



*City of Jacksonville, Florida*  
*Donna Deegan, Mayor*

## **PUBLIC SERVICE GRANT (PSG) COUNCIL**

### **Rules Committee Meeting Minutes**

**Ed Ball Building, 8<sup>th</sup> Floor, Board Room 851**

**May 2, 2025, 1:00 p.m. – 2:30 p.m.**

#### **Attendance**

<b>RULES COMMITTEE</b>		<b>STAFF AND OTHER</b>	
<b>P</b>	<b>Daniel Henry, Chair</b>	<b>P</b>	<b>Maribel Hernandez, Staff</b>
<b>V</b>	<b>Susan Ticker, Vice Chair</b>	<b>P</b>	<b>Jeneen Hampton, Staff</b>
<b>P</b>	<b>Latrice Carmichael</b>	<b>P</b>	<b>Nicoa Garrett, Staff</b>
<b>P</b>	<b>Joy Hervey</b>	<b>P</b>	<b>Robin Carter-Tanks, Staff</b>
<b>P</b>	<b>Linda King</b>		
<b>P</b>	<b>Pablo Diaz de Sandi</b>	<b>P</b>	<b>Ashley Smith, OGC</b>
<b>P</b>	<b>Shamika Baker Wright</b>	<b>P</b>	<b>Lawsikia Hodges, Outside Counsel</b>

**P = Present V = Present (Virtual) E = Excused X = Absent**

#### **I. Call To Order & Roll Call**

Rules Committee Chair, Daniel Henry, called the meeting to order at 1:05 p.m. Introductions were made. A quorum was established. Upon motion Pablo Diaz de Sandi, seconded by Linda King, the agenda was unanimously approved as presented.

#### **II. Public Comment: None**

#### **III. Approval of Minutes from March 25, 2025, and April 7, 2025:** Upon motion by Linda King, seconded by Joy Hervey, the minutes from March 25, 2025, and April 7, 2025, were unanimously approved as written.

#### **IV. Old Business:**

##### **A. PSG Application Scoring Rubric**

Ashley Smith and Lawsikia Hodges provided guidance to the committee with respect to utilizing a scoring rubric as a guide for scoring PSG applications. The scoring process is governed by Municipal Code, Chapter 118, Part 8. Historical background was also provided. The City Council has not provided the authority to use a rubric. The wording in the proposed rubric goes beyond what 118 requires. Counsel recommends that the PSG Council either request authority to use a rubric through legislative changes to Chapter 118 or that a rubric not be utilized or mandated.

Upon motion by Shamika Baker Wright, seconded by Latrice Carmichael, the Committee voted to rescind the rubric that was approved at the March 25, 2025 meeting. Nay: Joy Hervey.



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## **B. Bylaws Revisions**

Article II, Section 2.2 of the PSG Bylaws was reviewed which mentions PSG Council being responsible for reviewing, developing and approving policies... It was clarified that the PSG Council is an advisory body in accordance with 80.101 and has not been given the authority to set policy. Mr. Smith agreed to review the bylaws overall and advise what areas should be reviewed including Article II, Section 2.2 and Article X, Section 10.2.

- **Misc (VIII)(8.2 & 8.3):** Deferred
- **Holidays for PSG Council [80.104(e)]:** Deferred

V. **New Business:** None

## **VI. Adjournment**

Upon motion by Shamika Baker Wright, seconded by Pablo Diaz de Sandi, the meeting was adjourned at 3:25 p.m.