



CITY OF JACKSONVILLE

MINUTES OF *Safe and Thriving Communities “Support of Youth” Meeting*

*Jacksonville Children’s Commission
1095 A. Phillip Randolph Blvd, 2nd floor Board Room
May 30, 2017
1:00pm- 2:00pm*

ATTENDEES:

Damian Cook, Safe & Thriving
Angela Whittinghill, AMIKIDS (Absent)
Steve Bauez, Gateway
Katoia Wilkins, JCC
Linzee Ott, SAO (Absent)
Lynda Dyke, Career Source
Renee McQueen, PACE
Gary Bevel, System of Care
Atheia Inman, Career Source
Sebrina Walker, Bay Youth Services (Absent)

Vicki Waytowich, System of Care
Rhonda Lattimore, JHA (Absent)
Vicki Burke, DJJ (Absent)
Pam Davis, DCPS
Betsy Dobbins, PDO (Absent)
Dana Platas, Daniel
Donna Clayton, DJJ
Chantell Miles, PACE
Javetta Fleury, Career Source

Minutes:

The meeting was called to order at 1:05pm. Damian Cook introduced Greg Bugbee and provided an overview of how the Connecticut Center for Advanced Technology has been working with the DuPont Center. The Connecticut Center for Advanced Technology is a nonprofit organization with offices in East Hartford, CT and Jacksonville, FL. Greg provided an overview of the work The Connecticut Center for Advanced Technology, CCAT, has been doing with the nonprofit community over the past two years in Jacksonville Florida.

Greg provided the group with handouts containing a PowerPoint presentation. One challenge that was recognized by CCAT was data sharing between organizations. As a result, one goal of CCAT was to create an open source platform that would allow nonprofits and service provider organizations to share information with each other. This would allow the organizations to work together to analyze and overcome large barriers in the communities of which they serve. This platform will allow data sharing, referral tracking, outcome tracking, assist with funding and compliance reporting, scheduling, client interface, and community impact measurement.

The Universal Intake Platform provides an overarching intake that can be customized for each partner organization. This reduces the amount of paperwork, reduces time spent duplicating information, and creates information that is standardized across a client's record. The Universal Intake Platform has a client's record and will allow organizations more time to focus on services rather than the intake process. The UIP is an open source platform. There are no fees for an agency to download and customize the UIP to their organizational needs. The UIP creates an environment of innovation and collaboration and works with existing programs. Client information can be updated and shared throughout agencies, as needed. Barriers to clients accessing services can be identified and analyzed. The client's privacy will be protected by data sharing agreements. The barrier of access to services as a result of transportation issues is also being analyzed.

The UIP consists of several different modules. The intake module allows for the customization of intake forms. The data interface module allows for data to be imported and exported to and from internal systems. The reporting module is a drag and drop report designer where service providers are able to design custom reporting templates. This module also allows for scheduled reporting. The client interface module is a way that people can log in and see what data is in the system. It allows users to see their permissions and edit permissions between organizations. Consent forms can also be uploading through this module. The relational database is where all permissions are kept between organizations. There is a dedicated database for each service provider in the universal intake platform. Each organizations data remains separate until the relational database allows those permissions that allows for data sharing between databases. The scheduling module allows scheduling to take place between service providers. Privacy and security are critical considerations. HIPPA, FERPA, PCI and data will be encrypted at rest and in transit using industry standard encryption. The group discussed data sharing and what it would look like for their respective organizations.

The alpha release is coming out now and the beta release is July 2017 for Connecticut. The UIP is scheduled for full release in Connecticut in September or October of 2017. This release is for the city of Hartford, CT. The information from this release will be analyzed and utilized in the UIP implementation for Jacksonville. The logistics of the UIP are currently in the process of being formulated. The UIP has the opportunity to streamline services for youth and families.

Vicki Waytowich provided the status of the data gathering that was requested the previous meeting. The group was provided with a handout that outlined the challenges identified during the last working group meeting. The challenge of defining youth was discussed by the group. Possible data sources were identified by the group as well as challenges to collecting data. Data will be presented at the next meeting.

The meeting was adjourned at 2:32pm.