SUBJECT: CITYWIDE ARMORED CAR SERVICES – REBID

BID #: SC-0565-17 **OPEN DATE: 08/30/2017**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018, WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PROCUREMENT DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 NUMBER RECEIVED: 1 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to utilize the first (1) of four (4), one (1) year renewal options with Dunbar Armored, Inc. for the period of service from October 1, 2018 through September 30, 2019, with a CPI increase of 2.9% or $2,513.95. The total estimated annual expenditure not-to-exceed $89,201.87, for a revised award total not-to-exceed $175,889.79.

Funding for this award to be encumbered by various agency accounts and executed by purchase order(s).

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2018. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

Attachments: Recommendation Memo, Vendor Letter, Increase Spreadsheet, Previous Awards

Analyst: _____ **RESPECTFULLY SUBMITTED:** _____

CHELSEY FLEMING

GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Gregory Pease, Chief, Procurement Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

TO: Gregory Pease, Chief, Procurement Division

FROM: Chrissy Nunziato, Manager of Purchasing Services, Asst. CN

DATE: August 8, 2018

SUBJECT: SC-0565-17 Armored Car Services - Re-Bid – First Renewal Option

The Procurement Division requests approval to utilize the first (1) of four (4), one (1) year renewal options with Dunbar Armored, Inc., for the period of service from October 1, 2018 through September 30, 2019, with a CPI increase of 2.9% or $2,513.95. The total estimated annual expenditure not-to-exceed $89,201.87, for a revised award total not-to-exceed $175,889.79.

Funding for this award to be encumbered by various agency accounts and executed by purchase order(s).

Thank you for your assistance and consideration in this matter.

Dunbar
The Most Trusted Name in Security

50 Schilling Road
Hunt Valley, MD 21031-1424
(410) 584-9800
(800) 888-2129

August 6, 2018

City of Jacksonville
Procurement Division
Attn: Chelsey Fleming

Dear Valued Customer,

At Dunbar, we are pleased to safeguard your valuables in-transit with a team of the highest quality armored car and cash vault service professionals ready to take on the risks of securely transporting and processing your bank deposits. A team that also helps to ensure the safety of your workplace.

From hiring expenses and escalating wages nationwide to rising employee healthcare benefit costs; our labor expenses have increased significantly. Today, we are particularly hard hit by the ever-increasing costs associated with employing highly-qualified security professionals in a competitive market that has grown ever tighter for their experience, knowledge and skills. When added together with the other rising expenses that our business must absorb due to government regulations that place guidelines on our industry and the escalation of insurance premium costs, we must increase our rates.

Therefore, effective October 1, 2018, the following rate increase will be reflected on your monthly service invoice: **a 2.9% CPI increase will be applied to all services.**

As always, our goal is to provide you with the most secure, reliable and efficient service available – tailored to meet your special needs. We appreciate your understanding and look forward to continuing to deliver the high level of security that you both expect and deserve.

Sincerely,

Seth McElroy
SVP Administration and Marketing

Fleming, Chelsey

From: Ashley Hushon <Ashley.Hushon@dunbararmored.com>
Sent: Monday, August 06, 2018 10:10 AM
To: Fleming, Chelsey
Subject: RE: Renewal Notice - SC-0565-17 Citywide Armored Car Services

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Hi Chelsey,

Dunbar is happy to renew services with City of Jacksonville.

Dunbar is asking for a CPI increase on all services 10/1/18. 2.9% increase would be applied.

I will have a formal letter submitted to you tomorrow, my boss is currently not in the office today to sign the letter.

He will be here tomorrow, but I wanted to email you back.

Please let me know if you need anything else from me. If not, I will be sending over the letter tomorrow.

Thank you so much!

Ashley Hushon
Bid Administrative Assistant
Dunbar Armored, Inc.
P: (410) 568-4953

From: Fleming, Chelsey [mailto:CFleming@coj.net]
Sent: Friday, August 3, 2018 9:38 AM
To: Ashley Hushon <Ashley.Hushon@dunbararmored.com>; Heidi Semple <Heidi.Semple@dunbararmored.com>
Subject: RE: Renewal Notice - SC-0565-17 Citywide Armored Car Services

Please advise on the below renewal notice.

