SUBJECT: Juvenile Justice Prevention and Intervention Programs

BID #: ESC-0210-20 **OPEN DATE: 8/28/19**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 11 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to extend contract award by 6 months with the contractors outlined in Exhibit 1 and increase award by $317,570.00. Period of service is from August 1, 2022 through January 31, 2023. The revised total expenditure not to exceed $3,331,283.00.

Funding source: 10901.181001.582001.000000.00000457.00000.0000000 - To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Extension Request Renewal and Previous Awards

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____
Ruben Ola

GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Saralyn Grass, CAO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

KIDS HOPE ALLIANCE

MEMORANDUM

TO: Gregory Pease, Chief of Procurement

FROM: Saralyn Grass, Chief Administrative Officer, Kids Hope Alliance (KHA)

Michael Weinstein, Chief Executive Officer Kids Hope Alliance (KHA)

Kenneth Darity, Chief Programs Officer, Kids Hope Alliance (KHA)

SUBJECT: Request a six (6) month contract extension for ESC-0210-20 Juvenile Justice Programs: Big Brothers and Big Sisters of Northeast Florida, Inc., City Year, Inc., St. Paul's Missionary Baptist Church, Inc., and Girl Scouts of Gateway Council

DATE: April 28, 2022

Kids Hope Alliance, a public body acting on behalf of the City of Jacksonville, a consolidated political subdivision and municipal corporation existing under the laws of the State of Florida ("KHA") respectfully requests approval of the following:

1) Six (6) month contract extension for ESC-0210-20 Juvenile Justice programs as outlined in Exhibit 1 to increase the maximum indebtedness by $317,570.00 with contract terms of August 1, 2022 – January 31, 2023

ESC	*Contract #*	*AGENCY*	*PROGRAM*	*CONTRACT START DATE*	*CONTRACT END DATE*	*TOTAL FUNDING*
JJ	7304-34	Big Brothers and Big Sisters of Northeast Florida, Inc.	Seeds of Change	8/1/2022	01/31/2023	$31,875
JJ	10745	City Year, Inc	City Year	8/1/2022	01/31/2023	$153,000
JJ	6854-24	Girl Scouts of Gateway Council	Community Development Troops	8/1/2022	01/31/2023	$40,895
JJ	7895-02	St. Paul's Missionary Baptist Church, Inc.	Evening Reporting Center	8/1/2022	01/31/2023	$91,800
Total						$317,570

The above program services provided by listed agencies were initially procured through a competitive RFP ESC-0210-20 and have operated successfully for the past three years. The continuation of the programming can be continued through an allowed six-month extension clause within the contract that allows for continuation of services.

Upon approval of this request, the contracts will be executed by the City of Jacksonville Office of General Counsel.

Fund	Center	Account	Project	Activity	Interfund	Future
10901	181001	582001	000000	00000457	00000	0000000

Total Funding **$317,570.00**

If you desire additional information, please contact Tyrica Young at 904-255-4423 or e-mail me at tyricay@coj.net

Attachment(s): Exhibit 1: Juvenile Justice Intervention Programs Funding Recommendation Landscape
Exhibit 2: Letters of Intent

Cc: Benjamin Kemp, Buyer
Shari Shuman, Interim Director, Finance
Joyce Watson, Director, Administration, Contracts, and Purchasing
Tyrica Young, Director, Research and Grants

Exhibit 1

Funding Recommendation for Juvenile Justice Programming

ESC	Contract Number	AGENCY	PROGRAM	CONTRACT START DATE	CONTRACT END DATE	Current Funding Amount	TOTAL FUNDING Period 8/1/22-01/31/23	Total
JJ	7304-34	Big Brothers and Big Sisters of Northeast Florida, Inc.	Seeds of Change	8/1/2022	01/31/2023	$63,750	$31,875	$95,625
JJ	10745	City Year, Inc	City Year	8/1/2022	01/31/2023	$306,000	$153,000	$459,000
JJ	6854-24	Girl Scouts of Gateway Council	Community Development Troops	8/1/2022	01/31/2023	$81,790	$40,895	$122,685
JJ	7895-02	St. Paul's Missionary Baptist Church, Inc.	Evening Reporting Center	8/1/2022	01/31/2023	$183,600	$91,800	$275,400
Total						$635,140	$317,570	$952,710

FY 21-22 Extension Scope of Services – 5/1/22	
ESC	**Agency**
Juvenile Justice	Big Brothers and Big Sisters of Northeast Florida, Inc.

