SUBJECT: JACKSONVILLE JOURNEY SUMMER SAIL CAMPS

BID # ESC-0466-17 **OPEN DATE: 4/21/2017**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT - GRANT CONTRACT PERIOD – JUNE 1, 2017 THROUGH AUGUST 31, 2017, WITH TWO (2) ADDITIONAL RENEWAL OPTIONS

FOR: KIDS HOPE ALLIANCE (FORMERLY, JACKSONVILLE CHILDREN'S COMMISSION)

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: **40** NUMBER RECEIVED: **12** OTHER: **0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first of two (2) renewal options with the contractors listed in Exhibit 5 for Summer Programs in accordance with Ordinance 2018-168-E, which also revises information in the specifications as stated in Exhibit 2. Period of service is from May 1, 2018 through August 31, 2018. Total revised estimated annual expenditure amount is $520,460.00, for a total expenditure not to exceed $1,009,379.00.

Funding Source: JCOD191SUM-08201 - To be executed by formal contract amendments through the Office of General Counsel

Attachments: Recommendation Memo, Ordinance 2018-168 and Previous Awards

ANALYST_____ RESPECTFULLY SUBMITTED_____
Annette Burney GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Colin Murphy, Senior Director of Operations, Kids Hope Alliance

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING_____ MEMBERS DISAPPROVING_____ DATE:_____

_____ _____ OTHER_____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED_____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

KIDS HOPE ALLIANCE
The Jacksonville Partnership for Children, Youth & Families

MEMORANDUM

TO: Gregory Pease, Chief of Procurement

FROM: Michael Weinstein, Interim CEO

Colin Murphy, KHA Senior Director of Operations
Kenneth Darity, KHA Assistant Director, Youth Programs
Joyce Watson, Director, KHA Administration

SUBJECT: Request approval to amend certain provisions of RFP for BID ESC-0466-17 Jax Journey Summer SAIL Camps (the "RFP")

DATE: April 13, 2018

KHA respectfully requests that CSPEC approve certain amendments to the RFP as specified in **Exhibit 2.** These amendments have been approved by the KHA Board. The amendments clarify terms and conditions and do not increase costs for Providers or materially change the scope of services under the RFP.

Pursuant to Ordinance 2018-168-E (the "Ordinance"), the Jacksonville City Council approved the execution of summer camp contracts with the providers listed in the Ordinance for the first renewal period provided in the RFP for **BID #ESC-0466-17** (the "RFP") - **May 1, 2018 through August 31, 2018**. The Ordinance stated that the contracts would be subject to all of the terms and conditions of the RFP, as amended.

These amendments will also apply to any subsequent renewals.

Upon approval of this request, the contracts will be executed by formal contracts through the Office of General Counsel.

If you need additional information after your review, please contact Joyce Watson at (904) 630-7652.

Thank you for your assistance with this request.

Attachments: Exhibit 1, City Council Ordinance 2018-168-E
Exhibit 2, Amendments to RFP

Cc: Annette Burney, Purchase Analyst

Kids Hope Alliance
1095 A. Philip Randolph Blvd. | Jacksonville, Florida 32206 | T-(904) 630-3647 | F- (904)630-4983

BID	Agency Name	FY 18 RECOMMENDED YOUTH	FY 18 COST / YOUTH	FY18 FUNDING
ESC-0410-17	A Life for a Life International, Inc.	100	$ 600.00	$ 60,000
ESC-0410-17	Gingerbread House Learning Center, Inc.	40	$ 599.00	$ 23,960
ESC-0410-17	Gingerbread House Learning Center, Inc.	40	$ 599.00	$ 23,960
ESC-0410-17	Girls Incorporated of Jacksonville	60	$ 600.00	$ 36,000
ESC-0410-17	Joshua Christian Academy, Inc.	160	$ 600.00	$ 96,000
ESC-0410-17	MaliVai WashingtonKids Foundation, Inc.	140	$ 600.00	$ 84,000
ESC-0410-17	Masters of Education, Inc.	160	$ 565.00	$ 90,415
ESC-0410-17	Police Athletic League of Jacksonville, Incorporated	40	$ 600.00	$ 24,000
ESC-0410-17	Police Athletic League of Jacksonville, Incorporated	80	$ 600.00	$ 48,000
ESC-0410-17	Police Athletic League of Jacksonville, Incorporated	80	$ 600.00	$ 48,000
ESC-0410-17	Police Athletic League of Jacksonville, Incorporated	40	$ 600.00	$ 24,000
ESC-0410-17	The Sanctuary of Northeast Florida, Inc.	60	$ 600.00	$ 36,000
ESC-0410-17	The Young Men's Christian Association of Florida's First Coast, Inc.	80	$ 596.00	$ 47,650
ESC-0410-17	The Young Men's Christian Association of Florida's First Coast, Inc.	80	$ 499.00	$ 39,899
ESC-0410-17	The Young Men's Christian Association of Florida's First Coast, Inc.	60	$ 599.03	$ 35,941
ESC-0410-17	Vision for Excellence, Inc.	60	$ 600.00	$ 36,000
			Total Annual Expenditure	**$753,825.00**
ESC-0422-17	The Young Men's Christian Association of Florida's First Coast, Inc.	60	$ 849.00	$ 50,960
			Total Annual Expenditure	**$50,960.00**
ESC-0436-17	Boys'and Girls' Club of Northeast Florida, Inc.	120	$ 786.00	$ 94,320
ESC-0436-17	Communities In Schools of Jacksonville, Inc.	120	$ 850.00	$ 102,000
ESC-0436-17	The Young Men's Christian Association of Florida's First Coast, Inc.	100	$ 847.00	$ 84,700
ESC-0436-17	Wayman Community Development Corporation	100	$ 850.00	$ 85,000
			Total Annual Expenditure	**$366,020.00**
ESC-0465-17	Abyssinia Missionary Baptist Church Ministries, Inc.	60	$ 489.00	$ 29,340
ESC-0465-17	America's Little Leaders, Inc.	60	$ 500.00	$ 30,000

BID	Agency Name	FY 18 RECOMMENDED YOUTH	FY 18 COST / YOUTH	FY18 FUNDING
ESC-0465-17	Boys'and Girls' Club of Northeast Florida, Inc.	60	$ 600.00	$ 36,000
ESC-0465-17	Boys'and Girls' Club of Northeast Florida, Inc.	80	$ 600.00	$ 48,000
ESC-0465-17	Boys'and Girls' Club of Northeast Florida, Inc.	60	$ 600.00	$ 36,000
ESC-0465-17	Boys'and Girls' Club of Northeast Florida, Inc.	60	$ 600.00	$ 36,000
ESC-0465-17	Boys'and Girls' Club of Northeast Florida, Inc.	80	$ 600.00	$ 48,000
ESC-0465-17	Boys'and Girls' Club of Northeast Florida, Inc.	40	$ 600.00	$ 24,000
ESC-0465-17	Boys'and Girls' Club of Northeast Florida, Inc.	120	$ 600.00	$ 72,000
ESC-0465-17	Boys'and Girls' Club of Northeast Florida, Inc.	80	$ 600.00	$ 48,000
ESC-0465-17	Boys'and Girls' Club of Northeast Florida, Inc.	100	$ 600.00	$ 60,000
ESC-0465-17	Boys'and Girls' Club of Northeast Florida, Inc.	200	$ 600.00	$ 120,000
ESC-0465-17	Boys'and Girls' Club of Northeast Florida, Inc.	80	$ 600.00	$ 48,000
ESC-0465-17	Boys'and Girls' Club of Northeast Florida, Inc.	60	$ 600.00	$ 36,000
ESC-0465-17	Boys'and Girls' Club of Northeast Florida, Inc.	60	$ 600.00	$ 36,000
ESC-0465-17	Boys'and Girls' Club of Northeast Florida, Inc.	60	$ 600.00	$ 36,000
ESC-0465-17	Carver-Lincoln Association for Youth Incorporated	60	$ 600.00	$ 35,974
ESC-0465-17	Communities In Schools of Jacksonville, Inc.	60	$ 500.00	$ 30,000
ESC-0465-17	Communities In Schools of Jacksonville, Inc.	60	$ 500.00	$ 30,000
ESC-0465-17	Communities In Schools of Jacksonville, Inc.	60	$ 500.00	$ 30,000
ESC-0465-17	Communities In Schools of Jacksonville, Inc.	80	$ 500.00	$ 40,000
ESC-0465-17	Communities In Schools of Jacksonville, Inc.	60	$ 500.00	$ 30,000
ESC-0465-17	Communities In Schools of Jacksonville, Inc.	60	$ 500.00	$ 30,000
ESC-0465-17	Communities In Schools of Jacksonville, Inc.	60	$ 500.00	$ 30,000
ESC-0465-17	Communities In Schools of Jacksonville, Inc.	60	$ 500.00	$ 30,000
ESC-0465-17	Communities In Schools of Jacksonville, Inc.	60	$ 500.00	$ 30,000
ESC-0465-17	Communities In Schools of Jacksonville, Inc.	60	$ 500.00	$ 30,000

BID	Agency Name	FY 18 RECOMMENDED YOUTH	FY 18 COST / YOUTH	FY18 FUNDING
ESC-0465-17	Communities In Schools of Jacksonville, Inc.	60	$ 500.00	$ 30,000
ESC-0465-17	Communities In Schools of Jacksonville, Inc.	60	$ 500.00	$ 30,000
ESC-0465-17	Communities In Schools of Jacksonville, Inc.	60	$ 500.00	$ 30,000
ESC-0465-17	Communities In Schools of Jacksonville, Inc.	60	$ 500.00	$ 30,000
ESC-0465-17	Communities In Schools of Jacksonville, Inc.	40	$ 500.00	$ 20,000
ESC-0465-17	Communities In Schools of Jacksonville, Inc.	60	$ 500.00	$ 30,000
ESC-0465-17	Cornerstone of Jacksonville, Inc.	120	$ 600.00	$ 72,000
ESC-0465-17	Dayspring Baptist Church, Inc.	100	$ 490.38	$ 49,038
ESC-0465-17	Don't Miss a Beat, Inc.	80	$ 542.00	$ 43,360
ESC-0465-17	Edward Waters College, Inc.	80	$ 500.00	$ 40,000
ESC-0465-17	Household of Faith Church, Inc.	140	$ 600.00	$ 84,000
ESC-0465-17	Jacksonville Science Festival, Inc.	80	$ 600.00	$ 48,000
ESC-0465-17	Livingway Christian Fellowship Church International, Inc.	40	$ 500.00	$ 20,000
ESC-0465-17	North Florida Educational Institute, Corp	60	$ 498.00	$ 29,874
ESC-0465-17	Northside Church of Christ of Jacksonville, Inc.	60	$ 500.00	$ 30,000
ESC-0465-17	Parks, Recreation and Community Services Department	20	$ 225.00	$ 4,500
ESC-0465-17	Parks, Recreation and Community Services Department	20	$ 225.00	$ 4,500
ESC-0465-17	Parks, Recreation and Community Services Department	20	$ 225.00	$ 4,500
ESC-0465-17	Parks, Recreation and Community Services Department	20	$ 225.00	$ 4,500
ESC-0465-17	Parks, Recreation and Community Services Department	20	$ 225.00	$ 4,500
ESC-0465-17	Parks, Recreation and Community Services Department	20	$ 225.00	$ 4,500
ESC-0465-17	Parks, Recreation and Community Services Department	20	$ 225.00	$ 4,500
ESC-0465-17	Parks, Recreation and Community Services Department	20	$ 225.00	$ 4,500
ESC-0465-17	Parks, Recreation and Community Services Department	20	$ 225.00	$ 4,500
ESC-0465-17	Parks, Recreation and Community Services Department	20	$ 225.00	$ 4,500

