SUBJECT: Steering and Suspension Repairs for Medium and Heavy Trucks

BID #: SC-0427-17 **OPEN DATE:** 3/22/17

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – May 19, 2017 through May 18, 2018 with two (2) one (1) year renewal options

AGENCY: Fleet Management

BASIS OF AWARD: By Group, to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 12 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first of two (2) renewal options with Truck Service, Inc. DBA Horton Truck Service & Brake for Groups 1 & 2, Period of service is from May 19, 2018 through May 18, 2019. Total revised estimated annual expenditure amount is $130,000.00, for an expenditure amount not to exceed $260,000.00.

Group 1 - $90,000.00
Group 2 - $40,000.00

Funding Source: AFFM511-04602 – To be encumbered by purchase order

Attachments: Recommendation Memo, Vendor Letter and Previous Awards

Analyst: _____ Annette Burney **RESPECTFULLY SUBMITTED:** _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Administrator, Fleet Management Division

---

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

03/09/18 13:47:40
Procurement Division

Date: March 7, 2018

To: Gregory Pease, Chief of Procurement Division

Thru: Crisencio Tongol, Fleet Management Administrator

From: Erik Preacher, Fleet Management Division

Re: Recommendation of Award to utilize the First 1st) renewal option for award for SC-0427-17 Steering and Suspension Repairs for Medium and Heavy Trucks

Fleet Management Division is requesting approval of the First (1st) renewal option for the Steering and Suspension repairs for medium and heavy trucks in accordance with the same terms, conditions and pricing as original award. Period of Service is May 19, 2018 through May 18, 2019, with one remaining renewal option.

Group 1: $90,000.00 Truck Services Inc. dba Horton Truck Service
Group 2: $40,000.00 Truck Services Inc. dba Horton Truck Service

Total annual expenditure amount of $130,000.00, with a total estimated expenditure not to exceed $260,000.00.

Funding Source: AFFM511-04602 to be encumbered by purchase order

TRUCK SERVICE INC.
Repair and Maintenance

March 1, 2018

Sheryl Kurtz
Equipment Procurement Coordinator
City of Jacksonville Fleet Management Division
2581 Commonwealth Ave.
Jacksonville, FL 32254-2013

RE: Bid Renewal Option – SC-0427-17

Please be advised by receipt of this letter of our acceptance of your request to renew the above referenced bid through May 18, 2019. All terms, conditions and pricing will remain the same during the period of renewal.

Sincerely,

Dennis Meyer
Vice President

3140 West Morris St., Indianapolis, IN 46241 317-248-5606 Fax 317-248-5572
www.calltruckservice.com

TERMS AND CONDITIONS

SCOPE

The Fleet Management Division of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these items and to obtain pricing commitments for the Steering and Suspension Repairs for Medium and Heavy Trucks.

AWARD

Award will be BY GROUP to the lowest primary and secondary responsive, responsible bidder(s) in each group. Bidders must bid on all items in a group to be considered for award for that group. The City will contact the primary awarded vendor FIRST to see if the timeline for providing the services established in the specifications can be met. If the primary vendor cannot provide the service timely; the City will contact the secondary awarded vendor. ALL awards are subject to the availability of funds.

TERM OF AGREEMENT

The term of this agreement is one year from May 19, 2017 through May 18, 2018, with two (2) one (1) year renewal options. Renewal Options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and condition set forth in the bid documents.

COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide items(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period.

The City of Jacksonville reserves the right to add or delete vehicles and options as necessary during the contract period

PRICES

All unit prices shall include freight, delivery, and handling charges to the delivery location as outlined in the bid documents. All pricing must include but not be limited to any parts accessories and shop supplies needed to perform the requested service.

SUBJECT: Steering and Suspension Repairs for Medium and Heavy Trucks

BID #: SC-0427-17 **OPEN DATE:** 3/22/17

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – May 19, 2017 through May 18, 2018 with two (2) one (1) year renewal options

AGENCY: Fleet Management

BASIS OF AWARD: By Group, to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 12 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to rescind the award with the primary vendor, North Florida Spring & Brake, due to the company going out of business, and to add the funds from North Florida Spring & Brake to the secondary vendor, Truck Service, Inc. dba Horton Truck Service, as outlined below for the period ending May 18, 2018. Total not to exceed expenditure amount of $130,000.00 will remain the same.

North Florida Spring & Brake
Group 1 - $60,000.00 to $0.00
Group 2 - $20,000.00 to $0.00

Truck Service, Inc. dba Horton Truck Service
Group 1 - increase by $60,000.00, not to exceed $90,000.00
Group 2 - increase by $20,000.00, not to exceed $40,000.00

Funding Source: AFFM511-04602 – To be encumbered by purchase order

Attachments: Recommendation Memo, Rescission Letter and Previous Awards

Analyst: Annette Burney **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: C.J. Thompson, Chief, Fleet Management Division

---

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 12/21/17

OTHER:

ACTION OF AWARDING AUTHORITY DATE 12/21/17

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION ~~Sam E. Mousa~~
Chief Administrative Officer
For: Mayor Lenny Curry
~~Under Authority of~~
Executive Order No. 2015-05

SUBJECT: STEERING AND SUSPENSION REPAIRS FOR MEDIUM AND HEAVY TRUCKS

BID# SC-0427-17 OPEN DATE: 2017-03-22

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

SERVICE CONTRACT - May 19, 2017 through May 18, 2018 with two (2) one (1) year renewal options

AGENCY: FLEET MGMT

BASIS OF AWARD: By Group, to the lowest primary and secondary responsive, responsible bidders

NUMBER OF BIDS INVITED 12 NUMBER RECEIVED 3 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval of award to the lowest responsive, responsible primary bidder, North Florida Spring & Brake, and secondary bidder, Truck Service, Inc. dba Horton Truck Service as outlined below. Period of service is from May 19, 2017 through May 18, 2018 in the not to exceed amount of $130,000.00.

North Florida Spring & Brake - Group 1 - $60,000.00 Group 2 - $20,000.00
Truck Service, Inc. dba Horton Truck Service - Group 1 - $30,000 00 Group 2 - $20,000.00

Funding Source: AFFM511-04602 - To be encumbered by purchase order

Attachments: Recommendation Memo, Tabulation and Term and Conditions

BUYER: ANNETTE BURNEY

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: C. J. Thompson, Chief, Fleet Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 4/13/17

OTHER:

ACTION OF AWARDING AUTHORITY DATE: 4/13/17

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

FORM GB-108, Revised 12/2007

SC-0427-17	NORTH FLORIDA SPRING AND BREAK PRIMARY VENDOR	HORTON TRUCK SERVICES SECONDARY VENDOR	TOTALS	
4/13/2017	$80,000.00	$50,000.00	$130,000.00	AWARD
12/21/2017	-$80,000.00	$80,000.00	$0.00	AMENDMENT (MOVED FUNDS TO HORTON)
PENDING		$130,000.00	$130,000.00	1ST RENEWAL
	$0.00	$260,000.00	**$260,000.00**	**Total Award**