FY21-22 Contract Year: August 1, 2022 - January 31, 2023

Funding for FY21-22: 31875

Number of Children/Youth Served During 21/22: 36 (as of March 31, 2022)

Number of Proposed Children/Youth 22/23: 25

Description of Services:

Our Community Based (CB) mentoring model is an evidence based program initiative that provides long-term, safe, quality, one-to-one mentoring relationships with high impact. Within the CB model, participating youth ("littles") and their mentors ("Bigs") have the opportunity to spend time in the community, or through virtual means, one-to-one, doing fun and interactive activities, working toward personal achievement and positive character development, and expanding opportunities through exposure. Mentoring sessions occur on average 4 hours per month, though variations occur, at various locations in the community, and on varying virtual platforms, any day of the week – including weekends. CB matches also benefit from an average of thirty minutes of support and supervision from BBBSNEFL staff per month and a minimum of monthly activities and quarterly Roundtable trainings offered.

Impact of Services:

36 youth served in one-to-one mentoring relationships with 100% of youth avoiding engagement with the Justice System; average mentoring match length of youth served is 40.3 months; impact on behavior, attendance, and on-time grade promotion will be reported at the conclusion of the 2021/2022 school year.

Outcomes Achieved:

36 youth served in one-to-one mentoring relationships, with an average match length of 40.3 months

More than 295 mentoring sessions, representing 579.5+ hours of mentoring experienced by served youth (as of March 31, 2021)

100% of youth avoiding engagement with the Justice System

Obstacles Faced in 21/22 as a Result of COVID-19 and How They Were Addressed:

Several practices resulting from the COVID-19 Pandemic, which started in March 2020, continued during the 2021/2022 project period including virtual workability for 100% of the agency staff and continued encouragement of matches to participate in virtual enrollment processes and mentoring sessions.

Our biggest challenges resulted from the variant surges experienced in late summer and winter, the mandated social distancing requirements, hesitancy of individuals to start a mentoring relationship in

a virtual capacity, access barriers for our children and families, and a decreased youth referral pipeline with instability experienced at school and other community partner levels.

Our agency and staff was able to quickly pivot and create opportunities, since March 2020, for virtual workability for 100% of the agency staff, virtual enrollment and matching practices, as well as continued engagement in mentoring sessions for participating youth and mentors, with both virtual and in-person options available. Through virtual means, our agency team has been consistent in the provision of case management, match activities, on-going training opportunities, and the conduction of critical child safety checks.

As the world quickly became virtual in March 2020 and continued to be hybrid in nature during the 2021/2022 project year, we continue to recognize our program youth and families experience a disproportionate amount of barriers to accessing resources and operating in a virtual capacity. Our agency has lessened caseload size to ensure our Match Support Specialist are intimately tuned into each mentoring partnership and family and able to leverage partnerships to provide linkage to critical resources and access to hardware, software, and connectivity resources to assist successful and continued connection for our program youth and families.

We have experienced lowered rates of referral from school partners caused by lack of stability in the school environment (students/teachers have to quarantine – return – then quarantine again), alarming rates of teacher resignations causing stand-ins and subs to not know the students and their needs as readily and lack of ability for youth to physically get to school (many youth are staying home to care for siblings or are facing transportation issues due to a lack of bus drivers) have impacted our agency's ability to identify, enroll, and match youth eligible for the 2021/2022 project. With a lack of strong referral stream from school partners, our agency has worked to enhance community outreach/marketing and partnership development to recruit youth in additional and alternate ways to years previous.

BBBSNEFL team members have also been heavily engaged in enhanced training opportunities surrounding the BBBS service delivery model, child safety, trauma informed approaches, and mental health trainings to ensure we are best equipped to help identify, address, and support the varying, and ever changing, health and wellness needs of our program participants.

Based on Experience in 21/22, Changes, Additions, or General Improvements to Be Made in 22/23:

BBBSNEFL has successfully operated in a modified way since the start of the COVID-19 Pandemic and plans to continue to work in a virtual and in-person hybrid space for the near future to allow for ongoing agility. The BBBSNEFL database and organizational structure allows the agency to operate 100% virtually: enrollment procedures and policies have been adjusted to include virtual offerings that have enhanced availability to our program clients and allows for continued program growth and service; our mentoring relationships are community based in nature, which result in higher rates of contact between the parent/guardian, mentor, youth and the agency and allows the ability to meet (in-person and virtually) regardless of a center being open or operating; agency staff have been consistent in creating a continuum of quality case management and resource provision –school supply assistance – including computer hardware and connectivity, food pantry, utility assistance, eviction

services, mental health support, and financial assistance continue to rank top amongst the resources requested by program participants..

