SUBJECT: Household Hazardous Waste Debris Management for Duval County - Rebid

BID #: ESC-0388-17 **OPEN DATE:** 2/15/17

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Five (5) years from date of executed contract with two (2) five (5) year renewal options

AGENCY: Public Works

BASIS OF AWARD: Highest Scoring Responsive, Responsible Bidder Based on the Evaluation Criteria

NUMBER OF BIDS INVITED: (25) **NUMBER RECEIVED:** (1) **OTHER:** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the sole responsive, responsible bidder, EQ Florida, Inc. dba US Ecology, Inc. Period of service is from five (5) years from date of executed contract in the amount of $679,998.00. Funds will only be encumbered as needed for man-made or natural disasters.

Attachments: Recommendation Memo, Tabulation and Evaluation Matrix

ANALYST: _____ RESPECTFULLY SUBMITTED _____
ANNETTE L. BURNEY GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: John Pappas, Director, Public Works Department

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

DEPARTMENT OF PUBLIC WORKS

Jacksonville
Where Florida Begins.

March 22, 2017

TO:	**Greg Pease, Chief, Procurement Division**
THRU:	**John Pappas, P.E., Director, Department of Public Works**
FROM:	**Jeffrey S. Foster, P.G., Environmental Programs Manager** **Dinah Mason, Manager, Special Projects** **Department of Public Works**
SUBJECT:	**Household Hazardous Waste Debris Management for Duval County - Rebid** **Bid No. ESC-0388-17** **Bid Date: February 15, 2017**

The Department of Public Works (DPW) has reviewed the one (1) bid received for the above referenced Request for Proposals re-bid from U.S. Ecology submitted to the Procurement Division on February 15, 2017. Due to the fact the subject is a highly specialized service, only a limited number of companies are in place to perform the services listed in the RFP. Additionally, U.S. Ecology (a.k.a. EQ of Florida) was the City's vendor that previously contracted for the collection, transport and disposal of the household hazardous waste at the City's resident drop off collection center on Commonwealth Avenue. Therefore DPW believes this company will provide cost effective service for this contract. In addition, DPW has confirmed through www.myfloridalicense.com and the Florida Department of Environmental Protection the appropriate licenses and permits for this contractor. Lastly, no errors were found in the bid submittal.

DPW recommends that the one (1) bidder EQ Florida, Inc. dba US Ecology be awarded the contract for Household Hazardous Waste Debris Management for Duval County. However, since the services required for the contract are only to be used in the event of a man made or natural disaster, funds would only be encumbered at the time the contract is engaged.

Please advise when this item will be placed on the agenda so a representative can be present. If there are any questions please do not hesitate to contact me at this office.

CC: Dina Riddle, DPW
Nickii Brookins, SWD

214 N. Hogan St. 10th floor | Jacksonville, FL 32202 | Phone: 904.255.8786 | Fax: 904.255.8929

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BID TABULATION SHEET

TITLE: HOUSEHOLD HAZARDOUS WASTE DEBRIS MANAGEMENT FOR DUVAL COUNTY - REBID BID NO.: ESC-0388-17 OPEN DATE: FEBRUARY 15, 2017 @ 2:00 P.M. BUYER: ANNETTE BURNEY, ANALYST No. Invited: (25) No. Received (1) No Bids: (0) Recorded By: Gail Sampson Announcer: Sharon Williams	U. S. ECOLOGY		
NOTES:			
MINIMUM REQUIREMENTS:	Y		
CONFLICT OF INTEREST:	Y		
ADDENDUMS(1)	Y		

SECTION 4

DESCRIPTION OF SERVICES AND DELIVERABLES

SCOPE OF SERVICES

The City requires the services from a Contractor to remove household hazardous waste materials (HHWM) from the waste stream in the event debris is generated from a natural or man-made disaster within the boundaries of Duval County. The City anticipates the selected Contractor will remove all HHWM from the waste stream or debris materials for transport, treatment and disposal that is not vegetative debris. The selected Contractor may be required to remove, segregate, treat, containerize, transport, etc. as applicable, all of the HHWM from within the rights-of-ways, City property and from designated storage areas (brought by others) defined in the City's Storm Debris Plan. The designated facility location is shown on the attached map at the intersection of J. Turner Butler Boulevard and U.S.1 Philips Highway in the former JTA lot on the west edge of Philips Highway ROW. The Contractor shall be responsible for the proper storage, handling and maintenance of all HHWM generated under this contract including temporary containment structures, covers, dust control, odor and fume controls, fire safety, chemical storage and chemical compatibility controls, personal protective equipment, and protective of human health and the environment. To the greatest extent possible, HHWM that can be removed from the waste stream for recycling shall be conducted by the Contractor with 25% of the net proceeds from the recycling efforts returned to the City.

The contractor will handle, transport and dispose of all regulated materials with properly trained and/or certified personnel and transporters using state, local or federally approved treatment facilities. Non-hazardous waste manifests as applicable will be generated for all regulated materials with the City as generator. HHWM that does not require manifesting will be disposed of in accordance with FEMA reimbursement policies with disposal tickets generated from the final disposal and/or recycling facility for each item.

