

**Minutes**  
**Jacksonville Procurement Awards Committee (JPAC) Meeting**  
**Thursday, August 29, 2024, 1:00 p.m.**

**Consent Agenda**

**Committee Members Present:**

Anna Brosche, Finance and Administration, Chair  
 Nikita Reed, Public Works  
 Tracy Flynn, Risk Management

**Others Present:**

Dustin Freeman, Chief of Procurement  
 Robert Waremburg, Senior Manager of Procurement  
 Annette Leslie-Burney, Manager of Procurement  
 Cindy Phillips, Recording Secretary  
 Jeremy Brown, Office of General Counsel  
 Leroy Covington, JSEB

Item	Contract / Solicitation #	Title	Using Agency	Supplier/s	Contract Amount Increase/Decrease (New NTE)	CO/AM	Period of Performance (Renewals/Extensions)	Action
1		Improper Purchase - Marketing and Outreach	Economic Development, JSEB	LitTV Network <u>and</u> WJXT	\$5,890.00		June 2024 and July 2024	Pulled by Agency due to Duplication
2		Improper Purchase - Marketing and Outreach	Economic Development, JSEB	Graham Media Group <u>and</u> LitTV Network	\$5,890.00		June 2024 and July 2024	Moved to Regular Agenda
3		Improper Purchase - Amazon	Library	Amazon	\$62.01			Moved to Regular Agenda
4		Improper Purchase - Jacksonville Baseball LLC Lost Revenue Compensation	Sports & Entertainment	Jacksonville Baseball, LLC	\$51,961.00 (Invoice 050324), \$51,961.00 (Invoice 050424), \$103,922.00 total			Approved
5		Probation Recommendation - JFRD Monitors and Accessories: PO 672717-24/ITQ-15191-24	Ombudsman <u>and</u> Fire & Rescue	Planet Holding, Inc. dba Planet Cellular	N/A			Approved
6	SS-14198-23	Trust Based Relational Intervention (TBRI)	Kids Hope Alliance	Hope Street, Inc.	\$275,000.00 Increase, New NTE \$504,167.00	AM 1	1st of 3 renewal options, Retroact from June 1, 2024 through date of award through May 31, 2025	Approved

7	P-04-23, P-24-22, P-14-21, P-25-20, P-27-22, P-32-22	Name Change AE Engineering, Inc. to WSB, LLC	Public Works Engineering	<b><u>Change name from:</u></b> AE Engineering, Inc. <b><u>Change name to:</u></b> WSB, LLC		AMs 1 & 2		Moved to Regular Agenda
8	ITB-15612-24	Brokering the Sale of Florida Brownfield Corporatte Tax Credits	Solid Waste	<i>Reject all bids and resolicit at a later date.</i>				Moved to Regular Agenda
9	PSC-0307-24	Piggyback Bradford County Contract #BCS02019-01 with Dana Safety - Renewal	Fleet Management	Dana Safety	\$4,000,000.00 Increase, New NTE \$6,796,058.33	1	Renewal, Ratify from July 15, 2024 through date of contract execution through July 14, 2029	Approved
10	ESC-0423-24	Emergency Rental Assistance and Eviction Diversion Program	Housing & Community Development	United Way of NEFL	\$2,000,000.00 Initial NTE		Date of contract execution to continue 2 years with one 1-year renewal option	Moved to Regular Agenda

Consent Agenda Moved By:

Nikita Reed

Seconded By:

Tracy Flynn

**\*Revised\* Minutes**  
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 Robert Waremburg, Senior Manager of Procurement  
 Annette Leslie-Burney, Manager of Procurement  
 Cindy Phillips, Recording Secretary  
 Sandy Simpson, JSEB  
 Amber Holley, Public Library  
 Darryl Weinstein, Public Works  
 Eric Fuller, Public Works  
 Kenny Logsdon, Public Works  
 Tiffany Pinkstaff, Office of General Counsel  
 Darren Jones, J&D  
 JD Nixon, Greenway  
 Sascha Popovic, Greenway  
 Russ Perry, Mowing & Landscape  
 Dave McDaniel, Moving & Landscape

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4	ITB-15612-24	Brokering the Sale of Florida Brownfield Corporatte Tax Credits	Solid Waste	<i>Reject all bids and resolicit at a later date.</i>				Approved
5	ESC-0423-24	Emergency Rental Assistance and Eviction Diversion Program	Housing & Community Development	United Way of NEFL	\$2,000,000.00 Initial NTE		Date of contract execution to continue 2 years with one 1-year renewal option	Approved

6	ITB-15663-24, SC-0411-24	Landscape Maintenance Services for City Road Right- of-Ways - North Service Area	Mowing & Landscape	<b><u>Protest:</u></b> J&D Maintenance and Services of North Florida, LLC <b><u>Award/Deny:</u></b> GreenWay Lawn and Landscape	\$7,324,398.35 Increase, New NTE \$14,648,796.70		October 1, 2024 - September 30, 2026 with 2 2 year renewal options	<b><u>Protest:</u></b> Denied <b><u>Award:</u></b> Approved
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Regular Agenda Moved By:

Nikita Reed

Seconded By:

Tracy Flynn

8/22/2029 Minutes Approved

Testimony was taken. Audio recording is available.

Meeting started at 1:00 p.m.

Meeting adjourned at 1:42 p.m.