

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING

MINUTES FOR Thursday, March 18, 2021, 10:00 a.m.

Eighth Floor, Conference Room 851
Ed Ball Building, 214 N. Hogan Street
Jacksonville, FL 32202

HYBRID MEETING

Join Zoom Meeting

<https://us02web.zoom.us/j/86268415008?pwd=UHlBakl6KzRuemYrdHRWVGJ3bkdlZz09>

Meeting ID: 862 6841 5008

Passcode: 657328

Committee Members: ✓Gregory Pease, Chairman
✓Paul Barrett, Treasury (in Randall Barnes absence)
✓James McCain, Jr., OGC (in David Migut absence)

<i>Subcommittee Members</i>	<i>ITEM #</i>	<i>TITLE & ACTION</i>	<i>MOTION</i>	<i>CONTRA EXP</i>	<i>OUTCOME</i>
Steve Woodard ✓ Todd Smith ✓	P-09-21	Introduce & Review Scope Disaster Recovery & Mitigation Services Jacksonville Fire & Rescue Department/Emergency Management Services	That the Committee approve the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel may deem appropriate to clarify the intent of the using agency and to ensure compliance with the City's Procurement ordinances, policies, procedures and applicable federal and state laws.		Approved 5-0
William Joyce Robin Smith David Hahn ✓	P-03-21	Introduce & Review Scope Debris Monitoring and Management Planning & Operations Department of Public Works/Engineering & Construction Management Division	That the Committee approve the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel may deem appropriate to clarify the intent of the using agency and to ensure compliance with the City's Procurement ordinances, policies, procedures and applicable federal and state laws.	03/19/21	Approved 4-0
William Joyce Tim Rogers David Hahn ✓	P-46-19	Fee & Contract Negotiations Professional Services for 21st Century Urban Branch Library Study Department of Public Works/Engineering & Construction Management Division	That the City of Jacksonville enter into a contract with Aaron Cohen Associates, LTD for Professional Services for 21 st Century Urban Branch Library Study that incorporates the attached Scope of Services identified as Exhibit 'A' and Contract Fee Schedule identified as Exhibit 'B'; provide a lump-sum amount for Study Conceptual Services in the amount of \$330,812.47; and not-to-exceed limits for: Site Visits in the amount of \$3,000.00 and Reprographics in the amount of \$1,200.00; with a maximum indebtedness to the City in the amount of \$335,012.47; and provide a period of service from execution of contract to contract completion. All other terms and conditions are per the RFP and the City's standard contract language.		Approved 4-0

<p>Christopher LeDew ✓ (via Zoom)</p> <p>Lee-Durban</p>	<p>P-08-21</p>	<p>Introduce & Review Scope (Deferred 03/11/21) Traffic Engineering In-House Services Department of Public Works/Traffic Engineering Division</p>	<p>That the Committee approve the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel may deem appropriate to clarify the intent of the using agency and to ensure compliance with the City's Procurement ordinances, policies, procedures and applicable federal and state laws.</p>		<p>Approved 4-0</p>
<p>Lori Boyer ✓</p> <p>Daryl Joseph ✓</p>	<p>P-01-21</p>	<p>Subcommittee Report Northbank Lawn/Riverfront Plaza FKA Jacksonville Landing Design Competition Downtown Investment Authority(DIA)</p>	<p>It is the consensus of the committee that of the fourteen (14) proposals responding to the Request for Proposal (RFP) all were responsive, interested, qualified and available to provide the required services. The ranking of first, second and third, designates the order of qualification of these firms to perform the required services and alphabetically they are:</p> <ol style="list-style-type: none"> 2. Agency Landscape + Planning, LLC 3. Olin Partnership, Ltd. 1. Perkins & Will <p>We recommend that the above list is forwarded to the Mayor for final selection so that Part II of the RFP/Design Competition may begin. Further, we request to enter into remuneration agreements with each of the above three firms pursuant to P-01-21 and attachment H.</p>		<p>Approved 5-0</p>
<p><u>MEETING ADJOURNED 10:20 A.M.</u></p>					

cc: Council Auditor
Subcommittee