**PUBLIC SERVICE GRANT (PSG) COUNCIL**

**HYBRID/IN-PERSON**

**MEETING MINUTES**

**Ed Ball Building, 8th Floor Board Room 851**

**August 22, 2022 – 3:00 PM**

|  |  |  |  |
| --- | --- | --- | --- |
| **Committee Meeting Attendance** | | | |
| **X** | **Bob Baldwin- Chair** | **X** | **Chester Spellman (Zoom)** |
| **X** | **Beth Mixson- Vice Chair** | **X** | **Dogan Tozoglu** |
| **E** | **Jaclyn Blair** | **X** | **Marcie Turner** |
| **X** | **James Coggin** | **X** | **Mary Pat Wallmeyer (Zoom)** |
| **X** | **Ryan Ertel (Zoom)** | **X** | **Courtney Weatherby-Hunter (Zoom)** |
| **X** | **Tameiko Grant (Zoom)** | **-** | **VACANT** |
| **X** | **Brad Goodwin (Zoom)** | **-** | **VACANT** |
| **X** | **Jackie Perry** |  |  |

**Quorum Present:*****Yes***

**Staff**: John Snyder, Kendra Mervin, Ashleigh Brew & Pat Hughes - Office of Grants & Compliance

Ms. Shine-ECA for City Council Member, Reginald Gaffney-District 7

Reece Wilson, Office of General Counsel

1. **Welcome & Introduction of PSG Council Members- Mr. Baldwin**

Mr. Baldwin called the meeting to order at 3:04 p.m. and asked everyone to introduce themselves. Each Council member both in person and virtually introduced themselves.

Mr. Baldwin asked for a motion to change the agenda to move the Administration Update by Ms. Mervin to the top. It was motioned by Beth Mixson, 2nd by James Coggin to change the agenda. Motion carried.

**II. Administration Update-Ms. Mervin**

Ms. Mervin summarized several proposed recommendations for the PSG Council to consider, such as:

* Authorize Public Service Grant Council (PSG Council) to open a Second Application Round to allocate and award $2 million in grants by January 31, 2023, following the procedures provided in Chapter 118, Part 8 with some exceptions.
* Allow for a tentative Second Round Application adoption date
* Include carryover provision to all Second Application Round grant contracts to expend grant funds in Fiscal Year 2023-2024.

Several members expressed their concerns regarding the fairness to the agencies that have already gone through the application approval process, vs. the agencies that may be eligible to receive grants in the Second Application Round.

Ms. Mervin stated that the minimal score and guidelines are not set in stone and will have to be discussed among the Council members.

Mr. Baldwin stated that no decisions will be made today. He asked that information provided today be placed in writing. Feedback will be taken back to the administration. We will table and reconvene with a decision made during a meeting.

**III. Approval of Minutes- Mr. Baldwin**

It was moved by Ms. Perry to approve the minutes from the prior meeting, 2nd by Dr. Tozoglu. There was an unreadiness by Mr. Spellman to add that he was present during the prior meeting. Correction was noted, motion carried.

**IV. Process Improvement Task Force-Mr. Coggin**

No Update

**V. Rules Sub-Committee-Ms. Weatherby-Hunter**

No Update

**VI. Budget Sub-Committee-Ms. Mixon**

No Update

**VII. Most Vulnerable Person Sub-Committee-Ms. Grant**

No update

**VIII. FY 2022 Programmatic Update-Mr. Snyder**

Mr. Snyder stated that the 3rd quarter Programmatic Reports were sent out.

**IX. FY 2023 Scoring-Mr. Snyder**

If anyone needs another USB Port, notify Mr. Snyder.

**X. Public Comments-Mr. Baldwin**

Family Foundations- William Haley

Recommended not to move forward with the new changes in the middle of the process.

Literacy Alliance- Marcus Haile

Commented that a lot of time and energy focusing on the $6 million has been spent. He has previously suggested changes during post meetings, and now it is being done.

Hubbard House- Dr. Patin

Stated there seems to be a missing a piece of the decision making.

Jim Kawaski

Suggested keep funding the same for the first round, then add an additional $2 million.

Mr. Baldwin asked that everyone please give their feedback to discuss their concerns during the next meetings.

It was moved by Ms. Perry to end the meeting, seconded by Ms. Mixson, motion passed.

**Meeting was adjourned at 3:55 p.m.**

**A verbatim recording of this meeting is available upon request.**