SUBJECT: RYAN WHITE CARE ACT Part A/ MINORITY AIDS INITIATIVE

BID # ESC-0361-18 OPEN DATE: **01/17/18**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: FROM MARCH 1, 2018 THROUGH FEBRUARY 28, 2019, WITH TWO (2), ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SOCIAL SERVICES DIVISION

BASIS OF AWARD: HIGHEST POINTS BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 16 NUMBER RECEIVED: 11 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend the award dated 9/13/19 to Florida Department of Health to reflect the correct contract award expenditure not-to-exceed $751,028.00. Total distribution of fund remains the same.

To be executed by formal contract amendment (Contract #9104-35) through the Office of General Counsel.

Attachments: Recommendation Memo, Previous Awards

ANALYST: _____ RESPECTFULLY SUBMITTED _____
RUBEN OLA **GREGORY PEASE, CHIEF**
PROCUREMENT DIVISION

CONCURRENCE BY: JOHNETTA MOORE, CHIEF, SOCIAL SERVICES DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Daryl Joseph, Director

Parks, Recreation and Community Services Department
Social Services Division
1809 Art Museum Dr. Suite 100
Jacksonville, FL 32207
(904) 630-0696
www.coj.net

ONE CITY. ONE JACKSONVILLE.

MEMORANDUM

DATE: September 30, 2019

TO: Greg Pease, Chief
Procurement Division

FROM: Johnnetta Moore, Chief
Social Services Division

10/04/19 13:28:51
Procurement Division

RE: Request to Amend Contracts Bid # **ESC-0361-18**

On August 20, 2019 the Ryan White HIV/AIDS Part A/B Metropolitan Jacksonville Area HIV Health Services Planning Council approved the reallocation of Fiscal Year 2019/2020 funds for grant period ending February 28, 2020. Some contracts have been increased while other contracts have been reduced by the amount of unexpended funds according to contract provision Article IV 4.10 which states "PROVIDER agrees to voluntarily participate in the reallocation of funds authorized under this Agreement if PROVIDER is unable, for any reason, to fully utilize the contracted amount." Based on the reallocation of unexpended funds approved by the Planning Council, the Social Services Division requested an amendment to decrease Florida Department of Health Duval County in the amount of $50,000. This request was approved and awarded September 13, 2019. However there was an administrative error in making this request. We would like to request this error be corrected.

Therefore, The Social Services Division is requesting that you approve the amendment to the following contract 9104-35 under Bid # **ESC-0361-18** to reflect Florida Department of Health contract expenditure not-to-exceed $751,028.00.

Agency	From	To	Total	Contract #
Florida Department of Health - Duval County	$801,028	$751,028	$ 751,028	9104-35

SUBJECT: RYAN WHITE CARE ACT Part A/ MINORITY AIDS INITIATIVE

BID # ESC-0361-18 OPEN DATE: **01/17/18**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: FROM MARCH 1, 2018 THROUGH FEBRUARY 28, 2019, WITH TWO (2), ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SOCIAL SERVICES DIVISION

BASIS OF AWARD: HIGHEST POINTS BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 16 **NUMBER RECEIVED:** 11 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to increase the award in the amount of $140,500.00 with the contractors listed below.
Recommend approval to decrease the award in the amount of $140,500.00 with the contractors listed below. Total distribution of funds remains the same in the amount of $5,958,178.00, with total contract expenditure not-to-exceed $11,405,558.00.

Lutherian Social Services – increase by $15,500.00, not-to-exceed $1,070,643.00 (contract#9646-28)
Northeast Florida AIDS Network – increase by $125,000.00, not-to-exceed $1,271,812.00 (contract#7143-62)

Florida Department of Health – decrease by $50,000.00, not-to-exceed $106,028.00 (contract#9104-35)
University of Florida Cares – decrease by $90,500.00, not-to-exceed $862,249.00 (contract#9367-27)

Funding to be encumbered from account RPBH1F6GA-08201-RCB009-19 - To be executed by formal contract amendments through the Office of General Counsel.

