

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
 MINUTES FOR Thursday, November 2, 2017, 10:00 a.m.
 Eighth Floor, Conference Room 851
 Jacksonville, FL 32202

Committee Members: ✓ Gregory Pease, Chairman
 ✓ Patrick Greive, Member, Treasury
 ✓ Jeff Close, Member, OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTR EXP	OUTCOME
Robert Parr ✓ Mary DiPerna ✓	P-42-15	Contract Amendment No. 2 COBRA Administration Employee Services Department	That Contract No. 10195 between the City of Jacksonville and Total Administrative Services Corporation (TASC) for COBRA Administration is amended to: (i) exercise the second of four renewal options extending the period of service from January 1, 2018 through December 31, 2018 with two (2) options remaining; and (ii) increase the maximum indebtedness by \$50,000 for the services to a new not-to-exceed total maximum of \$100,000. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures and applicable Federal and State laws.	12/31/17	Approved 5-0
Tom Fallin Melissa Long ✓	P-36-16	Contract Amendment No. 1 NPDES Engineering and Permit Administration Services Annual Contract Department of Public Works	That Contract No. 6398-23 originally executed November 26, 2016 between the City of Jacksonville and England Thims & Miller, Inc., for NPDES Engineering and Permit Administration Services – Annual Contract is amended to (i) incorporate the attached Scope of Services identified as Exhibit 'C' and Fee Summary identified as Exhibit 'D'; (ii) increase the lump-sum amount for NPDES Engineering and Permit Administration Services by \$865,900.25 to a new limit of \$1,731,712.95; (iii) increase the not-to-exceed limits for: PWD Special Project Requests by \$10,000 to a new limit of \$20,000; EOD Special Project Requests by \$10,000 to a new limit of \$20,000 and M&LM Division Special Project Requests by \$25,000 to a new limit of \$50,000; thereby (iii) increasing the maximum indebtedness to the City by \$910,900.25 to a new maximum indebtedness of \$1,821,712.95. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures and applicable Federal and State laws.	12/31/19	Approved 4-0
Aundra Wallace Guy Parola ✓ Robert Carle ✓	P-47-17	Fee & Contract Negotiations (Deferred 10/19/17) Downtown Jacksonville Public Parking Strategy and Implementation Plan Downtown Investment Authority (DIA)	That the Downtown Investment Authority of the City of Jacksonville enter into a contract with Tim Haahs for the provision of the Downtown Jacksonville Public Parking Strategy and Implementation Plan that; (i) incorporates the attached Scope of Services identified as Exhibit 'A' and Contract Fee Summary identified as Exhibit B1 & B2 (ii) provide a contract period from date of execution of the contract through September 30, 2018, with one six-month option to renew at the discretion of the DIA Chief Executive Officer; (iii) provide a not-to-exceed total maximum indebtedness of \$195,765.00. All other terms and conditions are per the RFP and the city's standard contract language.		Approved 5-0

MEETING ADJOURNED: 10:16 a.m.

CC: Council Auditor
Subcommittee Members