In addition to the in-person mentoring opportunities occurring, our agency plans to continue to place focus and emphasis on creating high quality opportunities, points of contact with the agency, and programming for the 2022/2023 project year (whether virtual or in-person) – with importance placed on the occurrence of consistent mentoring sessions and less on the length of each session.

BBBSNEFL continues to be responsive to the needs of our individual program clients, leveraging a trauma informed approach, and in partnership with our program youth, parent/guardians, and mentors to ensure a successful outcome for the youth of our community.

We do not foresee dramatic or major impacts on our ability to run our program if there are additional surges or sustained shut downs related to ongoing issues of COVID-19.

KIDS HOPE ALLIANCE

FY 21-22 Extension Request for Renewal (RFR)
Agency Award Information: FY2022-2023

ESC	Contract #	Agency
Juvenile Justice	10745	City Year, Inc.

The above-mentioned contract has been renewed for FY 22-23 year with the terms below.

FY21-22 Contract Term: August 1, 2022 - January 31, 2023

Funding for FY22-23: 153000

A six (6) month contract extension Request for Renewal (RFR) was generated by Kids Hope Alliance and completed by the contractor. The application was then reviewed, negotiated (if necessary) and approved by KHA. The following individual was listed as the contact person for contract correspondence.

Agency Contact
Name: Veronika McDougald
Title: Managing Director of Impact
E-mail: vmcdougald@cityyear.org
Phone: 7068715207

The six (6) month contract extension RFR included information about the program's outcomes along with proposed changes, additions, or general improvements to be made in 21/22, based on experiences in 20/21. This information is included in the attached form and serves as documentation or scope changes, if applicable.

Approved by: Saralyn Grass, Chief Administrative Officer, KHA sgrass@coj.net
Date:

FY 21-22 Extension Scope of Services – 5/1/22	
ESC	**Agency**
Juvenile Justice	City Year, Inc.

FY21-22 Contract Year: August 1, 2022 - January 31, 2023

Funding for FY21-22: 153000

Number of Children/Youth Served During 21/22: 281 students in ELA 189 students in Math 242 students in Attendance 247 students in Behavior

Number of Proposed Children/Youth 22/23: Number of AmeriCorps volunteers: 60 Number of students serviced: 1000-2000 We are in the middle of our planning for the 22-23 school year and will have a clearer number closer to the start of scho

Description of Services:

City Year Jacksonville implements the Whole School, Whole Child program model, based off research from John Hopkins University, targeting attendance, behavior, and course performance. The KHA contract specifically supports our work in our 3 middle and 2 high schools. We deploy young leaders to be role models, tutors, and mentors for a set number of students across our middle and high schools. Their intervention and coaching helps keep students in school and on track to high school graduation.

Impact of Services:

To date, our AmeriCorps volunteers have served over 1000 hours each in schools with their students supporting them in ELA, Math, Behavior and attendance. Students have been able to receive direct and supplemental support from our AmeriCorps volunteers in partnership with their partner teacher. City Year has hosted behavior, attendance, ELA, math and college and career events for students across our 5 schools. City Year has provided consistent hours of academic intervention weekly with students, directly having an impact on student performance on assessments and grades. City Year has also increased students feeling welcomed at school through greeting students in school and assisting with morning routines in the school building. City Year has also impacted students through City Year led before school clubs at Gilbert and Highlands 2-3x/weekly, drop in tutoring spaces afterschool 3x/week at Raines and Ribault High and provided academic interventions and enrichement spaces in the Team Up programs after school at Ribault Middle, Gilbert and Highlands.

Outcomes Achieved:

43% of City Year target students grew on Achieve 3000 from start of year to the mid-year point

City Year AmeriCorps members conducted over 767 (as of Feb 2022) behavior lunches with 1 or more students focused on social emotional development, resiliency, goal setting and decision-making skills.

