



*City of Jacksonville, Florida*  
*Donna Deegan, Mayor*

**PUBLIC SERVICE GRANT (PSG) COUNCIL**

**Meeting Minutes**

**Ed Ball Building, 8<sup>th</sup> Floor, Board Room**

**December 8, 2025 (2:00 p.m. – 4:00 p.m.)**

<b>PSG Council Member Attendance</b>			
<b>P</b>	<b>Dr. Joy Gorham Hervey, Chair</b>	<b>P</b>	<b>Dr. Mai Keisling</b>
<b>P</b>	<b>Pablo Diaz de Sandi, Vice Chair</b>	<b>E</b>	<b>Linda King</b>
<b>P</b>	<b>Shamika Baker Wright <sup>(2)</sup></b>	<b>V</b>	<b>Taylor Mejia Roberts</b>
<b>P</b>	<b>Nicole Hamm</b>	<b>P</b>	<b>Susan Ticker</b>
<b>P</b>	<b>Latrice Carmichael</b>	<b>P</b>	<b>Yildirim “Alex” Sivar</b>
<b>E</b>	<b>James Croft</b>	<b>P</b>	<b>Andrew Williams, Jr.</b>
<b>P</b>	<b>Dr. Thomas Geismar</b>	<b>V</b>	<b>Daniel Henry</b>
<b>A</b>	<b>Dr. Dogan Tozoglu</b>		

(1)Arrived after the agenda was approved. (2)Arrived after the agenda and minutes were approved.

**P = Present V = Present (Virtual) E = Excused A = Absent**

**Quorum Present:** Yes

**Staff Present:** **(GCCD Staff)** Maribel Figueroa, Jeneen Hampton, Nicoa Garrett, Robin Carter-Tanks  
**(OGC)** Ashley Smith

**I. Call To Order & Roll Call**

- A. Establish Quorum:** The meeting was called to order at 2:12 p.m. by Chair Hervey. A quorum was established. Taylor Mejia Roberts and Daniel Henry joined virtually due to travel. This was an excused reason and they were permitted to participate fully, including voting.
- B. Approval of Agenda:** Upon motion by Pablo Diaz de Sandi, seconded by Susan Ticker, The agenda was unanimously approved as presented.

**II. Public Comment:** None

**III. Approval of Minutes from November 10, 2025**

Upon motion by Thomas Geismar, seconded by Alex Sivar, the minutes of November 10, 2025, were unanimously approved with the following revisions: In Section V (Old Business) under (A)(1), the word “Budget” was changed to “Rules” in two places.



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#### **IV. Committee Reports**

- A. Budget Committee:** Chair Diaz de Sandi reported there was a meeting but due to lack of quorum, it was a workshop. Chair Hervey asked councilmembers to honor their RSVP responses and if they confirm attendance, they need to show up. If something changes, please communicate that to the staff as soon as you know. Dr. Parvez Ahmed (Mayor's Office) provided an overview of the data for the City of Jacksonville that is available on [stateofjax.org](http://stateofjax.org). Partial data was shared with Budget and MVP committees. Dr. Ahmed will be invited to present at the January meeting and present to the full Council. The Micro-Grant program was discussed and while the appropriation of funds was approved, there was a question as to whether the authority to implement the program was.
- B. Rules Committee:** Chair Henry provided an overview of the committee from the last meeting held on October 14<sup>th</sup> for the adoption and legislative changes to Chapter 118, Part 8, Phase 2.
- C. Most Vulnerable Person (MVP) Committee:** Chair Sivar reported the committee met on December 2. Dr. Ahmed presented the data available on [stateofjax.org](http://stateofjax.org). The MVP committee reviewed the resources that are available and divided them up between the members. They will research and present their findings at the next meeting.
- D. Outreach Ad Hoc Committee:** Chair Mejia Roberts reported that the next meeting will be held on December 15. They will be looking at what the outreach needs will be for the next year. Chair Hervey asked Rules to consider a bylaws revision to make this a permanent committee. Chair Roberts will work with the committee to develop a mission statement.

#### **V. Old Business** – Upon motion by Vice Chair Diaz de Sandi, seconded by Susan Ticker, there was unanimous approval to modify the agenda to add approval to the letter to Chief of Analytics under old business. There was a motion by Thomas Geismar, seconded by Alex Sivar to accept the letter to Dr. Ahmed as presented. Thomas Geismar made a motion to amend the main motion, seconded by Alex Sivar, to make the following changes:

- Change February 1 due date to January 16
- Under housing, add an additional sentence to read that “any data available related to any barriers”
- Add Dr. Hervey’s maiden name (Gorham) to the signature line.

The amendment was unanimously approved and the amended main motion was approved (One Nay: Nicole Hamm).

#### **VI. New Business**

##### **A. Elect 2026 Chair**

- 1) Upon motion by Alex Sivar, seconded by Shamika Baker Wright, the nomination for 2026 Chair was unanimously approved for Pablo Diaz de Sandi. Upon motion by Thomas Geismar, seconded by Shamika Baker Wright, the nominations were closed by unanimous vote.
- 2) Daniel Henry was nominated for Vice Chair. Mr. Henry accepted the nomination. Dr. Keisling nominated Susan Ticker for Vice Chair. Ms. Ticker declined the nomination. Upon motion by Pablo Diaz de Sandi, seconded by Susan Ticker, Daniel Henry was unanimously approved as Vice Chair.



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- B. Committee Assignments:** Chair Hervey provided an overview of the list and Chief Figueroa advised the PSG Council that if they would like to serve on another committee or more than one to notify the Chief as new committee assignments will be made in January. Each committee will vote to select a Vice Chair per bylaws.
- C. Micro-Grant Program Revisions and Timeline:** Chief Figueroa provided an overview of the program and proposed timeline showing applications open February 1, 2026. Since this may require legislation, the proposed date to open the application was suggested for April 1, 2026. Andrew Williams revised question number 8 which is now combined with number 9. Upon motion by Thomas Geismar, seconded by Nicole Hamm, the Council unanimously authorized the MVP committee to make the necessary changes and submit to OGC to initiate the legislative process.

## **VII. Announcements/Information Sharing**

### **A. Chief Updates**

- 1. Legislative Updates:** Chief Figueroa provided an overview on legislation 2025-0812. The OMB supplement for single audits has now been published which starts the 120-day period for agencies to submit those audits. CM Boylan spoke as well.
- 2. 118, Part 8, Phase 2 Revisions:** Chief Figueroa Advised there was a meeting with the CFO and Boylan to review the proposed changes to 118, Part 8, Phase 2. Next steps are to meet with CP Carrico and CM Lahnen, as previous liaison, per CM Boylan's request.

**B. Post-Application Feedback Survey Results:** – Grant Administrator Hampton provided an overview of the survey.

**C. Status of Annual Training/Orientations & Ethics Requirements:** Nicoa Garrett provided an update on the status of the training requirements and emphasized how important it is to complete all the requirements timely. The following need to attend the Ethics training: Sivar, Williams and Geismar (expires 1/26/26).

**D. Terms Expiring:** Chief Figueroa reported that three (3) PSG Councilmembers have terms expiring on December 31. These are: Diaz de Sandi, Keisling and Croft. She will inquire on status.

## **VII. Adjournment 4:03 p.m.**