Attachments: Recommendation Memo, Funding Allocations, Previous Awards

ANALYST: _____ RUBEN OLA

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: **JOHNETTA MOORE, CHIEF, SOCIAL SERVICES DIVISION**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 9/12/19

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 9/13/19

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

City of Jacksonville, Florida

Daryl Joseph, Director

Parks, Recreation and Community Services Department
214 N Hogan Street, 4th Floor
Jacksonville, FL 32202
(904) 255-7919
www.coj.net

ONE CITY. ONE JACKSONVILLE.

MEMORANDUM

DATE: August 28, 2019

TO: Greg Pease, Chief
Procurement Division

08/29/19 14:20:56
Procurement Division

FROM: Johnnetta Moore, Chief
Social Services Division

RE: Request to Amend Contracts Bid # **ESC-0361-18**

On August 20, 2019 the Ryan White HIV/AIDS Part A/B Metropolitan Jacksonville Area HIV Health Services Planning Council approved the reallocation of Fiscal Year 2019/2020 funds for grant period ending February 28, 2020. Some contracts have been recommended for increases while other contracts will be reduced by the amount of unexpended funds according to contract provision Article IV 4.10 which states "PROVIDER agrees to voluntarily participate in the reallocation of funds authorized under this Agreement if PROVIDER is unable, for any reason, to fully utilize the contracted amount." Based on the reallocation of unexpended funds approved by the Planning Council, the Social Services Division is requesting that you approve amendments to contracts under Bid # **ESC-0361-18** to increase funds in the amount of $140,500 as follows:

Agency	From	To	Total	Contract #
Lutheran Social Services	$1,055,143	$1,070,643	$1,070,643	9646-28
Northeast Florida AIDS Network	$1,146,812	$1,271,812	$ 1,271,812	7143-62

The Social Services Division is also requesting that you approve amendments to the following contracts to decrease funding in the amount of $140,500:

Agency	From	To	Total	Contract #
Florida Department of Health - Duval County	$156,028	$106,028	$ 106,028	9104-35
University of Florida Board of Trustees	$952,749	$862,249	$862,249	9367-27

A Copy of the original allocation and redistribution of funds spreadsheet is attached for reference. The funding account for Bid # **ESC-0361-18** is RPBH1F6GA RCB009-19 08201.

If you have any questions regarding this request, please do not hesitate to contact me at 630-4720 or Sandy Arts, Program Manager, at 630-3957.

Cc: Ruben Ola, Purchasing Analyst
Sandy Arts, Program Manager

FY 2019-20 CONTRACTS BY PROVIDER

Service Provider	Award	3/1/2019	Amended # 1		Total
AIDS Healthcare Foundation					
Outpatient/Ambulatory Medical Care	332,956	332,956			332,956
Total	332,956	332,956	-		332,956
CAN Community Health Center					
Oral Health Care	230,903	230,903	(60,000)		170,903
Non Medical Case Management	157,378	157,378	30,000		187,378
AIDS Pharmaceotical Asst.	98,198	98,198	(30,000)		68,198
Outreach Services	46,119	46,119	60,000		106,119
Total	532,598	532,598	-		532,598
Florida Department of Health					-
AIDS Pharmaceutical Assistance	156,028	156,028	(50,000)		106,028
Emergency Financial Assistance	14,527	14,527			14,527
Oral Health Care	630,473	630,473			630,473
Total	801,028	801,028	(50,000)		751,028
Gateway Community Services					-
Substance Abuse - Residential	170,172	170,172			170,172
Total	170,172	170,172	-		170,172
Jacksonville Area Legal Aid					
Legal Services	193,696	193,696			193,696
Total	193,696	193,696	-		193,696
Lutheran Social Services					-
Medical Case Management	723,109	723,109			723,109
Mental Health Services	145,272	145,272	5,000		150,272
Medical Nutritonal Therapy	19,005	19,005			19,005
Health Educational/Risk Reduction	17,433	17,433			17,433
Outreach Services	89,794	89,794			89,794
Food Bank/Home Delivered Meals			10,000		10,000
Housing & Community-Based Health Services			500		500
Transitional Housing	48,424	48,424			48,424
Psychococial Suppot Servics	12,106	12,106			12,106
Total	1,055,143	1,055,143	15,500		1,070,643
Northeast Florida AIDS Network					
Medical Case Management	478,055	478,055			478,055
Health Insurance Premium Assistance	617,406	617,406	120,000		737,406
Outreach Services	34,887	34,887	5,000		39,887
Medical Transportation Services	16,464	16,464			16,464
Total	1,146,812	1,146,812	125,000		1,271,812
River Region Human Services					-
Substance Abuse - Residential	153,307	153,307			153,307
Total	153,307	153,307	-		153,307
University of Florida Rainbow Center					-
Outpatient/Ambulatory Medical Care	427,615	427,615	(90,500)		337,115
Medical Case Management	447,291	447,291			447,291
Nutritonal Therapy	77,843	77,843			77,843
Total	952,749	952,749	(90,500)		862,249
Grand Total	5,338,461	5,338,461	-		5,338,461

