

2025 Calendar
COJ Public Service Grants
Regular PSG Meetings on 2nd Monday of every month

January	6	Budget Committee Meeting
	13	Monthly Meeting (Committee Chair appointments)
	15	MVP (Most Vulnerable Persons & Needs) Committee Meeting
	24	Rules Committee Meeting
	29	MVP Committee Meeting
	30	Rules Committee Workshop (<i>118 Revisions</i>) <u>Agency site visits permitted</u>
February	3	Budget Committee Meeting
	5	Rules Committee Meeting
		MVP Committee Meeting
	7	Outreach Committee Meeting
	10	Monthly Meeting (<i>vote on MVP Categories, % funding allocations and how grants will be scored 118/126</i>)
	20	New Member Orientation
	28	Recommendations due by 3/1 (<i>vote on MVP Categories, % funding allocations and how grants will be scored (118/126)</i>) Outreach Committee Meeting <u>Agency site visits permitted</u>
March	3	Budget Committee Meeting
	5	MVP Committee Meeting
	7	Rules Committee Meeting
	10	Monthly Meeting (<i>vote on PSG funding recommendation for next budget year</i>)
	21	Outreach Committee Meeting
	25	Rules Committee Meeting
	31	Funding recommendation due to Mayor's Office by 4/1 (<i>per MBRC schedule</i>) <u>Agency site visits permitted</u>
April	1	Funding allocation for next budget year MVP Categories due to MBRC
	2	MVP Committee Meeting
	7	Rules Committee Meeting
	11	Outreach Committee Meeting
	15	MVP Committee Meeting
	22	Monthly Meeting (<i>Meeting changed due to religious holiday</i>)
	28	Information Session (<i>Impact Church</i>) <u>Agency site visits permitted</u>
May	1	Deadline for City Council to adopt MVP categories, % funding allocations and how grants will be scored (118/126)
	1	MVP Committee Meeting
	2	Rules Committee Meeting
	12	Monthly Meeting
	15	Mandatory application training #1 held for applicant agencies <i>FYI Only</i>
	16	Courtesy reviews may begin (<i>within 30 days after effective date 5/1</i>) <i>FYI Only</i>
	20	Mandatory application training #2 held for applicant agencies <i>FYI Only</i> <u>Agency site visits permitted</u>

June	4	Mandatory application training #3 held for applicant agencies <i>FYI Only</i>
	9	Monthly Meeting (<i>Scoring Exercise & Grant Management System training</i>) <i>Time extended 2:00 p.m. – 5:00 p.m</i>
	24	End courtesy reviews (<i>5 business days before 7/1 application deadline</i>)
	30	Annual report due to the City Council <u><i>Agency site visits permitted & members for scoring categories randomly selected.</i></u>
July	1	Applications due (<i>notify by 7/10 of eligible/ineligible</i>)
	9	Rules Committee Meeting
	10	Staff notifies agencies of eligibility/ineligibility (<i>within 3 business days of decision</i>) Appeal period begins (<i>ends 5 business days after notification</i>)
	14	Monthly Meeting
	17	PSG Appeals Board Meeting
	21	PSG Council receives access to applications to begin scoring applications
	7/21-9/16	Interviews permitted (<i>in the Sunshine for <u>all</u> in category</i>) <u><i>NO</i></u> contact on applications; <u><i>NO</i></u> agency visits permitted
August	11	Monthly Meeting <u><i>NO</i></u> contact on applications; <u><i>NO</i></u> agency visits permitted
September	8	Monthly Meeting
	16	PSG Council completes scoring applications (<i>3rd Tuesday</i>) Interview period ends (<i>in the Sunshine for all categories</i>) (<i>3rd Tuesday</i>)
	23	City Council adopts final annual budget with funding allocation
	24	PSG Council meets to vote on tentative adoption of rankings (<i>day after COJ annual budget is adopted</i>)
	25	Notify agencies of tentative rankings Appeal period begins (<i>ends 5 business days after notification</i>) <u><i>NO</i></u> contact on applications; <u><i>NO</i></u> agency visits permitted
October	2	Appeal period ends
	7	Appeals Board Meeting (<i>PSG Chair, GA, Chief of Procurement</i>)
	10	Monthly Meeting (<i>PSG Council meets to adopt final funding allocations</i>) (<i>by 2nd Friday in October</i>) <u><i>NO</i></u> contact on applications; <u><i>NO</i></u> agency visits permitted until final rankings adopted
	14	Rules Committee
November	10	Monthly Meeting (includes 2-hour mandatory annual training for PSG Council Members) <i>Time extended 2:00 p.m. – 5:30 p.m.</i>
	14	<u>Deadline to have contracts fully executed</u> <u><i>Agency site visits permitted</i></u>
December	8	Monthly Meeting (<i>elect Chair and Vice Chair</i>) 2-4:00p
	TBD	Budget Committee Meeting
	TBD	Rules Committee Meeting
	TBD	MVP Committee Meeting <u><i>Agency site visits permitted</i></u>