SUBJECT: ANNUAL ELECTRICAL SERVICES

BID #: SC-0553-17 **OPEN DATE: 8/16/2017**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 18 **NUMBER RECEIVED: 5** **OTHER 0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to utilize the First Renewal Option with AEC Electrical Contracting, Inc., for the period of service from September 1, 2018 through August 31, 2019, with two (2) one (1) year renewal options remaining. Total revised estimated annual expenditure in the amount of $100,000.00, for a not-to-exceed expenditure amount of $250,000.00.

Funding for this award to be encumbered by various accounts dependent on building being serviced and executed by individual purchase orders.

Attachments: Recommendation Memo, Certificate of Insurance, Previous Award(s)

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____

ECV for MARILYN LAIDLER

GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Public Buildings Division
555 W. 44th Street
Jacksonville, FL 32208
(904) 255-4343
www.coj.net

ONE CITY. ONE JACKSONVILLE

August 6, 2018

MEMORANDUM

TO: **Gregory W. Pease, Chief, Procurement Division**

THRU: **John P. Pappas, P.E., Director**

FROM: **Roy Birbal, Chief**

SUBJECT: **SC-0553-17: ANNUAL ELECTRICAL SERVICES FOR ALL CITY OWNED BUILDINGS 1ST RENEWAL REQUEST AND ADD FUNDING FOR FY19**

The Public Buildings Division recommends approval to utilize the first of three 1-year renewal options with AEC Electrical Contracting, Inc., for Annual Electrical Services for All City Owned Buildings beginning September 1, 2018 through August 31, 2019 and to add funding of One Hundred Thousand Dollars ($100,000.00) for FY19.

The revised not to exceed expenditure will be $250,000.00.

Funding will be encumbered by individual releases against the master blanket, dependent on funding, the appropriate account and fiscal year.

Your assistance in concurring with this recommendation for the respective award would be appreciated. If you have questions or need additional information regarding this request, please contact Jim Lange at 904-255-4340.

Attachments: Vendor Renewal Letter
Certificate of Insurance
Prior Award

cc: Ann Brackin, Public Works Contracts & Finance Manager
Marilyn Laidler, Purchasing Analyst
Jim Lange, Contract Administration Coordinator

ab

A.E.C. Electrical Contracting, Inc

Phone: 904-766-6848
Fax: 904-766-7140

7005 Lloyd Road West
Jacksonville, Florida 32220

August 6, 2018

City of Jacksonville

555 West 44th Street

Jacksonville , Florida 32208

Attn : Jim Lange , Contract Administration Coordinator

Re: Contract # SC-0553-17

Dear Jim

A.E.C Electrical Contractors , Inc. would request to renew the Contract # SC-0553-17 for the first renewal. The rates will remain the same as the previous year and will remain unchanged for this renewal period.

Sincerely ,

Wayne Alderman / President

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 07/27/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
FEDERATED MUTUAL INSURANCE COMPANY
HOME OFFICE: P.O. BOX 328
OWATONNA, MN 55060

CONTACT NAME: CLIENT CONTACT CENTER
PHONE (A/C, No, Ext): 888-333-4949 FAX (A/C, No): 507-446-4664
E-MAIL ADDRESS: CLIENTCONTACTCENTER@FEDINS.COM

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: FEDERATED MUTUAL INSURANCE COMPANY	13935
INSURER B: FEDERATED SERVICE INSURANCE COMPANY	28304
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED 162-444-4
AEC ELECTRICAL CONTRACTING, INC.
7005 LLOYD RD W
JACKSONVILLE, FL 32220-2463

COVERAGES CERTIFICATE NUMBER: 48 REVISION NUMBER: 0

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
B	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC OTHER:	Y	N	6074862	07/01/2018	07/01/2019	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$1,000,000 $100,000 EXCLUDED $1,000,000 $2,000,000 $2,000,000
B	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY	Y	N	6074862	07/01/2018	07/01/2019	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$1,000,000
B	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION	N	N	6074864	07/01/2018	07/01/2019	EACH OCCURRENCE AGGREGATE	$5,000,000 $5,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A	N	6074863	07/01/2018	07/01/2019	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $1,000,000 $1,000,000 $1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
SEE ATTACHED PAGE