Over 1200 phone calls home were made (as of Feb 2022) with targeted conversations related to student behavior and attendance

Obstacles Faced in 21/22 as a Result of COVID-19 and How They Were Addressed:

COVID-19 has continued to impact teacher vacancies within the district, especially in the communities we serve in. Our City Year AmeriCorps volunteers, in these instances and more, provide strategic support for students and schools beyond their baseline role and responsibilities. We have realized our model is flexible which allows us to creatively find solutions alongside teachers and administration to find solutions to complex scenarios – many of which were brought on by the pandemic. As COVID cases increased and decreased at certain points throughout the year, AmeriCorps volunteers, students and school staff were impacted by isolation periods which removed bodies from school buildings, limiting impact. City Year volunteers continued to serve in isolation by preparing for students' interventions and lessons to hit the ground running again post their isolation periods. They also called home to students to check on them while they were out in isolation, sharing how they will support them with getting back on track when they return.

Based on Experience in 21/22, Changes, Additions, or General Improvements to Be Made in 22/23:

For the past 3 years, the Kids Hope Alliance has supported our efforts primarily in our secondary (middle and high) schools. While this has been helpful, we are realizing the importance of deepening our impact across all our schools and all our AmeriCorps volunteers. While this is still aligned with our program model, we are hoping KHA can more broadly support our enhanced work advancing educational equity with students furthest from opportunity and developing diverse young people working across lines of difference. More specifically, we believe developing our diverse volunteers is foundational to the success of the students we serve. We would love the support of KHA in enhancing our training and development of the young people who serve as AmeriCorps volunteers with City Year. This extension of support would mean covering our work beyond just our middle and high schools and moving toward our full model from elementary to middle to high school and the AmeriCorps volunteers within those schools.

KIDS HOPE ALLIANCE

FY 21-22 Extension Request for Renewal (RFR)
Agency Award Information: FY2022-2023

ESC	Contract #	Agency
Juvenile Justice	10745	City Year, Inc.

The above-mentioned contract has been renewed for FY 22-23 year with the terms below.

FY21-22 Contract Term: August 1, 2022 - January 31, 2023

Funding for FY22-23: 153000

A six (6) month contract extension Request for Renewal (RFR) was generated by Kids Hope Alliance and completed by the contractor. The application was then reviewed, negotiated (if necessary) and approved by KHA. The following individual was listed as the contact person for contract correspondence.

Agency Contact
Name: Allishia Bauman
Title: Executive Director
E-mail: abauman@cityyear.org
Phone: 9043072875

The six (6) month contract extension RFR included information about the program's outcomes along with proposed changes, additions, or general improvements to be made in 21/22, based on experiences in 20/21. This information is included in the attached form and serves as documentation or scope changes, if applicable.

Approved by: Saralyn Grass, Chief Administrative Officer, KHA sgrass@coj.net
Date:

FY 21-22 Extension Scope of Services – 5/1/22	
ESC	Agency
Juvenile Justice	City Year, Inc.

FY21-22 Contract Year: August 1, 2022 - January 31, 2023

Funding for FY21-22: 153000

Number of Children/Youth Served During 21/22:

Number of Proposed Children/Youth 22/23:

Description of Services:

Impact of Services:

Outcomes Achieved:

Obstacles Faced in 21/22 as a Result of COVID-19 and How They Were Addressed:

Based on Experience in 21/22, Changes, Additions, or General Improvements to Be Made in 22/23:

KIDS HOPE ALLIANCE

FY 21-22 Extension Request for Renewal (RFR)
Agency Award Information: FY2022-2023

ESC	Contract #	Agency
Juvenile Justice	6854-24	Girl Scouts of Gateway Council

The above-mentioned contract has been renewed for FY 22-23 year with the terms below.

FY21-22 Contract Term: August 1, 2022 - January 31, 2023

Funding for FY22-23: 40895

A six (6) month contract extension Request for Renewal (RFR) was generated by Kids Hope Alliance and completed by the contractor. The application was then reviewed, negotiated (if necessary) and approved by KHA. The following individual was listed as the contact person for contract correspondence.

Agency Contact
Name: Jessica Osiadacz
Title: Vice President of Girl Experience
E-mail: josiadacz@girlscouts-gateway.org
Phone: 9045042108

The six (6) month contract extension RFR included information about the program's outcomes along with proposed changes, additions, or general improvements to be made in 21/22, based on experiences in 20/21. This information is included in the attached form and serves as documentation or scope changes, if applicable.

