



CITY OF JACKSONVILLE, FL

Public Service Grants
Information Session
April 28, 2025



WELCOME / ANNOUNCEMENTS



HOUSEKEEPING

- ✓ RESTROOMS
- ✓ EMERGENCIES (Medical, CPR, Security)
- ✓ Q & A SESSION (Index Cards)



INTRODUCTIONS

- PSG Council Chair: Dr. Joy Hervey
- PSG City Council Liaison: Will Lahnen (District 3)
- Mayor's Office: Dr. Tracye Polson, Director of Non-Profit Strategic Partnerships



PUBLIC SERVICE GRANTS OVERVIEW

Public Service Grants are available to nonprofits who serve categories of Most Vulnerable Persons (MVP) and/or Needs.

Most Vulnerable Persons and/or Needs are groups of citizens or the common needs and traits requiring services from requesting agencies, whose needs have justified priority consideration over other deserving populations or groups in competition for City funding.

The PSG Council assesses the needs of the community annually and recommends the categories of Most Vulnerable Persons and/or Needs for the upcoming fiscal year.



PUBLIC SERVICE GRANTS OVERVIEW, cont.....

The Public Service Grants process is governed by Chapter 118, Part 8 and evaluated by the Public Service Grant Council.



2025 PUBLIC SERVICE GRANT COUNCIL

Dr. Joy Hervey, Chair

Pablo Diaz de Sandi, Vice Chair

Shamika Baker Wright

James Croft

Latrice Carmichael

Dr. Thomas Geismar

Nicole Hamm

Daniel Henry

Dr. Mai Keisling

Linda King

Taylor Mejia Roberts

Alex Sivar

Leofric Thomas, Jr.

Susan Ticker

Andrew Williams, Jr.

GRANTS & CONTRACT COMPLIANCE DIVISION



MEET THE STAFF

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PSG OVERVIEW



FY25/26 APPLICATION TIMELINE

- May 15: Mandatory Workshop (10 a.m.)
- May 20: Mandatory Workshop (1 p.m.)
- May 26: Application Cycle Opens
- June 2 – June 24: Courtesy Reviews
- July 1: Application Closes
- September 16: Scoring by PSG Council Ends
- October : Final Awards Announced



MOST VULNERABLE PERSONS & NEEDS

- **ACUTE** The percentage of available funding allocated to this category shall be 35%.
Services focused on adult individuals and/or families experiencing a difficult or dangerous situation which requires prompt action to avoid further deterioration of their health, safety, or welfare.
- **PREVENTION & DIVERSION** The percentage of available funding allocated to this category shall be 35%.
Services focused on preventing negative changes to the health, safety, and welfare of adult individuals and/or families; or services designed to divert adult individuals and/or families who have experienced negative changes to their health, safety, or welfare from experiencing further deterioration.
- **SELF SUFFICENCY & STABILITY** The percentage of available funding allocated to this category shall be 30%.
Services focused on helping adult individuals and/or families work toward needing no assistance to satisfy their health, safety, and welfare; or services focused on helping adult individuals and/or families work towards a stable level of assistance needed on an ongoing basis.



INELIGIBILITY

A requesting agency's program shall be ineligible to receive a Public Service Grant if the requesting agency's program receives funding through another City program, including but not limited to, the programs listed below:

1. Cultural Service Grant program pursuant to Chapter 118, Part 6;
2. Arts in Public Places program pursuant to Chapter 126, Part 9;
3. Kids Hope Alliance program pursuant to Chapter 77;
4. Downtown Investment Authority and Office of Economic Development programs pursuant to Chapter 55 and Chapter 26;
6. Housing and Community Development Division programs pursuant to Chapter 30, Part 7;
7. Social Services Division programs pursuant to Chapter 28, Part 5



ELIGIBILITY

- ✓ *A copy of Good Standing certificate from FL Division of Corporations*
 - A copy of a good standing certificate issued, by the Florida Division of Corporations, evidencing that the requesting agency is in good standing and has been in existence for **three years** prior to the Public Service Grant application deadline.
 - **Must be issued within the last 12 months (NOTE: This is not your Sunbiz registration)**

- ✓ *Charitable Solicitation Permit*
 - A copy of the requesting agency's current Charitable Solicitation Permit issued by the State of Florida evidencing that the requesting agency is current on state charitable permitting fees; or if you are not required to submit a Charitable Solicitation permit, a letter stating why you are exempt under F.S.496.403. (see F.S.), must be signed by the entity's Board of Directors, before submitting.