SUBJECT: RYAN WHITE CARE ACT Part A/ MINORITY AIDS INITIATIVE

BID # ESC-0361-18

OPEN DATE: 01/17/18

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: FROM MARCH 1, 2018 THROUGH FEBRUARY 28, 2019, WITH TWO (2), ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SOCIAL SERVICES DIVISION

BASIS OF AWARD: HIGHEST POINTS BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 16 NUMBER RECEIVED: 11 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service from March 1, 2019 to date of award.
Recommend approval to utilize the first of two (2) one (1) year renewal options with the contractors listed below for Ryan White Care Act Part A/Minority Aids Initiative. Period of Service will be from date of award through February 29, 2020, for a total distribution of funds in the amount of $5,338,461.00 and $619,717.00 for administrative cost, with a total amount of $5,958,178.00 for FY19 grant funds. Total contract expenditure not to exceed $11,405,558.00.

AIDS Healthcare Foundation
Total $332,956.00

FL Department of Health DBA Duval County Health Department
Total $801,028.00

Jacksonville Area Legal Aid, Inc.
Total $193,696.00

Northeast Florida AIDS Network
Total $1,146,812.00

University of Florida Board of Trustees DBA UF CARES
Total $952,749.00

Community AIDS Network DBA CAN Community Health
Total $532,598.00

Gateway Community Services
Total $170,172.00

Lutheran Social Services of Northeast Florida, Inc.
Total $1,055,143.00

River Region Human Services, Inc.
Total $153,307.00

To be executed by formal contract through the Office of General Counsel.
Attachments: Recommendation Memo, HRSA Approval, Scope of Services, Previous Awards

ANALYST: _____ RUBEN OLA

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: JOHNETTA MOORE, CHIEF, SOCIAL SERVICES DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 3/07/19

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 3/07/19

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

~~Sam E. Mousa~~
Chief Administrative Officer
~~For: Mayor Lenny Curry~~
Under Authority of:
~~Executive Order No. 2015-05~~

Agency and Service Category	12-Month Total Award
6. Lutheran Social Services	
Medical Case Management	$ 723,109
Mental Health	$ 145,272
Medical Nutrition Therapy	$ 19,005
Health Education/Risk Reduction	$ 17,433
Outreach	$ 89,794
Transitional Housing	$ 48,424
Psychosocial Services	$ 12,106
Total Award	$ 1,055,143
7. Northeast Florida AIDS Network	
Medical Case Management	$ 478,055
Health Insurance Premium Assistance	$ 617,406
Outreach	$ 34,887
Transportation	$ 16,464
Total Award	$ 1,146,812
8. River Region Human Services	
Substance Abuse – Residential	$ 153,307
Total Award	$ 153,307
9. University of Florida CARES	
Outpatient Medical Care	$ 427,615
Medical Case Management	$ 447,291
Medical Nutrition Therapy	$ 77,843
Total Award	$ 952,749

The total amount of funding to be awarded for Bid No. ESC-0361-18 is $5,958,178, which includes Administrative Costs of $619,717

Thank you for your assistance in this process. If you need any additional information, please call me at 630-4720 or Sandy Arts at 630-3957.

