

MAYOR'S BUDGET REVIEW COMMITTEE

DONNA DEEGAN, MAYOR

Agenda for Monday, September 11, 2023

Location: City Hall, Mayor's 4th Floor Conference Room

Excused

- Bowling, Karen - Chair
- O'Leary, Kelli - Vice Chair
- Norris, Brittany - Member
- Sickler, Nina - Member
- Weinstein, Michael - Member

Convened: 2:00 PM

Adjourned: 2:23 PM

Agency / Department	Item #	ID Number	Net Amount	Description / Summary	MBRC Action
Executive Office of the Mayor	1	Memo		Minutes from 08/21/2023 MBRC.	Approved 5-0
Downtown Investment Authority	2	BT23-055	\$785,760.00	Revises BT23-055 previously approved by MBRC on 2/13/23 but not filed. Appropriates general fund fund balance for the Regions Bank DPRP loan (2023-0150-E) and transfers previous budget into new center for better tracking.	Approved 5-0
Employee Services	3	Memo		Request approval to grant special pay increase for the position of Human Resources Coordinator.	Approved 5-0
Office of the Sheriff	4	BT24-005	\$202,335.05	Appropriate fund balance and de-appropriating residual balances within the Federal Forfeitures Trust Fund to establish the FY24 budget.	Approved 5-0
Office of the Sheriff	5	BT24-006	\$2,407,004.95	Appropriate projected revenue within the Inmate Welfare Trust Fund to establish the FY24 operating budget. Related RC24-004	Approved 5-0
Office of the Sheriff	6	RC24-004		Reauthorize position for the Inmate Welfare Trust fund to be effective 10/1/23.	Approved 5-0
Office of the Sheriff	7	BT24-007	\$137,000.00	Appropriate funding within the Special Law Enforcement Trust Fund.	Approved 5-0
Planning and Development	8	Memo		Request approval to submit legislation for the modification of the FY2023-2027 Capital Improvements Element (CIE) Schedule of Projects.	Approved 5-0
Planning and Development	9	Memo		Request approval to submit legislation for a Mobility Fee Contract of Braddock Road East.	Approved 5-0
Planning and Development	10	Memo		Request approval to submit legislation to adopt an ordinance to provide compliance with s. 163.3191 (1), Florida Statutes.	Approved 5-0

Agency / Department	Item #	ID Number	Net Amount	Description / Summary	MBRC Action
Public Works	11	TD23-294	\$15,617.45	Transfer funding to the Rogero Road Roundabout project to correct the amount of funds transferred via 2023-377-E.	Approved 5-0
Public Works	12	TD23-295	\$195,411.75	Transfer funding to Academy Firing Range Storage Lease Building project to pay for a change order for the project's completion.	Approved 5-0
Public Works	13	TD23-296	\$300,000.00	Transfer funding within Public Works to correct 1Cloud activity.	Approved 5-0
Public Works	14	Memo		Request approval to submit legislation for the interlocal agreement with St. Johns County regarding maintenance of Race Track road.	Approved 5-0
Public Works	15	Memo		Request approval to submit legislation for the right-of-way closure of an unopened and unimproved portion of Asland Road.	Approved 5-0
Public Works	16	Memo		Request approval to submit legislation for the right-of-way closure of an unopened and unimproved portion of Oak Street, Maple Street and Cedar Street.	Approved 5-0
Public Works	17	Memo		Request approval for a Level 2 Tree Planting on 7th Street East in District 7.	Approved 5-0
Supervisor of Elections	18	TD23-291	\$65,500.00	Transfer funding within Supervisor of Elections to cover outstanding costs of current and previous years P-Card Charges.	Approved 5-0
Office of Property Appraiser	19	RC23-199		Reclassify a position within the Property Appraiser to be effective 8/26/23. A memo requesting an amount at higher than budget is attached.	Approved 5-0