SUBJECT: R.F.Q. FOR STORMWATER OUTFALL DITCH CLEANING AND REHABILITATION

BID #: RFQ-0053-14 **OPEN DATE: 3/27/2013**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION SUPPLY- FROM CONTRACT DATE THROUGH SEPTEMBER 30, 2015, WITH TWO (2), TWO (2) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC WORKS/ROW & STORMWATER DIVISION

BASIS OF AWARD: PRE-QUALIFICATION

NUMBER OF BIDS INVITED: (12) **NUMBER RECEIVED:** (8) **OTHER** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend the award dated 8/3/2017 to correct the expenditure from annual to biennial. All other terms and conditions remain the same.

Funding for this award to be encumbered by account: PWGM461SW-03410 to be executed by contract amendment through Office of General and processed via individual Purchase Order(s) once competitively bid by all firms.

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2017. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event the funds are appropriated.

Attachments: Recommendation Memo, Vendor Letters, Project Scope, Previous Award

BUYER: _____ **RESPECTFULLY SUBMITTED** _____
STEVEN BURAKOWSKI GREGORY REASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Steve D. Long, Jr., P.E., Chief, Right of Way and Stormwater Maintenance Division

---

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE
MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Burakowski, Steven

From: Otto, Teresa
Sent: Wednesday, August 16, 2017 1:07 PM
To: Burakowski, Steven
Subject: RE: 2nd Amendment to Contract with Callaway Contracting for Ditch Cleaning

Please take care of this, since there is no change to our original request.

Thank you.

Teresa

From: Burakowski, Steven
Sent: Wednesday, August 16, 2017 11:35 AM
To: Otto, Teresa
Subject: RE: 2nd Amendment to Contract with Callaway Contracting for Ditch Cleaning

We should do a corrected award.

Thank you,

Steven Burakowski
Procurement Analyst
City of Jacksonville
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
www.coj.net

From: Otto, Teresa
Sent: Wednesday, August 16, 2017 11:28 AM
To: Burakowski, Steven
Subject: FW: 2nd Amendment to Contract with Callaway Contracting for Ditch Cleaning

Steven,

Please look at the below message from General Counsel and the attached award. The "annual" wording used on the award is a little confusing since we asked for a $1,000,000.00 award for a two year renewal term.
The service term and not-to-exceed limit on the award is correct.
Please advise if we can use the existing award or need a new one.

Thank you.

Teresa Otto, MBA, PMP
Contract Administration Coordinator
City of Jacksonville Public Works
Right-of-Way & Stormwater Maintenance Division
(904) 255-4300 main
(904) 255-4286 direct
totto@coj.net

From: Otto, Teresa
Sent: Tuesday, August 15, 2017 1:50 PM
To: McCain, James
Cc: Dwyer-Frazee, Ivy
Subject: RE: 2nd Amendment to Contract with Callaway Contracting for Ditch Cleaning

The amount of $1,000,000.00 is the requested increased award for the renewal of two years.
the term ANNUAL should not have been used on this award.
Do you want me to send this to be revised before we make an amendment for $1,000,000.00 for a two year period?

Thank you.

Teresa

From: McCain, James
Sent: Tuesday, August 15, 2017 12:20 PM
To: Otto, Teresa
Cc: Dwyer-Frazee, Ivy
Subject: 2nd Amendment to Contract with Callaway Contracting for Ditch Cleaning

Teresa,

The award for the 2nd Amendment exercises the second and final renewal option and extends the contract for an additional two years. It also increases the maximum indebtedness by $1,000,000. I would think that the $1,000,000 is the additional funding for the two year period but the award speaks of an "**annual** estimated expenditure amount of $1,000,000.00." Is there a need for a corrected award?