Thank you,
Chelsey Fleming
Purchasing Analyst
Procurement Division
City of Jacksonville
cfleming@coj.net
Direct 904.255.8826

CITY OF JACKSONVILLE

DUNBAR ARMORED PRICE INCREASE

ITEM	PICK-UP LOCATION	DELIVERY LOCATION	ESTIMATED SCHEDULE	Est. ANNUAL PICK-UPS	ORIGINAL PRICE	2.9% INCREASED PRICE
1	Adult Services Division City Hall - St. James Bldg, Ste 210 117 West Duval Street, Jacksonville, FL 32206	Tax Collector's Office 231 E Forsyth St., #141 Jacksonville, FL 32202	Fridays Only 12:00 pm – 2:00 pm Excluding Holidays	52	$16.52	$17.00
2	Solid Waste Trail Ridge Landfill 5110 U.S. Hwy 301 South Baldwin, FL 32224	Tax Collector's Office 231 E Forsyth St., #141 Jacksonville, FL 32202	Mon – Fri 9:00 am – 4 pm Sat 9:00 am – 12:00 pm Including Holidays Excluding the Day of Christmas and Thanksgiving	312	$20.20	$20.79
3	K. A. Hanna Park Front Office Building 500 Wonderwood Drive Jacksonville, FL 32233	Tax Collector's Office 231 E Forsyth St., #141 Jacksonville, FL 32202	M, W, TH, F, & Sat 12:00 pm – 4:00 pm Including Holidays Excluding the Day of Christmas and Thanksgiving	250	$16.52	$17.00
4	Huguenot Memorial Park Front Office Building 10980 Heckscher Drive Jacksonville, FL 32218	Tax Collector's Office 231 E Forsyth St., #141 Jacksonville, FL 32202	M, TH 1:00 pm - 4:00 pm Including Holidays Excluding the Day of Christmas and Thanksgiving	156	$18.75	$19.29
5	Recreation & Community Cecil Gym and Fitness Ctr 13531 Lake Newman Dr. Jacksonville, FL 32221	Tax Collector's Office 231 E Forsyth St., #141 Jacksonville, FL 32202	Mon – Fri 8:00 am – 10:00 pm Excluding Holidays	250	$16.52	$17.00
6	Legends Community Center Bob Hayes Park 5054 Soutel Drive Jacksonville, FL 32202	Tax Collector's Office 231 E Forsyth St., #141 Jacksonville, FL 32202	Wed & Fri 12:00 pm – 4:00 pm Excluding Holidays	104	$16.52	$17.00
7	Main Tax Collector Yates Building 231 E. Forsyth St., #141 Jacksonville, FL 32202	Wells Fargo (Money Center)	Mon – Fri 10:00 am – 3:30 pm Office Closures Due to Holidays to be Sent Under Separate Cover	250	$20.20	$20.79
8	Cedar Hills Tax Collector 3520-1 Blanding Blvd. Jacksonville, FL 32210	Wells Fargo (Money Center)	Mon, Wed, Fri 10:00 am – 3:30 pm Office Closures Due to Holidays to be Sent Under Separate Cover	150	$16.52	$17.00
9	Kernan Tax Collector 12220 Atlantic Blvd #102 Jacksonville, FL 32225	Wells Fargo (Money Center)	Mon, Wed, Fri 10:00 am – 3:30 pm Office Closures Due to Holidays to be Sent Under Separate Cover	150	$16.52	$17.00
10	Hogan's Corner Tax Collector 7120-15 Hogan Road Jacksonville, FL 32216	Wells Fargo (Money Center)	Mon, Wed, Fri 10:00 am – 3:30 pm Office Closures Due to Holidays to be Sent Under Separate Cover	150	$16.52	$17.00
11	North Jax Tax Collector 12961 N. Main St., #210 Jacksonville, FL 32218	Wells Fargo (Money Center)	Mon, Wed, Fri 10:00 am – 3:30 pm Office Closures Due to Holidays to be Sent Under Separate Cover	150	$16.52	$17.00
12	Commonwealth Tax Collector 6672 Commonwealth Ave Jacksonville, FL 32254	Wells Fargo (Money Center)	Mon, Wed, Fri 10:00 am – 3:30 pm Office Closures Due to Holidays to be Sent Under Separate Cover	150	$16.52	$17.00
13	Gateway Tax Collector 910 West 44th Street Jacksonville, FL 32208	Wells Fargo (Money Center)	Mon, Wed, Fri 10:00 am – 3:30 pm Office Closures Due to Holidays to be Sent Under Separate Cover	150	$16.52	$17.00
14	Beaches Tax Collector 1505 Atlantic Blvd Neptune Beach, FL 32266	Wells Fargo (Money Center)	Mon, Wed, Fri 10:00 am – 3:30 pm Office Closures Due to Holidays to be Sent Under Separate Cover	150	$16.52	$17.00