BID	Agency Name	FY 18 RECOMMENDED YOUTH	FY 18 COST / YOUTH	FY18 FUNDING
ESC-0465-17	Parks, Recreation and Community Services Department	20	$ 225.00	$ 4,500
ESC-0465-17	Parks, Recreation and Community Services Department	20	$ 225.00	$ 4,500
ESC-0465-17	Parks, Recreation and Community Services Department	20	$ 225.00	$ 4,500
ESC-0465-17	Parks, Recreation and Community Services Department	20	$ 225.00	$ 4,500
ESC-0465-17	Parks, Recreation and Community Services Department	20	$ 225.00	$ 4,500
ESC-0465-17	Parks, Recreation and Community Services Department	20	$ 225.00	$ 4,500
ESC-0465-17	Southeastern Conference Association of Seventh-Day Adventists, Incorporated	40	$ 500.00	$ 20,000
ESC-0465-17	Teen Leaders of America, Inc.	40	$ 500.00	$ 20,000
ESC-0465-17	The Carpenter's Shop Center, Inc	120	$ 500.00	$ 60,000
ESC-0465-17	Tristan's Acceleration Academy, Inc.	40	$ 500.00	$ 20,000
ESC-0465-17	Wayman Community Development Corporation	60	$ 600.00	$ 36,000
ESC-0465-17	Wayman Community Development Corporation	80	$ 600.00	$ 48,000
ESC-0465-17	Wayman Community Development Corporation	60	$ 600.00	$ 36,000
ESC-0465-17	Wayman Community Development Corporation	80	$ 600.00	$ 48,000
ESC-0465-17	Word of Truth Worship Center, Incorporated	60	$ 500.00	$ 30,000
			Total Annual Expenditure	**$2,100,086.00**
ESC-0466-17	Boys'and Girls' Club of Northeast Florida, Inc.	120	$ 794.00	$ 95,280
ESC-0466-17	Boys'and Girls' Club of Northeast Florida, Inc.	80	$ 770.00	$ 61,600
ESC-0466-17	Boys'and Girls' Club of Northeast Florida, Inc.	60	$ 800.00	$ 48,000
ESC-0466-17	Boys'and Girls' Club of Northeast Florida, Inc.	80	$ 850.00	$ 68,000
ESC-0466-17	Great Expectations Educational Resources and Supports, Inc.	120	$ 829.00	$ 99,480
ESC-0466-17	The Potter's House Christian Fellowship, Inc.	100	$ 816.00	$ 81,600
ESC-0466-17	Wayman Community Development Corporation	80	$ 831.00	$ 66,500
			Total Annual Expenditure	**$520,460.00**
		6440		**$ 3,791,351**

The Neighborhoods, Community Services, Public Health and Safety Committee offers the following Substitute to File No. 2018-168:

Introduced by the Council President at the request of the Mayor:

ORDINANCE 2018-168

AN ORDINANCE APPROPRIATING $5,919,610.00 FROM THE CONTINGENCY RESERVE ESTABLISHED IN BUDGET ORDINANCE 2017-504-E FOR THE KIDS HOPE ALLIANCE TO PROVIDE (i) $1,895,029.00 TO EXTEND CHILDREN'S SERVICES PROGRAMS PREVIOUSLY FUNDED THROUGH MAY 30, 2018, THROUGH SEPTEMBER 30, 2018; (ii) $3,791,351.00 TO FUND 2018 SUMMER LEARNING PROGRAMS; AND (iii) $233,230.00 TO FUND YOUTH SUMMER JOBS PROGRAMS, AS INITIATED BY REVISED B.T. 18-058; AUTHORIZING PART-TIME HOURS, AS INITIATED BY R.C. 18-108; INVOKING THE EXCEPTION OF SECTION 126.107(G) (EXEMPTIONS), PART 1 (GENERAL REGULATIONS), CHAPTER 126 (PROCUREMENT CODE), *ORDINANCE CODE*, REGARDING THE CHILDREN'S SERVICES PROGRAM CONTRACTS; INVOKING THE EXCEPTION OF SECTION 126.107(G) (EXEMPTIONS), PART 1 (GENERAL REGULATIONS), CHAPTER 126 (PROCUREMENT CODE), *ORDINANCE CODE*, REGARDING THE SUMMER LEARNING PROGRAM CONTRACTS; AUTHORIZING THE MAYOR, OR HIS DESIGNEE, AND CORPORATION SECRETARY TO EXECUTE AND DELIVER THE CHILDREN'S SERVICES AND SUMMER LEARNING CONTRACTS; WAIVING THE REQUIREMENTS OF SECTION

77.111(A) (PROVIDER CONTRACTS), CHAPTER 77 (KIDS HOPE ALLIANCE), *ORDINANCE CODE*, TO EXEMPT CHILDREN'S SERVICES PROGRAMMING AND SUMMER LEARNING PROGRAMMING FROM COMPETITIVE SOLICITATION; PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED by the Council of the City of Jacksonville:

Section 1. Appropriation. For the 2017-2018 fiscal year, within the City's budget, there are hereby appropriated the indicated sum(s) from the account(s) listed in subsection (a) to the account(s) listed in subsection (b):

(Revised B.T. 18-058 attached hereto as **Revised Exhibit 1** and incorporated herein by this reference)

(a) Appropriated from:

See Revised B.T. 18-058 $5,919,610.00

(b) Appropriated to:

See Revised B.T. 18-058 $5,919,610.00

(c) Explanation of Appropriation

The funding above is from the contingency reserve established in budget ordinance 2017-504-E for the Kids Hope Alliance. When the Jacksonville Children's Commission (JCC) budget passed in Ordinance 2017-504-E, JCC was provided by way of Schedule M funding for specific programs. The remaining program funds were placed in a contingency pending the outcome of Ordinance 2017-563-E, which created Chapter 77, the Kids Hope Alliance. Once the Kids Hope Alliance was formed, it was to go back to City Council to request funds from contingency reserve to fund programs.

Section 2. Purpose. The purpose of the appropriation in Section 1 is to provide (i) $1,895,029.00 to extend children's

services programs previously funded through May 31, 2018, through September 30, 2018; (ii) $3,791,351.00 to fund 2018 summer learning programs; and (iii) $233,230.00 to fund youth summer jobs programs, as approved by the Kids Hope Alliance Board pursuant to the board actions attached hereto as **Exhibit 3** and incorporated herein by this reference.

Section 3. Authorization of part-time hours. Part-time hours in the number of 22,000 will be utilized for the youth summer jobs program. There are hereby authorized the part-time hours more fully described in R.C. 18-108, attached hereto as **Exhibit 2** and incorporated herein by this reference.

Section 4. Invoking the exception to Section 126.107(g), *Ordinance Code*. Subject to the authorization terms in Section 6 below, the Mayor, or his designee, and the Corporation Secretary are hereby authorized to procure services from the children's services providers listed and in the contract amounts shown in **Exhibit 4,** attached hereto and incorporated herein by this reference. Pursuant to Section 126.107(g) (Exemptions), Part 1 (General Regulations), Chapter 126 (Procurement Code), *Ordinance Code*, such services are exempted from competitive solicitation because the services to be provided by the children's services providers are being approved via authorizing legislation pursuant to this ordinance.

Section 5. Invoking the exception to Section 126.107(g), *Ordinance Code*. Subject to the authorization terms in Section 6 below, the Mayor, or his designee, and the Corporation Secretary are hereby authorized to procure services from the summer learning program providers listed and in the contract amounts shown in **Exhibit 5** attached hereto and incorporated herein by this reference. Pursuant to Section 126.107(g) (Exemptions), Part 1 (General Regulations), Chapter 126 (Procurement Code), *Ordinance*

Code, such services are exempted from competitive solicitation because the services to be provided by the summer learning program providers are being approved via authorizing legislation pursuant to this ordinance.

Section 6. Approval and authorization to execute. The Mayor, or his designee, the Corporation Secretary, and/or the Chief Executive Officer of the Kids Hope Alliance ("CEO") are hereby authorized to execute contract extensions with the children's services providers listed in **Exhibit 4** for the children's services programs appropriated and authorized in Sections 1 and 4 above. The children's services contract extensions shall be from May 31, 2018 through September 30, 2018 and subject to the same terms and conditions of the existing contracts listed in **Exhibit 4**, except for the increased appropriation amounts listed in **Exhibit 4** and the audit provisions required under Section 118.202, *Ordinance Code*. Additionally, the Mayor, or his designee, the Corporation Secretary, and/or the CEO are hereby authorized to execute contracts with the summer learning program providers listed in **Exhibit 5** for the summer learning programs appropriated and authorized in Sections 1 and 5 above. The summer learning program contracts shall have a term from May 1, 2018 through August 31, 2018, subject to the contract amounts listed in **Exhibit 5** and all the terms and conditions of the applicable request for proposal, and any amendments thereto, referenced in **Exhibit 5**.

Section 7. Waiver of the provisions in Chapter 77 (Kids Hope Alliance), Section 77.111(a)(Provider Contracts). The City hereby waives the provisions in Chapter 77 (Kids Hope Alliance), Section 77.111(a)(Provider Contracts) with respect to the contracts approved and authorized under Section 6 of this ordinance. The waiver is needed because in order for the Kids Hope Alliance to continue existing operations in a timely manner beyond May 31,

2018, the Kids Hope Alliance must extend and/or renew the contracts authorized under Section 6 above.

Section 8. Effective Date. This ordinance shall become effective upon signature by the Mayor or upon becoming effective without the Mayor's signature.

Form Approved:

/s/ Julia B. Davis

Office of General Counsel

Legislation Prepared by: Julia B. Davis

GC-#1201642-v1-2018-168_Sub.doc

2018-168
N15 PHS

Revised Exhibit 1

City of Jacksonv. Florida
Request for Budget Transfer Form

(7)

Kids Hope Alliance
Department or Area Responsible for Contract / Compliance / Oversight

All
Council District(s)

Reversion of Funds: N/A
(if applicable) Subfund / Indexcode / Subobject / Project Prj-Dtl / Grant Grt-Dtl

N/A
Fiscal Yr(s) of carry over (all-years funds do not require a carryover)

Section of Code Being Waived (if applicable):

CIP (yes or no):

Justification for Waiver

N/A

Justification for / Description of Transfer:

The purpose of this legislation is to bring funds from the contingency reserve established in budget ordinance 2017-504-E for the Kids Hope Alliance, the Jacksonville Partnership for Children, Youth and Families to extend programs previously funded until May 31, 2018 through September 30, 2018 and to fund 2018 summer learning and the youth summer jobs programs. Part time hours of 22,000 are requested for the youth summer jobs program. RC18-108

Total Amount Appropriated: ~~$5,879,567.00~~ $5,919,610

CITY COUNCIL

Requesting Council Member:

CM's District:

Requesting Council Member:

CM's District:

Prepared By:

Ordinance:

OFFICE OF THE MAYOR

[X] BUDGET ORDINANCE [ ] TRANSFER DIRECTIVE

TD / BT Number: BT18-058

	Date Rec'd.	Date Fwd.	Approved	Disapproved
Department Head	2/20			
Mayor's Office	FEB 2 6 2018			
Accounting Division	2-20-18			
Budget Division	2-16-18	2/20/18		

Date of Action By Mayor: FEB 2 6 2018

Approved:

Division Chief:

Date Initiated: 2/13/18

Prepared By: Cynthia Nixon

Phone Number: (904) 630-3652

Initiated / Requested By (if other than Department):