Jim

ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Right of Way & Stormwater Maintenance Division
609 St. Johns Bluff Road
Jacksonville, FL 32225
(904) 472-2900
www.coj.net

July 24, 2017

MEMORANDUM

TO: Greg Pease, Chief,
Procurement Division

FROM: Steve D. Long, Jr., P.E., Chief
Right of Way and Stormwater Maintenance Division

RE: **REQUEST FOR 2ND AMENDMENT TO CONTRACTS**
Request for Qualifications (R.F.Q.) for Stormwater Outfall Ditch Cleaning and Rehabilitation

R.F.Q. No.: **RFQ-0053-14**
Current Contract Amounts: **$2.5 million per Firm**
New Contract Amounts: **$3.5 million per Firm**

The Right of Way and Stormwater Maintenance Division of the Department of Public Works, requests to amend subject contracts with the below four Qualified Firms for RFQ-0053-14:

- Callaway Contracting, Inc., 10950 New Berlin Rd, Jacksonville, Fl. 32226, Contract #6733-41
- Jax Utilities Management, Inc., 8812 Alton Ave., Jacksonville, Fl. 32211, Contract #8258-16
- Tim Prep, Inc., 18500 Macclenny Rd., Jacksonville, Fl., 32234, Contract #7373-05
- United Service Connection, Inc., 8638 Philips Hwy., Suite#7, Jacksonville, Fl. 32256, Contract #8877-13

Amendments are to extend the contract periods for an additional two year period, October 1, 2017 through September 30, 2019, in accordance with RFQ-0053-14, Section IV, Paragraph B. Additionally, we request each contract amount be increased by an amount of $1,000,000.00 for new contract amounts of $3,500,000.00. Amendments will qualify these Firms to submit sealed bids during the Period of Service and Performance and Payment Bonds will be required prior to each bid award.

One firm Evans Contracting Services, Inc., has chosen not to renew for an additional period.
Two other firms WR Townsend Contracting Inc., and Florida Native Nursery Inc., did not respond to the request for renewals.

ONE CITY. ONE JACKSONVILLE

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Right of Way & Stormwater Maintenance Division
609 St. Johns Bluff Road
Jacksonville, FL 32225
(904) 472-2900
www.coj.net

Funding should be encumbered from Right of Way and Grounds Maintenance Division account PWGM461SW-03410. No funds have been appropriated to date and award is subject to appropriation by the City in the fiscal year beginning October 1, 2015.

Attached please find a copy of the contract renewal letters from each Firm, the City of Jacksonville renewal email request and Page 3 of the RFQ.

If you require any additional information, you may contact Robert Young at 255-4294.

SL ry

cc: Dan Pearson, Procurement
Chelsey Fleming, Procurement
Robert Young, RoWSM
Teresa Otto, RoWSM

JAX UTILITIES MANAGEMENT, INC.

WATER AND WASTEWATER UTILITIES

• CONSULTATION • CONSTRUCTION • OPERATION • MAINTENANCE • ADMINISTRATION • REGULATORY

June 21, 2017

City of Jacksonville

609 St. Johns Bluff Road North

Jacksonville, Florida 32225

Attn: Steve D. Long, Jr., P.E.

Chief, Right of Way and Stormwater Maintenance

RE: Contract Bid No. RFQ-0053-14

City Contract No. 8258-16

Stormwater Outfall Ditch Cleaning and Rehabilitation

In accordance with Section IV, Project Scope and Intent of Project, Paragraph B on Page 3 of the Request for Qualifications, Jax Utilities Management, Inc. is notifying the City of Jacksonville that it would like to renew the previously mentioned Contract Number 8258-16/RFQ Number RFQ-0053-14 with no change in contract prices for the final two year renewal.

Sincerely,

Charles D. Freshwater

Vice President

Jax Utilities Management, Inc.

Callaway Contracting, Inc.

General Contractors • Underground Utility Contractors

Steve D. Long, Jr., P.E., Chief, Right of Way and Stormwater Maintenance
609 St. Johns Bluff Rd. N
Jacksonville, Florida 32225

July 13, 2017

Re: Contract Renewal - Stormwater Outfall Ditch Cleaning and Rehabilitation 6733-41, RFQ-0053-14

Dear Mr. Long:

Callaway Contracting, Inc. requests to renew the above Contract, with the City of Jacksonville, for the final two (2) year period, in accordance with Paragraph 3 of the COJ Contract 6733-41. Callaway Contracting will renew the contract with no price increase from the original contract date.