DUNBAR ARMORED PRICE INCREASE

ITEM	PICK-UP LOCATION	DELIVERY LOCATION	ESTIMATED SCHEDULE	Est. ANNUAL PICK-UPS	ORIGINAL PRICE	2.9% INCREASED PRICE
15	Mandarin Tax Collector 10035 San Jose Blvd Jacksonville, FL 32257	Wells Fargo (Money Center)	Mon, Wed, Fri 10:00 am – 3:30 pm Office Closures Due to Holidays to be Sent Under Separate Cover	150	$16.52	$17.00
16	Tax Collector's Office Ed Ball Building 214 N. Hogan St., Rm 212 Jacksonville, FL 32202	Wells Fargo (Money Center)	Mon – Fri 10:00 am – 3:30 pm Office Closures Due to Holidays to be Sent Under Separate Cover	250	$16.52	$17.00
17	Jacksonville Main Library 303 North Laura Street Jacksonville, FL 32202	Tax Collector's Office 231 E Forsyth St., #141 Jacksonville, FL 32202	Tuesdays Only 1:00 pm – 4:00 pm Excluding Holidays	52	$16.52	$17.00
18	Argyle Library 7973 Old Middleburg Rd, S. Jacksonville, FL 32222	Tax Collector's Office 231 E Forsyth St., #141 Jacksonville, FL 32202	Tuesdays Only 3:00 pm – 4:00 pm Excluding Holidays	52	$16.52	$17.00
19	Beaches Library 600 Third Street Neptune Beach, FL 32266	Tax Collector's Office 231 E Forsyth St., #141 Jacksonville, FL 32202	Tuesdays Only 1:00 pm – 4:00 pm Excluding Holidays	52	$16.52	$17.00
20	Bradham-Brooks Northwest Library 1755 Edgewood Ave., W. Jacksonville, FL 32208	Tax Collector's Office 231 E Forsyth St., #141 Jacksonville, FL 32202	Tuesdays Only 11:00 am – 4:00 pm Excluding Holidays	52	$16.52	$17.00
21	Brentwood Library 3725 Pearl Street Jacksonville, FL 32206	Tax Collector's Office 231 E Forsyth St., #141 Jacksonville, FL 32202	Thursdays Only 1:00 pm – 4:00 pm Excluding Holidays	52	$16.52	$17.00
22	Brown-Eastside Library 1390 Harrison Street Jacksonville, FL 32206	Tax Collector's Office 231 E Forsyth St., #141 Jacksonville, FL 32202	Thursdays Only 12:00 pm – 4:00 pm Excluding Holidays	52	$16.52	$17.00
23	Dallas Graham Library 2304 Myrtle Avenue Jacksonville, FL 32209	Tax Collector's Office 231 E Forsyth St., #141 Jacksonville, FL 32202	Thursdays Only 1:30 pm – 4:00 pm Excluding Holidays	52	$16.52	$17.00
24	Highlands Library 1826 Dunn Avenue Jacksonville, FL 32218	Tax Collector's Office 231 E Forsyth St., #141 Jacksonville, FL 32202	Tuesdays Only 2:00 pm – 4:00 pm Excluding Holidays	52	$16.52	$17.00
25	Mandarin Library 3330 Kori Road Jacksonville, FL 32257	Tax Collector's Office 231 E Forsyth St., #141 Jacksonville, FL 32202	Wednesdays Only 4:00 pm Excluding Holidays	52	$16.52	$17.00
26	Maxville Library 8375 Maxville Road Jacksonville, FL 32234	Tax Collector's Office 231 E Forsyth St., #141 Jacksonville, FL 32202	Saturdays Only 12:00 pm – 4:00 pm Excluding Holidays	52	$16.52	$17.00
27	Murray Hill Library 918 Edgewood Ave., S. Jacksonville, FL 32205	Tax Collector's Office 231 E Forsyth St., #141 Jacksonville, FL 32202	Thursdays Only 11:00 am – 4:00 pm Excluding Holidays	52	$16.52	$17.00
28	Pablo Creek Library 13295 Beach Blvd. Jacksonville, FL 32246	Tax Collector's Office 231 E Forsyth St., #141 Jacksonville, FL 32202	Tuesdays Only 4:30 pm Excluding Holidays	52	$16.52	$17.00
29	Regency Square Library 9900 Regency Sq. Blvd. Jacksonville, FL 32225	Tax Collector's Office 231 E Forsyth St., #141 Jacksonville, FL 32202	Tuesdays Only 11:00 am – 4:00 pm Excluding Holidays	52	$16.52	$17.00
30	San Marco Library 1513 LaSalle Street Jacksonville, FL 32207	Tax Collector's Office 231 E Forsyth St., #141 Jacksonville, FL 32202	Tuesdays Only 1:00 pm – 4:00 pm Excluding Holidays	52	$16.52	$17.00
31	South Mandarin Library 12125 San Jose Blvd. Jacksonville, FL 32223	Tax Collector's Office 231 E Forsyth St., #141 Jacksonville, FL 32202	Tuesdays Only 1:00 pm – 4:00 pm Excluding Holidays	52	$16.52	$17.00
32	Southeast Library 10599 Deerwood Park Blvd. Jacksonville, FL 32256	Tax Collector's Office 231 E Forsyth St., #141 Jacksonville, FL 32202	Fridays Only 3:30 pm – 4:00 pm Excluding Holidays	52	$16.52	$17.00

