



City of Jacksonville, Florida
Donna Deegan, Mayor

PUBLIC SERVICE GRANT (PSG) COUNCIL

Rules Committee Workshop Meeting Minutes

Ed Ball Building, 8th Floor, Board Room 825

January 30, 2025 (9:00 a.m. – 2:00 p.m.)

I. Attendance

RULES COMMITTEE		STAFF AND OTHER	
P	Daniel Henry, Chair	P	Maribel Hernandez, Staff
P	Susan Ticker, Vice Chair	P	Jeneen Hampton, Staff
X	Shamika Baker Wright	P	Nicoa Garrett, Staff
X	Latrice Carmichael	P	Robin Carter-Tanks, Staff
X	Pablo Diaz de Sandi		
P	Joy Hervey		
P	Linda King		
E	Jackie Perry		

PV = Present (Virtual) E = Excused X = Absent P=Present

II. Call To Order & Roll Call

Rules Committee Chair Daniel Henry called the meeting to order at 9:12 a.m. A quorum was not established.

III. Public Comment

No Public comment.

IV. Approval of Minutes

Approval of the minutes from the meeting held on February 2, 2025, will be deferred to the next meeting due to no quorum present.

V. Old Business

Chief Hernandez reminded everyone to adhere to Roberts' Rules of Order and ensure that you are recognized by the Chair to speak.

A. Chapter 118 Revisions

- The workshop was spent making recommended revisions throughout municipal code ordinance Chapter 118, Part 8 governing Public Service Grants. Revisions were captured by Chief Hernandez and will be sent to the committee for final review and approval at the next Rules Committee Meeting.
- The high score model will be re-evaluated at a future time for the FY2027 grant cycle.

B. PSG Continuous Improvement Action Plan

- Limit awards to one organization per MVP category (17) (**Rules Committee**) This was addressed with the proposed revisions to 118, Part 8.



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- Revise scoring process to provide clarity in scoring rubric and define parameters for which scorers should review applications. (#26) **(Rules Committee)** The scoring rubric will be evaluated at a future time since this does not impact 118, Part 8.
- Simplification of Grant Application Process and improvements to application. Critically review the content of the PSG application to determine if the information being sought in each section is what is needed to determine if a program can be successful in addressing the intended purpose and audience. (#19) **(Rules Committee)** This was addressed with the proposed revisions to 118, Part 8.

C. Bylaws Revisions

This will be discussed at the next meeting. An additional item was added to the list to discuss the process to request changes in PSG Council meetings dates due to religious holidays.

VI. New Business

There was no new business.

VII. Adjournment

The workshop was adjourned at 2:04 p.m.