

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING

MINUTES FOR Thursday, July 14, 2022, 10:00 a.m.

Eighth Floor, Conference Room 851
Ed Ball Building, 214 N. Hogan Street
Jacksonville, FL 32202

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Committee Members: ✓ Gregory Pease, Chairman
✓ Brennan Merrell, Treasury
✓ James McCain, Jr., OGC

| <i>Subcommittee Members</i> | <i>ITEM #</i> | <i>TITLE & ACTION</i> | <i>MOTION</i> | <i>CONTRA EXP</i> | <i>OUTCOME</i> |
|--|---------------|--|--|-----------------------|----------------|
| Ellyn Cavin ✓ Tanja McCoy Bob Blanco ✓ | P-18-22 | Approval to Proceed with Evaluation of the One (1) Proposal Received Floodplain Permit Review Consultant Planning and Development Department | That the committee approves proceeding with evaluation of the one (1) proposal received in accordance with Section 126.302 (f) of the Procurement Code. | | Approved 5-0 |
| Leah Hayes ✓ Diane Moser ✓ | P-11-21 | Contract Amendment No. 2 Occupational Health & Medical Services Program Employee Services Department | That Contract No. 71164-21 between the City of Jacksonville and St. Vincent's Full Service Urgent Care, LLC, for Occupational Health & Medical Services Program, be amended to: exercise the first renewal option extending the period of service from September 1, 2022 through August 31, 2023, with three (3) renewal options remaining; increasing the maximum indebtedness by \$475,000.00, to a new not-to-exceed maximum of \$1,150,000.00; all other terms and conditions as previously amended shall remain the same. | 08/31/22 | Approved 5-0 |
| Leah Hayes ✓ Diane Moser ✓ | P-17-21 | Contract Amendment No. 1 Drug and Alcohol Screening Employee Services Department | That Contract No. 71173-21 between the City of Jacksonville and Solantic d/b/a CareSpot, for providing Drug and Alcohol Screening, be amended to exercise the first renewal option extending the period of service from September 1, 2022, through August 31, 2023, with three (3) renewal options remaining; and increase the maximum indebtedness by \$55,000.00 to a new not-to-exceed maximum indebtedness of \$110,000.00. All other terms and conditions shall remain the same. | | Approved 5-0 |
| Mary DiPerna ✓ Carolina Teran Ocegueda ✓ | P-30-18 SS#6 | Contract Amendment No. 4 TRICARE Supplement – Voluntary Group Health Employee Services Department | That Contract No. 9563-02 between the City of Jacksonville and Selman Corporation for the provision of TRICARE Supplement Plan be amended to exercise the fourth and final one-year renewal option extending the period of service from January 1, 2023, through December 31, 2023, no renewal remaining. The City will not subsidize or incentivize this plan, it will be paid for solely by the employees. All other terms and conditions as previously amended shall remain the same. | | Approved 5-0 |
| Mary DiPerna ✓ Carolina Teran Ocegueda ✓ | P-26-19 | Contract Amendment No. 1 Group Life Insurance Plan Employee Services Department | That Contract No. 10072-01 between the City of Jacksonville and The Standard for the Group Life Plan be amended to exercise the first and final renewal option extending the period of service from January 1, 2023, through December 31, 2024; and increase the maximum by \$5,000,000.00 to a new not-to-exceed maximum indebtedness of \$12,500,000.00. All other terms and conditions shall remain the same. | | Approved 5-0 |

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| <p>Steven Long</p> <p>Robin Smith</p> <p>Gary Goldsberry ✓</p> | <p>P-11-18</p> | <p>Contract Amendment No. 8 Professional Design Services for Preparation of DCP & RFP for Hart Expressway Modifications Department of Public Works/Engineering & Construction Management Division</p> | <p>That Contract No. 10425-01, originally executed August 21, 2018, between the City of Jacksonville and STV, Incorporated for Professional Design Services for Preparation of DCP & RFP for Hart Expressway Modifications, be amended to incorporate the attached Scope of Services, identified as Exhibit Q and Contract Fee Summary identified as Exhibit R; to reduce the not-to-exceed limit for BUILD Grant Assistance by \$180,180.00 to a new limit of \$0.00 and to increase the not-to-exceed limit for Post Design Services by \$180,180.00 to a new limit of \$300,454.70 resulting in a no cost adjustment with the maximum indebtedness remaining \$4,315,543.44. All other terms and conditions as previously amended shall remain the same.</p> | | <p>Approved 4-0</p> |
| <p>Lori Boyer</p> <p>Guy Parola ✓</p> <p>Daryl Joseph ✓</p> | <p>P-38-21</p> | <p>Fee & Contract Negotiations Shipyard West Public Park Design Downtown Investment Authority (DIA)/Parks, Recreation & Community Services Department</p> | <p>Reflective of the requirement for Tax Increment Dollar funded projects and Capital Improvement funded projects to be separate, that the City of Jacksonville/Downtown Investment Authority enter into two (2) contracts with Agency Landscape + Planning, LLC, to provide the Shipyard West Public Park Design, that incorporates the attached Scope of Services and Fee Schedules identified as Exhibit 'A' (CRA Scope of Services and Fee Schedule) and Exhibit 'B' (CIP Scope of Services and Fee Schedule), which contract have values of \$447,961 and \$1,385,212, respectively. The total not-to exceed value of this award is \$1,833,173.00. The period of service will be from execution of the contract through September 30, 2023, with one (1) 6-month renewal option available at terms mutually agreeable. All other terms and conditions are per the RFP and the City's standard contract language.</p> | | <p>Approved 5-0</p> |
| <p>Ruben Bryant</p> <p>John Verwey ✓</p> <p>Johanna Moore</p> <p>Will Evans ✓</p> | <p>P-30-22</p> | <p>Introduce & Review Scope Residential Substance Abuse Education, Treatment, Case Management & Community Reintegration Aftercare Program for Adult Inmates within the Duval County Correctional System Parks, Recreation & Community Services Department</p> | <p>That the committee approve the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's Ordinances, Procurement policies and procedures and applicable federal and state laws.</p> | | <p>Approved 5-0</p> |
| <p>Meeting Adjourned: <u>10:15 a.m.</u></p> | | | | | |

"The next PSEC meeting is scheduled to be held on Thursday, July 28, 2022."