APPROVED BY:
MAYOR'S BUDGET
REVIEW COMMITTEE

DATE FEB 2 6 2018

Revised Exhibit 1

Budget Transfer Line Item Detail

TRANSFER FROM: (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

Total: 5,919,610.00

Rev Exp	SF ID	Subfund Title	Activity / Grant Title	Line Item / Subobject Title	Amount	Accounting Codes					
						Indexcode	Subobject	Project	Prj-Dtl	Grant	Grt-Dtl
Exp	191	Kids Hope Alliance	KHA Program Contingency	Reserves	5,919,610.00	JXRS191MARFP	09910				

TRANSFER TO: (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

Total: 5,919,610.00

Rev Exp	SF ID	Subfund Title	Activity / Grant Title	Line Item / Subobject Title	Amount	Accounting Codes					
						Indexcode	Subobject	Project	Prj-Dtl	Grant	Grt-Dtl
Exp	191	Kids Hope Alliance	Research & Grant Development	Subsidies & Contributions to Private Org	1,895,029.00	JCOD191RG	08201				
Exp	191	Kids Hope Alliance	Summer Camp Programs	Subsidies & Contributions to Private Org	3,791,351.00	JCOD191SUM	08201				
Exp	191	Kids Hope Alliance	Summer Job Program	Salaries Part Time	205,856.00	JCOD191SJP	01306				
Exp	191	Kids Hope Alliance	Summer Job Program	Medicare Tax	2,985.00	JCOD191SJP	02102				
Exp	191	Kids Hope Alliance	Summer Job Program	Background Checks/Drug Screening	5,949.00	JCOD191SJP	03110A				
Exp	191	Kids Hope Alliance	Summer Job Program	Local Mileage	1,500.00	JCOD191SJP	04021				
Exp	191	Kids Hope Alliance	Summer Job Program	ISA - Copy Center	250.00	JCOD191SJP	04211				
Exp	191	Kids Hope Alliance	Summer Job Program	ISA - Mailroom Charge	150.00	JCOD191SJP	04221				
Exp	191	Kids Hope Alliance	Summer Job Program	Printing and Binding Commercial	1,500.00	JCOD191SJP	04721				
Exp	191	Kids Hope Alliance	Summer Job Program	Advertising and Promotion	2,140.00	JCOD191SJP	04801				
Exp	191	Kids Hope Alliance	Summer Job Program	Miscellaneous Services & Charges	1,100.00	JCOD191SJP	04938				
Exp	191	Kids Hope Alliance	Summer Job Program	Stipends	5,000.00	JCOD191SJP	04950				
Exp	191	Kids Hope Alliance	Summer Job Program	Office Supplies - Other	1,500.00	JCOD191SJP	05101				
Exp	191	Kids Hope Alliance	Summer Job Program	Food	3,800.00	JCOD191SJP	05206				
Exp	191	Kids Hope Alliance	Summer Job Program	Other Operating Supplies	1,500.00	JCOD191SJP	05216				

(8)

CITY OF JACKSONVILLE, FLORIDA

RC # : RC18-108

	DATE	RECOMMENDED	NOT RECOMMENDED
DIVISION CHIEF:			
DEPARTMENT HEAD:	2/22/18	2/22/18	
HR CHIEF:	2/22/18		
BUDGET OFFICE:	2/22/18		

DEPARTMENT: Kids Hope Alliance

TO BE EFFECTIVE: Upon Approval

ACTION	No.	ACTIVITY NO/ DESCRIPTION	TITLE	OCC CODE	PAY GRADE	PAY RANGE
Delete	22,000	JCOD191	Part-Time Hours			
Authorize	22,000	JCOD191SJP	Part-Time Hours			

FUNDING: Indicate funding for this change:
Funds are available within current appropriations for this change: Yes [X] No [ ] (see description below)
If NO, funds will be provided by:

JUSTIFICATION:

Move part-time hours into the newly established activity for the Summer Jobs Program.

Reference TD/BT: BT18-058 Council approval required? Yes [X] No [ ] Date action required: _____

APPROVED BY:
MAYOR'S BUDGET REVIEW COMMITTEE

DATE FEB 26 2018

Kids Hope Alliance

The Jacksonville Partnership for Children, Youth and Families
1095 A. Philip Randolph Blvd.
Jacksonville, FL 32206

Board Meeting Minutes

Meeting Information

Date: February 21, 2018

Location: 1095 A. Philip Randolph Blvd.
1st floor, Multipurpose Room

Board Member Attendance

N	Kevin Gay- Chair	Y	Joe Peppers
Y	Dr. Barbara Darby	Y	Tyra Tutor
Y	Rebekah Davis	N	Dr. Marvin Wells
Y	Nat Glover		

Advisory: Dana Kriznar, Duval County Public Schools; Laura Lothman Lambert, State Attorney; The Honorable CP Anna Brosche; The Honorable Charlie Cofer, Public Defender

OCG: Julia Davis

KHA Staff: Mike Weinstein, Delores Williams, Colin Murphy, Adam Miller, Cynthia Nixon, Ginger Preston, Lenora Wilson, Mary Nash, Sylvester Pinckney, Kenneth Darity, Joyce Watson, Taryn Roberts, Jerelyn Allen, Lissette Maldonado, Rodger Belcher, Katoia Wilkins, Mari Ganues, Tyrica Young.

Guest: 2.21.2018 Board Sign in sheet.pdf

Agenda Items	Action/Outcome
Call To Order	Board Member Nat Glover called the meeting to order at 10:00 am. Nat Glover thanked everyone for coming today and mentioned that Board Chair Kevin Gay is out of town in Washington D.C. and Chairman Gay had asked him to preside over the meeting. Mr. Glover explained the procedure for making public comments and informed the audience where speaker cards can be obtained for anyone wishing to make comments.
Approval of the Minutes	Mr. Glover asked for a motion to approve the minutes from January. Rebekah Davis made the motion and Tyra Tutor seconded it. Mr. Glover opened the floor for any discussion and public comments. With none being heard, the approval of minutes was passed. Mr. Glover turned the floor over to Interim CEO, Mike Weinstein.

CEO Report	Mr. Weinstein discussed ethics training and explained the options for the training to take place either following a future board meeting, or for board members to attend the training on one of the given dates Barbara Darby made a motion to have the training after a future board meeting and Joe Peppers seconded the motion. Mr. Glover asked for board discussion and public comments. With none being heard the motion to have the training following a future meeting was passed. Mr. Weinstein stated he would schedule the training for April or May. Mr. Weinstein gave an update on the CEO search. Mr. Weinstein said that at least 100 applications had been received thus far. Mr. Weinstein said that the Florida Times Union has asked for copies of all the applications. Mr. Weinstein explained that he has spoken with Chairman Gay a few times and the Chairman requested that the board members start a separate, new CEO search committee. Mr. Weinstein explained that the Committee will receive the top fifteen (15) to eighteen (18) applicants in a notebook with a score card and a matrix and the Committee will cull that list down to between eight (8) and ten (10) candidates to be interviewed via Skype for a forty-five (45) minute interview. The committee would then narrow the list down to three (3) or four (4) candidates to be interviewed for an in person interview. Mr. Weinstein said that he anticipates the whole process taking about a month. The entire process should be over in four (4) to five (5) weeks. Mr. Weinstein stated that Chairman Gay asked to chair the Committee and has recommended Nat Glover and Rebekah Davis serve on the CEO search committee. Mr. Weinstein stated that the scoring of the first fifteen (15) to eighteen (18) would be done individually and separately by the committee members by score card and the skype interviews would be at a publicly noticed meeting, and the in-person interviews would be at a publicly noticed meeting. Mr. Weinstein stated that what he described was the recommendation that the Chairman would like to see processed today. Mr. Glover asked the board if there were any objections. Barbara Darby stated she would also like to serve on the committee. Council President Anna Brosche stated that with Tyra Tutor's extensive knowledge she would recommend Ms. Tutor to serve on the committee. Joe Peppers informed the board that he was considering applying for the CEO position. Mr. Glover asked to let the record show that the names mentioned will be part of the CEO search committee. Mr. Weinstein discussed moving the date of the March board meeting up one week or back two weeks. No consensus was reached and Mr. Weinstein said he would survey the board for an appropriate date. Mr. Weinstein recognized two staff members for receiving certifications in their field. Dae Lynn Helm on receiving her Grants Professional Certification and Rodger Belcher for receiving his Project Management Certification.

	Mr. Glover then turned the floor over to Tyra Tutor, Chair of the Finance subcommittee.
Finance Report	Ms. Tutor stated she had met with Cynthia Nixon, Director of Finance at the Kids Hope Alliance and it was a very good meeting. Ms. Tutor asked Cynthia Nixon to briefly present the finance report. Ms. Nixon gave an overview of the Finance Report. After the overview Ms. Nixon asked for any questions or clarifications of details. Mr. Peppers asked questions about measuring the performance of these grants. Ms. Nixon stated that each grant has its own requirements which include a monitoring piece. Some of the grants require that a report be submitted. Ms. Nixon stated she could give the board whatever information they request.
Chairman's Report	Mr. Glover said it was important to staff the committees. Mr. Glover then turned the meeting over to Mr. Weinstein. Mr. Weinstein discussed Chairman Gay's request to have the board fill the positions on the standing committees and the task force leads. Dr. Barbara Darby wanted to join the Pre-Teen and Teen Program Task Force as the task force lead, and that completed the task force leads. Any other member that would like to join the task force is more than welcome but the meeting will have to be publicly noticed. Mr. Glover stated he would join the governance committee. Dr. Wells was placed on the finance committee.

New Business	Mr. Glover introduced new business.
Action Item	**Logo and Website Domain.** **Adam Miller** introduced the item. The board is asked to approve a Kids Hope Alliance logo to be used on all printed material and to approve a domain name from the list provided. Mr. Weinstein stated that he knows it is short notice but if at all possible a consensus needed to be made today and that he understands if it can't. Board member Barbara Darby stated she recommends logo #3 from the design. Mr. Glover asked for a motion at that time. Ms. Darby made the motion and Ms. Davis seconded it. Mr. Glover opened the floor for discussion and public comment. Ms. Tutor stated she likes design #2 and gave an explanation why. Board member Joe Peppers agreed that he to liked #2. Ms. Darby stated she would withdraw her motion for design #3. Ms. Tutor made a motion for design #2 and Ms. Darby seconded it. With no public comments being heard the motion for design# 2 was passed. Adam also explained that the Kids Hope Alliance has purchased 10 web domains to use as well as the three prior domains for Jacksonville Children's Commission. These sites will redirect a viewer to the Kids Hope Alliance website if typed in. The domain selected today will be used on all printed material and advertisement for Kids Hope Alliance. Mr. Peppers made a motion for domain name, "kidshopealliance.org". Ms. Tutor seconded it. Mr. Glover opened the floor for discussion and public comments. With none being heard the selected domain name was passed.
Action Item	**No Cost Extensions** **Colin Murphy** introduced the item. The Board is asked to approve the contract amendments for UF Turning Points: Rethinking Violence and the Twin Oaks Aftercare Program at no cost and give the Interim CEO authorization to execute the contract amendments. Mr. Glover asked for a motion to open discussion. Ms. Darby made the motion and Mr. Peppers seconded it. Undersheriff asked about a report on the recidivism. Colin Murphy stated he would gather that information. With no other comments made, the motion was passed.
Action Item	**Beaches Community Fund Planning Grant.** **Ginger Preston** introduced the item. The board is asked to approve introducing legislation for the Kids Hope Alliance to receive grant funds up to $7,500 to serve as a consultant to conduct a planning process and create a plan to improve early learning at the beaches. Mr. Glover asked for a motion. Ms. Davis made the motion and Ms. Tutor seconded it. Mr. Glover opened the floor for discussion and public comments. Ms. Darby asked about staff being pulled away to do the planning process. Ms.

