SINGLE SOURCE AWARD **BID # SS-12591-22**

Subject: 2022 Bicentennial Celebration Sponsorship

Department: Parks, Recreation and Community Services Department, Sports and Entertainment Division

Description of Purchase:
Recommend approval of Single Source Award to The Jacksonville Historical Society for the 2022 Bicentennial Celebration Sponsorship. The Sponsorship is to help fund the fireworks, commemorative books, and other event related expenses for the Bicentennial Celebration. Period of service will be from date of award through June 30, 2022. The total requested expenditure not to exceed $137,775.00.

Funding Source: 00113.133101.549021.000000.00001779.00000.0000000, to be executed by Purchase Order(s).

Single Source Award To: The Jacksonville Historical Society

Price Justification: See Attached

Total Award: $137,775.00 **Requisition #** PRSP-501892-22

Attachments: Agency Memo; Single Source Form; Vendor Proposal

Certification as to Single Source: Daryl T. Joseph, Director, Parks, Recreation and Community Services Department

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

ANALYST: Ruben Ola

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE
"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY

DATE: _____

APPROVED _____ **DISAPPROVED** _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-114, Revised 12/2007

City of Jacksonville, Florida

Daryl T. Joseph, Director

Parks, Recreation and Community Services Department
214 N Hogan Street, 4th Floor
Jacksonville, FL 32202
(904) 255-7907
www.coj.net

ONE CITY. ONE JACKSONVILLE.

April 28, 2022

To: Greg Pease, Chief
Procurement Division

Thru: Daryl T. Joseph, Director
Parks, Recreation and Community Services Department

From: Chandler Fussell, Chief
Sports and Entertainment Division

Subject: Single Source Request to The Jacksonville Historical Society for the 2022 Bicentennial Celebration Sponsorship

The Department of Parks, Recreation and Community Services, Division of Sports & Entertainment requests the Procurement Division grant a single source award to The Jacksonville Historical Society for the 2022 Bicentennial Celebration Sponsorship. The Sponsorship is to help fund the fireworks, commemorative books and other event related expenses for the Bicentennial Celebration. The Jacksonville Historical Society is the sole producer/host of the 2022 Bicentennial Celebration and the only supplier available to receive the sponsorship.

Expenditures are not expected to exceed $137,775.00 and payments are to be processed by a one-time Purchase Order.

Funding Source: 00113.133101.549021.000000.00001779.00000.0000000

Attachments: 2022 The Jacksonville Historical Society Bicentennial Celebration Proposal

JMK

CC: Rene'e Harriman, Parks, Recreation and Community Services Department
Jennifer Malice Kelly, Sports & Entertainment Division

SINGLE SOURCE REQUEST

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a Supplier subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED (ATTACH QUOTE/PROPOSAL):

Sponsorship is to help fund the 2022 Jacksonville Historical Society Bicentennial Celebration The City of Jacksonville is the Title Sponsor of the event to fund fireworks, develop the printing of 2,000 commemorative Bicentennial Books and other event related expenses.

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED SINGLE SOURCE PROVIDER:

The Jacksonville Historical Society is the sole producer/host of the 2022 Bicentennial Celebration.

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:

The Sports and Entertainment Division has researched the availability of the requested goods/services from other sources and Jacksonville Historical Society is the sole producer, host for the 2022 Jacksonville Historical Society Bicentennial Celebration and the sole supplier available to receive the sponsorship funding

Procurement Division____

March, 2020

Charles Farrell 4/28/22

City of Jacksonville
Sports and Entertainment

Purchase Request Form

Submit Completed Form with Documentation and Signatures in Section 10 to Accounting Manager

1 Jacksonville Historical Society
SUPPLIER NAME

2 $ 137,775.00
AMOUNT REQUESTED/ESTIMATE

3 [X] Purchase Order [ ] Check (Mailed) [ ] Check (On Site) [ ] P-Card [ ] Internal Service [ ] Other:
PAYMENT METHOD

4 Sponsorship for the COJ Bicentennial
REQUESTED PURCHASE ITEMS

5 Bicentennial
EVENT NAME

6/11/22
EVENT DATE

6 Sponsorship to promote the City of Jacksonville at the COJ Bicentennial
JUSTIFICATION

PAYEE INFORMATION

7 Jacksonville Historical Society
SUPPLIER NAME

https://www.jaxhistory.org/
SUPPLIER WEBSITE

314 Palmetto Street
STREET

APARTMENT/SUITE

Jacksonville
CITY

FL
STATE

32202
ZIP

CONTACT NAME

TELEPHONE

info@jaxhistory.org
EMAIL

PURCHASE INFORMATION

8 List any special instructions or information regarding your order not listed on the business quote, e.g. - quantity, color, size, etc.

