

INTRA-GOVERNMENTAL SERVICES



City of Jacksonville
Office Grants & Contracts Compliance
Public Service Grant Council Meeting Minutes
Ed Ball Building, 8th Floor, Room 851
Friday, May 30, 2014 8:30 a.m.
PSG Chair: Roshanda Jackson

Public Service Grant Council Member Attendance			
X	Roshanda Jackson, Chair	X	Lois Salaun
X	Melissa Adams, Vice Chair	X	Autumn Tomas
E	Lori Boyer, City Council	X	Tiffany Wells
X	Sandra Stockwell, General Counsel	E	Iris Young
X	Patricia Andrews	X	Chris Rose
X	Radwan Chowdhury	E	Andrew Russell
X	Kevin Monahan		

Quorum Present: Yes

Staff: Thomas Waters, and John Snyder

I. Welcome & Introduction of PSG Council Members – Roshanda Jackson

The Public Service Grant Council (hereinafter “PSGC”) meeting was called to order Roshanda Jackson, Chair at 8:38 a.m. The PSG Council members introduced themselves

II. FY 2014-15 PSG Funding Distribution Explanation - John Snyder

Mr. Snyder went over the funding matrix as outlined in Chapter 118.805 & .807. The PSGC was divided into two groups with a minimum of 6 members scoring each application. The highest and lowest scores were dropped if those scores deviated by 6 points. The scores were then averaged and rank from highest to lowest. Those scores that did not receive a minimum score of 75 will not be recommended for funding. Mr. Snyder was asked to wait a couple of minutes to allow each PSGC Member to review their score before displaying each member’s score and the Priority Population funding recommendation.

Ms. Adams asked if the PSGC would recommend funding to those agencies that scored below 75. Mr. Snyder stated that in the December meeting the PSGC voted on a minimum score of 75 and a maximum award amount of \$125,000.

III. PSG Council – Discuss on Funding Recommendations – Roshanda Jackson

Mr. Snyder then read off the agencies from highest to lowest along with their average score from each of the four priority populations.

Ms. Salaun asked to repeat the parameters involving dropping the high and low scores. Mr. Snyder then explained the sections in Chapter 118 that governed these guidelines. Ms. Salaun stated that some scores were averaged by 4 and some as many as 6.

IV. Public Comment on Funding Recommendations - Roshanda Jackson

Judy Lanier-The ARC Jacksonville, stated that at the Mayor Non-Profit Round Table Discussion he indicated that the non-profit community could expect a level budget for FY 2015. Ms. Jackson indicated that they were not aware of that discussion and have not been given any budget amount for next year. Ms. Jackson stated that their goal is to ask for 4.5 million dollars in funding.

Ms. Adam added that this board will rely on agencies to also contact City Council and the Mayor's Office in support of this amount and what the non-profit community does on behalf of the City of Jacksonville.

Ms. Jackson stated that they will also work on developing a way to develop a presentation to City Council to show the importance of PSG.

Catholic Charities had an issue with their scoring indicating that the lowest score was not dropped. Ms. Jackson recessed the meeting at 9:05 AM while all the scores were reviewed by the Council and those in the audience.

Ms. Jackson called the meeting back to order at 9:30 AM indicating there were three corrections. Under Low-Income Persons and Families, Catholic Charities is 94.20, Second Harvest of Central Florid is 79.40, and under Homeless Persons and Family, Jacksonville Area Legal Aid is 94.20.

Ms. Jackson opened the floor for public comment.

Ms. Maddox, Vision Is Priceless, would like feedback on their scoring as quickly as possible since there was a large difference in scoring. Ms. Adams confirmed with Mr. Snyder that all the scores are available to the public and that an agency would just need to fill-out a public records request. Mr. Snyder indicated that if they wanted copies this would be an additional charge. Ms. Maddox asked if there was more information provided regarding the scoring than last year. Mr. Snyder indicated that he would forward an agency their scores and if they had follow-up questions they would need to get with the PSG Council Member (C/M).

Ms. Salaun indicated that she made notations on the hard copy document not just the electronic version.

Randal Duncan, Pine Castle asked that since Pine Castle and Jacksonville Area Legal Aid scored that same. How would funding be determined? Ms. Jackson asked Ms. Stockwell with OGC who indicated that funding would fund until the money runs out. Then if there is a balance left between applicants that the Council can prorate or split the balance either way it is up to the PSG Council to decide.

Ms. Salaun stated that last year there was access funding, and the council tried to move the money to another priority population, but could not. So they decided to split the balance between the remaining agencies.

There was no motion

V. PSG Council Vote of FY 2015 Funding Recommendation Order – Roshanda Jackson

Ms. Adams moved to accept the scores from the following priority population; Homeless Persons & Families, Low-Income Persons & Families, Low-Income Elderly Homebound, & Adults with Physical, Behavior, and Mental Disabilities. Mr. Chowdhury seconded the motion. **The vote was unanimous;**

Public Service Grant Council Member Vote			
X	Roshanda Jackson, Chair	X	Lois Salaun
X	Melissa Adams, Vice Chair	X	Autumn Tomas
E	Patricia Andrews-Left meeting at 9:10 AM	X	Tiffany Wells
X	Radwan Chowdhury	X	Iris Young
X	Kevin Monahan	X	Chris Rose
		E	Andrew Russell

Ms. Adams stated that as a point of order she did not score any United Way application they were scored by Mr. Russell. Ms. Hodges with OGC stated that if Ms. Adams wants to abstain from voting on United Way application then there needs to be a motion to reconsider the previous action and revote on application minus the United Way then a vote on United Way Application minus Ms. Adams.

