**PUBLIC SERVICE GRANT (PSG) COUNCIL**

**PROCESS IMPROVEMENT TASK FORCE**

**HYBRID/IN-PERSON MEETING AGENDA**

**Ed Ball Building, 8th Floor Board Room 851**

**May 23, 2022 – 3:00 PM**

**Chair: Mr. Coggin**

1. **Welcome & Introduction of PSG Council Members – Mr. Coggin**
2. **Review Committee’s Charge- Mr. Coggin**

See attached

1. **Update on PSG Council Training/Orientation- Ms. Mixson**
2. **Grant Process Comparisons- Ms. Brew**
3. Presentation of information gathered from the following:
   1. COJ Programs: Kids Hope Alliance, Cultural Council
   2. Local Philanthropy: United Way, Community Foundation
   3. Other Cities: City of Orlando, City of Miami, Miami-Dade County, Chalotte, NC, Nashville, TN, City of Tampa. Hillsborough County
4. **Next Steps- Mr. Coggin**
5. Identify any additional information needed
6. Identify potential speakers for presentations/further discussion
7. Identify organizations with a history of receiving grants from 2+ COJ sources
8. **Open Discussion – Mr. Coggin**
9. **Public Comment *(Please fill out a card if you wish to speak on a topic that isn’t on the agenda)***

After several meetings and conversations between PSG Council Members, it has been determined that the Charge for the PSG Process Improvement Taskforce will be as follows:

Last fall PSG Council requested legislative changes in four areas--

1. Create greater accountability of nonprofits applying for funds.
2. Create more efficiency through changing the number it takes to create a majority
3. Keep funds that have not been used but allocated to PSG.
4. Increase overall funding for PSG.

We were successful in passing items 1,2, and 4. With these changes in place we can now take a larger look at our processes and procedures. An increase in funding to $7 million could significantly impact our capacity moving forward. With that, this taskforce will consider the following:

* Review the recent feedback session with nonprofits to see what could be helpful in making the PSG process more user friendly and more efficient.
* Examine our current process for grant applications and grant review for efficiency and effectiveness.
* Examine other COJ programs such as the Kids Hope Alliance and Cultural Council to see if there are process and procedures that would help the PSG process.
* Explore other cities that have grant programs to see if there are ideas we could incorporate.

The taskforce certainly can go beyond the items indicated above, and welcome additional points of consideration. Once these and other items are discussed and evaluated, the taskforce will make recommendations to the PSG Council. These recommendations could then result in possible legislative recommendations. The goal would be to complete this effort by December of 2022.