



City of Jacksonville, Florida
Donna Deegan, Mayor

PUBLIC SERVICE GRANT (PSG) COUNCIL

Rules Committee Meeting Minutes

Ed Ball Building, 8th Floor, Board Room 851

July 9, 2025, 12:00 p.m. – 1:30 p.m.

Attendance

RULES COMMITTEE		STAFF AND OTHER	
P	Daniel Henry, Chair	P	Maribel Hernandez, Staff
X	Susan Ticker, Vice Chair	P	Jeneen Hampton, Staff
P	Latrice Carmichael	P	Nicoa Garrett, Staff
P	Joy Gorham Hervey	P	Robin Carter-Tanks, Staff
X	Linda King	P	John Snyder, Staff (partial)
P	Pablo Diaz de Sandi	P	Ashley Smith, Office of General Counsel
X	Shamika Baker Wright		

P = Present V = Present (Virtual) E = Excused X = Absent

I. Call To Order & Roll Call

Rules Committee Chair, Daniel Henry, called the meeting to order at 12:06 p.m. Introductions were made. A quorum was established. Upon motion Pablo Diaz de Sandi, seconded by Joy Gorham Hervey, the agenda was unanimously approved as presented.

II. Public Comment: None

III. Approval of Minutes from: Upon motion by Joy Gorham Hervey, seconded by Pablo Diaz de Sandi, the minutes from May 2, 2025, were unanimously approved as written.

IV. Old Business:

A. Bylaws Revisions

Ashley Smith (OGC) provided an overview of the OGC recommended revisions to the bylaws. It was reported by Mr. Snyder that the bylaws were modeled after KHA and there are no previous versions prior to 2023. Upon motion by Joy Gorham Hervey, seconded by Pablo Diaz de Sandi, the committee unanimously voted to adopt the revisions recommended by OGC along with the following additional revisions:

- Adding 80.103 language from a-h to Section 2.1.
- Capitalize Chair and Vice Chair throughout when referring to a specific person
- Language to 7.3 that new members expected to attend an orientation
- 5.3 add “Upon request,” to the beginning of the second sentence

The Rules Committee approved revisions to be discussed at July 14, 2025, full council meeting.



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The holidays for the PSG Council will remain the same. Upon motion by Pablo Diaz de Sandi, seconded by Latrice Carmichael, the PSG Council unanimously voted to make no changes pertaining to holidays for the PSG Council. Dr. Hervey would be willing to work on future revisions that could include aspirational language.

V. New Business: None

VI. Adjournment

The Rules Committee will be meeting again in October. Upon motion by Pablo Diaz de Sandi, seconded by Latrice Carmichael, the meeting was adjourned at 1:09 p.m.