



City of Jacksonville, Florida

Construction Trades Qualifying Board

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MINUTES OF THE BOARD MEETING OF THE CONSTRUCTION TRADES QUALIFYING BOARD

August 13th, 2025

Chairman Snell called the meeting of the Construction Trades Qualifying Board to order at 5:00 p.m. on August 13th, 2025, Room 431, Claude Yates Building.

BOARD MEMBERS PRESENT:

Mr. Clifford Snell, Chairman
Mr. Jason Canning, Vice Chairman
Mr. Michael Wotton
Mr. Mark Keister
Mr. Billy Soles
Mrs. Americus Spencer
Mr. John Clarkson
Mr. Steve Glover
Mr. Brandon Cornellier

BOARD MEMBERS ABSENT:

Excused: Mr. Richard Christmas
Mr. Ryan Heitman
Mr. Tracy Thompson
Unexcused: Mr. Demetrius Burroughs

OTHERS PRESENT:

Mr. Stephen Stiltner, Executive Director
Mr. James McCain, Asst. General Counsel
Mr. Ron Taylor, Building Code Enforcement Supervisor
Mr. Charles Benson, Senior Building Permit & License Inspector
Mr. Andrew Lyon, Building Inspection Assistant Supervisor
Mrs. Raydel Stricklen, Administrative Specialist
Mrs. Eva Mitchell, Contractor Certification Coordinator

Chairman Snell asked Ron Taylor to open with a prayer.

Chairman Snell led those attending the meeting in the Pledge of Allegiance, after which he gave the invocation.

- 1). Chairman Snell asked to the public if would like to address the Board. No one did.
- 2). Chairman Snell asked for approval of the July's minutes. Mr. B. Soles moved to approved minutes. Mr. B. Cornellier seconded, and every member of the board agreed; the motion passed.
- 3). Chairman Snell asked about the New Administrative Complaints, Mr. C. Benson informed the Board that will be one new case so far for next agenda September 10th.

4). Chairman Snell asked about the Administrative Complaint filed against Edward M. Tipton d/b/a/ Tipton Remodeling, LLC., to property located at 7678 Crosstree Lane, by Charles Benson. Mr. Edward M. Tipton was not present. Homeowners were not present. Mr. C. Benson clarified to the Board that this case was heard back on December 11th, 2024, and Mr. Tipton never responded to complete stipulation agreement with the city or homeowners.

MOTION: Mr. B. Soles made a motion to accept all recommendations. Mr. B. Cornellier seconded, and the motion passed.

5). Chairman Snell asked about the Administrative Complaint filed against Donald Anthony Cicale d/b/a/ Don's Air Conditioning Inc., to property located at 5613 Hickson Road, by Charles Benson. Mr. Donald Anthony Cicale was present. Homeowners Michael and Jill Moore were present. Mr. C. Benson presented the case to the Board, referring to violation of a HVAC contractor pulled permits for an unregistered person/contractor. Chairman Snell asked Mr. Cicale, if he understand the charges and how he plead, and he said not guilty. Homeowner Mr. Moore explain to the Board that the contractor sent them a check for \$2,431.35.

MOTION: Mr. M. Keister made a motion to find respondent guilty, remove recommendation #1- and impose 6-months' probation. Mr. B. Cornellier seconded, and the motion passed. Mr. B. Soles recused from this case.

6). Chairman Snell asked about the Administrative Complaint filed against Matthew Aaron Thayer d/b/a/ Bravo Zulu Group LLC., to property located at 12278 Dunn Creek Rd, by Charles Benson. Mr. Matthew Aaron Thayer was not present. Homeowner Sharon and Bobby Turner Jr. were present. Mr. C. Benson presented the case to the Board referring to violation causing financial harm to a customer of \$108,728.60. Chairman Snell suggested the Board to postpone this case, to be able to see proof of estimates or proposal from another contractors.

MOTION: Mr. B. Soles made a motion to found guilty of all counts. Mr. B. Cornellier seconded, and the motion passed.

MOTION: Mr. J. Clarkson made a motion to suspended permit privileges until restitution settle. Mr. M. Wotton seconded, and the motion passed.

7). Chairman Snell asked about the Administrative Complaint filed against against Anthony Nesmith Sr. d/b/a/ Nesmith Construction LLC., to property located at 22 West 18th St., by Charles Benson. Mr. C. Benson requested a deferral for this case for next agenda September 10, 2025.

MOTION: MOTION: Mr. B. Soles made a motion to postpone this case until September 10, 2025. Mr. B. Cornellier seconded, and the motion passed.

8). Chairman Snell asked for approval of the grades. Mr. B. Soles moved to approve all grades 75 and above. Mr. B. Cornellier, and the motion passed.

9). Chairman Snell asked who had reviewed the application of Gregory Carter to qualify Carter Corp, LLC. (Plumbing Contractor). Mr. B. Cornellier moved to approve this application. Mr. B. Soles seconded, and the motion passed.

10). Chairman Snell asked who had reviewed the application Jonathan Blake to qualify Centerline Inspection, LLC. (Electrical Contractor). Mr. S. Glover moved to approve this application. Mr. M. Wotton seconded, and the motion passed.

11). Chairman Snell asked who had reviewed the application of Jahmel Morgan to qualify 88 Electrical Services LLC. (Electrical Contractor). Mr. M. Wotton moved to approve this application. Mr. J. Clarkson seconded, and the motion passed.

12) Chairman Snell asked who had reviewed the application of Justin Gorman to qualify Zeppelin Electric, LLC. (Electrical Contractor). Mr. B. Soles moved to approve this application. Mr. B. Brandon seconded, and the motion passed.

13). Chairman Snell asked who had reviewed the application Jacob Hatch to qualify Don's Electrical Services, LLC. (Electrical Contractor). Mr. B. Soles moved to approve this application. Mr. B. Cornellier seconded, and the motion passed.

14). Chairman Snell asked who had reviewed the application Marco Guardado to qualify Flocon Contractors, LLC. (Residential Contractor). Reciprocated Contractor from Flagler County. Mr. B. Cornellier moved to approve this application. Mr. B. Soles seconded, and the motion passed.

15). No old or new business.

The meeting adjourned at 5:45 pm.

Minutes Prepared by: R. Stricklen, Administrative Specialist - CTQB