



PUBLIC SERVICE GRANT (PSG) COUNCIL
Meetings Minutes
Ed Ball Building, 8th Floor, Board Room
April 22, 2025 – 2:00 – 4:00 p.m.

PSG Council Member Attendance			
P	Dr. Joy Hervey, Chair	P	Dr. Mai Keisling
E	Pablo Diaz de Sandi, Vice Chair	P	Linda King
P	Shamika Baker Wright	V	Taylor Mejia Roberts
P	Nicole Hamm	P	Susan Ticker
V	Latrice Carmichael	P	Yildirim “Alex” Sivar
P	James Croft	A	Leofric Thomas, Jr
P	Dr. Thomas Geismar	P	Andrew Williams, Jr.
P	Daniel Henry⁽¹⁾		

(1) Arrived after the agenda was approved.

P = Present V = Present (Virtual) E = Excused A = Absent

Quorum Present: Yes

Staff Present: (GCCD Staff) Maribel Hernandez, Jeneen Hampton, Nicoa Garrett,
 Robin Carter-Tanks
 (OGC) Ashley Smith

Other: (City Council) Jamey Crozier representing CM Lahnen (Liaison)

I. Call To Order & Roll Call

The meeting was called to order at 2:05 p.m. by Chair Joy Hervey and introductions were made. A quorum was established.

II. Public Comment: None

III. Approval of Agenda

Upon motion by Thomas Geismar, seconded by Alex Sivar, the agenda was approved as presented.

IV. Approval of Minutes from the meeting held on January 13, 2025 & March 10, 2025

Upon motion by Alex Sivar, seconded by Susan Ticker, the minutes of the January 13, 2025 meeting were unanimously approved as written. Upon motion by Daniel Henry, seconded by Thomas Geismar, the minutes of the March 10, 2025 meeting were unanimously approved as written.



V. Committee Reports

- A. **Budget Committee:** No report
- B. **Rules Committee:** Committee Chair Henry reported that the committee met to discuss proposed bylaws revisions and develop a scoring rubric for further edits.
- C. **Most Vulnerable Person and/or Needs Committee:** Committee Chair Sivar reported that there was discussion regarding the rubric and scoring for the micro-grant program. He thanked the members for their contributions and welcomed Andrew Williams, Jr. as a member of the committee.
- D. **Outreach Ad Hoc Committee:** Chair Roberts spoke about the information session to be held on April 28, 2025 and advised that all details were being finalized. She encouraged everyone to attend and share the flyer.

VI. Old Business: none

VII. New Business

- A. **Annual Report to City Council:** Grant Administrator Hampton advised the council that per Sections 58.102 & 58.103 an Annual Report is due to City Council by June 30th. The report should describe the board or commission's present goals, this year's achievements and accomplishments as well as other matters of significant public interest selected by the board or commission. The Grant Administrator will draft a letter for Chair Hervey's review and edits.
- B. **Bylaws Revisions:** Ashley Smith (OGC) explained excused and unexcused absences; he also discussed the virtual option. There was a consensus that it is expected that a council member will attend meetings in person, but extenuating circumstances may arise, therefore virtual attendance should be allowed. The committee discussed making amendments on 6.3 and 6.7 to reflect the same language regarding attendance.

Upon motion by Shamika Baker Wright, seconded by Thomas Geismar, the following changes were unanimously approved in **Article VI, Section 6.3** of the bylaws (Attendance):

6.3 Attendance. PSG Council members are expected to attend PSG Council meetings in person. A member's absence shall be excused for extraordinary circumstances such as illness, out-of-town travel, emergency situations, or other comparable circumstances approved by the PSG Council chair. Any member who is unable to attend a PSG Council meeting shall notify the PSG Council chair and the Chief of the Grants and Contract Compliance Division. PSG Council members may be required to explain absences to the City Council Rules Committee during a member's reappointment.

It was noted by OGC that this language does not address committee meetings. Rules Committee Chair Henry advised that it was determined that this does not need to include committees since committee attendance is not reported to the City Council during a reappointment.

A motion was made by Susan Ticker, seconded by Daniel Henry, to approve revisions to **Article VI, Section 6.7** of the bylaws (Telephone or Electronic Participation) in alignment with OGC's



recommendations. Upon motion by Susan Ticker, seconded by Daniel Henry, the motion was amended to reflect the language on reasons for absence to align with what was approved in Article VI, Section 6.3. The amended motion was unanimously approved.

6.7 Telephone or Virtual Participation. Consistent with Florida laws governing local governmental entities, if a physical quorum of the PSG Council has been met at a meeting, members may participate by telephone or virtual participation, including voting on matters, provided the reason for the member's physical absence is due to extraordinary circumstances such as illness, out-of-town travel, emergency situations, or other comparable circumstances approved by the PSG Council.

Upon motion by Daniel Henry, second by Susan Ticker, the Rules Committee's proposed revisions to Article V, VII and VIII were unanimously adopted.

VIII. Announcements/Information Sharing

A. Chief Updates

- 1. Legislative Updates:** Chief Hernandez provided an overview of the following legislation:
 - **2025-191 Chapter 118, Part 8 Revisions:** This legislation will go before the full City Council. They will consider the reduction of PSG maximum funding per agency from \$150,000 to \$125,000. The amendment regarding one award maximum is expected to be withdrawn. This legislation will require a change order for the new Grant Management System. There is also concern regarding resources with additional agencies receiving funding. A November meeting is planned with incoming President Carrico regarding phase 2 changes.
 - **2025-225 MVP Categories:** This is expected to be approved with the amendment to change the name for Category D to Micro-grant program.
 - **2025-0285 118.107 Revisions:** This legislation is being monitored as it involves a waiver and disclosure for direct contracts.
- 2. Chapter 118, Phase 2 Updates:** Chief Hernandez and OGC Smith have agreed to have this to the PSG Council by November 1, 2025. Reasons for this timeline were reviewed. OGC will provide results of its review so that PSG Council can consider before submitting to file any changes.
- 3. Phishing emails:** Chief Hernandez advised the Council to be aware of fraudulent emails.
- 4. PSG Calendar:** The 2025 PSG Calendar will be updated to reflect which meetings are optional vs. required. For example, the Pre-Application Workshop is not required and on the calendar for informational purposes. The monthly meetings and committee meetings are the required meetings. Site visits are permitted through the end of June until after the final rankings are approved.

- B. Agency Site Visits:** Chair Hervey requested that PSG Council members notify staff when site visits are scheduled to ensure there is no overlap.

IX. Adjourn

Upon motion by James Croft, seconded by Susan Ticker, the meeting was adjourned at 3:55 p.m.