	Preston stated the funds will be used to pay salary. With no further comments being made, the motion was passed.
Action Item	**Continuation Program Funding for Contracts Ending May 31st.** **Colin Murphy** introduced the item. The board is asked to authorize legislation to City Council to grant extension of contracts in Exhibit 1, through September 30, 2018, with additional funding, extend contracts in Exhibit 2, through September 30, 2018 with no additional funding. Mr. Weinstein reminded the board that City Council placed these funds below the line pending the transition to Kids Hope Alliance. These funds were already awarded to the agencies during the various RFP's and bids so there is no fiscal impact. Mr. Glover asked for a motion to approve the Contract extensions through September 31, 2018. Ms. Davis made the motion and Ms. Tutor seconded it. Mr. Glover opened the floor. Comments were made by Cecelia Stalnaker-Cauwenberghs with Youth Crisis Center. With no other comments heard, the motion was passed.
Action Item	**Continuation Program Funding Ending May 31, 2018 -Edward Waters College New Town Success Zone** Mr. Glover announced that he would be abstaining from voting due his relationship with Edward Waters College and turned the item over to Mr. Weinstein. The board is asked to approve extending the contract for Edward Waters College New Town Success Zone with additional funding and give the Interim CEO authorization to execute the contract. Mr. Weinstein asked for a motion. Ms. Davis made the motion and Ms. Tutor seconded it. Mr. Weinstein opened the floor for discussion and public comments. With none being made, the motion was passed.
Action Item	**Program funding for Mayor's Summer Jobs** **Dawn Lockhart** introduced the item. Ms. Lockhart gave some background information about the Mayor's Summer Jobs program and mentioned a few of the partners that will be participating in the program. Mr. Glover asked for a motion to approve funding for the Mayor's Summer Jobs Program. Ms. Darby made the motion and Mr. Peppers seconded it. Mr. Glover opened the floor for discussion and public comments. There was discussion on when the employment applications will be available, for how long, and if there are any restrictions. Ms. Lockhart stated the applications will be online starting March 15th and will be available until they receive enough applicants. There are no restrictions like in years past. With no other comments being made, the motion was passed.
Action Item	**Program Funding for Summer Learning** **Colin Murphy** introduced the item. The board is asked to authorize the introduction of legislation to Jacksonville City Council to move funding above the

	line that was placed in the contingency reserve during the transition to Kids Hope Alliance. Mr. Glover asked for a motion for continuation funding for summer learning. Ms. Davis made the motion and Ms. Tutor seconded it. Mr. Glover opened the floor for discussion and public comments. There was discussion on literacy, attendance and interaction between agency staff and students in the program. Some board members wanted to know how effective these programs have been and how the funding was used to improve the programs outcomes. Mr. Weinstein stated that that the summer contracts are effective for three years and there will be no changes at this time in funding. CM Brosche and Joe Peppers also made comments. With no other comments being made, the motion was passed.
Action Item	**Program funding for Summer Learning - Edward Waters College F.I.R.E. Program.** Mr. Glover announced that he would be abstaining from voting due to his relationship with Edward Waters College and turned the meeting over to Mr. Weinstein. The board is asked to move funding above the line to continue this program, and give the CEO authorization to execute contracts. Mr. Weinstein asked for a motion. Mr. Peppers made the motion and Ms. Darby seconded it. Mr. Weinstein opened the floor for discussion and public comments. With none being heard, the motion was passed.
Action Item	**Criminal Justice Mental Health Substance Abuse Reinvestment Grant Contract Amendment.** **Colin Murphy** introduced the item. The board is asked to approve the contract amendment with the Florida Department of Children and Families and give the Interim CEO the authority to execute the contract amendment. Mr. Glover asked for a motion. Ms. Darby made the motion and Ms. Tutor seconded it. Mr. Glover opened the floor for discussion and public comments. Mr. Weinstein mentioned that hopefully in the future the board will approve a policy where the CEO will be able to execute amendments that have little or no impact without having to address the board again, once the contract was approved. Comments were made by Cecelia Stalnaker-Cauwenberghs with Youth Crisis Center. With no other comments being heard, the motion was passed.

Comments from Board Members	Comments were made by Rebekah Davis, Board member; Nat Glover, Board member and Joe Peppers, Board member.
Public Comments	Judy Klein with Friends of the Murray Hill Library; Michelle Braun with United Way of Northeast Florida; Sara Alford with Big Brothers and Big Sisters
Adjourn	Mr. Glover thanked everyone for coming. The meeting was adjourned at 11:50 am.

BOARD ACTION ITEM

FY18:	CONTINUATION PROGRAM FUNDING FOR SUMMER LEARNING PROGRAMS FY18 -- AMENDED
FINANCE COMMITTEE DATE:	MARCH 26, 2018
BOARD MEETING DATE:	APRIL 4, 2018

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS

FROM: MIKE WEINSTEIN, INTERIM CEO

REQUESTED ACTION:
The Board is asked to amend its action from the February 21, 2018 Action Item – Continuation Funding for Summer Learning Programs FY18 as follows:

1) Change the Agency at Alfred I. DuPont Middle School from Boys' and Girls' Club of Northeast Florida Inc. to Communities in Schools of Jacksonville, Inc.

2) Rescind the recommendation for Communities in Schools of Jacksonville, Inc. at Sadie Tillis Elementary. Per Duval County Public Schools, the school is unavailable to host a program this year.

3) Rescind the recommendation for Us and Our Children at Bayview Elementary School; agency was unable to provide a principal support letter.

4) Approve a non-emergency site location change for Boys' and Girls' Club of Northeast Florida at Susie Tolbert Elementary and SP Livingston Elementary. Per the "Red List" from Duval County Public Schools, the schools are unavailable to host programs this year. The programs will instead be hosted at Eugene Butler Middle School.

5) Approve a non-emergency site location change for Girls Incorporated of Jacksonville at Parkwood Heights Elementary. Per Duval County Public Schools, the school is unavailable to host a program this year. The program will instead be hosted at Spring Park Elementary school.

6) Approve a non-emergency site location change for The Young Men's Christian Association of Florida's First Coast, Inc at Rufus Payne Elementary. Per Duval County Public Schools, the school is unavailable to host a program this year. The program will instead be hosted at AME Church of the Master.

7) Increase the recommendation for The Potter's House Christian Fellowship, Inc. from $65,304 to $81,600. This corrects a staff error in the calculation of total cost of the program for 100 youth at $816/youth.

8) Increase the recommendation for Dayspring Baptist Church, Inc. from $39,230 to $49,038. This corrects a staff error in the calculation of total cost of the program for 100 youth at $490.38/youth.

NARRATIVE:

The changes above reflect additional information since the Kids Hope Alliance Board meeting of February 21, 2018. The new five year summary of funding is give on the table on the next page.

5-YEAR SUMMER FUNDING COMPARISON

YEAR	# OF YOUTH	# OF SITES	FUNDING
FY18*	6440	97	$ 3,791,351
FY17	5910	87	$ 3,549,943
FY16	6498	98	$ 2,569,250
FY15	6144	90	$ 2,345,625
FY14	5339	84	$ 1,946,701

FISCAL IMPACT:

This action increases the amount of funding needed for summer learning programs from **$3,751,308** to **$3,791,351**, a net **increase of $40,043** of funding needed out of the contingency reserve.

GOVERNANCE IMPACT:

Needs Kids Hope Alliance Board Approval

OPTIONS:

1. Vote to approve recommendation.
2. Decline to approve recommendation.

STAFF RECOMMENDATION:

Staff recommends approval.

Board Minutes Certified for the month of February 2018 by, Kevin Gray, Board Chair.

Signed by: _____ Date: 4/4/18

April 4th amended - continuation program funding for summer learning

Signature

4/4/18
Date

EXHIBIT 4

AGENCY	PROGRAM	BID	CONTRACT NUMBER	CONTRACT TERM	RECOMMENDED CONTRACT PERIOD	CURRENT FY18	RECOMMENDED F	INCREASE/DECREASE
Big Brothers Big Sisters of Northeast Florida, Inc.	BIGS in Communities and Schools	ESC-0514-16	7304-33	10/01/17 - 05/31/18	10/1/17 - 09/30/18	$ 196,032	$ 294,048	$ 98,016.00
Boys'and Girls' Club of Northeast Florida, Inc.	Bridge Connection 1 - Teen Pregnancy Prevention	2017-504-E	9351-66	10/01/17 - 05/31/18	10/1/17 - 09/30/18	$ 166,667	$ 250,000	$ 83,333.00
Boys'and Girls' Club of Northeast Florida, Inc.	Tipping the Scales	ESC-0514-16	9258-110	10/01/17 - 05/31/18	10/1/17 - 09/30/18	$ 40,229	$ 60,344	$ 20,115.00
Child Guidance Center, Inc.	Outpatient Mental Health Therapy	2017-504-E	7191-60	10/01/17 - 05/31/18	10/1/17 - 09/30/18	$ 119,737	$ 179,606	$ 59,869.00
Daniel Memorial, Inc.	Juvenile Intervention Program	ESC-0525-16	5318-95	10/01/17 - 05/31/18	10/1/17 - 09/30/18	$ 214,400	$ 291,600	$ 77,200.00
Daniel Memorial, Inc.	Project Prepare	2017-504-E	5318-99	10/01/17 - 05/31/18	10/1/17 - 09/30/18	$ 40,000	$ 60,000	$ 20,000.00
DLC Nurse &Learn, Inc.	Extended Care	2017-504-E	8351-16	10/01/17 - 05/31/18	10/1/17 - 09/30/18	$ 203,059	$ 304,588	$ 101,529.00
Don't Miss a Beat, Inc.	Teens	ESC-0451-16	9371-09	10/01/17 - 05/31/18	10/1/17 - 09/30/18	$ 59,560	$ 89,340	$ 29,780.00
Early Learning Coalition of Duval, Inc.	Enhanced Childcare	SOLE SOURCE	9155-23	10/01/17 - 05/31/18	10/1/17 - 09/30/18	$ 338,333	$ 459,500	$ 121,167.00
Early Learning Coalition of Duval, Inc.	Social and Emotional Screening	2017-504-E	9155-22	10/01/17 - 05/31/18	10/1/17 - 09/30/18	$ 123,483	$ 185,224	$ 61,741.00
Early Learning Coalition of Duval, Inc.	Childcare Match	SOLE SOURCE	PO#00702	10/01/17 - 05/31/18	10/1/17 - 09/30/18	$ 416,667	$ 625,000	$ 208,333.00
Edward Waters College, Inc.	New Town Success Zone	2017-504-E	7740-44	10/01/17 - 05/31/18	10/1/17 - 09/30/18	$ 133,998	$ 168,203	$ 34,205.00
Episcopal Children's Services, Inc.	Coach Jax!	ESC-0532-16	8739-13	10/01/17 - 05/31/18	10/1/17 - 09/30/18	$ 1,115,276	$ 1,672,194	$ 556,918.00
Girl Scouts of Gateway Council, Inc.	Get Real! Mentoring	ESC-0451-16	6634-19	10/01/17 - 05/31/18	10/1/17 - 09/30/18	$ 53,212	$ 79,818	$ 26,606.00
Groundwork Jacksonville, Inc.	Green Team	ESC-0451-16	1022	10/01/17 - 05/31/18	10/1/17 - 09/30/18	$ 60,113	$ 90,170	$ 30,057.00
Hope Have Association, Incorporated	BASICS	2017-504-E	8052-47	10/01/17 - 05/31/18	10/1/17 - 09/30/18	$ 80,000	$ 120,000	$ 40,000.00
Jacksonville Zoological Society, Inc.	Zoo Teens	ESC-0451-16	7182-27	10/01/17 - 05/31/18	10/1/17 - 09/30/18	$ 76,987	$ 115,480	$ 38,493.00
New Heights of Northeast Florida, Inc.	Respite Care / Children's Services	2017-504-E	7308-39	10/01/17 - 05/31/18	10/1/17 - 09/30/18	$ 80,067	$ 120,100	$ 40,033.00
Northwest Behavioral Health Services, Inc.	Children's Outpatient Mental Health Therapy	2017-504-E	7592-69	10/01/17 - 05/31/18	10/1/17 - 09/30/18	$ 64,996	$ 97,494	$ 32,498.00
PACE Center for Girls, Inc.	Drop Out Prevention & Support Services	2017-504-E	7000-38	10/01/17 - 05/31/18	10/1/17 - 09/30/18	$ 120,000	$ 180,000	$ 60,000.00
Police Athletic League of Jacksonville, Incorporated	Youth Director's Council	ESC-0451-16	6556-107	10/01/17 - 05/31/18	10/1/17 - 09/30/18	$ 22,813	$ 34,220	$ 11,407.00
St. Paul Missionary Baptist Church of Jacksonville, Inc.	Evening Reporting Center*	ESC-0021-17	7895	02/01/17 - 05/31/18	06/1/18 - 09/30/18	$ -	$ 47,747	$ 47,747.00
I.M. Sulzbacher Center for the Homeless, Inc.	Developmental Services for Homeless Children	2017-504-E	7047-96	10/01/17 - 05/31/18	10/1/17 - 09/30/18	$ 29,573	$ 44,360	$ 14,787.00
The Young Men's Christian Association of Florida's First Coast, Inc.	Youth in Government	ESC-0451-16	7255-42	10/01/17 - 05/31/18	10/1/17 - 09/30/18	$ 40,390	$ 60,585	$ 20,195.00
Twin Oaks Juvenile Development, Inc.	Aftercare Program#	ESC-0324-17	10287	02/01/17 - 05/31/18	06/1/18 - 09/30/18	$ -	$ 20,500	$ 20,500.00
The University of Florida Board of Trustees for the Benefit of the College of Medicine - Jacksonville	Turning Point - Rethinking Violence	SOLE SOURCE	6713-51	03/01/17 - 05/31/18	03/01/17 - 09/30/18	$ -	$ 10,333	$ 10,333.00
Youth Crisis Center, Inc.	Family Connection	2017-504-E	6030-50	10/01/17 - 05/31/18	10/1/17 - 09/30/18	$ 60,333	$ 90,500	$ 30,167.00
							TOTAL	$ 1,895,029

* The Evening Reporting Center contract with St. Paul's Missionary Baptist Church was extended through May 31st, 2018 with funding from FY2017 by the Jax Journey

\# UF Health and Twin Oaks contracts were extended through May 31st, 2018 with funding from FY17 through a previous action of the Kids Hope Alliance Board

EXHIBIT 5

BID	Agency Name	Site Name	Site Address	City	State	Zip	FY 18 RECOMMENDED YOUTH	FY18 COST/ YOUTH	FY18 FUNDING
ESC-0410-17	A Life for a Life International, Inc	Camp Fitness	5335 Ramona Boulevard	Jacksonville	FL	32205	100	$ 600.00	$ 60,000
ESC-0465-17	Abyssinia Missionary Baptist Church Ministries, Inc.	Camp Abyssina	10325 Interstate Center Drive	Jacksonville	FL	32218	60	$ 489.00	$ 29,340
ESC-0465-17	America's Little Leaders, Inc.	America's Little Leaders	1527 Gandy St	Jacksonville	FL	32208	60	$ 500.00	$ 30,000
ESC-0465-17	Boys'and Girls' Club of Northeast Florida, Inc.	Annie Morgan Elementary	964 St. Clair Street	Jacksonville	FL	32254	60	$ 600.00	$ 36,000
ESC-0466-17	Boys'and Girls' Club of Northeast Florida, Inc.	Arlington Community Academy	5900 Fort Caroline Rd	Jacksonville	FL	32277	120	$ 794.00	$ 95,280
ESC-0436-17	Boys'and Girls' Club of Northeast Florida, Inc.	Arlington Elementary	1201 University Blvd N.	Jacksonville	FL	32211	120	$ 786.00	$ 94,320
ESC-0465-17	Boys'and Girls' Club of Northeast Florida, Inc.	Arlington Heights Elementary	1520 Sprinkle Drive	Jacksonville	FL	32211	80	$ 600.00	$ 48,000
ESC-0465-17	Boys'and Girls' Club of Northeast Florida, Inc.	Beaches Club	820 20th Ave	Jacksonville	FL	32250	60	$ 600.00	$ 36,000
ESC-0465-17	Boys'and Girls' Club of Northeast Florida, Inc.	Eugene Butler Middle	900 Acorn Street	Jacksonville	FL	32209	60	$ 600.00	$ 36,000
ESC-0465-17	Boys'and Girls' Club of Northeast Florida, Inc.	Fort Caroline Elementary	3925 Athore Drive	Jacksonville	FL	32277	80	$ 600.00	$ 48,000
ESC-0466-17	Boys'and Girls' Club of Northeast Florida, Inc.	Hyde Grove Elementry	2056 Lane Ave S	Jacksonville	FL	32210	80	$ 770.00	$ 61,600
ESC-0465-17	Boys'and Girls' Club of Northeast Florida, Inc.	John Love Elementary	1531 Winthrop St	Jacksonville	FL	32206	40	$ 600.00	$ 24,000
ESC-0465-17	Boys'and Girls' Club of Northeast Florida, Inc.	Martin Luther King Elementary	8801 Lake Placid Drive	Jacksonville	FL	32208	120	$ 600.00	$ 72,000
ESC-0465-17	Boys'and Girls' Club of Northeast Florida, Inc.	NFL Youth Education Town Center	555 W 25th Street	Jacksonville	FL	32206	80	$ 600.00	$ 48,000
ESC-0465-17	Boys'and Girls' Club of Northeast Florida, Inc.	North Shore Elementary	5701 Silver Plaza	Jacksonville	FL	32208	100	$ 600.00	$ 60,000
ESC-0466-17	Boys'and Girls' Club of Northeast Florida, Inc.	Southwinds Villas	8711 Newton Road	Jacksonville	FL	32216	60	$ 800.00	$ 48,000
ESC-0466-17	Boys'and Girls' Club of Northeast Florida, Inc.	St. Clair Evan Elementary	5443 Moncrief Road	Jacksonville	FL	32209	80	$ 850.00	$ 68,000
ESC-0465-17	Boys'and Girls' Club of Northeast Florida, Inc.	The Bridge Boys and Girls Club	1824 North Pearl Street	Jacksonville	FL	32206	200	$ 600.00	$ 120,000
ESC-0465-17	Boys'and Girls' Club of Northeast Florida, Inc.	Victory Point Club	6750 Ramona Blvd	Jacksonville	FL	32205	80	$ 600.00	$ 48,000
ESC-0465-17	Boys'and Girls' Club of Northeast Florida, Inc.	Woodland Acres Club	191 Pecan Street	Jacksonville	FL	32211	60	$ 600.00	$ 36,000
ESC-0465-17	Boys'and Girls' Club of Northeast Florida, Inc.	Susie Tolbert Elementary (Eugene Butler Middle School)	900 Acorn Street	Jacksonville	FL	32209	60	$ 600.00	$ 36,000
ESC-0465-17	Boys'and Girls' Club of Northeast Florida, Inc.	SP Livingston Elementary (Eugene Butler Middle School)	900 Acorn Street	Jacksonville	FL	32209	60	$ 600.00	$ 36,000
ESC-0465-17	Carver-Lincoln Association for Youth Incorporated	Carville Community Center	1302 Carvill Ave	Jacksonville	FL	32208	60	$ 600.00	$ 35,974
ESC-0465-17	Communities In Schools of Jacksonville, Inc	Alfred I. DuPont Middle School	2710 duPont Ave	Jacksonville	FL	32207	60	$ 500.00	$ 30,000
ESC-0465-17	Communities In Schools of Jacksonville, Inc.	Arlington Middle School	8141 Lone Star Rd	Jacksonville	FL	32211	60	$ 500.00	$ 30,000
ESC-0465-17	Communities In Schools of Jacksonville, Inc	Carter G. Woodson Elementary	2334 Butler Ave	Jacksonville	FL	32209	60	$ 500.00	$ 30,000
ESC-0465-17	Communities In Schools of Jacksonville, Inc.	Highlands Middle School	10913 Pine Estates Rd E	Jacksonville	FL	32218	80	$ 500.00	$ 40,000
ESC-0465-17	Communities In Schools of Jacksonville, Inc.	JEB Stuart Middle School	4815 Wesconnett Blvd	Jacksonville	FL	32244	60	$ 500.00	$ 30,000
ESC-0465-17	Communities In Schools of Jacksonville, Inc.	Jefferson Davis Middle School	2050 Melvin Road	Jacksonville	FL	32210	60	$ 500.00	$ 30,000
ESC-0465-17	Communities In Schools of Jacksonville, Inc	Joseph Stillwell Middle School	7840 Burma Road	Jacksonville	FL	32221	60	$ 500.00	$ 30,000
ESC-0465-17	Communities In Schools of Jacksonville, Inc.	Lake Forest Elementary School	901 Kennard Street	Jacksonville	FL	32208	60	$ 500.00	$ 30,000
ESC-0465-17	Communities In Schools of Jacksonville, Inc.	Lake Shore Middle School	2519 Bayview Road	Jacksonville	FL	32210	60	$ 500.00	$ 30,000
ESC-0465-17	Communities In Schools of Jacksonville, Inc.	Long Branch Elementary School	3723 Franklin Street	Jacksonville	FL	32206	60	$ 500.00	$ 30,000
ESC-0465-17	Communities In Schools of Jacksonville, Inc.	Matthew Gilbert Middle School	1424 Franklin Street	Jacksonville	FL	32206	60	$ 500.00	$ 30,000
ESC-0436-17	Communities In Schools of Jacksonville, Inc.	Normandy Village Elementary	8257 Herlong Road	Jacksonville	FL	32210	120	$ 850.00	$ 102,000
ESC-0465-17	Communities In Schools of Jacksonville, Inc.	Northwestern Middle School	2100 W. 45th Street	Jacksonville	FL	32209	60	$ 500.00	$ 30,000
ESC-0465-17	Communities In Schools of Jacksonville, Inc.	Pickett Elementary School	6305 Old Kings Road N	Jacksonville	FL	32254	60	$ 500.00	$ 30,000
ESC-0465-17	Communities In Schools of Jacksonville, Inc	Pinedale Elementary	4229 Edison Ave	Jacksonville	FL	32254	60	$ 500.00	$ 30,000
ESC-0465-17	Communities In Schools of Jacksonville, Inc	S.A. Hull Elementary School	7528 Hull Street	Jacksonville	FL	32219	60	$ 500.00	$ 30,000
ESC-0465-17	Communities In Schools of Jacksonville, Inc.	West Jacksonville BTS Academy	1840 W 9th Street	Jacksonville	FL	32209	40	$ 500.00	$ 20,000
ESC-0465-17	Communities In Schools of Jacksonville, Inc.	Woodland Acres Elementary School	328 Bowlan St, Jacksonville	Jacksonville	FL	32211	60	$ 500.00	$ 30,000
ESC-0465-17	Cornerstone of Jacksonville, Inc.	Cornerstone of Jacksonville	9039 Beach Blvd	Jacksonville	FL	32216	120	$ 600.00	$ 72,000
ESC-0465-17	Dayspring Baptist Church, Inc.	Dayspring	5654 Duna Avenue	Jacksonville	FL	32218	100	$ 490.38	$ 49,038
ESC-0465-17	Don't Miss a Beat, Inc.	Don't Miss a Beat - Edith Ford	2839 West Beaver Street	Jacksonville	FL	32254	80	$ 542.00	$ 43,360
ESC-0465-17	Edward Waters College, Inc	EWC FIRE Program	1658 Kings Road	Jacksonville	FL	32209	80	$ 500.00	$ 40,000
ESC-0410-17	Gingerbread House Learning Center, Inc.	Gingerbread House Learning Center	6005 Chester Avenue	Jacksonville	FL	32217	40	$ 599.00	$ 23,960
ESC-0410-17	Gingerbread House Learning Center, Inc.	Gingerbread House Learning Center 2	2004 Hyde Park Road	Jacksonville	FL	32210	40	$ 599.00	$ 23,960
ESC-0410-17	Girls Incorporated of Jacksonville	Spring Park Elementary	2250 Spring Park Raod	Jacksonville	FL	32216	60	$ 600.00	$ 36,000

EXHIBIT 5

BID	Agency Name	Site Name	Site Address	City	State	Zip	FY 18 RECOMMENDED YOUTH	FY 18 COST/ YOUTH	FY18 FUNDING
ESC-0166-17	Great Expectations Educational Resources and Supports, Inc.	George Washington Carver Elementary(Kings Road Church of Christ)	2121 Kings Road	Jacksonville	FL	32209	120	$ 829.00	$ 99,480
ESC-0165-17	Household of Faith Church, Inc.	Household of Faith	925 W. Edgewood Ave	Jacksonville	FL	32209	140	$ 600.00	$ 84,000
ESC-0165-17	Jacksonville Science Festival, Inc.	The Foundation Academy	3675 San Pablo Rd S	Jacksonville	FL	32224	80	$ 600.00	$ 48,000
ESC-0410-17	Joshua Christian Academy, Inc.	Camp Joshua	924 St Claire Street	Jacksonville	FL	32254	160	$ 600.00	$ 96,000
ESC-0165-17	Livingway Christian Fellowship Church International, Inc.	Livingway Kingdom K.A.R. E.	6415 N. Pearl Street	Jacksonville	FL	32208	40	$ 500.00	$ 20,000
ESC-0410-17	MatiVai WashingtonKids Foundation, Inc.	TnT Camp Dynamite	1096 West 6th Street	Jacksonville	FL	32209	140	$ 600.00	$ 84,000
ESC-0410-17	Masters of Education, Inc.	Oxford Prep Academy	1051 Arlington Road N	Jacksonville	FL	32211	160	$ 565.00	$ 90,415
ESC-0465-17	North Florida Educational Institute, Corp	NFEI Lower School	6803 Argues Road	Jacksonville	FL	32205	60	$ 498.00	$ 29,874
ESC-0465-17	Northside Church of Christ of Jacksonville, Inc.	Northside Church of Christ	4376 Avenue B	Jacksonville	FL	32209	60	$ 500.00	$ 30,000
ESC-0465-17	Parks, Recreation and Community Services Department	Balis Community Center	1513 LaSalle Street	Jacksonville	FL	32207	20	$ 225.00	$ 4,500
ESC-0465-17	Parks, Recreation and Community Services Department	Cecil Recreational Center	13611 Normandy Blvd	Jacksonville	FL	32221	20	$ 225.00	$ 4,500
ESC-0465-17	Parks, Recreation and Community Services Department	Charles Clark Community Center	8793 Sibbald Road	Jacksonville	FL	32208	20	$ 225.00	$ 4,500
ESC-0465-17	Parks, Recreation and Community Services Department	Cuba Hunter Community Center	3620 Bedford Rd	Jacksonville	FL	32207	20	$ 225.00	$ 4,500
ESC-0465-17	Parks, Recreation and Community Services Department	Emmett Reed Community Center	1093 W Sixth Street	Jacksonville	FL	32209	20	$ 225.00	$ 4,500
ESC-0465-17	Parks, Recreation and Community Services Department	HT Jones Community Center	3856 Grant Rd	Jacksonville	FL	32207	20	$ 225.00	$ 4,500
ESC-0465-17	Parks, Recreation and Community Services Department	Joe James Community Center	1631 Hurst Place	Jacksonville	FL	32209	20	$ 225.00	$ 4,500
ESC-0465-17	Parks, Recreation and Community Services Department	Julian Barrs Community Center	10151 Crystal Springs Rd	Jacksonville	FL	32221	20	$ 225.00	$ 4,500
ESC-0465-17	Parks, Recreation and Community Services Department	Legends Community Center	5130 Soutel Drive	Jacksonville	FL	32208	20	$ 225.00	$ 4,500
ESC-0465-17	Parks, Recreation and Community Services Department	Lewis Cobb Community Center	4511 Portsmouth Ave	Jacksonville	FL	32208	20	$ 225.00	$ 4,500
ESC-0465-17	Parks, Recreation and Community Services Department	Mary Lena Gibbs Community	6974 Wilson Blvd	Jacksonville	FL	32210	20	$ 225.00	$ 4,500
ESC-0465-17	Parks, Recreation and Community Services Department	Normandy Community Center	1751 Lindsey Rd	Jacksonville	FL	32221	20	$ 225.00	$ 4,500
ESC-0465-17	Parks, Recreation and Community Services Department	Oceanway Community Center	12215 Sage Ave	Jacksonville	FL	32218	20	$ 225.00	$ 4,500
ESC-0465-17	Parks, Recreation and Community Services Department	RF Kennedy Center	1133 Ionia Street	Jacksonville	FL	32206	20	$ 225.00	$ 4,500
ESC-0465-17	Parks, Recreation and Community Services Department	Russell Bill Cook Community Center	3300 Jones Street	Jacksonville	FL	32206	20	$ 225.00	$ 4,500
ESC-0465-17	Parks, Recreation and Community Services Department	Simonds-Johnson Community Center	3730 Moncrief Rd	Jacksonville	FL	32209	20	$ 225.00	$ 4,500
ESC-0465-17	Parks, Recreation and Community Services Department	Windy Hill Community Center	10540 Anders Blvd	Jacksonville	FL	32246	20	$ 225.00	$ 4,500
ESC-0410-17	Police Athletic League of Jacksonville, Incorporated	JaxPal Eastside	1050 Franklin Street	Jacksonville	FL	32206	40	$ 600.00	$ 24,000
ESC-0410-17	Police Athletic League of Jacksonville, Incorporated	JaxPal Monument	3450 Monument Road	Jacksonville	FL	32225	80	$ 600.00	$ 48,000
ESC-0410-17	Police Athletic League of Jacksonville, Incorporated	JaxPal Northside	2165 West 33rd Street	Jacksonville	FL	32209	80	$ 600.00	$ 48,000
ESC-0410-17	Police Athletic League of Jacksonville, Incorporated	JaxPal Westside	441 Day Avenue	Jacksonville	FL	32254	40	$ 600.00	$ 24,000
ESC-0165-17	Southeastern Conference Association of Seventh-Day Adventists, Incorporated	Ephesus Jr. Academy	2760 W. Edgewood Ave	Jacksonville	FL	32209	40	$ 500.00	$ 20,000
ESC-0465-17	Teen Leaders of America, Inc.	UTurns Teen Leaders	1859 Kings Road	Jacksonville	FL	32209	40	$ 500.00	$ 20,000
ESC-0465-17	The Carpenter's Shop Center, Inc	The Carpenter Shop Center	1601 University Blvd N	Jacksonville	FL	32211	120	$ 500.00	$ 60,000
ESC-0466-17	The Potter's House Christian Fellowship, Inc.	The Potter's House Christian Academy	5732 Normandy Blvd	Jacksonville	FL	32205	100	$ 816.00	$ 81,600
ESC-0410-17	The Sanctuary of Northeast Florida, Inc.	Sanctuary on 8th Street	120 Eighth Street E	Jacksonville	FL	32206	60	$ 600.00	$ 36,000
ESC-0422-17	The Young Men's Christian Association of Florida's First Coast, Inc.	First Baptist Church of Oakland	1025 Jessie St	Jacksonville	FL	32206	60	$ 849.00	$ 50,960
ESC-0410-17	The Young Men's Christian Association of Florida's First Coast, Inc.	Kings Trail Elementary	7301 Old Kings Road S	Jacksonville	FL	32217	80	$ 596.00	$ 47,650
ESC-0136-17	The Young Men's Christian Association of Florida's First Coast, Inc.	Sallye Mathis Elementary (Ribault High School)	3701 Winton Drive	Jacksonville	FL	32208	100	$ 847.00	$ 84,700
ESC-0410-17	The Young Men's Christian Association of Florida's First Coast, Inc.	Tiger Academy	6079 Bagley Road	Jacksonville	FL	32209	80	$ 499.00	$ 39,899
ESC-0410-17	The Young Men's Christian Association of Florida's First Coast, Inc.	Rufus Payne Elementary (AME Church of the Master)	5637 Vernon Road	Jacksonville	FL	32209	60	$ 599.00	$ 35,941
ESC-0165-17	Tristan's Acceleration Academy, Inc.	Pearls of Wisdom Learning Lapse Prevention and Intervention	623 Beechwood Street	Jacksonville	FL	32206	40	$ 500.00	$ 20,000
ESC-0410-17	Vision for Excellence, Inc.	McGirts Creek Community Center	8435 118th Street	Jacksonville	FL	32244	60	$ 600.00	$ 36,000
ESC-0465-17	Wayman Community Development Corporation	Biltmore Elementary	2101 Palm Avenue	Jacksonville	FL	32254	60	$ 600.00	$ 36,000
ESC-0465-17	Wayman Community Development Corporation	Garden City Elementary	2814 Dunn Ave	Jacksonville	FL	32218	80	$ 600.00	$ 48,000
ESC-0465-17	Wayman Community Development Corporation	Highlands Elementary	1000 dePaul Drive	Jacksonville	FL	32218	60	$ 600.00	$ 36,000
ESC-0136-17	Wayman Community Development Corporation	Reynolds Lane Elementary	840 Reynolds Lane	Jacksonville	FL	32254	100	$ 850.00	$ 85,000
ESC-0165-17	Wayman Community Development Corporation	Wayman Academy of the Arts	1176 LaBelle Street	Jacksonville	FL	32205	80	$ 600.00	$ 48,000

EXHIBIT 5

BID	Agency Name	Site Name	Site Address	City	State	Zip	FY 18 RECOMMENDED YOUTH	FY 18 COST/ YOUTH	FY18 FUNDING
ESC-0166-17	Wayman Community Development Corporation	Wayman Temple Academy	1176 LaBelle Street	Jacksonville	FL	32208	80	$ 831.00	$ 66,500
ESC-0165-17	Word of Truth Worship Center, Incorporated	Word of Truth - Camp Truth	3012 W. 12th Street	Jacksonville	FL	32254	60	$ 500.00	$ 30,000
						TOTAL	6440		$ 3,791,351

Exhibit 2
Listing of Administrative Revisions to RFP BID #ESC-0466-17

The below items are revisions to the RFP for the Summer Programming:

1) **Form 4, Summer Site Profile** is replaced with an updated version kept on file at the Kids Hope Alliance

2) **Exhibit 5, Professional Development** of the RFP is deleted in its entirety and replaced with a new Exhibit 4

3) **Exhibit 6, Summer Deliverables** of the RFP is deleted in its entirety and replaced with a new Exhibit 5

4) **Section 4.11.3** of the RFP is deleted in its entirety and replaced with the following provision:

Meals and Snack

Wherever and whenever participants are learning and playing, they need regular meals and snacks for optimal performance and development. This is true for breakfast in the morning, lunch in the middle of the day, and snacks after the final bell has rung. Afterschool snacks are especially important when students have an early lunch period – and when their evening meal may be delayed or of poor quality. The Kids Hope Alliance acknowledges that participants need daily nutritious meals, snacks and beverages during out-of-school program times to ensure healthy development and wellness. Healthy snacks and/or lunches should meet optimal USDA standards, be low in fats and sugars and high in grains, vitamins and minerals.)

