



City of Jacksonville, Florida
Donna Deegan, Mayor

PUBLIC SERVICE GRANT (PSG) COUNCIL
MVP Committee Meeting Minutes
Ed Ball Building, 8th Floor, Board Room 851
May 1, 2025 (1:00-2:30PM)

Attendance

MVP COMMITTEE		STAFF AND OTHER	
P	Yildirim “Alex” Sivar, Chair	P	Maribel Hernandez, Staff
P	Nicole Hamm, Vice Chair	P	Jeneen Hampton, Staff
P	Dr. Thomas Geismar	P	Nicoa Garrett, Staff
V	Susan Ticker	P	Robin Carter-Tanks, Staff
P	Andrew Williams, Jr.		

P= Present V = Present (Virtual) E = Excused X = Absent

I. Call To Order & Roll Call

The meeting was called to order at 1:22 p.m. A quorum was established. Upon motion by Thomas Geismar, seconded by Nicole Hamm, the agenda was unanimously approved.

II. Public Comment: None

III. Approval of Minutes from April 15, 2025

Upon motion by Nicole Hamm, seconded by Thomas Geismar, the minutes for April 15, 2025, were unanimously approved with the following correction: Daniel Henry was present but not a committee member.

IV. Old Business

A. Micro Grant Program

1. **Scoring Rubric:** Chief Hernandez opened by explaining that the committee should have a final product before the meeting with CM Freeman in late May. She explained that there may be changes regarding the rubric utilized for the main PSG funding at the upcoming Rules Committee on 5/2, but the changes to the micro grant rubric may not be affected as the micro grant process will likely be administered through Chapter 126 vs 118. Chair Sivar thanked Committee member Williams for the work done on the rubric. Committee member Williams explained that he sought consistency in wording as he revised the rubric. Upon Motion by Dr. Geismar, seconded by Nicole Hamm, the committee unanimously voted to only retain the

language of **Below Average**, **Average** and **Below Average** as well as require comments for any **Below Average** and **Above Average** scores.

2. **Small Provider Report:** Chief Hernandez explained the reporting document reflects necessary information to be captured regarding the work the agency has done. However, the format may change so that the agency can easily enter their information. In the Quarterly Summary section, the word **Execution** will be moved after **Operations**.
3. **Financial Report:** Chief Hernandez advised that the data included is intended to capture financial information and how much funds the agency has available for reimbursement until exhausted. The date in Note 1 will be adjusted accordingly.
4. **Budget Narrative:** Chief Hernandez explained that the narrative captures the explanation of how funds will be disseminated. All submitted expenses must align with the narrative submitted at the time of the application. R

Upon motion by Andrew Williams, seconded by Nicole Hamm, all edits made were unanimously approved.

V. New Business: None

VI. Announcements/Information Sharing: Chief Hernandez shared that the MVP Committee need not meet again until November, 2025 unless anything significant changes with the micro grant program.

VII. Adjournment: Upon motion by committee member Andrew Williams, seconded by Nicole Hamm, the meeting was adjourned at 2:40 p.m.