd. [32206]

Fairway Oaks – 9/28
5417 Golfbrook Dr. [32208]

Heavenly Angels daycare – 9/20
2318 W 13th St [32209]

Kiawanna Dennis Family Childcare – Deposit collection refreshed monthly
5752 Iris Blvd. [32209]

Kidz Korner Learning Center – Deposit collection refreshed monthly
25 E. 65th St. [32208]

Know Academy – 9/16
1334 Franklin St. [32206]

Magnolia Project – Deposit collection refreshed monthly
5300 N. Pearl [32208]

Mitchell Family Day Care – Deposit collection refreshed monthly; Every other Wednesday
28 E. 34th St. [32206]

Pearson Center – 9/13 1314 Union St. W. [32209]		
R.F. Kennedy Center – 9/23 1133 Ionia St. [32206]		
UF Health-Little Miracles Center – Deposit collection refreshed monthly 655 W. 8 th St . [32209]		
UF Health-OB/GYN waiting areas – Deposit collection refreshed monthly 655 W. 8 th St. [32209]		
Wright Family Child Care – Deposit collection refreshed monthly; 9/27		
Program Objectives:		
Quantify the Results: How Much?	FY 2015-16 Proposed	FY 2015-16 Actual (9/30/16)
Number of participants completing at least 7 of 9 sessions of an Early Childhood Literacy course (unduplicated)	77	35*
Number of participants completing a 9-week Adult Literacy course (unduplicated)	48	73
Total attendance at Conversation Essentials groups (duplicated)	576	283**
Number of participants attending at least one Digital Literacy program (duplicated)	1,210	1,547
Number of children participating in an outreach story time offered at a child care center	1,200	4,709
Number of child-care providers receiving instruction in the development of early literacy skills in young children	18	20
Number of Project LEAP Ride to Read bus passes used	30	75

Notes:

* 265 parents/caregivers have attended the Early Childhood Literacy courses, but we have found the requirement of attending at least 7 of 9 weeks extremely difficult for parents/caregivers to achieve.

** Conversation Essentials was offered as an enhancement to the Adult Literacy Courses; this activity had a late start and was not able to be fully achieved.

*****Annual Summary – FY16**

- 5,025 individuals (duplicated) have participated in LEAP early literacy program.
- 1,649 individuals (duplicated) have attended a LEAP GED Prep class.
- 1,547 individuals (duplicated) have attended a LEAP computer class.

8,221 individuals (duplicated) attended LEAP sessions focused on Family Literacy Success over 9 months.

The Library held Project LEAP classes and programs at **44 partner sites** over 9 months in the Six HealthZone1 zip codes.

Quality and Level of Effort Count: How well services were provided?	FY 2015-16 Proposed	FY 2015-16 Actual (9/30/16)
100% of child-care provider training will be delivered by instructors with Masters degrees and will be eligible for CEU credit.	100%	100%
100% of pre-school programs will reflect 11 of 12 program quality standards derived from the national Afterschool Program Assessment System (APAS [®]) program standards. ¹	100%	100%
5 of the 6 pre-literacy skills are incorporated into every ECL program.	100%	100%**
70% of Project LEAP families will have a library card.	70%	69%
Adult Literacy classes will maintain a 1:10 instructor-student ratio	1:10	1:4.2
100% of Conversation Essentials groups will include a grammar point from Keith Folse's book <i>Keys to Teaching Grammar to English Language Learners</i> .	100%	100%
Early Childhood Literacy classes will maintain a 1:24 instructor-student ratio (includes children <i>and</i> parents).	1:24	1:13.8
Digital Literacy classes will maintain a 1:8 instructor-student ratio.	1:8	1:7.3
Community Benefit: Is anyone any better off?	FY 2015-16 Proposed	FY 2015-16 Actual (9/30/16)
20% of Adult Literacy students who complete a 9-week course will obtain a high school equivalency diploma (estimated 13 students)	20%	4%*
80% of <i>Conversation Essentials</i> participants surveyed will state that they feel more confident engaging in conversations with native English speakers.	80%	100%
60% of digital literacy program participants will score 60% higher on post-program digital literacy assessment test than on the pre-program test.	60%	95%
85% of digital literacy training participants will feel more confident about using digital resources	85%	92%
80% of parents and caregivers demonstrate proficiency in the featured weekly literacy activity	80%	73%
70% of parents who participate in the <i>Project LEAP</i> story time programs will report spending more time interacting with their children (reading, storytelling, writing, playing, etc.)	70%	70%

Notes:

* 3 students obtained their GED upon completion of the program; an additional 5 students passed at least 1 of the 4 tests for the GED; 84 GED Ready practice vouchers were issued to LEAP students;

** We've been practicing scissor skills at multiple sites with ages 2 to 4 years. The first time we get out scissors both parents and teachers get very nervous. Once they see the kids working with (kid-safe) scissors they realize the benefits and how much fun children have. Creating with scissors strengthens muscles used for writing, and helps children with visual-spatial problem-solving. Teachers are starting to provide activities to allow their children to use scissors and parents no longer see them as dangerous.

Project LEAP Budget (Acct: PLJX019LEAP)						
Month Ending 9/30/16						
Account Description	Sub Object	Total Budget	Total Balance Month Beginning	Monthly Activity	Total Balance Month End*	% of Budget Spent
Expenditures						
Permanent Salaries	01201	209,457	70,482	(11,174)	59,984	63.08%
Salaries Part Time	01306	21,320	9,776	(1,401)	7,815	63.34%
Salaries Overtime	01401	0	(115)	0	(115)	-100%
Medicare Tax	02102	301	(1,152)	(180)	(1,330)	-541.86%
Pension Contribution	02201	1	1	0	1	100%
Disability Trust Fund	02207	0	(276)	(34)	(308)	-100%
GEPP Defined Cont.	02213	0	(7,082)	(860)	(7,890)	-100%
Group Dental Plan	02301	0	(335)	(55)	(383)	-100%
Group Life Insurance	02303	0	(125)	(21)	(144)	-100%
Group Hospitalization	02304	1	(10,924)	(1,081)	(12,385)	-100%
Local Mileage	04021	0	(920)	(108)	(1,000)	-100%
Hardware/Software	04662	3,500	0	0	0	100%
Office Supplies	05101	360	0	(3,001)	0	100%
Other Heavy Equipment	06402	11,270	816	(2,595)	0	100%
Library Books	06601	20,000	0	0	0	100%
Totals		266,210	60,146	(20,530)	44,245	83.40%

*The Budget awarded for Project LEAP assumed 12 month costs for salary and benefits for 4.5 FTEs. Due to the actual timing of the grant award and recruitment process, as well as benefit costs being lower than projected. JPL will hire an additional part time e-Specialist for computer class instruction and use surplus salaries to provide more collections for outreach childcare centers. In light of the above and per JPL's request, the Mayor's Budget Review Committee (MBRC) approved a budget transfer of \$47,000 from 01201 to the following accounts in June: 05101 (\$3,000); 06402 (\$20,000); 06601 (\$24,000).