Approved by: Saralyn Grass, Chief Administrative Officer, KHA sgrass@coj.net
Date:

FY 21-22 Extension Scope of Services – 5/1/22	
ESC	**Agency**
Juvenile Justice	Girl Scouts of Gateway Council

FY21-22 Contract Year: August 1, 2022 - January 31, 2023

Funding for FY21-22: 40895

Number of Children/Youth Served During 21/22: 200

Number of Proposed Children/Youth 22/23: 150

Description of Services:

Community Development Troops will serve 200 at-hope girls ages 10-18 in Duval County from August 1, 2021 through July 31, 2022. The program will be delivered after school between the hours of 3:30-6:30 pm, Monday through Friday to include life-skills training and education enhancement that will support prevention of youth from the juvenile justice system. Enhanced programming is available through virtual Girl Scout Troop meetings and partnerships with community partners.

Impact of Services:

The goal of Community Development Girl Scout Troops is to serve as a prevention program for at hope girls in our community, while increasing girls' academic and personal outcomes.

The Community Development program reaches out to girls living in low-income housing, community centers, and Title I schools throughout Duval County. Girl Scouting addresses their distinctive challenges, brightens their lives and exposes girls to opportunities they might not have experienced. This program brings the traditional Girl Scout experience to neighborhoods that desperately need safe, positive personal development programs for girls.

Outcomes Achieved:

Program will serve 200 at-hope girls, ages 10-18 in Duval County.

96% of girls will be promoted to the next grade level on time.

95% of girls will be absent less than 21 days from school – school attendance from guidance counselor.

Obstacles Faced in 21/22 as a Result of COVID-19 and How They Were Addressed:

Maintaining consistent staff during the pandemic posed a challenge for our organization. We have had success in staffing up our program and resuming full scale operations.

Based on Experience in 21/22, Changes, Additions, or General Improvements to Be Made in 22/23:

Due to a reduction in funding to 6 months we will need to decrease the number of youth served to ensure that we are able to support sustainability once funding ceases.

KIDS HOPE ALLIANCE

FY 21-22 Extension Request for Renewal (RFR)
Agency Award Information: FY2022-2023

ESC	Contract #	Agency
Juvenile Justice	7895-02	St. Paul's Missionary Baptist Church, Inc.

The above-mentioned contract has been renewed for FY 22-23 year with the terms below.

FY21-22 Contract Term: August 1, 2022 - January 31, 2023

Funding for FY22-23: 91800

A six (6) month contract extension Request for Renewal (RFR) was generated by Kids Hope Alliance and completed by the contractor. The application was then reviewed, negotiated (if necessary) and approved by KHA. The following individual was listed as the contact person for contract correspondence.

Agency Contact
Name: Sharon Grant
Title: Contract Manager
E-mail: churchadmin@spmbcjax.org
Phone: 9047073758

The six (6) month contract extension RFR included information about the program's outcomes along with proposed changes, additions, or general improvements to be made in 21/22, based on experiences in 20/21. This information is included in the attached form and serves as documentation or scope changes, if applicable.

Approved by: Saralyn Grass, Chief Administrative Officer, KHA sgrass@coj.net
Date:

FY 21-22 Extension Scope of Services – 5/1/22	
ESC	**Agency**
Juvenile Justice	St. Paul's Missionary Baptist Church, Inc.

FY21-22 Contract Year: August 1, 2022 - January 31, 2023

Funding for FY21-22: 91800

Number of Children/Youth Served During 21/22: 8

Number of Proposed Children/Youth 22/23: 50

Description of Services:

Youth Services including but not limited to:

a. Academic Support

b. Life Skills

c. Social Skills

d. Community Service

e. Recreation(Health and Wellness)

f. Mentoring

g. Parent support Services

h. College and career development activities inclduing planned college campus visits

Impact of Services:

The program is lead by a board certified behavioral analyst with deep knowledge, skills and abilities as they relate to meeting the needs professionally of young people. While the desire is to have as many students as assigned by the courts and other systems. The program is very efficient in that each student has a unique set of requirements and needs. Students served not traditional "hard core" students yet they are in need of focused support services and resources that are provided by the program.

60% stay beyond requirement and transition to other programs serving at risk youth

100% of those that remain in additional programs have no repeat transactions with law enforcement.

Parents/School Counselors/Court Officials/Department of Juvenile Justice all play a critical role in the programs attempt to be holistic.