Successful applicants who meet the site eligibility requirements must participate in the Kids Hope Alliance's afterschool and summer meals programs. The meals will be provided free to all successful applicants through the Kids Hope Alliance's Nutrition Services Division. In order to qualify as an Afterschool Meals Program site, the site must be located within the geographical boundaries of a public school zone in which 50 percent or more of the enrolled children are eligible for free or reduced-price school meals.

If the site is ineligible for the Kids Hope Alliance's afterschool and summer meals program, the site must provide afterschool and summer meals that meet the USDA meal pattern requirements. All City funds used for this purpose must comply with Chapter 77.112 Ordinance Code, which limits food expenditures to two percent (2%) of City funds provided under this Agreement. Any additional funds needed for food expenditures must be provided from another source.

Summer Meals Requirements

Community-based summer sites must participate in the Summer Break Spot program. Youth 18 years and under are eligible for a nutritious lunch and snack at Summer Break Spot sites (aka Summer Lunch) in areas in which at least 50 percent of the enrolled children are eligible for free or reduced-price school meals.

Upon award the agency must contact the Kids Hope Alliance's Nutrition Services Division to complete the paperwork to become an Afterschool Meals and/or Summer Break Spot program site. The number to call is (904) 630-6430 or email: McCoyL@coj.net.

5) **Section 4.17.4.2, Audit Requirements** of the RFP is deleted in its entirety and replaced with the following provision:

Audit Requirements

6) **Section 4.17.4.2, Audit Requirements** is deleted in its entirety and replaced with the following provision inserted:

Audit Requirements

A. Small Providers, Providers and Agencies with annual contract amounts less than $200,000 shall furnish the Kids Hope Alliance a detailed annual schedule of budget to actual expenditures of Kids Hope Alliance funds for each program, by budget category that supports the amount outlined in the final approved budget. This report shall be certified as to its accuracy by the Chair or Treasurer of the Small Provider's, Provider's or Agency's Board and must be submitted 90 days after each annual contract period or contract term, if less than a year.

B. Small Providers, Providers and Agencies with annual contract amounts from $200,000 to $750,000, shall furnish the Kids Hope Alliance a detailed annual schedule of budget to actual expenditures of Kids Hope Alliance funds for each program, by budget category that supports the amount outlined in the final approved budget. This report shall be certified as to its accuracy by the Chair or Treasurer of the Small Provider's, Provider's or Agency's Board and must be submitted 90 days after each annual contract period or contract term, if less than a year. Small Providers, Providers and Agencies shall also furnish

the Kids Hope Alliance a copy of an audit report in accordance with Generally Accepted Auditing Standards (GAAS) issued by the Auditing Standards Board of the American Institute of Certified Public Accountants (AICPA). This report shall be due within 180 days of the close of the Small Provider's, Provider's or Agency's fiscal year.

C. Small Providers, Providers and Agencies with annual contract amounts in excess of $750,000, shall furnish the Kids Hope Alliance a detailed annual schedule of budget to actual expenditures of Kids Hope Alliance funds for each program, by budget category that supports the amount outlined in the final approved budget. This report shall be certified as to its accuracy by the Chair or Treasurer of the Small Provider's, Provider's or Agency's Board and must be submitted 90 days after each annual contract period or contract term, if less than a year. Small Providers, Providers and Agencies shall also furnish the Kids Hope Alliance a copy of an audit report conducted in accordance with both GAAS and Government Auditing Standards (GAS), issued by the Comptroller General of the United States, and if applicable the provisions of Office of Management and Budget Circular A-133, "Audits of Institutions of Higher Education and Other Nonprofit Organizations," of its financial affairs. This report shall be due within 180 days of the Small Provider's, Provider's or Agency's fiscal year.

D. The Kids Hope Alliance shall not provide reimbursement for contractual expenses during the period of time that the Contractor's audit report is delinquent.

E. The Audit Requirement revisions will be effective with the First Renewal Option for Summer Program 2018 and for the Afterschool Program for Fiscal Year 2018-2019.

EXHIBIT 5
Professional Development

(See Attachment)

Kids Hope Alliance
Afterschool and Summer Learning Continuous Quality Improvement (CQI)
2018 Professional Development Tip Sheet and Timeline

Goal: Implement the proposed afterschool /Summer Learning Program in a safe and supportive environment providing experiences that are engaging, active and linked to in-school learning.

- *The Florida Afterschool State Standards are the foundation of continuous quality improvement*
- *The Big 5 are core to improved youth outcomes and should be included in all curriculum and lesson plans.*
- *Kids Hope Alliance staff are your partners working to ensure you are successful in continuous quality improvement.*

ONE TIME STAFF TRAINING REQUIREMENTS CHART

ONE TIME TRAININGS	After-School Teachers & Staff	Summer Camp Teachers & Staff	After-School Program Managers and Lead Teachers	Summer Camp Program Managers and Asst. Directors
Youth Methods: Introduction to the Active Participatory Approach	-	-	Required	Required
Professionalizing the Field: After School 101 (2 hours)	-	-	Required	-
FERPA (Federal Educational Rights Privacy Act)	-	-	Required	Required
PQA Basics (8 hrs)	-	-	Required	Required when offered for Summer Programs
Planning with Data	-	-	Required (Fall)	Required (Fall after Summer Programs)

TRAININGS REQUIRED ANNUALLY

ANNUAL TRAININGS	After-School Teachers & Staff	Summer Camp Teachers & Staff	After-School Program Managers and Lead Teachers	Summer Camp Program Managers and Asst. Directors
Employee Orientation	Required	Required	-	-
Coaching for Developing a Self-Improvement Plan	-	-	Required	Required
Weikart Youth Methods Workshops	*as Desired by* Program Manager	*as Desired by* Camp Director	3 workshops annually by March 30th	2 workshops per year (Summer Only Programs)
Weikart 30 Minute Sessions	2 - 30 Minute Sessions	1 - 30 Minute Session	Must deliver 2 sessions to part-time staff by April 30th	Must deliver 1 session to summer staff per year
Total Annual Training Hours Requirement	Minimum of 10 Hours Per Year	*Recommended* Minimum of 8 Hours Prior to Camp	Minimum of 15 Hours Per Year	Minimum of 10 Hours Prior to Camp

Notes:

- Area Directors are ***highly encouraged*** to take PQA Basics, Summer Learning Institute, Planning with Data, Methods classes.
- All **new** Program Managers/Site Directors are required to attend the Weikart 'live' PQA Basics training in the fall of 2018.
  - Any additional slots left in the training will be filled on a first come first served basis by Area Directors, Program Managers and Site Directors who did not attend the training in 2017.
  - The Forum For Youth Investment offers PQA Basics training at your own cost. http://www.cypq.org/products_and_services/training
  - A PQA refresher class led by KHA Training Team will be provided quarterly for any afterschool/summer learning staff (this will not count for PQA Basics required training)
- New Training policy per IACET Accreditation (CEU):
  - All staff will need to show photo ID when registering at training
  - Credit will not be given to participants arriving more than 10 minutes after class starts. The participant is more that welcome to stay for the information.

Timeline:

February-April – Register: Go Sign Me Up

- ✓ Methods Trainings
- ✓ PQA Refresher
- ✓ Introduction to Active Participatory Approach
- ✓ Afterschool 101

April 16 – May 18

- ✓ PQA External Assessments
  - You will be contacted by your assessor to schedule a date and time for the assessment.

May 12th 8:30-4:30

- ✓ Summer Learning Institute (Summer Learning PQA)
  - This is for all Summer Learning Area Directors, Program Managers/Site Managers and Assistant Directors.

May-June

- ✓ Summer Learning Training Camps
  - KHA Staff will come to your site and provide a variety of trainings on a first come first serve basis. *Please see additional information flyer on the training options.*

June - July

- ✓ Summer Learning Program Quality External Assessments
  - You will be contacted by your assessor to schedule a date and time for the assessment
  - This assessment lasts the full day.
  - Your assessor will set a time with you within 48 hours to go over the assessment and discuss strengths and area for improvement.

EXHIBIT 6
Summer Deliverables

(See Attachment)

EXHIBIT 6
SUMMER DELIVERABLES

Date	DELIVERABLES	EVIDENCE OF COMPLETION	DATE DUE
May 1-June 1, 2018	Program Preparation	• Certificate of Insurance • Affidavit (letter) outlining screening *This letter is on agency letterhead and clearly states that all staff and volunteers undergo the screening, and complete affidavits of good moral character prior to the commencement of the program* • Training agenda for staff orientation trainings • If not participating in the Commission's Summer Break Spot program, provide documentation of meeting supplemental snacks/meals requirement	June 10, 2018
June 4-August 10	Implement the proposed summer program in a safe and supportive environment. # of days #of participants	**Student Sign-In/Sign-Out Sheets** **SAMIS Monthly Units of Service** **Invoice/Expenditure Report with documentation for Value Added items** ***In addition, submit the following:*** • End-of-Program Narrative Report • Satisfaction Surveys (if applicable) • Any additional items as required	August 31, 2018

EXHIBIT 6
SUMMER DELIVERABLES

March 2018

Timeframe: March 1 – March 30, 2018 **Task:** KHA Summer 2018 **Preliminary Logistics and Planning**

DELIVERABLE	WHO IS RESPONSIBLE?	DATE DUE
KHA hosts Community Agencies for Camp 2018 Implementation Timeline session at KHA	KHA	March 9, 2018
FIE submits to KHA the costs for the Summer SAIL 2018 Camp *Literacy hour* Instructional Sets (Manuals, Read-Aloud Books, Take-Home Reading Books, & SAIL Cash) by grade group (rising K & 1, rising 2 & 3, rising 4 & 5)	FIE	March 9, 2018
Community agencies provide KHA with the Summer SAIL 2018 Camp Recruitment Plans including sample brochures, recruitment materials, and applications for Summer SAIL 2018 Camp	Community Agencies	March 16, 2018 (Duval County Public Schools Teacher Planning Day)
Community agencies duplicate and distribute Summer SAIL 2018 Camp recruitment materials to target enrollment schools, childcare centers, the KHA Summer Camp website, and other community agencies	Community Agencies	March 16, 2018 (Duval County Public Schools Teacher Planning Day)
FIE submits to KHA and Community agencies order forms for Summer SAIL 2018 Camp *Literacy hour* Instructional Sets (Read-Aloud Books, Take-Home Reading Books, Manuals, & SAIL Cash) by grade group (rising K & 1, rising 2 & 3, rising 4 & 5) ***Note:** Each camp site must order at least 1 Summer SAIL 2018 Camp Literacy Instructional Set for each grade group (rising K & 1, rising 2 & 3, rising 4 & 5). Additional Summer SAIL 2018 Camp Literacy Instructional Sets may be ordered no later than ***May 31***	FIE	March 30, 2018
Community agencies submit to KHA a list of potential summer staff including KHA/Community Agency Summer SAIL 2018 Camp Lead Teacher (paid by Community agency) and *Literacyhour* teachers	Community Agencies	March 30, 2018
Community agency Site Directors work with DCPS to identify the KHA/DCPS Summer SAIL 2018 Camp ELF (paid for by DCPS) (only the 4 Network School Sites)	Community Agencies	March 30, 2018

EXHIBIT 6
SUMMER DELIVERABLES

Timeframe: April 1 – April 30, 2018 **Task:** KHA Summer 2018 Camp **Preliminary Logistics and Planning**

