



City of Jacksonville, Florida
Donna Deegan, Mayor

PUBLIC SERVICE GRANT (PSG) COUNCIL
Outreach Committee Meeting Minutes
Ed Ball Building, 8th Floor, Board Room 851
February 28, 2025 – 9:30-11:00AM

Attendance

OUTREACH COMMITTEE		STAFF AND OTHER	
P	Taylor Mejia Roberts, Chair	X	Ashley Smith, OGC
P	Susan Ticker, Vice Chair	P	Maribel Hernandez, Chief GCCD
P	Latrice Carmichael	V	Jeneen Hampton, Grant Administrator
P	James Croft	P	Nicoa Garrett, GCCD
X	Nicole Hamm	P	Robin Carter-Tanks, GCCD
		V	Tracye Polson, Mayor Office

P=Present V = Present (Virtual) E = Excused X = Absent

I. Call To Order & Roll Call

- A. Chair Taylor Mejia Roberts called the meeting to order at 9:34 a.m. A quorum was established.
- B. Upon motion by Susan Ticker, seconded by Latrice Carmichael, the agenda was unanimously approved as written.

II. Public Comment: No public comment

III. Approval of Minutes from February 7, 2025

Upon motion by James Croft, seconded by Susan Ticker, the minutes from February 7, 2025, were unanimously approved to correct the spelling of Taylor Mejia Roberts name.

IV. Old Business:

A. Review of Community Outreach Plan

There was discussion on the community resource groups, such as Nonprofit Center and My Village Project as to whether they should be added to the agenda or have a table at the information session. Dr. Polson advised that Nonprofit Center would like a table, and she will speak with My Village Project to offer a table to them as well.

B. 2025 PSG Information Session Planning

1. **Draft Agenda:** The agenda was reviewed, and revisions were made. It was suggested that FAQ (Frequently Asked Questions) also be included.
2. **Location:** Upon motion by Susan Ticker, seconded by Latrice Carmichael, the location was unanimously approved as the Impact Church (first choice) and Terry Parker High School (second choice).
3. **Flyer:** The flyer was reviewed, and final revisions were made which will be sent to Dr. Polson by Chief Hernandez. The flyer will be created by the mayor's office.
4. **Project Plan:** Updates were made to the Project Plan. It was determined that there would be preregistration for faster check-in as well as onsite registration. Staff will check into the ability to send calendar invites for those who are preregistered.

V. New Business

- A. **Date for future committee meeting:** The next meeting will be schedule on Friday, March 21, 2025, 9:30 – 11:00 a.m. A meeting invite will be sent out to confirm.

VI. Adjournment

Upon motion by James Croft, seconded by Susan Ticker, the meeting was adjourned at 10:43 a.m.