Outcomes Achieved:

100% completion community service requirement and DJJ sanctions

100% completion rate

Exposure to prosocial activities such as golf, bowling, archery, auto mechanics, wood working

Obstacles Faced in 21/22 as a Result of COVID-19 and How They Were Addressed:

Reduced capacity

Minor outbreak closed the program for a short period

New rules and requirements for re-entry now in force

Used social media and other technologies to maintain contact with students and parents or caregivers

Based on Experience in 21/22, Changes, Additions, or General Improvements to Be Made in 22/23:

Due to DRA requirements student volumes are limited and programs ability to serve more students are hampered. Special steps are underway to be as inclusive and welcoming of any at risk students that shows interest in the program. Dropping the DRA requirements and court ordered "only" access would be helpful in the communities that the program functions in.

Resources, staff experience and capacity could be greater utilized if barriers are removed.

SUBJECT: Juvenile Justice Prevention and Intervention Programs

BID #: ESC-0210-20

OPEN DATE: 8/28/19

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 11 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend the award to remove St. Paul's Missionary Baptist Church, Inc. and decrease the award by $183,600.00. Total revised estimated annual expenditure amount is $1,172,171.00, for a total expenditure amount of $3,013,713.00.

Funding source: 10901.181001.582001.000000.00000457.00000.0000000 - To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo and Previous Awards

ANALYST: Annette Burney

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Saralyn Grass, CAO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 8/12/2021

OTHER

ACTION OF AWARDING AUTHORITY DATE 8-17-21

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No 2019-02

KIDS HOPE ALLIANCE

MEMORANDUM

TO: Gregory Pease, Chief of Procurement

FROM: Michael Weinstein, Chief Executive Officer
Kids Hope Alliance (KHA)

Saralyn Grass, Chief Administrative Officer,
Kids Hope Alliance (KHA)

Kenneth Darity, Chief Programs Officer,
Kids Hope Alliance (KHA)

SUBJECT: Request to Amend the Juvenile Justice Prevention and Intervention Programs Continuation Funding FY 2021- 2022 - Second of Two Renewal Options – Bid # ESC-0210-20 Dated July 15, 2021

DATE: August 2, 2021

Kids Hope Alliance, a public body acting on behalf of the City of Jacksonville, a consolidated political subdivision and municipal corporation existing under the laws of the State of Florida (the "KHA") respectfully request the following Amendment:

1) Decrease the funding for the Juvenile Justice Prevention and Intervention Programs in the amount of $183,600.00 as outlined in Exhibit 1 from $1,355,771.00 to $1,172,171.00, removing the funding for St. Paul's Missionary Baptist Church, Inc., Evening Reporting Center which was included in the total funding in error. St. Paul's Missionary Baptist Church, Inc. was awarded under a separate RFP. The Funding Accounting Code:

Fund	Center	Account	Project	Activity	Interfund	Future
10901	181001	582001	000000	00000457	00000	0000000

Upon the approval of this amendment, the estimated annual expenditure amount for August 1, 2021 through July 31, 2022 will be $1,172,171.00, for a total expenditure amount not to exceed $3,013,713.00.

If you need additional information, please contact Joyce Watson at (904) 255-4444.

Attachment(s): 1) Revised Exhibit 1, FY21-22 Juvenile Justice Intervention/Prevention Programming Funding Recommendations
2) Copy of Prior Procurement Award – ESC-0210-20

Cc: Annette Leslie-Burney, Buyer
April Hart, Director, Finance, Kids Hope Alliance
Joyce Watson, Director, Administration, Contracts, & Purchasing, Kids Hope Alliance
Tyrica Young, Director, Research & Grants, Kids Hope Alliance