CERTIFICATE HOLDER

162-444-4 48 0
CITY OF JACKSONVILLE
PUBLIC BUILDINGS DIVISION
555 W 44TH ST
JACKSONVILLE, FL 32208-5102

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Michael G Kerr

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AGENCY CUSTOMER ID: 162-444-4
LOC #:

ADDITIONAL REMARKS SCHEDULE

AGENCY FEDERATED MUTUAL INSURANCE COMPANY	NAMED INSURED AEC ELECTRICAL CONTRACTING, INC. 7005 LLOYD RD W JACKSONVILLE, FL 32220-2463
POLICY NUMBER SEE CERTIFICATE # 48.0	
CARRIER SEE CERTIFICATE # 48.0 — NAIC CODE	EFFECTIVE DATE: SEE CERTIFICATE # 48.0

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

CITY OF JACKSONVILLE ITS MEMBERS, OFFICIALS, OFFICERS, EMPLOYEES, AND AGENTS ARE NAMED AS ADDITIONAL INSURED ON THE GENERAL LIABILITY AND AUTOMOBILE LIABILITY.
INSURANCE PROVIDED BY THE GENERAL LIABILITY COVERAGE IS PRIMARY AND NONCONTRIBUTORY OVER OTHER INSURANCE.
INSURANCE PROVIDED BY THE BUSINESS AUTO LIABILITY IS PRIMARY AND NONCONTRIBUTORY OVER OTHER INSURANCE.
FOR REASONS OTHER THAN NON-PAYMENT OF PREMIUM, 30 DAYS NOTICE WILL BE PROVIDED TO THE CERTIFICATE-HOLDER IN THE EVENT THAT THE ISSUING COMPANY CANCELS THE POLICY BEFORE THE EXPIRATION DATE OF THE POLICY.

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SUBJECT: ANNUAL ELECTRICAL SERVICES

BID #: SC-0553-17 **OPEN DATE:** 8/16/2017

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (18) **NUMBER RECEIVED:** (5) **OTHER** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was awarded on 08/31/17 to AEC Electrical Contracting, Inc., in the amount of $75,000.00.

Recommend approval to increase award with AEC Electrical Contracting, Inc., in the amount of $75,000.00, for additional work anticipated in FY18, total revised award amount not-to-exceed $150,000.00.

The funding source will be determined by building and fiscal year and executed by Purchase Order.

Attachments: Recommendation Memo, Previous Award

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED Greg Pease
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: ROY BIRBAL, CHIEF, PUBLIC BUILDINGS DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 11/09/17

Teresa R. Eibner OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 11/10/17

MK APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION Sam E. Mousa

Sam E. Mousa
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

SUBJECT: ANNUAL ELECTRICAL SERVICES

BID #: SC-0553-17 OPEN DATE: 8/16/2017

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 18 NUMBER RECEIVED: 5 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the lowest responsive, responsible bidder, AEC Electrical Contracting, Inc., to provide electrical services at various city locations. Period of service is one (1) year from date of award in the not to exceed expenditure amount of $75,000.00.

Item #1 – Electrical Journeyman (regular hours) - $32.80/hour
Item #2 – Electrical Apprentice (regular hours) - $20.20/hour
Item #3 – Electrical Journeyman (emergency) - $49.20/hour
Item #4 – Electrical Apprentice (emergency) - $30.30/hour

Funding Source: Various Agencies - To be encumbered by purchase order

Attachments: Recommendation Memo, Tabulation, Terms and Conditions and Scope of Work

ANALYST: Annette Burney RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: John P. Pappas, Director, Public Works Department

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 08/31/17

Teresa R. Eubanks

OTHER:

ACTION OF AWARDING AUTHORITY DATE 8/31/17

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

SC-0553-17	AEC Electrical Contracting, Inc.	
8/31/2017	$75,000.00	Award
11/10/2017	$75,000.00	Increase
Pending	$100,000.00	1st Renewal option

$250,000.00 Total Award