

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING

MINUTES FOR Thursday, June 17, 2021, 10:00 a.m.

Eighth Floor, Conference Room 851  
Ed Ball Building, 214 N. Hogan Street  
Jacksonville, FL 32202

HYBRID MEETING

Join Zoom Meeting

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Meeting ID: 862 6841 5008

Passcode: 657328

Committee Members: ✓Gregory Pease, Chairman  
✓Paul Barrett, Treasury  
✓David Migut, OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTRA EXP	OUTCOME
Leah Hayes Diane Moser ✓ Mary DiPerna ✓	P-11-21	Subcommittee Report Occupational Health & Medical Services Employee Services Department	It is the consensus of the committee that of the three (3) proposals received in response to the Request for Proposals (RFP) one (1) was deemed non-responsive and two(2) were found to be responsive, interested, qualified and available to provide the required services and alphabetically they are: 1) Ascension St. Vincent's 2) Solantic We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>Ascension St. Vincent's</u> , the number one ranked company.		Approved 5-0
Leah Hayes Mary DiPerna ✓ Diane Moser	P-17-21	Approval to proceed with Evaluation of Proposal Received Drug and Alcohol Screening Program Employee Services Department	That the committee approves proceeding with evaluation of the one proposal received in accordance with Section 126.302(f) of the Procurement Manual.		Approved 5-0
Leah Hayes Mary DiPerna ✓ Diane Moser ✓	P-18-21	Subcommittee Report Classification & Pay Study Employee Services Department	It is the consensus of the committee that of the two (2) proposals received in response to the Request for Proposals (RFP) and both were found to be responsive, interested, qualified and available to provide the required services and alphabetically they are: 1) Dynamic Corporate Solutions, Inc. 2) Gallagher Human Resources & Compensation Consulting. We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>Dynamic Corporate Solutions, Inc.</u> , the number one ranked company.		Approved 5-0
Saralyn Grass ✓ Tyrica Young ✓ ( BOTH VIA ZOOM)	P-06-21	Subcommittee Report Community Needs Assessment & GAP Analysis Research Project Kids Hope Alliance	It is the consensus of the committee that of the four(4) proposals received in response to the Request for Proposal(s) all were responsive, interested, qualified and available to provide the required services. The ranking of first, second and third designates the order of qualification of these companies to perform the required services and alphabetically they are: 2) Health Management Associates 3) Health Planning Council of NE FL 1) NLP Logix We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>NLP Logix</u> , the number one ranked firm.		Approved 5-0

William Joyee Robin Smith David Hahn ✓	P-12-21	<b>Introduce &amp; Review Scope Construction Engineering and Inspection Services on Moderate to Large City Projects – Annual Contracts</b> Department of Public Works/Engineering & Construction Management Division	That the committee approve the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel may deem appropriate to clarify the intent of the using agency and to ensure compliance with the City's Procurement Ordinances, policies, procedures and applicable federal and state laws.	Approved 4-0
William Joyee Robin Smith David Hahn ✓	P-19-21	<b>Introduce &amp; Review Scope Professional Engineering Services for Cecil Connector Road – Phase II</b> Department of Public Works/Engineering & Construction Management Division	That the committee approve the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel may deem appropriate to clarify the intent of the using agency and to ensure compliance with the City's Procurement Ordinances, policies, procedures and applicable federal and state laws.	Approved 4-0
Laurie Santana ✓ Lurise Bannister ✓	P-02-21	<b>Fee &amp; Contract Negotiations On-Call Transportation Planning Services</b> Planning and Development Department/Transportation Planning Division	That the City of Jacksonville enter into contract with Atkins North America to provide On-Call Transportation Planning Services to incorporate the attached Scope of Services identified as Exhibit 'A' and Contract Fee summary identified as Exhibit 'B'; the initial period of service will be for two(2) years from date of execution of contract with three(3) one-year renewals available at terms mutually agreeable; the maximum indebtedness is a not-to-exceed amount of \$1,500,000.00. All other terms and conditions are per the RFP and the City's standard contract language.	Approved 5-0
Jill Enz ✓ Wendy Jones	SS-10571-21	<b>Single Source Award Marina &amp; Waterways Professional Management Services</b> Parks, Recreation and Community Services Department	That the City of Jacksonville enter into a contract with James L. Suber, Jr., d/b/a Suber Marine Services for Marina and Waterways Professional Management Services to incorporate the attached Scope of Services identified as Exhibit 'A' and Contract Fee schedule identified as Exhibit 'B'; the initial period of service is for three years from October 1, 2021 through September 30, 2024, with the option to renew for two(2) additional one-year periods at terms mutually agreeable; the contract amount for the initial period is \$78,000.00 annually for a not-to-exceed maximum indebtedness of \$234,000.00. All other terms and conditions are per the City's standard contract language.	Approved 4-0
Michael Turner Tom Ossi ✓ Elizabeth Brown ✓ Alex Ciprian	SS-10584-21	<b>Single Source Award Oracle Mission Critical Support (MCS) Services</b> Finance and Administration Department/Information Technologies Division	That the City of Jacksonville enter into a Single Source contract with Oracle America, Inc., to acquire Mission Critical Support for SaaS for the City's iCloud ERP System; to incorporate the attached Ordering Document identified as Exhibit 'A'; the period of service is from execution of the contract through 12 months; the maximum indebtedness to the City is a not-to-exceed amount of \$178,975.20. All other terms and conditions are per the City's standard contract language.	Approved 5-0
<b>MEETING ADJOURNED 10:22 A.M.</b>				

cc: Council Auditor  
Subcommittee