DUNBAR ARMORED PRICE INCREASE

ITEM	PICK-UP LOCATION	DELIVERY LOCATION	ESTIMATED SCHEDULE	Est. ANNUAL PICK-UPS	ORIGINAL PRICE	2.9% INCREASED PRICE
33	University Park Library 3435 University Blvd. N. Jacksonville, FL 32210	Tax Collector's Office 231 E Forsyth St., #141 Jacksonville, FL 32202	Thursdays Only 11:00 am – 4:00 pm Excluding Holidays	52	$16.52	$17.00
34	Webb Wesconnett Library 6887 103rd Street Jacksonville, FL 32210	Tax Collector's Office 231 E Forsyth St., #141 Jacksonville, FL 32202	Tuesdays Only 3:00 pm – 4:00 pm Excluding Holidays	52	$16.52	$17.00
35	West Regional Library 1425 Chaffee Rd. S. Jacksonville, FL 32221	Tax Collector's Office 231 E Forsyth St., #141 Jacksonville, FL 32202	Thursdays Only 2:00 pm – 4:00 pm Excluding Holidays	52	$16.52	$17.00
36	Westbrook Library 2809 Commonwealth Ave Jacksonville, FL 32254	Tax Collector's Office 231 E Forsyth St., #141 Jacksonville, FL 32202	Wednesdays Only 10:30 am – 4:00 pm Excluding Holidays	52	$16.52	$17.00
37	Willow Branch Library 2875 Park Street Jacksonville, FL 32205	Tax Collector's Office 231 E Forsyth St., #141 Jacksonville, FL 32202	Tuesdays Only 11:00 am – 4:00 pm Excluding Holidays	52	$16.52	$17.00
38	Duval County Public Health 900 University Blvd. Jacksonville, FL 32211	Garda World 1043 Haines Street Jacksonville FL 32208	Mon – Fri 1:00 pm – 3:00 pm Excluding Holidays	260	$16.52	$17.00
39	Clerk of the Circuit Court 501 W. Adams Street, Rm 2338 Jacksonville, FL 32202	Wells Fargo Money Center Located in Jacksonville, Florida	Mon – Fri 12:00pm-1:00pm Excluding Holidays	260	$15.19	$15.63
40	Clerk of the Circuit Court 1543 Atlantic Blvd. Jacksonville, FL 32266	Wells Fargo Money Center Located in Jacksonville, Florida	Mon – Fri 1:00pm-3:00pm Excluding Holidays	260	$15.19	$15.63
41	Clerk of the Circuit Court 214 N. Hogan Street, #216 Jacksonville, FL 32202	Wells Fargo Money Center Located in Jacksonville, Florida	Mon – Fri 11:00pm-12:00pm Excluding Holidays	260	$15.19	$15.63
42	Animal Care & Protective 2020 Forest Street Jacksonville FL 32204	Tax Collector's Office 231 E Forsyth St., #141 Jacksonville, FL 32202	Tue- Fri 1:00 PM- 4:00 PM Excluding Holidays	208	$16.52	$17.00

SUBJECT: **CITYWIDE ARMORED CAR SERVICES – REBID**

BID #: SC-0565-17 OPEN DATE: 08/30/2017

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018, WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PROCUREMENT DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 NUMBER RECEIVED: 1 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend award dated 9/21/17 to Dunbar Armored, to attach additional Terms and Conditions and Proposal Declarations as specified in the attachments.

Attachments: Recommendation Memo; Proposal Declarations; Additional Terms and Conditions; Vendor Email; Risk Approval

Analyst: CHELSEY FLEMING

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Gregory Pease, Chief, Procurement Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 12/21/17

OTHER:

ACTION OF AWARDING AUTHORITY DATE 12/21/17

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: CITYWIDE ARMORED CAR SERVICES – REBID

BID #: SC-0565-17

OPEN DATE: 8/30/17

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018, WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PROCUREMENT DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 NUMBER RECEIVED: 1 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the lowest responsive, responsible bidder, Dunbar Armored. Period of service is from October 1, 2017 through September 30, 2018 in the amount of $86,687.92.

Funding Source: Various Agencies – To be encumbered by purchase order

Attachments: Recommendation Memo, Tabulation and Terms and Conditions

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2017. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

ANALYST: Annette Burney

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Gregory Pease, Chief, Procurement Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 9/21/17

Duane R. Eichner

OTHER:

ACTION OF AWARDING AUTHORITY DATE 9/21/17

APPROVED

DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sharon E. Mousa
Chief Assistant City Clerk
For Mayor Harry Davis
Dunbar Armored
Exclusive Contract 2014-08