To the greatest extent possible, E-waste will be segregated and transported to the City's designated storage area for storage with off-site transport and disposal by others. Additionally, all materials that are not required to be disposed under this contract but are handled in concert with the HHWM due to site or field conditions, will be transported to the applicable City designated storage facility or staging area, properly stored and secured at the storage or staging facility for final dispensation and/or disposal by others.

Fire extinguishers will be vented prior to transport, storage and disposal. Petroleum fuel or chemical storage tanks will be drained, vented and transported to one of the designated City storage facilities. White goods with CFCs will be evacuated by trained personnel (Refrigerant Recovery Technician or equivalent) in accordance with local, state and federal requirements. Collected CFCs will transported and disposed of in accordance with state and federal rules and regulations. Handling, storage, transport and disposal of chemical and petroleum storage tanks, containers, and fluids will be conducted by a state of Florida Pollutant Systems Specialty Contractor. All tanks that cannot be identified as to ownership will be transported to the appropriate temporary staging for later off-site disposal and/or recycling.

Contractor will be responsible for controlling the waste during transport, storage and disposal. All assessment, cleanup, permitting, fines, fees, etc., for spills, discharges, releases, etc., shall be the responsibility of the contractor.

The Contractor shall provide accounting services to document all actions and costs, including labor, equipment, materials, rental equipment, property leases, inspections, contracts, etc. The Contractor will ensure that documented costs are reasonable, as defined by FEMA, for the purpose of maximizing FEMA

reimbursement. Ticket discrepancies must be investigated and eliminated, but the final determination of reimbursable costs will be made by the City's subcontract tract engineer monitor.

Typical HHWM would include but are not limited to the following items.

Acid
Aerosol cans
Ammunition
Antifreeze
Automobiles, trucks, RVs, motorcycles, ATVs, airplanes
Asbestos containing materials
Batteries
Boat hulls and motors
Chemicals – auto, boat, cleaning, lawn, garden, photographic
Drain cleaners
Fertilizer
Fire extinguishers
Fireworks and Flares
Fluorescent bulbs
Fuels - diesel, gasoline, kerosene, heating oil, bunker c
Gun powder
Oils, varnish and shellac
Petroleum oils – waste and virgin
Paint – latex and oil-based
Paint thinner and strippers
Pesticides and herbicides
Propane tanks
Thermostats
Treated wood
White goods – Refrigerators, freezers, washers, dryers, dishwashers, convection and gas ovens and stoves, microwaves, etc.*

Each bidder is requested to use the unit rates as supplied on the attached Price Sheet (Form 1) to calculate a price for a hypothetical emergency disaster for evaluation as part of the response to the RFP.

Scenario - A tornado has touched down in southern Duval County resulting in a declared emergency that enables the City to use the services of the Contractor. The tornado touched down and created a path of destruction approximately 6 miles long by ¼ to ½ mile wide that damaged structures, uprooted trees, displaced vehicles, boats, chemical and petroleum containers into ROWs and private property and generated large amounts C&D materials. The damaged structures included residential units, mobile homes, automobile repair facilities, a pest control company, a heating oil company, a pharmacy and a sporting goods store. The total amount of materials displaced into the right-of-way (ROW) is 270,500 tons spread evenly over the 6 mile course of the tornado. The damaged corridor is easily accessible from the surviving surrounding arterial roadway network. The Contractor will be required to remove the following items listed below from the waste stream. The work assumes the Contractor will be working alongside and in concert with the vegetative debris management contractor. The Contractor will be required to set up, operate and take down their Debris Management Facility (DMF) located within one of the designated sites. For this scenario, the designated site is sufficiently large enough to handle both vegetation and household hazardous waste debris at one time. The site is covered by asphalt and grass islands. It is anticipated the field work to comb, segregate and transport to the temporary debris site will take approximately four (4) weeks with final segregation, transport, disposal and demobilization off the

temporary debris facility taking approximately four (4) weeks. Calculate the cost for total disposal and estimate the anticipated recycling rebate to the CITY.

Inspection of the 275,000 tons of storm debris results in the following materials generated within the CITY's ROW:

Six (6) 10,000 gallon ASTs each approximately 2/3 full of heating oil.