Cc: Ruben Ola, Purchasing Analyst

FY19 MAI - $499,249

FY17 SUPPL - $211,248

Total Funding - $5,938,178

Electronically signed by Brad Barney , Grants Management Officer on : 02/12/2019

17. OBJ. CLASS: 41.15	18. CRS-EIN: 1596000344B4	19. FUTURE RECOMMENDED FUNDING: $0.00

FY-CAN	CFDA	DOCUMENT NO.	AMT. FIN. ASST.	AMT. DIR. ASST.	SUB PROGRAM CODE	SUB ACCOUNT CODE
19 - 3772207	93.914	19H89HA00039	$3,609,756.00	$0.00	FRML	HIV1-19
19 - 3772208	93.914	19H89HA00039	$1,837,927.00	$0.00	SUPPL	HIV1-19
17 - 3778240	93.914	19H89HA00039	$211,248.00	$0.00	SUPPL	HIV1-19
19 - 3772206	93.914	19H89HA00039	$499,249.00	$0.00	MAI	HIV1-19

Exhibit C-4	HRSA Policy Notice 15-01 Treatment of Costs
Exhibit C-5	HRSA Policy Notice 15-02 Clinical Quality Management
Exhibit C-6	HRSA Policy Notice 16-02 Eligible Individuals and Allowable Uses of Funds
Exhibit D-1	Medical Visit Requirement for Ryan White Services
Exhibit D-2	Jacksonville Area Ryan White CARE Network Eligibility Criteria
Exhibit E	Proposal Elements Ratings Sheet
Exhibit F	Formula for Distributing Funds
Exhibit G	Grantee Grievance Instructions – Policy and Procedures

In the event of conflicting provisions, the following sections of this RFP will have priority in the order listed: Section 1, Section 4, Section 2, Section 3, the Attachments, and the Forms.

1.2 **Scope of Services**

This announcement solicits applications for City of Jacksonville Ryan White Part A HIV Emergency Relief Grant funds to provide services to people living with HIV/AIDS (PLWHA) in the Jacksonville Transitional Grant Area (TGA) which is made up of Clay, Duval, Nassau and St. Johns Counties. Expectations are that eligible providers will apply for funds who can demonstrate capacity to support and further develop and/or expand systems of comprehensive and integrated care to meet the urgent needs of PLWHA within the jurisdiction to achieve the HIV Continuum of Care (HCC) milestones that either equals or exceeds the area's 2016 HCC results.

1.3 **Term of Agreement**

The term of agreement will commence on March 1, 2018 and will continue through February 28, 2019. Buyer will have the option to renew such agreement for up to two (2) additional one (1) year renewals upon satisfactory performance by Contractor. The Contract is subject to early termination as set forth elsewhere in this RFP.

1.4 **Minimum Requirements for Providers**

The Contractor must satisfy the following mandatory minimum requirements in order to have their Responses evaluated. By submitting an RFP, the Contractor warrants and represents that it satisfies these requirements. **Failure to meet these requirements will result in the Response not being evaluated and being rejected as non-responsive:**

1. Contractor must have the ability to obtain and maintain liability insurance as required by the City of Jacksonville and must submit with their response, a signed affidavit from their insurance provider stating they can provide all required coverage at the levels required by the RFP or a "FOR BID PURPOSES ONLY" certificate of insurance evidencing all coverages, limits and additional provisions as required by the RFP.
2. Contractor must be a public, or not-for-profit private entity, including hospitals (which may include Veterans Administration facilities), community-based organization, hospice, ambulatory care facility, community health center, migrant health center, and/or homeless shelter/health center. A for-profit agency is eligible to be a service provider only if the agency is the only available Provider of quality HIV care in that service category.
3. Contractor must be licensed to do business in the State of Florida for the services they are proposing to deliver, have a 501(c) (3) certification if the agency is not-for-profit, and meet all State and local laws and regulations.
4. Contractor must be certified by the State of Florida to bill Medicaid for Medicaid reimbursable services rendered to a Medicaid eligible client.