ELIGIBILITY (Cont'd)

✓ *Financial Information*

- Copies of the requesting agency fiscal balance sheets AND statements of income and expenses for the last **two fiscal years** of the requesting agency;
- Copies of the requesting agency completed and filed federal tax returns for the **last three tax years**; or agencies exempt from filing federal tax returns shall provide:

1) IRS certification of exemption; and

2a) Copies of last three years of audit reports conducted in accordance with both GAAS and Government Auditing Standards (GAS) issued by the Comptroller General of the United States, and if applicable the provisions of the Office of Management and Budget Circular A-133 "Audits of States, Local Governments and Non-Profit Organizations" made by a certified public accountant; or

2b) If the agency does not have the financial information requested in subsections 1-3 above, the agency must submit its financial information in a form and substance reasonably acceptable to the Department of Finance. The department will identify the form and substance content before the application cycle start and will be uniform for all agencies completing the form.



ELIGIBILITY (Cont'd)

- ✓ ***Mandatory Application Workshop Certificate of Completion***
 - A copy of the completed Mandatory Application Workshop certificate issued by the Grant Administrator evidencing the requesting agency's compliance with the Mandatory Application Workshop pursuant to Section 118.803.
 - Workshops are scheduled for May 15th and 20th (details posted on the website):

<https://www.jacksonville.gov/departments/finance/grants-and-compliance/public-service-grants>)



ELIGIBILITY (Cont'd)

✓ *Office of General Counsel Affidavit*

- Program must be operated in Duval county and serve the people of this City
- Requesting agency's program will serve a category of Most Vulnerable Person's and Needs
- The requesting agency's program is not eligible to receive funding from any of the City programs listed in Section 118.805
- The requesting agency's appropriation request for multiple or single programs does not exceed in the aggregate 24% of the requesting agency's annual revenue (as shown on filed tax return) averaged over the previous 3 tax years
- The requesting agency is in compliance with the terms of all existing City agreements in which the requesting agency is a party



ELIGIBILITY (Cont'd)

- The requesting agency is in compliance with all applicable federal, State, local laws, rules, regulations and ordinances, as the same may exist and may be amended from time to time.

****ELIGIBILITY NOTIFICATION****

The PSG Council staff shall notify requesting agencies in writing within 3 business days of its decision to deem a requesting agency eligible or ineligible to apply for a Public Service Grant.



What's New

- ✓ Applicant's can apply for a maximum of \$125,000 in each category
- ✓ Partnerships – Agencies can increase score by providing evidence that they are collaborating w/other nonprofits



HIGH SCORE MODEL

Most Vulnerable Persons and Needs allocations shall be based on the **high score model** for funding purposes.

The **high score model** shall award 100% of requested funding for the highest ranked score up to a maximum of \$125,000 or 24% of the agency's average revenue over the last three years. The next highest ranked score shall be awarded to 100% of the requested funding up to \$125,000 or 24% of the agency's average revenue over the last 3 years, this process will continue until all fund are exhausted.



HIGH SCORE MODEL



Total Pot = \$500,000

Agency A
Score 100
Request – \$125,000



\$500,000-\$125,000
\$375,000 remaining

Agency B
Score 99
Request – \$125,000



\$375,000-\$125,000
\$250,000 remaining

Agency C
Score 95
Request – \$125,000



\$250,000-\$125,000
\$125,000 remaining

Agency D
Score 93
Request – \$125,000



\$125,000-\$125,000
\$0 remaining



APPLICATION SECTIONS

- Entity Information
- Community Need and Target Audience
- Agency Background, Staff and Board Experience
- Program Management Expertise and Evaluation
- Program Activities
- Program Budget and Fiscal Policies



COURTESY REVIEW PERIOD

- Contact GCCD staff to schedule your review. Conducted up until 5 business days prior to application deadline
- Reviews are on a first come, first served basis
- Staff cannot give advice on content of application. Staff can only verify if all required documentation is included.
- COURTESY REVIEW PERIOD: *JUNE 2 – JUNE 24, 2025*



MANDATORY APPLICATION WORKSHOPS

Interested agencies **MUST** attend 1 of 2 virtual workshops to apply for funding:

Thursday, May 15, 2025 – 10:00 a.m.

OR

Tuesday, May 20, 2025 – 1:00 p.m.



2025 IMPORTANT DATES





OTHER GRANT OPPORTUNITIES



GRANT OPPORTUNITIES

1. PSG Micro-grant Program
2. Cultural Service Grant program
2. Arts in Public Places program
3. Kids Hope Alliance program
4. Downtown Investment Authority
5. Office of Economic Development
6. Housing and Community Development Division
7. Social Services Division programs



Questions