Four (4) 500-gallon ASTs on stilts, contents unknown,

23 mid-sized, 16 large and 26 compact sized automobiles, 14 motorcycles and 6 (14-20') foot boats, 3 large RVs each is assumed to half at least one-half tank of gas and full amounts of oil, transmission and radiator fluids

24 refrigerators, 18 freezers, 15 washers, 16 dryers, 29 stoves, 43 microwaves

275 over pack drums of caustics, 193 over pack drums of flammable aerosols, 175-gallon cans of latex paint, 33 gallon cans of oil-based paint, 250 over pack drums of corrosives, 230 over pack drums of pesticides and herbicides

350 pounds of fertilizer

1,000 pounds of ammunition and gun powder

25 fire extinguishers

Twenty-four 20-gallon propane tanks (full)

370 lead acid batteries

590 gallons of antifreeze,

331 gallons of virgin motor oils

5 tons of asbestos containing materials

3 tons of lead based painted wood

General ancillary related debris that can be disposed of in Class I landfill assuming a 0.86 ton per cubic yard average density of the waste

Twelve 40-cy roll-on/roll-off

Three 30-cy roll-on/roll-off

Eighteen 20-cy roll-on/roll-off

Twenty-eight 55-gallon FDOT drums

Fifteen 35-gallon FDOT drums

ATTACHMENT B

EVALUATION MATRIX

The evaluations will be based upon the following criteria, and Contractors are requested to provide, as a minimum, the information listed under each criterion. **Failure to provide adequate information on any criterion will result in lower scores and could result in rejection of the proposal as non-responsive.** Contractors are encouraged to arrange their responses in a format that will offer ready review and evaluation of each criterion.

1. **COMPETENCE.** Including professional and/or technical education and training; experience in the kind of projects to be undertaken; availability of adequate personnel, equipment and facilities and the extent of repeat business of the persons. Provide names and resumes of all individuals to be assigned to this project. List previous projects similar to the one in the RFP, which have been satisfactorily completed. Provide resumes of principal staff/project manager showing years of experience in the field to which they are assigned for this project. **(10 points maximum score)**

2. **CURRENT WORKLOAD.** Provide the number and size of the projects currently being performed. Discuss past ability to deliver projects on a timely basis under similar current workload conditions. **(10 points maximum score)**

3. **FINANCIAL RESPONSIBILITY.** Describe form of business, i.e., proprietorship, partnership, corporation; years in business; changes in ownership; bank reference(s); past, present, pending and/or threatened legal proceedings within any forum; and any other information the Contractor may wish to supply to demonstrate financial responsibility. Failure to provide all listed information and documentation will result in a score less than maximum for this criterion. **(15 points maximum score)**

4. **ABILITY TO OBSERVE AND ADVISE WHETHER PLANS AND SPECIFICATIONS ARE BEING COMPLIED WITH, WHERE APPLICABLE.** Describe experience, ability, and understanding of Contractor and assigned personnel in observing and monitoring instruction or direction to similarly related tasks. **(10 points maximum score)**

5. **PAST AND PRESENT RECORD OF PROFESSIONAL ACCOMPLISHMENTS WITH CITY AGENCIES AND OTHERS.** Provide a list of completed projects that are similar in nature and scope to the project under consideration with references to include owner's contact person and telephone number. Describe any outstanding accomplishments that relate to specific services being sought. Responding to this evaluation criterion necessitates that Contractors include statements of their past and present record of professional accomplishments or performance with the City of Jacksonville and its various "using agencies," which is defined in the Jacksonville Ordinance Code as "a department, division, office, board, agency, commission or other unit of Buyer and an independent agency required by law or voluntarily requesting to utilize for services of the (Procurement) Division"; and with any of Buyer's "Independent Authorities"; and on projects undertaken with others that are similar in nature to the size and scope of professional services and/or work required for the project solicitation herein. **(10 points maximum score)**

6. **PAST AND PRESENT DEMONSTRATED COMMITMENT TO SMALL AND MINORITY BUSINESSES AND CONTRIBUTIONS TOWARD A DIVERSE MARKET PLACE.** Responding to this evaluation criterion necessitates that Contractors indicate their past and present commitment to small and emerging businesses. More

specifically, responses to this evaluation criterion should include, without limitation, statements that document the Contractor's: (i) commitment to diversity among the directors, officers, members and/or employees that make up its firm; (ii) commitment to diversity within its community and beyond; (iii) commitment to and/or utilization of the small and emerging businesses on past projects; and (iv) commitment to and/or utilization of small and emerging businesses, certified JSEBs in particular, for the project solicitation in question. **(10 points maximum score)**

7. **ABILITY TO DESIGN AN APPROACH AND WORK PLAN TO MEET THE PROJECT REQUIREMENTS.** Describe the Contractor's understanding of the requirements of this solicitation, and its ability, approach and/or plan to satisfy the same in complete compliance with all applicable federal, state and local laws, statutes, ordinances, rules and regulations. **(15 points maximum score)**

8. **QUOTATION OF RATES, FEES OR CHARGES AND OTHER DETAILED COST PROPOSAL OR COST BREAKDOWN INFORMATION.** Describe the Contractor's overall willingness to meet both time and budget requirements for the project, in particular, proposed total compensation for the scenario and unit price quotations, including, without limitation, hourly rates, fees, or other charges that will ultimately be used during contract negotiations to calculate or determine total compensation.

   Points will be allocated in the following manner: statement of willingness – 2 points, lowest scenario cost – 13 points, second lowest scenario cost – 11 points, third lowest scenario cost – 9 points, fourth lowest scenario cost – 7 points, fifth lowest scenario cost – 5 points, all other bidders lower than the fifth lowest scenario cost – 3 points. **(20 points maximum score)**

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