Sincerely,

James P. Callaway
Senior Vice President

CGC009273 • CUC050627
10950 New Berlin Road • Jacksonville, FL 32226 • Phone (904) 751-8944 • Fax (904) 751-0940

TIM-PREP

Bobcat of Jacksonville

June 21, 2017

Steve D. Long, Jr., P.E., Chief, Right of Way and Storm Water Maintenance
609 St. Johns Bluff Rd. N
Jacksonville, Florida 32225

Re: RFQ-0053-14

Mr. Long,

It is Tim Prep Inc intension to renew our contract for a period of two years with no price increases in accordance to Section3, Paragraph F.

If you have any questions, please do not hesitate to call 904-289-7000.

Thank you

Michael H Stokes
President

United Service Connection, Inc.

July 10, 2017

Steve D. Long, Jr., P. E., Chief
Right of Way and Stormwater Maintenance
609 St. Johns Bluff Road North
Jacksonville, Florida 32225

RE: Outfall Ditch Cleaning and Rehab, RFQ-0053-14

Dear Mr. Long:
In accordance with Section IV, Project Scope and Intent of Project, Paragraph B on Page 3 of the RFQ for the above referenced project, this letter serves as notification that we wish to renew this contract for the final two (2) year renewal term.

Regards,

Jennifer S. Setzer
President

12058 San Jose Blvd., Suite 601 • Jacksonville, FL 32223
phone 904.838.1015 • fax 904.212.0662 • unitedservconn@comcast.net • CUC1224577 CGC1517026

Evans Contracting Services, Inc.
320 Foxtail Ave. Middleburg, FL 32068
904 282 0155 office; 904 282 0158 fax
jetree1@belisouth.net

June 27, 2017

Steve D Long Jr., P.E. Chief, Right of Way and Stormwater Maintenance
609 St. Johns Bluff Rd. N.
Jacksonville, FL 32225

RE: Outfall Ditch Cleaning and Rehab RFQ-0053-14

Evans Contracting Services, Inc. would not like to renew the above mention contract in accordance with section IV, Project Scope and Intent of
Project, Paragraph B o n Page 3 of the RFQ.

If you have any questions, please give me a call at the number above or email me @ crystal ecs@att.net

Thank you,

Crystal Evans
Contracts Administrator
Evans Contracting Services, Inc.

III. PURPOSE OF REQUEST FOR QUALIFICATIONS

The purpose of the Request for Qualifications (RFQ) is to solicit Statements of Qualifications (SOQ) from Firms interested in providing construction services for Stormwater Outfall Ditch Cleaning and Rehabilitation. Statements of Qualifications (SOQ) shall be submitted in accordance with Section VI hereof. The City shall determine those Firms who have met ALL criteria identified in Section VII and those Firms will qualify to enter into contract with the City to provide competitive sealed bids for the construction services of the Project pursuant to Chapter 126.202 of the Procurement Code. Each award will be to the lowest, responsive, responsible bidder.

IV. PROJECT SCOPE and INTENT OF PROJECT

A. Project Scope:

The Project consists of furnishing all labor, equipment, and materials and performing all operations necessary for the complete cleaning and/or rehabilitating of various outfall ditches and Storm Water Management Facilities (SWMF) "ponds" located within the City's rights-of-way and easements by use of mechanical equipment and/or manual labor during fiscal years 2014 and 2015. All work will be performed at designated locations in the City of Jacksonville and in accordance with the Contract Documents.

B. Intent of Project:

It is the intent of these documents to provide a continuing two (2) year contract between the City of Jacksonville and a qualified Firm during the period of fiscal year 2014 (Contract Date – September 30, 2014) and fiscal year 2015 (October 1, 2014 – September 30, 2015) with two (2) optional two (2) year extensions for the maintenance of outfall ditches and SWMF by use of mechanical equipment and/or manual labor. Each two (2) year contract will have a maximum indebtedness of **ONE MILLION FIVE HUNDRED THOUSAND AND 00/100 DOLLARS ($1,500.000.00)**.

It is not the intent of these documents to minutely define the mode, means, methods, techniques, sequence of construction and/or programs incident to the Contractor's work but rather to set forth rational and reasonable criteria for the construction thereof.