1.13 **Questions and Requests for Amendments**

Any questions, requests for information or requests for amendments to this RFP must be submitted in accordance with Section 2.2 of this RFP.

1.14 **Special Instructions**

The following special instructions shall apply to this RFP and shall supersede any conflicting provisions in Section 3 (General Instructions Terms and Conditions of Agreement):

There are no special instructions for this RFP.

1.15 **Special Contract Terms**

The following special contract terms shall apply to this RFP and shall supersede any conflicting provisions in Section 3 (General Terms and Conditions of Agreement):
N/A

2. Increase access to care and improve health outcomes for people living with HIV
3. Reduce HIV-related disparities and health inequities
4. Achieve a more coordinated national response to the HIV epidemic

HIV Continuum of Care (HCC) milestones are:

1. Diagnosed – The number and percentage of people living with HIV/AIDS diagnosed with HIV.
2. Linked to Care – The number and percentage of people living with HIV/AIDS connected to an HIV healthcare provider.
3. Retained in Care – The number and percentage of people living with HIV/AIDS receiving a minimum of two medical care visits in a 12-month period.
4. Prescribed Antiretroviral Therapy (ART) – The number and percentage of people living with HIV/AIDS prescribed a combination of three or more antiretroviral drugs from at least two different HIV drug classes every day to control the virus.
5. Virally Suppressed – The number and percentage of people living with HIV/AIDS with a viral load below 200 copies/mL.

Successful applicants will specifically do four things:

1. Present a work plan that describes a program strategy that is comprehensive, continuous, coordinated and integrated (CCCI). This narrative will describe how the agency plans to achieve HRSA, Healthy People 2020 and NHAS goals that can be measured using the HCC milestones and Health and Human Services (HHS) common indicators for funded HIV programs and services.

2. Demonstrate a history of professional standards of care and service as evidenced by external evaluation reports, implementation of competency based staff training and evaluation of employee performance on such trainings, utilization of Peer Navigators as client linkage specialists, and case notes that document the progress of clients in achieving treatment goals that align with HCC milestones and Health and Human Services common indicators for funded HIV programs and services.

3. Show at least five years of competencies using state of the art disease management methodologies for successfully addressing HIV infection as a chronic disease.

4. Present an objectively verifiable record of systematic, ongoing improvements in quality and outcomes of HIV/AIDS care and services at multiple levels of the service ecology: Policy, Community, Institutional, and Client.

This RFP asks for a plausible program plan that will reduce Unmet Needs, which is 27%, and close gaps in the HCC, especially for historically, disadvantaged populations now living with HIV. Therefore, organize applications logically so that a multidisciplinary team of external reviewers can understand your proposed strategy. Applications that fail to meet the aforementioned standards will not be considered fundable.

The expected service delivery model in the Jacksonville Area Ryan White Network is "client-centered" services for all population subgroups. Applications must illustrate how services are organized to meet the needs of all in-care clients in ways that are consistent with their needs, values and preferences. Specifically identify what you plan to do for whom and support your description with a succinct rationale.

3. Have African-Americans either on the agency's Board of Directors and/or the agency's Advisory Group or in a management position within the agency that serves the African-American community;
4. Have a history of evaluating services provided to African-Americans to ensure that service delivery is culturally and linguistically appropriate for recipients.

All services funded by MAI dollars must be used for African-American consumers. MAI funding may be delayed, reduced or cancelled at any time an agency ceases to qualify as a MAI provider.