DOCUMENTATION

9 Attach official itemized quotes, contracts or other documentation for the requested purchase

AUTHORIZATION

10 By signing, I indicate that the above information is true and correct to the best of my knowledge and understand that requests are not approved until a PO, contract or other authorized procurement method is approved; available budget does not indicate approval for particular expenditures; all expenditures are subject to Chief and Procurement approval.

REQUESTOR SIGNATURE — DATE 4/26/22

SUPERVISOR SIGNATURE (If Required) — DATE

Brent Fine
REQUESTOR PRINTED NAME — DATE 4/26/22

SUPERVISOR PRINTED NAME (If Required) — DATE

OFFICE USE

APPROVE [X] DISSAPPROVE [ ] ACCOUNTING MANAGER — DATE 4.26.22

APPROVE [✓] DISSAPPROVE [ ] Director, Parks Recreation and Community Services — DATE 4-28-22

[ ] Artistic Award [ ] Bid [ ] Contract [X] Sole Source
PROCUREMENT METHOD

NOTES:

Requisition: _____ Fund(5)/Center(6): SPET ✓ PRSE ____ Misc ____

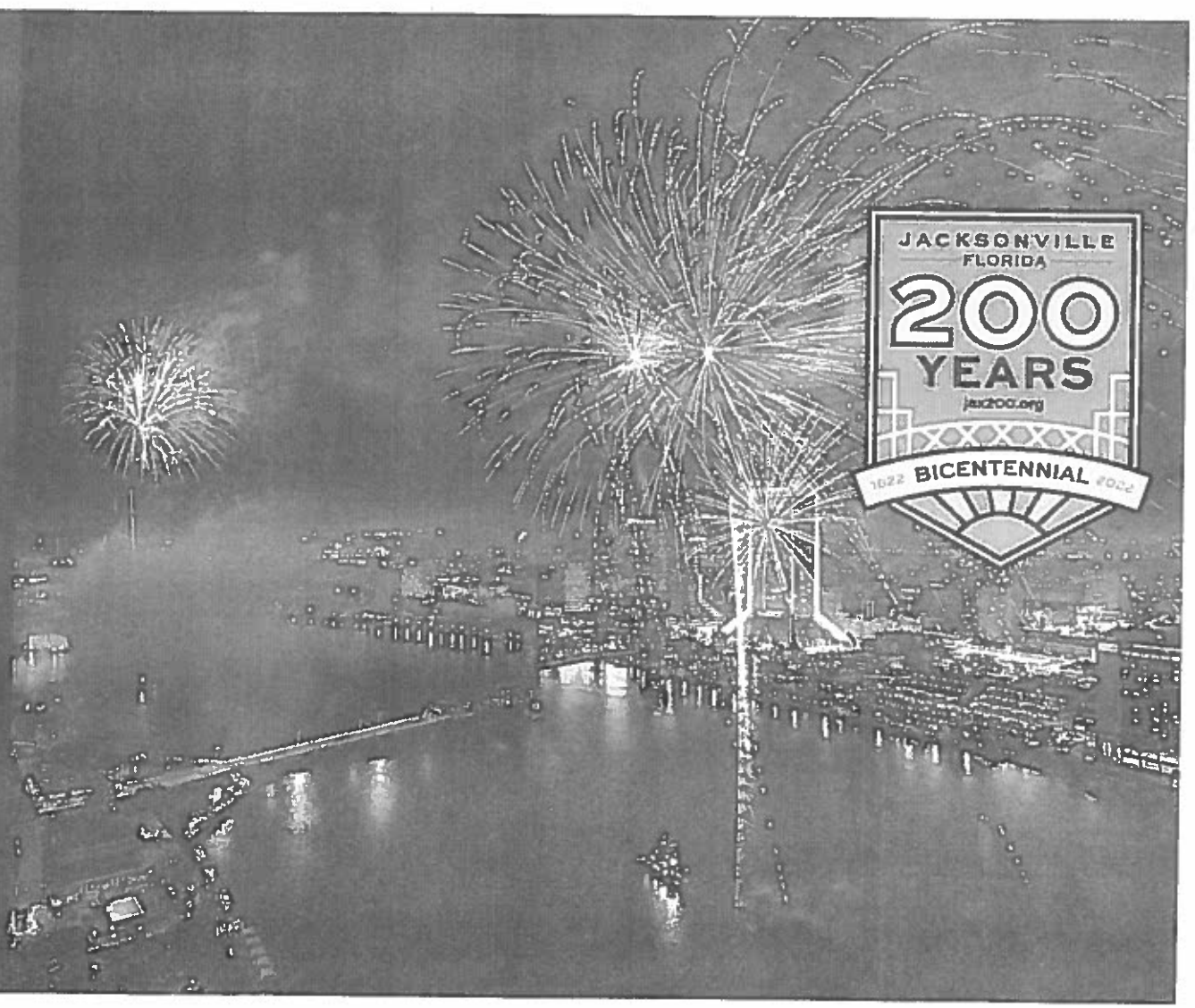
Account(6): MSC Activity(8): BIC FY: 22 Date entered: _____