V. ADVERTISEMENT

The City will publish the Advertisement (the Invitation to Submit Statement of Qualifications) announcing the availability of Request for Qualifications (RFQ) and requesting Statements of Qualifications from an adequate number of qualified sources (an advertisement in a newspaper of general circulation Jacksonville, www.coj.net - based, and individual letters to prospective Responders).

SUBJECT: R.F.Q. FOR STORMWATER OUTFALL DITCH CLEANING AND REHABILITATION

BID #: RFQ-0053-14

OPEN DATE: 3/27/2013

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION SUPPLY- FROM CONTRACT DATE THROUGH SEPTEMBER 30, 2015, WITH TWO (2), TWO (2) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC WORKS/ROW & STORMWATER DIVISION

BASIS OF AWARD: PRE-QUALIFICATION

NUMBER OF BIDS INVITED: (12) **NUMBER RECEIVED:** (8) **OTHER** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to exercise the final renewal option to four (4) of the seven (7) pre-qualified vendors: Jax Utilities Management, Inc., Callaway Contracting, Inc., Tim Prep, Inc., United Service Connection, Inc., in the annual estimated expenditure amount of $1,000,000.00 per each firm. Total revised maximum indebtedness for each contract not-to-exceed $3,500,000.00. Period of Service will be from October 1, 2017 through September 30, 2019

Funding for this award to be encumbered by account: PWGM461SW-03410 to be executed by contract amendment through Office of General and processed via individual Purchase Order(s) once competitively bid by all firms.

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2017. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event the funds are appropriated.

Attachments: Recommendation Memo, Vendor Letters, Project Scope, Previous Award

BUYER: _____ STEVEN BURAKOWSKI

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Steve D. Long, Jr., P.E., Chief, Right of Way and Stormwater Maintenance Division

---

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 8/03/17

Teresa R. Eichner _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE 8/03/17

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: R.F.Q. FOR STORMWATER OUTFALL DITCH CLEANING AND REHABILITATION

BID# RFQ-0053-14 OPEN DATE: 2014-03-26

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

CONSTRUCTION SUPPLY- FROM CONTRACT DATE THROUGH SEPTEMBER 30, 2015, WITH TWO (2) TWO (2) YEAR RENEWAL OPTIONS

AGENCY: ROW & GROUNDS

BASIS OF AWARD: PRE-QUALIFICATION

NUMBER OF BIDS INVITED 12 NUMBER RECEIVED 8 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Subject bid was awarded on 05/05/14 to the following seven (7) pre-qualified vendors: Jax Utilities Management, Inc.(Contract #8258-16), Callaway Contracting, Inc.(Contract #6733-41), W.R. Townsend Contracting, Inc.(Contract #7357-17), Tim Prep, Inc.(Contract #7373-05), United Service Connection, Inc.(Contract #8877-13), Florida Native Nursery, Inc.(Contract #10018), and Evans Contracting, Services, Inc. (Contract #10013) in the amount of $1,500,000.00. Recommend approval to utilize the First Renewal Option to the seven (7) pre-qualified vendors: Jax Utilities Management, Inc., Callaway Contracting, Inc., W.R. Towsend Contracting, Inc., Tim Prep, Inc., United Service Connection, Inc., Florida Native Nursery, Inc., and Evans Contracting Services, Inc., in the annual expenditure amount of $1,000,000.00, with a maximum indebtedness not-to-exceed $1,000,000.00 for contract . Total revised expenditure amount not-to-exceed $2,500,000.00. Period of Service will be from October 1, 2015 through September 30, 2017, with one (1) two (2) year renewal option remaining.
Funding for this award to be encumbered by account: PWGM461SW-03410 to be executed by contract amendment through Office of General Counsel and processed via individual purchase order(s) once competitively bid by all firms.
This award is subject to appropriation by the City in the fiscal year beginning October 1, 2015. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are

BUYER: _____ RESPECTFULLY SUBMITTED: _____
DANIEL PEARSON For: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Steve D. Long, Jr., P.E., Chief, Right of Way and Stormwater Maintenance Division