FIE provides KHA and Community Agencies with 6 Summer SAIL 2018 Camp materials lists including: 1. Zero Hero Camp-Wide Behavior Incentive Plan Materials (for Grades K-5) List 2. SAIL Store Camp-Wide Attendance and Engagement Incentive Plan Materials (for Grades K-5) List 3. Camper *Literacy hour* Materials (for Grades K-5) List 4. Rising K & 1 Teacher Manipulative Materials List 5. Rising 2 & 3 Teacher Manipulative Materials List 6. Rising 4 & 5 Teacher Manipulative Materials List ***Note:** Community agencies will order camp materials directly from vendors, ***not FIE***	FIE	April 16, 2018
Community agencies continue camper recruitment/enrollment	Community Agencies	Ongoing
FIE hosts Community agencies for a Summer SAIL 2018 Camp Information Session, location TBA, to cover 4 topics: 1. Ordering Summer SAIL 2018 Camp *Literacy hour* Instructional Sets (Read-Aloud Books, Take-Home Reading Books, Manuals, & SAIL Cash) by grade group (rising K & 1, rising 2 & 3, rising 4 & 5) 2. Ordering 6 types of Summer SAIL 2018 camp materials: 1. Zero Hero Camp-Wide Behavior Incentive Plan Materials (for Grades K-5) 2. SAIL Store Camp-Wide Attendance and Engagement Incentive Plan Materials (for Grades K-5) 3. Camper *Literacy hour* Materials (for Grades K-5) 4. Rising K & 1 Teacher Manipulative Materials 5. Rising 2 & 3 Teacher Manipulative Materials 6. Rising 4 & 5 Teacher Manipulative Materials 3. Scheduling *Literacy-hour* Theme-Based Learning Excursions 4. Ordering camp logo items (t-shirts and bookbags) 5. Collecting KHA Summer SAIL 2018 Literacy Tips Texting Registration Cards ***Note:** Community agencies will order camp materials directly from vendors, ***not FIE*** ***Note:** FIE will have available for pick up by the Community agencies all orders for Summer SAIL 2018 Camp *Literacy hour* Instructional Sets during the June 6th Professional Learning session	FIE	**April 17, 2018**

Revised March 8, 2018

EXHIBIT 6
SUMMER DELIVERABLES

Timeframe: April 1 – April 25, 2018 **Task:** KHA Summer 2018 Camp **Preliminary Logistics and Planning**

Community agencies ***order from FIE*** initial Summer SAIL 2018 Camp *Literacy hour* Instructional Sets (Read-Aloud Books, Take-Home Reading Books, Manuals, & SAIL Cash) by grade group (rising K & 1, rising 2 & 3, rising 4 & 5)	Community Agencies	April 27, 2018

EXHIBIT 6
SUMMER DELIVERABLES

May 2018

Timeframe: May 1 – May 31, 2018 **Task:** KHA Summer 2018 **Ongoing Logistics and Planning**

DELIVERABLE	WHO IS RESPONSIBLE?	DATE DUE
KHA provides Community agencies with advance payments equal to 50% of the aggregate unit cost amount (p. 65)	Community Agencies	May 1, 2018
Community agencies submit to KHA verification that all Summer SAIL 2018 Camp materials have been ordered	Community Agencies	May 4, 2018
Community agencies ***order from various vendors*** 6 types of *Literacy hour* camp materials (lists provided to KHA by FIE at the Information Session, see page 3) for Summer SAIL 2018 Camp including: 1. Zero Hero Camp-Wide Behavior Incentive Plan Materials (for Grades K-5) 2. SAIL Store Camp-Wide Attendance and Engagement Incentive Plan Materials (for Grades K-5) 3. Camper *Literacy hour* Materials (for Grades K-5) 4. Rising K & 1 Teacher Manipulative Materials 5. Rising 2 & 3 Teacher Manipulative Materials 6. Rising 4 & 5 Teacher Manipulative Materials ***Note:** Community agencies will order camp materials directly from vendors, ***not FIE***	Community Agencies	May 4, 2018
Community agencies submit to KHA the schedule of Theme-Based Learning Excursions for all grade groups including dates, transportation, and admission fees	Community Agencies	May 8, 2018
Community agencies complete the onboarding of Summer SAIL 2018 Camp staff that includes completed background checks and fingerprinting for all staff	Community Agencies	May 17, 2018
Community agencies submit to KHA notification of complete Summer SAIL 2018 Camp staffing	Community Agencies	May 18, 2018
Community agencies register with FIE all *Literacy hour* teachers, Summer SAIL 2018 Camp Lead Teachers, DCPS Summer SAIL 2018 Camp ELFs (Network School Sites only), and Site Directors for Summer SAIL 2018 Camp *Literacy hour* Professional Learning (to be held June 6 and 7)	Community Agencies	May 21, 2018

EXHIBIT 6
SUMMER DELIVERABLES

May 2018 (continued)

Timeframe: May 1 – May 31, 2018 **Task:** KHA Summer 2018 **Ongoing Logistics and Planning**

DELIVERABLE	WHO IS RESPONSIBLE?	DATE DUE
Community agencies submit to KHA and FIE the master Summer SAIL 2018 Camp schedule that includes a daily *Literacy hour* Monday-Friday (p. 37)	Community Agencies	May 22, 2018
Community agencies continue camper recruitment/enrollment	Community Agencies	Ongoing
Community agencies submit documentation to KHA of purchased book bags and t-shirts with camp logo	Community Agencies	May 30, 2018
Community agencies order from FIE additional Summer SAIL 2018 Camp *Literacy hour* Instructional Sets for each grade group (rising K & 1, rising 2 & 3, rising 4 & 5) based upon additional enrollment data	Community Agencies	May 31, 2018
Community agencies order additional Summer SAIL 2018 camp materials to ensure all *Literacy hour* classrooms have the following: 1. Zero Hero Camp-Wide Behavior Incentive Plan Materials (for Grades K-5) 2. SAIL Store camp-Wide attendance and engagement Incentive Plan Materials (for Grades K-5) 3. Camper *Literacy hour* Materials (for Grades K-5) 4. Rising K & 1 Teacher Manipulative Materials 5. Rising 2 & 3 Teacher Manipulative Materials 6. Rising 4 & 5 Teacher Manipulative Materials ***Note:** Community agencies will order camp materials directly from vendors, ***not FIE***	Community Agencies	May 31, 2018

EXHIBIT 6
SUMMER DELIVERABLES

June/July 2018

Timeframe: June 1 – July 27, 2018 **Task:** KHA Summer 2018 **Implementation**

DELIVERABLE	WHO IS RESPONSIBLE?	DATE DUE
FIE delivers Professional Learning for *Literacy hour* staff and site managers of Summer SAIL 2018 Camp (Exhibit 1, page 1 of 3)	FIE	June 6 Face-to-face at TBA
Community agencies submit to FIE, KHA Summer SAIL 2018 Camp Literacy Tips Texting Registration cards	Community Agencies	June 7
Implement Summer SAIL 2018 Camp daily *Literacy hour* (Monday-Friday) with fidelity (p. 26) (Section 4.10.4- p.34)	Community Agencies	June 11 – July 27, 2018
Implement both Zero Hero Camp-Wide Behavior Incentive Plan and SAIL Store Camp-Wide Attendance and Engagement Incentive Plan	Community Agencies	June 11 – July 27, 2018
Distribute Take-Home reading books to campers as noted in the *Literacy hour* Instructional Sets	Community Agency Site Directors, Summer SAIL ELFs	June 11 – July 27, 2018
Implement *Literacy hour* Theme-Based Learning Excursions as planned	Community Agency Site Directors, Summer SAIL ELFs, Summer SAIL Lead Teachers	June 11 – July 27, 2018
FIE TALs make weekly visits to document Summer SAIL 2018 Camp implementation fidelity		**Theme 1: June 22** **Theme 2: July 6** **Theme 3: July 18** **Theme 4: July 31**
Fidelity of Implementation and Theme Audits are disseminated regularly		**June 11 – July 27, 2018**
Community agencies submit to KHA finalized End-of-Camp Celebration Schedule of Events (Exhibit 1, page 1 of 3)	Community Agency Site Directors	July 20, 2018
Implement End-of-Camp Celebration as planned (Exhibit 1, page 1 of 3)	Community Agencies	July 27, 2018

Revised March 8, 2018

EXHIBIT 6
SUMMER DELIVERABLES

August 2018

Timeframe: August 1-2018-August 31, 2018 **Task:** KHA Summer 2018 **Implementation**

DELIVERABLE	WHO IS RESPONSIBLE?	DATE DUE
Student sign – in/ out sheets, SAMIS monthly Units of Services, Invoice/ expenditures report with documentation for Value Added Items	Community Agencies	No later than August 10, 2018
Submit End-of Program Narrative Report, satisfaction surveys, and additional items.	Community Agencies	No Later than August 10, 2018

SUBJECT: JACKSONVILLE JOURNEY SUMMER SAIL CAMPS

BID # ESC-0466-17

OPEN DATE: 4/21/2017

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT - GRANT CONTRACT PERIOD – JUNE 1, 2017 THROUGH AUGUST 31, 2017, WITH TWO (2) ADDITIONAL RENEWAL OPTIONS

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 40 NUMBER RECEIVED: 12 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award to Great Expectations Educational Resources and Supports (GEERS) in the amount of $12,701.00 for the period of June 1, 2017 through August 31, 2017. Total expenditure in the amount of $488,919.00.

Boys & Girls Club of Northeast Florida - $241,115.00 - No Change
Great Expectations Educational Resources and Supports (GEERS) - $103,299.00 Increase $12,701.00 - New Total $116,000.00
The Potter's House Christian Academy - $65,304.00 - No Change
Wayman Community Development Corporation - $66,500.00 - No Change

Funding Source: JCOD191SC-08201 - To be executed as amendment #1 to formal contract through the Office of General Counsel

Attachments: Recommendation Memo; Previous Award

BUYER STEVEN BURAKOWSKI RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: **JON HEYMANN, EXECUTIVE DIRECTOR, JACKSONVILLE CHILDREN'S COMMISSION**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 6/01/17

OTHER

ACTION OF AWARDING AUTHORITY DATE 6/01/17

APPROVED DISAPPROVED:

OTHER:

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: JACKSONVILLE JOURNEY SUMMER SAIL CAMPS

BID # ESC-0466-17

OPEN DATE: 4/21/2017

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT - GRANT CONTRACT PERIOD – JUNE 1, 2017 THROUGH AUGUST 31, 2017, WITH TWO (2) ADDITIONAL RENEWAL OPTIONS

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 40 NUMBER RECEIVED: 12 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the four (4) contractors listed below for the period of June 1, 2017 through August 31, 2017. Additionally, seven (7) bidders will not be awarded based on low score as listed below. Total expenditure in the amount of $476,218.00.

Awarded Contractors:
Boys & Girls Club of Northeast Florida - $241,115.00; Great Expectations Educational Resources and Supports (GEERS) - $103,299.00; The Potter's House Christian Academy - $65,304.00, Wayman Community Development Corporation - $66,500.00.

The contractors below will not be awarded based on low score:
Don't Miss a Beat, Inc., The Waverly Academy, Inc., Us and Our Children, Carver-Lincoln Associates, Household of Faith Church, Inc., Tiphne Darshay Hollis Foundation and St. Paul Missionary Baptist Church.

Funding Source: JCOD191SC-08201 - To be executed by formal contract through the Office of General Counsel

Attachments: Recommendation Memo, Tabulation, Evaluation Matrix and Scores

BUYER ANNETTE BURNEY

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: JON HEYMANN, EXECUTIVE DIRECTOR, JACKSONVILLE CHILDREN'S COMMISSION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE 5/18/17

OTHER

Teresa R. Eilmer

ACTION OF AWARDING AUTHORITY DATE 5/18/17

APPROVED DISAPPROVED:

OTHER:

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05