Revised Exhibit 1
Funding Recommendations

ESC	Agency	Site Name	BID/ Ordinance #	Contract #	Contract Start Date FY 20-21	Contract End Date FY 20-21	20-21 Contract Amount	Contract Start Date FY 21-22	Contract End Date FY 21-22	21-22 Contract Amount
Juvenile Justice	Big Brothers and Big Sisters of Northeast Florida, Inc.	Seeds of Change	ESC-0210-20	7304-34	10/1/2020	7/31/2021	$ 52,083	8/1/2021	7/31/2022	$ 63,750
Juvenile Justice	Boys & Girls Club of Northeast Florida, Inc.	Prevention and Intervention	ESC-0210-20	9582-82	10/1/2020	7/31/2021	$ 77,989	8/1/2021	7/31/2022	$ 95,459
Juvenile Justice	City Year, Inc.	City Year	ESC-0210-20	10745	10/1/2020	7/31/2021	$ 250,000	8/1/2021	7/31/2022	$ 306,000
Juvenile Justice	Daniel Memorial, Inc.	Juvenile Justice Intervention Program	ESC-0210-20	5318-101	10/1/2020	7/31/2021	$ 170,826	8/1/2021	7/31/2022	$ 170,826
Juvenile Justice	Fresh Ministries, Inc.	Juvenile Justice Intervention Program	ESC-0210-20	70198-20	7/1/2020	7/31/2021	$ 201,500	8/1/2021	7/31/2022	$ 189,720
Juvenile Justice	Girl Scouts of Gateway Council, Inc.	Community Development Troops	ESC-0210-20	6854-24	10/1/2020	7/31/2021	$ 66,822	8/1/2021	7/31/2022	$ 81,790
Juvenile Justice	Jewish Family and Community Services, Inc.	Juvenile Justice Intervention Program	ESC-0210-20	70196-20	7/1/2020	7/31/2021	$ 162,500	8/1/2021	7/31/2022	$ 153,000
Juvenile Justice	Twin Oaks Juvenile Development, Inc	Project Connect	ESC-0210-20	70197-20	7/1/2020	7/31/2021	$ 118,557	8/1/2021	7/31/2022	$ 111,626
TOTAL FUNDING							$ 1,100,277			$ 1,172,171

SUBJECT: Juvenile Justice Prevention and Intervention Programs

BID #: ESC-0210-20

OPEN DATE: 8/28/19

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 11 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the second and final renewal option with the contractors outlined in Exhibit 1. Period of service is from August 1, 2021 through July 31, 2022. Total revised estimated annual expenditure amount is $1,355,771.00, for a total expenditure amount not to exceed $3,197,313.00.

Funding source: 10901.181001.582001.000000.00000457.00000.0000000 - To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letters and Previous Awards

ANALYST: Annette Burney

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Saralyn Grass, CAO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 7/15/2021

OTHER:

ACTION OF AWARDING AUTHORITY DATE 7/15/21

APPROVED ✓ BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

SUBJECT: Juvenile Justice Prevention and Intervention Programs

BID #: ESC-0210-20

OPEN DATE: 8/28/19

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 6 NUMBER RECEIVED: 11 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend the award for the three (3) providers listed in the attached memo (initially funded with recapture funds per Ordinance 2020-0221) to extend the end date from June 30, 2020 to July 31, 2021, and to increase the award by $37,120.00 to cover services for the month. Total revised estimated annual expenditure amount is $654,840.00, for a total expenditure amount not to exceed $1,841,542.00.

Funding Source: 10901.181001.582001.000000.00000457.00000.0000000 – To executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letters and Previous Awards

ANALYST: Annette Burney RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Joyce Watson, Director of Administration, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 11/05/2020

Katera Wilkins

Teresa R. Eihorn

OTHER:

ACTION OF AWARDING AUTHORITY DATE 11/5/20

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Pam Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

SUBJECT: Juvenile Justice Prevention and Intervention Programs

BID #: ESC-0210-20

OPEN DATE: 8/28/19

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 6 NUMBER RECEIVED: 11 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service from October 1, 2020 to date of executed contract. Recommend approval to utilize the first of two (2) renewal options with the contractors outlined in the attached memo. Period of service is from date of executed contract through July 31, 2021. Total revised estimated annual expenditure amount is $617,720.00, for a total expenditure amount not to exceed $1,804,422.00.

Funding for this award to be executed by formal contract amendment through the Office of General Counsel and encumbered by 10901.181001.582001.000000.00000457.00000.0000000

Attachments: Recommendation Memo, Vendor Letters and Previous Awards

ANALYST: Annette Burney

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Joyce Watson, Director of Administration, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 10/8/2020

Katoria Wilkins

Teresa R. Eilber

OTHER:

ACTION OF AWARDING AUTHORITY DATE 10/9/2020

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

SUBJECT: Juvenile Justice Prevention and Intervention Programs

BID #: ESC-0210-20

OPEN DATE: 8/28/19

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 6 NUMBER RECEIVED: 11 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with Girls Scouts of Gateway Council, Inc. by $38,640.00, and to amend the award to include the contractors below that were not awarded initially due to depletion of funds in the amount of $445,437.00, for a total increase of $484,077.00. Period of service for the additional contractors will be form July 1, 2020 through June 30, 2021. Total revised expenditure amount not to exceed $1,186,702.00.

Current Contractor:
Girl Scouts of Gateway Council, Inc. – Increase by $38,640.00, not-to-exceed $80,187.00
Additional Contractors:
Jewish Family Community Services, Inc. - $150,000.00
Twin Oaks Juvenile Development, Inc. – $109,437.00
Fresh Ministries, Inc. - $186,000.00

Funding for this award to be executed by formal contract and contract amendment through the Office of General Counsel and encumbered by 10901.181001.582001.000000.00000457.00000.0000000

Attachments: Recommendation Memo, Vendor Letters and Previous Awards

ANALYST: _____ Annette Burney

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Joyce Watson, Director of Administration, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 6/18/20

OTHER: _____

ACTION OF AWARDING AUTHORITY

DATE 6/23/20

APPROVED ✓ BH DISAPPROVED _____

OTHER _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2019-02

SIGNATURE OF AUTHENTICATION _____

SUBJECT: Juvenile Justice Prevention and Intervention Programs

BID #: ESC-0210-20

OPEN DATE: 8/28/19

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 6 NUMBER RECEIVED: 11 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Award for a three-way tie between Boys and Girls Clubs of Northeast Florida, Jewish Family Community Services, Inc. and Girl Scouts of Gateway Council, Inc. was approved on 10/13/19. Recommend approval to amend the award to include Boys and Girls Clubs of Northeast Florida in the amount of $93,587.00 and Girl Scouts of Gateway Council, Inc. in the amount of $41,547.00. Jewish Family Community Services, Inc. declined the award. Total not to exceed expenditure amount of $702,625.00 will remain unchanged.

Funding for this award to be executed by formal contract through the Office of General Counsel and encumbered by JCOD191ESJPI - 08201

Attachments: Recommendation Memo and Previous Awards

ANALYST: Annette Burney

RESPECTFULLY SUBMITTED for GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Donald H. Horner III, Acting CEO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 12-19-19

OTHER:

ACTION OF AWARDING AUTHORITY

DATE 12/19/19

APPROVED ✓ BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2019-02

SUBJECT: Juvenile Justice Prevention and Intervention Programs

BID #: ESC-0210-20

OPEN DATE: 8/28/19

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 6 NUMBER RECEIVED: 11 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to reject Cathedral Art Project for failure to submit the revised Budget and Budget Narrative Form (Form 1) per Addendum # 1.

Recommend approval to amend the award pending the outcome of a three (3) way tie with Boys and Girls Club of Northeast Florida, Girl Scouts of Gateway Council and Jewish Family and Community Services, Inc. Period of service is October 1, 2019 through September 30, 2020. Total expenditure amount not to exceed $702,625.00 will remain unchanged.

Boys and Girls Club of Northeast Florida 1 Girl Scouts of Gateway Council 3 Jewish Family and Community Services, Inc. 2

Funding for this award to be executed by formal contract through the Office of General Counsel and encumbered by JCOD191ESJPI - 08201

Attachments: Recommendation Memo, Tabulation and Scoring Sheet, Rejection Letter, Evaluation Matrix, Addendum #1

ANALYST: Annette Burney

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Donald H. Horner III, Acting CEO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 10/03/19

Katria Wilkins

Jerry R Eilan

OTHER:

ACTION OF AWARDING AUTHORITY

APPROVED ✓ DISAPPROVED

DATE 10/3/19

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2019-02

SUBJECT: Juvenile Justice Prevention and Intervention Programs

BID #: ESC-0210-20

OPEN DATE: 8/28/19

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 6 NUMBER RECEIVED: 11 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval of award to the top three (3) highest scoring responsive, responsible bidders, Daniel Memorial, City Year Jacksonville and Big Brothers Big Sisters of Northeast Florida. Additional awards are pending a tie-breaker with the vendors listed in the attached memo and amendments to non-qualifying zip codes submitted by five (5) vendors per the attached memo. Period of service is October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options Total expenditure amount not to exceed $702,625.00.

Funding for this award to be executed by formal contract through the Office of General Counsel and encumbered by JCOD191ESJPI - 08201

Attachments: Recommendation Memo, Tabulation and Scoring Sheet, Rejection Letter, Evaluation Matrix, Addendum #1

ANALYST: Annette Burney

RESPECTFULLY SUBMITTED

GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Donald H. Homer III, Acting CEO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 9/26/19

OTHER:

ACTION OF AWARDING AUTHORITY

APPROVED ✓ BH DATE 9/26/19

DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No 2019-02