An agency providing MAI funded services must submit monthly outcome reports in CAREWare to the Ryan White Part A office using the "Minority AIDS Initiative (MAI) Report Form" which will include the following:

1. Number of clients served
2. Socio-demographics, (i.e., age, sex, race, ethnicity, gender, federal poverty level), and special populations, (i.e., WICY), of clients, served
3. Number of units of services provided in the aggregate and by the socio-demographic and special populations
4. Cost of services provided in the aggregate and by the socio-demographic and special populations
5. Specific client-level outcomes planned based on initial and on-going assessment data
6. Specific client-level outcomes achieved based on units and type of service/s provided to clients

E. FUNDING: DOLLAR VALUES REFERRED TO IN THIS RFP

Agency Executive Director/Chief Executive Officers should know and understand that the dollar values referred to in this RFP do not constitute a guarantee of the level of effort that may be requested of the successful applicants or a guaranteed payment of the maximum amount payable. All available funding is contingent upon federal funding awards to the Jacksonville TGA in any grant year. Additional conditions of funding are as follows:

1. The City of Jacksonville reserves the right to award all or part of the funds under each service category in this RFP.

2. The Ryan White HIV/AIDS Treatment Extension Act requires that federal funds be utilized in a cost-effective manner that is immediately responsive to demonstrated need. To ensure that this objective is met, the applicant agrees to voluntarily participate in the reallocation of funds authorized if the applicant is unable, for any reason, to fully utilize their awarded amount.

3. Federal law imposes a 10% limit on the amount of Ryan White funding that can be used for administrative and quality management purposes including staff salaries and benefits.

4. Contracts will be entered into for an initial period from March 1, 2018 through February 28, 2019 with an option to renew some or all of the services requested in the RFP for two (2) additional one (1) year periods, at terms mutually agreeable to both parties. Unless renewed or extended, contracts shall end on February 28, 2021 for all Ryan White Part A and MAI contract awards. Any renewals or extensions shall be contingent upon satisfactory evaluations of the applicant's performance in delivering services as specified in the signed contract and annual quality management plans, the availability of funds, and approval according to the City's Purchasing Code.

2. Promote family stability in coping with the unique challenges posed by HIV/AIDS. Examples include permanency planning for infected and non-infected children of HIV+ parents, and mental health services which focus on equipping non-infected family members and caregivers with skills to manage the stress and loss associated with HIV.

Client eligibility shall be determined in accordance with requirements of the Ryan White HIV/AIDS Treatment Extension Act and eligibility criteria established by the Metropolitan Jacksonville Area HIV Health Services Planning Council (Planning Council). Client eligibility criteria by service category are provided as **Exhibit D-1 and D-2**.

Service providers contracted under this RFP shall assume the financial risk for providing services to individuals who do not meet the eligibility criteria. Service providers shall also assume the financial risk for providing services for which other sources of funding could reasonably have been anticipated or determined. The Planning Council has the authority to develop additional eligibility requirements for recipients of services, provided that the eligibility requirements are in accordance with state and federal laws, rules, and regulations.

H. GENERAL TERMS AND CONDITIONS

All agencies/organizations selected for funding under this RFP shall be required to comply with the terms and conditions of City of Jacksonville contracts. Providers should understand and be prepared to comply with the following key provisions that will be included, along with other provisions, in the contract agreements:

1. Participate in an HIV community-based continuum of care as defined by the Metropolitan Jacksonville Area HIV Health Services Planning Council.

2. Participate in case conferences with other core medical and support service providers where necessary. Typical cases would be clients who appear to be suffering from mental health and/or substance abuse problems or clients who are not adherent to their medical regimens.

3. Medical and non-medical case management staff shall participate in the monthly Jacksonville TGA Case Management Cooperative and maintain an agency level training program for case managers. In addition, case management agencies will conduct intra-and-interagency case conferencing, share data, and collaboratively develop and implement care plans.

4. Ryan White Part A Quality Coordinator and at least one staff member are required to attend all, scheduled monthly provider meetings and any other meetings that may be necessary to convey and collect information as required by the federal or state governments. Attendees must be willing to serve on subcommittees to accomplish the work of the Provider Network, outside of scheduled meetings.

5. Record all fiscal and programmatic data, including demographic and service utilization data on consumers served through CAREWare.

6. Participate in continuous quality improvement activities, which have been developed in partnership and consultation with core service providers.