1Cloud: D0001779 549021

June 11, 2022

Jacksonville Historical Society

Bicentennial Celebration



The City of Jacksonville Sponsorship funds of $137,775.00 will assist in covering the expenses of Jacksonville's Bicentennial public event on Saturday, June 11, Noon to 10:30 p.m.

The Jacksonville Historical Society will provide the following:

- Logo on all advertising and promotional materials, including social media
- City of Jacksonville listed as the Title Sponsor.
- Opportunity for City representative to make welcome statements throughout the day at Center Stage (Riverfront Plaza) and at events in James Weldon Johnson Park or other events produced by the Jacksonville Historical Society for the purposes of the Bicentennial.
- Recognition and signage at various points of the event
- Activation space (20x10) at Riverfront Plaza for concert and fireworks
- City Seal on www.JAX200.org website with link to COJ
- City Seal on stage backdrop
- 100 VIP tickets to concert
- 24 Commemorative merchandise packages, to include a Commemorative Coin, Bicentennial ornament, Bicentennial Blend coffee, T-shirt, ballcap and bag
- Jacksonville Historical Society Corporate Membership – The City has a standing corporate membership by virtue of past grants.
- 100 complimentary copies of the Bicentennial commemorative book
- Tax-deductible

The Bicentennial Celebration will start with...

James Weldon Johnson Park activation, including: performances and a ceremony, which will include a reading of the original 1822 petition to designate the name of the town as Jacksonville, a Mayoral Proclamation, recognition of Cowford 61 descendants, song by the Jacksonville Children's Chorus

Street festival and historical exhibits on Laura Street, including food trucks, vendors, artists, children's activities and more

Concert at Riverfront Plaza, with VIP tented seating, followed by fireworks

Requisition PRSP-501892-22

Requisitioning BU	PRSP: Sport and Entertainment	**Requisition Amount**	137,775 USD
Entered By	Jennifer Malice-Kelly	**Justification**	
Status	Approved	**Funds Status**	Reserved
Description	2022 Bicentennial Celebration Sponsorship		
Emergency Requisition	No		

Attachments

Title	File Name or URL	Description
2022 Bicentennial SS Request.p	2022 Bicentennial SS Request.pdf	

Lines

Line	Item	Description	Category Name	Quantity	UOM	Price	Amount (USD)	Status	Funds Status
1		2022 Bicentennial Celebration Sponsorship	963.77 Sponsorships (All Types)			USD	137,775	Approved	Reserved

Requester	Jennifer Malice-Kelly	**Supplier**	Jacksonville Historical Society
Urgent	No	**Supplier Site**	Order/Remit
Requested Delivery Date		**Supplier Contact**	Silvia Romero
Deliver-to Location	Ed Ball 4th Floor Charge	**Contact Phone**	(904)6650064
Deliver-to Address	214 North Hogan Street, 4th Floor, Jacksonville, FL 32202, Duval, United States	**Charge Account**	00113.133101.549021.000000.00001779.00000.0000000
Note to Buyer	Need Single Source award and then flip to PO. Thanks!		

I CERTIFY THAT FUNDS FOR THIS PURCHASE WERE AUTHORIZED AND PROVIDED FOR IN THE CURRENT BUDGET.