



OFFICE OF MAYOR DONNA DEEGAN

HOMELESSNESS INITIATIVES COMMISSION

BOARD MEETING MINUTES

Monday, October 13, 2025.

Time: 9:00 a.m. – 10:28 a.m.

Commissioner Members

PRESENT:

Christopher Crothers (Vice Chair)
Jolita Wainwright
Jitan Kuverji (Secretary)
Shantel Davis (Chair)

Dr. Megan Allyse
John Trevathan
Rev. Kate Moorehead Carroll

ABSENT: (Excused)

Jolita Wainwright

Liaison Members

ABSENT: (Excused)

Capt. J. Parramore
CM Peluso

Commander Ricks (JSO)

COJ Support Staff:

Kenny Logsdon (HCDD)
Shannon MacGillis (OGC)
Schnell Chin (HCDD)

Neolita Maharaj (HCDD)
Kaylee Jones (HCDD)

Guests Present:

Cindy Funkhouser (Sulzbacher)
Dawn Gilman (Changing Homelessness)
Paul Stasi (City Rescue Mission)
John Wyche (Community at Large)
Michelle Isley (Community at Large)

Brenda Boydston (Salvation Army)
Chip Harper (COJ)
Victor Lewis (COJ)
John J. Nooney (Community at Large)

Board Meeting called to order by C. Crothers at 9:00 a.m.

Section I. Approval of Minutes-Quorum met for the following minutes' approval: September 5, 2025, Special Meeting; September 8, 2025, Board Meeting; and September 12, 2025, Special Meeting.

Section II. JFRD and JSO Updates- JFRD updates from email dated October 8, 2025, from Capt. Parramore: PATH total contacts 1482; monthly total from September 8-October 8-176; and all beds are full. No report from JSO.



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Section III. OGC-Update and Impact of Legislation- S. MacGillis reported that there are no new filing or complaints about the Homelessness Statues. Dr. Allyse asked if there were any discussions or changes about the budget, and the response was no, which is a 'good thing'.

Section IV. Public Comments (Limit 3 Minutes)- Speaker #1-M. Isley (Community at Large) spoke about her challenges of seeking an affordable home for herself and service animal since there are 2-, 3-, & 5-year waiting periods. Submitted an email with the Commission. (on file)

Speaker #2- J. Nooney (Community at Large) spoke about marketing strategies with other external companies and the potential revenue source for HIC with electric car charging from the land in his District.

Section V. Consultant- Commissioners expressed concerns about the Consultant's \$5,000 increase and redistribution of funds. K. Jones reported that the increase was in response to the new request.

Discussions:

Chair Davis and Rev. K. Moorehead asked about the next steps to reject the current proposal and move to the second company.

C. Crothers said that \$260,000 was fair value.

J. Trevathan asked if Commissioners can be copied on correspondence.

Dr. Allyse enquired if Procurement could respond by Thursday, before the October 17, 2025, Special Meeting about the voting for the second company.

J. Kuverji quired about converting the current contract into a Direct Contract.

K. Logsdon, via Procurement, reported that the Committee must vote to dismiss the current consultant, return to Jacksonville Procurement Awards Committee (JPAC), then after approval, negotiate with the second company/consultant.

Motion: Motion by Dr. Allyse to dismiss Candidate one, due to non-compliance; to begin negotiations with Candidate 2, with the expectation of a reduction in the bid amount; K. Jones to remain the representative for negotiations, and Chair Davis to be the point contact on behalf of the Commission during negotiations. Second by Rev. K. Moorehead. Vote passed unanimously.

Section VI. Unfinished Business-N/A

Section VII. New Business- Chair Davis asked the audience/guests about how they make discussions with grant proposals. C. Funkhouser (Sulzbacher), said that they leverage funding. D. Gilman (Changing Homelessness), reported that they do not fund new programs and they secure funds to preserve existing programs.

C. Crothers mentioned using the \$1.8M to 'fill in the potholes', and voiced concern that the current allocated may decrease for the next program year. He strongly stressed the importance of documenting outcomes.



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Chair Davis enquired about the Homeless Management Information System (HMIS) and how to use this system as a score card/rubric to capture real numbers and testimonials. K. Jones mentioned the rubric used for the Community Development Block Grant (CDBG); Public Services Grants (PSG) and she will provide the model at the next meeting. Chair Davis recommended adding this to the next agenda.

Discussions:

Dr. Allyse asked for the status of HUD.

Chair Davis recommended inviting the CEO of Jacksonville Housing Authority (JHA) to the next meeting.

Chair Davis said to add program outcome, procurement update and application rubric for process in the next Agenda.

Chair Davis asked if Trinity Rescue Mission use HMIS.

C. Crothers to D. Gilman (Changing Homelessness) about Trinity Rescue Mission access to HMIS- the response- the Mission had a different level of involvement, and they do not receive HUD funding.

Dr. Allyse asked if there was a process for receiving HMIS training.

J. Trevathan voiced concern about the importance of creating credible processes, quantifying value and data that can be translated for effective feedback to the City Council Members.

C. Crothers voiced the importance of adding emergency beds.

Rev. K. Moorehead reported that HMIS is required to measure outcomes.

Chair Davis said that parameters must be in place for using HMIS.

Rev. K. Moorehead asked Counsel if it is proper for the Commission to make a recommendation/statement to City Council regarding how important the use of HMIS should be as a criterion for approving funding. S. MacGillis advised that it is well within the mandate and authority of the Commission under the Ordinance Code to make such a recommendation in the form of a consensus or a vote reflecting the voice of the body to recommend to the City Council that when funding for homelessness initiatives or programs, the use of the HMIS system be a requirement.

Motion: Motion by Dr. Allyse that this body strongly recommend that any funds in the future towards the Homeless Initiative include as a requirement with a one-year grace period that the organizations participate in HMIS, and all of the services be included in HMIS. Second by J. Kuverji. Vote passed unanimously.

Meeting Adjourned- Meeting at 10:28 a.m.

Next meeting (Special) is scheduled for October 27, 2025, 10:00 a.m. - Noon, 8th Floor, Ed Ball Building.



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CERTIFICATION

Homelessness Initiatives Commission Board Meeting October 13, 2025

Recorded, Transcribed and Submitted by:

Neolita Maharaj, Commission Staff
Homelessness Initiatives Commission

Approved by:

Jitan Kuverji, Secretary
Homelessness Initiatives Commission