7. Provide information for the completion of federal and state reports.

SUBJECT: RYAN WHITE CARE ACT Part A/ MINORITY AIDS INITIATIVE

BID # ESC-0361-18

OPEN DATE: 01/17/18

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: FROM MARCH 1, 2018 THROUGH FEBRUARY 28, 2019, WITH TWO (2), ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SOCIAL SERVICES DIVISION

BASIS OF AWARD: HIGHEST POINTS BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 16 NUMBER RECEIVED: 11 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to increase the award with the contractors listed below in the total amount by $85,000.00. Recommend approval to decrease the award with contractors listed below in the total amount by $85,000.00. Period ending through February 28, 2019, for total contract expenditure remains the same not-to-exceed $5,447,380.00.

Gateway Community Services – increase by $20,000.00, not-to-exceed $210,424.00 (contract#9479-57)
Jacksonville Area Legal Aid, Inc. – increase by $15,000.00, not-to-exceed $266,822.00 (contract#6746-100)
Northeast Florida AIDS Network – increase by $30,000.00, not-to-exceed $1,232,272.00 (contract#7143-59)
River Region Human Services – increase by $20,000.00, not-to-exceed $156,729.00 (contract#9442-58)

University of Florida Cares – decrease by $85,000.00, not-to-exceed $923,582.00 (contract#6715-55)

Funding to be encumbered from account RPBH1F6GA-08201-RCB009-18 - To be executed by formal contract amendments through the Office of General Counsel.

Attachments: Recommendation Memo, Funding Allocations, Previous Awards

ANALYST: RUBEN OLA

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: JOHNETTA MOORE, CHIEF, SOCIAL SERVICES DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 1/10/19

OTHER:

ACTION OF AWARDING AUTHORITY

APPROVED DISAPPROVED DATE 1/10/19

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

FY 2018-19 CONTRACTS BY PROVIDER

Service Provider	Award	3/1/2018	Amend #1	Amend #2	Amend #3	Total
AIDS Healthcare Foundation						
Outpatient Medical Care	289,967	169,295	120,672	(25,000)		264,967
Florida Department of Health						
AIDS Pharmaceutical Assistance	253,308	87,560	165,748	(150,000)		103,308
Emergency Financial Assistance	16,887	5,838	11,049			16,887
Oral Health	415,764	154,924	260,840	430,000		845,764
Total	685,959	248,322	437,637	280,000		965,959
Community Aids Network DBA CAN						
Pharmaceutical Assistance	110,336	81,573	28,763	(60,000)		50,336
Non-Medical Case Management	123,639	57,505	66,134	16,973		140,612
Oral Health	275,160	168,429	106,731	(150,000)		125,160
Emergency Financial Assistance	7,356	5,438	1,918	5,317		12,673
Outreach	18,110	7,550	10,560	42,377		60,487
Psychosocial Services	5,212	2,108	3,104	(5,212)		-
Total	539,813	320,603	219,210	(150,545)		389,268
Gateway Community Services						
Substance Abuse - Residential	142,064	54,474	87,590	48,360	20,000	210,424
Total	142,064	54,474	87,590	48,360	20,000	210,424
Jacksonville Area Legal Aid						
Legal Services	181,822	84,567	97,255	70,000	15,000	266,822
Total	181,822	84,567	97,255	70,000	15,000	266,822
Lutheran Social Services						
Medical Case Management	706,284	214,461	491,823			706,284
Mental Health	138,185	64,271	73,914			138,185
Nutritional Therapy	18,086	18,086				18,086
Home & Community Based Health	2,424	1,128	1,296			2,424
Outreach	19,348	9,884	9,464	40,000		59,348
Food				33,482	-	33,482
Transitional Housing	48,486	22,550	25,936	5,000		53,486
Health Education/Risk Reduction	20,849	9,697	11,152			20,849
Psychosocial Services	5,213	2,760	2,453			5,213
Total	958,875	342,837	616,038	78,482	-	1,037,357
Northeast Florida AIDS Network						
Medical Case Management	430,861	261,818	168,843	(40,000)		390,661
Health Insurance Premium Assistance	543,042	252,572	290,470	190,000		733,042
Outreach	16,872	9,335	7,537	27,000	10,000	53,872
Food				20,000	20,000	40,000
Psychosocial Services	5,212	2,606	2,606	(5,212)		-
Transportation	9,697	4,510	5,187	5,000		14,697
Total	1,005,484	530,841	474,643	196,788	30,000	1,232,272
River Region Human Services						
Substance Abuse - Residential	136,729	75,195	61,534		20,000	156,729
Total	136,729	75,195	61,534		20,000	156,729
University of Florida Rainbow Center						
Outpatient Medical Care	665,643	66,172	599,471	(209,147)	(50,000)	406,496
Medical Case Management	585,700	69,189	516,511	(112,500)	(45,000)	428,200
Outreach	25,866	2,750	23,116	(25,866)	10,000	10,000
Psychosocial Services	5,212	837	4,375	(5,212)		-
Nutritional Therapy	78,886	9,334	69,552			78,886
Total	1,361,307	148,282	1,213,025	(352,725)	(85,000)	923,582
Total	5,302,020	1,974,416	3,327,604	145,360	-	5,447,380
R.A.C.E	188,266	85,197	103,069			188,266
Total	5,490,286	2,059,613	3,430,673	145,360	-	5,635,646
	Provider	Admin	Total			
Formula	3,278,951	354,057	3,633,008			
Supplemental	1,569,639	179,616	1,749,255			
MAI	453,430	47,650	501,080			
Carryover	145,360		145,360			
Total	5,447,380	581,323	6,028,703			