---

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE
MEMBERS APPROVING 3 MEMBERS DISAPPROVING _____ DATE: 08/06/15

_____ OTHER: _____

_____

_____

ACTION OF AWARDING AUTHORITY DATE: 8/06/15

MK APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

FORM GB-108, Revised 12/2007

SUBJECT: R.F.Q. FOR STORMWATER OUTFALL DITCH CLEANING AND REHABILITATION

BID #: RFQ-0053-14 (III)

OPEN DATE: 3/27/2013

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION SUPPLY- FROM CONTRACT DATE THROUGH SEPTEMBER 30, 2015, WITH TWO (2), TWO (2) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC WORKS/ROW & STORMWATER DIVISION

BASIS OF AWARD: PRE-QUALIFICATION

NUMBER OF BIDS INVITED: (12) NUMBER RECEIVED: (8) OTHER (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
RECOMMEND APPROVAL TO REJECT J & D MAINTENANCE FOR FAILURE TO MEET THE FOLLOWING PRE-QUALIFICATION CRITERIA(S): (G) PRIOR OUTFALL DITCH AND/OR POND MAINTENANCE/CONSTRUCTION PROJECT(S) WITH CONTRACT AMOUNT OF AT LEAST $50,000.00, AND (H) STATEMENT THAT THE FIRM HAS NEVER ABANDONED A PROJECT BEFORE COMPLETION, DEFAULTED ON A CONTRACT, OR REQUIRED ITS SURETY TO COMPLETE A PROJECT ON ITS BEHALF, PER BID SPECIFICATIONS.

RECOMMEND APPROVAL TO PRE-QUALIFY THE FOLLOWING SEVEN (7) BIDDERS THAT HAVE SUCCESSFULLY MET ALL THE REQUIREMENTS AS SPECIFIED IN THE BID DOCUMENTS: JAX UTILITIES MANAGEMENT, INC., CALLAWAY CONTRACTING, INC., W.R. TOWNSEND CONTRACTING, INC., TIM PREP, INC., UNITED SERVICE CONNECTION, INC., FLORIDA NATIVE NURSERY, INC., AND EVANS CONTRACTING SERVICES, INC., MAXIMUM INDEBTEDNESS TO THE CITY NOT-TO-EXCEED $1,500,000.00 PER EACH FIRM. SEPARATE CONTRACTS TO BE FORMALLY EXECUTED AND INDIVIDUAL PROJECTS TO BE COMPETITIVELY BID BY AWARDED FIRMS; AND PERFORMANCE AND PAYMENT BONDS WILL BE REQUIRED PRIOR TO EACH BID AWARD, TO BE PROCESSED VIA INDIVIDUAL PURCHASE ORDER(S).

FUNDING FOR THIS AWARD TO BE ENCUMBERED BY ACCOUNT: PWGM461SW-03410

ATTACHMENTS: RECOMMENDATION MEMO, BID TABULATION SHEET, BASIS OF AWARD, PROJECT SCOPE, VENDOR REJECTION LETTER

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: STEVE LONG, ACTING CHIEF, RIGHT OF WAY AND STORMWATER DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE
MEMBERS APPROVING 3 MEMBERS DISAPPROVING ____ DATE: 05/01/14

OTHER: ____

ACTION OF AWARDING AUTHORITY DATE 5/5/14

APPROVED ✓ DISAPPROVED ____

OTHER ____

SIGNATURE OF AUTHENTICATION Karen Bowling

Karen Bowling
Chief Administrative Officer
~~For: Mayor~~ Alvin Brown
Under Authority of:
~~Executive~~ Order No. 2013-04

QWS3270X 7/28/2017 7:54 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 07/28/2017
LINK TO: ACCOUNT SUMMARY INQUIRY 7:54 AM

FISCAL MO/YEAR : 10 2017 CURRENCY CODE :
INDEX CODE : PWGM461SW STORMWATER SERVICES
SUBOBJECT : 03410 CONTRACTUAL SERVICES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	JULY 2017	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	3,831,382.21	3,831,382.21
EXPENDITURES	233,866.50	2,326,537.70	2,326,537.70
ENCUMBRANCES	-233,735.50	1,101,084.75	1,101,084.75
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	-131.00	403,759.76	403,759.76

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND