

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
 MINUTES FOR Thursday, May 09, 2019, 10:00 a.m.
 Eighth Floor, Conference Room 851
 Jacksonville, FL 32202

Committee Members: ✓Gregory Pease, Chairman
 ✓Randall Barnes, Treasury
 ✓James McCain, OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTR EXP	OUTCOME
Dave McDaniel ✓ Melissa Long	P-36-16	Contract Amendment No. 4 NPDES Engineering and Permit Administration Services – Annual Contract Department of Public Works/Engineering & Construction Management Division	That Contract No. 6398-23, originally executed December 26, 2016, between the City of Jacksonville and England-Thims & Miller, Inc., for NPDES Engineering and Permit Administration Services – Annual Contract be amended to: (i) incorporate the attached Scope of Services identified as Exhibit 'I' and Contract Fee Summary identified as Exhibit 'J'; (ii) increase the not-to-exceed limit for M&LM Division Special Project Requests by \$59,955.00 to a new limit of \$173,535.05; thereby (iii) increasing the maximum indebtedness to the City by \$59,955.00 to a new total maximum of \$2,843,776.05. All other terms and conditions, as previously amended, shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Procurement ordinances, policies, procedures and applicable federal and state laws.	12/25/20	Approved 4-0
William Joyce ✓ Jill Enz ✓	P-54-18	Subcommittee Report Professional Design Svcs for Miscellaneous Park Improvements – Annual Contract – Southeast Department of Public Work/Engineering & Construction Management Division	It is the consensus of the committee that of the seven (7) proposals submitted all were found to be responsive, interested, qualified and available to provide the requested services. The ranking of first, second and third, designates the order of qualification of these companies to perform the required services and alphabetically they are: 2) Pond & Company Corporation 2) Prosser, Inc. 1) The R-A-M Professional Group, Inc. We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>The R-A-M Professional Group, Inc.</u> , the number one ranked company.		Approved 5-0
William Joyce ✓ Duane Kent Guy Parola ✓	P-25-18	Fee & Contract Negotiations Owner's Representative Services for "The District" Site Development Project Department of Public Works	That the City of Jacksonville enter into a Contract with Pond & Company for the Owner's Representative Services for "The District" Site Development Project by: (i) incorporating the attached Scope of Services identified as Exhibit 'A' and Contract Fee Schedule identified as Exhibit 'B'; (ii) providing not-to-exceed limits for: Project Management in the amount of \$883,117.67, CEI in the amount of \$1,177,040.00, Survey in the amount of \$18,094.90 and Geotechnical and Materials Testing in the amount of \$260,000.00, for a total maximum indebtedness in the amount of \$2,338,252.57; and (iii) providing a period of service from the date of execution of the contract to project completion. All other terms and conditions are per the RFP and the City's standard contract language.		Approved 5-0 (Contingent pending paperwork)
Paul Barrett Patrick Greive		Financial Services Informational Update Finance and Administration Department/Treasury Division	Informational Update – The Treasury Division hereby notifies PSEC in accordance with Section 126.313 of the Purchasing Code and the related Treasury and Pension Procurement Procedures, that they are in the process of amending the Bank of New York (BNY) Mellon contracts for the City's Operating Funds and the ERS Pension Portfolio by extending the term of the agreements from August 1, 2019 through July 31, 2021 in accordance with the original contracts dated August 1, 2012 and ratifying all actions of the parties through the effective		No Approval Needed

			date of the amendment. All other terms and conditions of the contracts shall remain the same.	
Alex Baker Renata Barnett		Addition to Legal Related Services List Procurement Division	That the committee approve the request of the following companies for inclusion on the Legal Related Services list under the category of Expert Witness: <ol style="list-style-type: none"> 1. Stephanie Glotzer - Inspection Depot 2. Toni Gott - Citadel Investigative Agency 3. Rich Perri - Command Investigations 4. Robert Molnar - Lemieux & Associates 	Approved 3-0
		Addition to Legal Related Services List Procurement Division	That the committee approve the request of the following companies for inclusion on the Legal Related Services list under the category of Abstract and Title Insurance Services: <ol style="list-style-type: none"> 1. David J. Edwards - Edwards, Cohen, Dawson, Noble and Dawes, P.A. 	Approved 3-0

MEETING ADJOURNED: 10:10 A.M.

CC: Council Auditor
Subcommittee Members