2/17/16

SUBJECT: RYAN WHITE CARE ACT Part A/ MINORITY AIDS INITIATIVE

BID # ESC-0361-18

OPEN DATE: 01/17/18

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: FROM MARCH 1, 2018 THROUGH FEBRUARY 28, 2019, WITH TWO (2), ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SOCIAL SERVICES DIVISION

BASIS OF AWARD: HIGHEST POINTS BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 16 NUMBER RECEIVED: 11 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to increase the award with the contractors listed below in the total amount of $3,046,910.00 through the period ending February 28, 2019, for a revised total contract expenditure not-to-exceed $5,302,020.00.

AIDS Healthcare Foundation - Increase by $120,872.00, not-to-exceed $289,967.00
Community AIDS Network DBA CAN Community Health – Increase by $219,210.00, not-to-exceed $539,813.00
FL Department of Health DBA Duval County Health Department – Increase by $437,537.00, not-to-exceed $685,959.00
Gateway Community Services – Increase by $67,590.00, not-to-exceed $142,064.00
Jacksonville Area Legal Aid, Inc. – Increase by $97,255.00, not-to-exceed $181,622.00
Lutheran Social Services of Northeast Florida, Inc. – Increase by $616,038.00, not-to-exceed $958,875.00
Northeast Florida AIDS Network – Increase by $474,643.00, not-to-exceed $1,005,464.00
River Region Human Services, Inc. – Increase by $61,534.00, not-to-exceed $135,729.00
University of Florida Board of Trustees – Increase by $932,331.00, not-to-exceed $1,061,307.00

Funding to be encumbered from account RPBH1F6GA-08201-RCB009-18 - To be executed by formal contract amendments through the Office of General Counsel.

Attachments: Recommendation Memo, Funding Allocations, Previous Awards

ANALYST: CHELSEY FLEMING

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: JOHNETTA MOORE, CHIEF, SOCIAL SERVICES DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 7/5/18

OTHER:

ACTION OF AWARDING AUTHORITY

APPROVED DISAPPROVED DATE 7/7/18

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

ESC-0361-18	MULTIPLE VENDORS- UF CARES,GATEWAY COMMUNITY SERVICES, ETC	
3/1/2018	$779,150.00	AWARD
3/31/2018	$1,475,960.00	increase
7/7/2018	$3,046,910.00	increase
11/8/2018	$145,360.00	increase/decrease contractors funding
1/10/2019	$0.00	increase and decrease vendors funding
3/7/2019	$5,958,178.00	1st renewal
9/12/2019	$0.00	increase/decrease contractors funding
Pending	$0.00	Amend
	$11,405,558.00	**Total Award**