Ms. Hodges stated the motion as follows: there is a motion on the floor to reconsider the FY 2015 funding recommendations & score sheets. Mr. Chowdhury moved the motion, Ms. Salaun seconded the motion. The vote is as follows;

Public Service Grant Council Member Vote-Reconsider			
X	Roshanda Jackson, Chair	X	Lois Salaun
X	Melissa Adams, Vice Chair	X	Autumn Tomas
E	Patricia Andrews-Left meeting at 9:10 AM	X	Tiffany Wells
X	Radwan Chowdhury	X	Iris Young
X	Kevin Monahan	X	Chris Rose
		E	Andrew Russell

Ms. Hodges then stated the motion as; approving the funding recommendation and scores of United Way of Northeast Florida. Ms. Salaun moved the motion and Ms. Tomas seconded the motion. The vote was as follows;

Public Service Grant Council Member Vote-United Way of Northeast Florida			
X	Roshanda Jackson, Chair	X	Lois Salaun
A	Melissa Adams, Vice Chair-Abstain	X	Autumn Tomas
E	Patricia Andrews-Left meeting at 9:10 AM	X	Tiffany Wells
X	Radwan Chowdhury	X	Iris Young
X	Kevin Monahan	X	Chris Rose
		E	Andrew Russell

Ms. Hodges then stated the motion as; approving the funding recommendation and scores of all the other applicants based on the funding matrix version 3. Mr. Chowdhury moved the motion and Mr. Rose seconded the motion. The vote was as follows;

Public Service Grant Council Member Vote			
X	Roshanda Jackson, Chair	X	Lois Salaun
X	Melissa Adams, Vice Chair	X	Autumn Tomas
E	Patricia Andrews-Left meeting at 9:10 AM	X	Tiffany Wells
X	Radwan Chowdhury	X	Iris Young
X	Kevin Monahan	X	Chris Rose
		E	Andrew Russell

VI. Approval of Meeting Minutes from March 12, 2014 – Roshanda Jackson

Ms. Adams motioned and Ms. Tomas seconded the motion. The vote was unanimous.

VII. FY 2014-145 PSG Application Deadlines - John Snyder

PSG Council Members Provided Scores to Staff: May 23, 2014
Funding Recommendations Due to Mayor's Office and
City Council (via letter): June 1, 2013

VIII. PSG 2nd Quarter Report to Finance Committee – John Snyder

Mr. Snyder went over the PSG 2nd Quarter PSG Report to City Council indicating that it was just for their information and that it would be discussed at the next PSG meeting.

IX. New Business

Ms. Adams wanted to add that the PSG Council will be meeting with the Mayor's Office and City Council during the budget process and request full funding of programs. She asked if there was a way to develop speaking points so that the PSG C/M could say the same thing. She volunteered to set-up a subcommittee to develop talking points. Mr. Rose seconded that these points should all be aligned and develop into one message. Ms. Jackson added that agencies meet with subcommittee to ask for 4.5 million dollars and that City Council and the Mayor's Office understands the importance of PSG. She would like to all have same message and work together and as a time. Ms. Jackson indicated that several members are not clear on the importance of PSG. She would like to do a presentation in front of City Council with several agencies there so City Council can see the impact of these funds.

X. Public Comments *(Please fill out a card if you wish to speak on a topic that isn't on the agenda)*

Andy Barber, I.M. Sulzbacher Center asked for clarification regarding the funding recommendations, specifically if they are asking for full funding for each of the agencies. Ms. Jackson confirmed that the PSGC is requesting full funding. Mr. Barber asked the total amount for each priority population. Ms. Jackson stated that the PSGC does not know the total amount awarded to PSG, which is why the PSGC is asking for their support.

Judy Bradshaw asked if they could see the cut-off if funding is flat from FY 2014. Ms. Adams indicated that funding is based on a percentage basis and the PSG Council will be asking for full funding.

Ms. Bradshaw followed up by pointing out that the Non-Profit Center did this in the past as well as kept them informed, but they have not replaced that individual. Ms. Jackson stated that Ms. Coughlin will still advocate on their behalf. Ms. Hodges confirmed that they would need to first meet with the Mayor's Office so he can include it in his budget.

Ms. Adam indicated that she would like to chair this sub-committee and the following members asked to be included; Ms. Tomas, Mr. Chowdhury, Chris Rose, Ms. Jackson, and Ms. Wells. Ms. Adams asked the members in the audience to reach out to others and sent her up dated information.

Mr. Rose added that it might be a good idea to go ahead and have several agencies from all the Priority Population so they can give a brief impact to City Council or Mayor's Office.

Nicole Kirkpatrick, Aging True, indicated that they could provide success stories, and examples from last year if this would help. Ms. Jackson indicated that would be welcomed and they she would work with Finance Chair regarding the structure of the PSG Council presentation.

Ms. Hodges stated that there would be a lot of coordination because of the budget hearing schedule.

Mr. Duncan, Pine Castle, asked how we can make sure that the Mayor's Office incorporates full PSG funding is into his budget. Ms. Adams indicated that the Mayor Office's has a hard line on not increasing funding or taxes.

Ms. Maddox, Vision Is Priceless, added that we need to express to Mayor's Office and City Council that there is collaboration and there is no duplication of services. In addition, we should enlighten them on who is eligible and who is not eligible specifically, children's programs.

Adjourn - Meeting was adjourned at 10:10 AM

Recorder: John Snyder

i. Completed – June 23, 2014

The written minutes for this meeting are only an overview. A verbatim audio CD is available upon request.