



## OFFICE OF MAYOR LENNY CURRY

ST. JAMES BUILDING  
117 W. DUVAL STREET, SUITE 400  
JACKSONVILLE, FLORIDA 32202

TEL: (904) 630-1776  
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[www.coj.net](http://www.coj.net)

### **Lex Hester Memorial Scholarship Trust Fund Committee Meeting Agenda November 22, 2019 1:30 PM**

- Welcome Sam Mousa, Committee Chair
- Welcome New Member Joshua Gideon, Building Inspection Division
- Approval Meeting Minutes from 4.10.19 Committee Members
- Review/Approval of 2 Scholarship Applications Committee Members
  - Katherine Lester
  - Eva Matthews
- Review and discuss timeline for Fall 2020
  - Advertise March 1, - April 15, 2020
  - Application Closes April 15, 2020
  - Review and score applicants May 2020
  - Notify winners June 2020
  - Award scholarship July 2020
- Next Meeting TBD (May 2020)



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### **Lex Hester Memorial Scholarship Trust Fund Committee Meeting Meeting Minutes for November 22, 2019**

**Location: City Hall, Mayor's Office, 117 W. Duval Street, Suite 400, Mayor's large Conference Room**

#### **In Attendance:**

Shari Shuman	University of North Florida
James Croft	City of Jacksonville
Joshua Gideon	City of Jacksonville
Tracey Flynn	Lex Hester family
Dr. Charles Moreland	City of Jacksonville
Kristen Reed	City of Jacksonville
Marlene Russell	City of Jacksonville, Staff

#### **Excused:**

Sam Mousa, Chair

#### **Meeting Convened:** 1:32 PM

Shari Shuman opened the meeting and stated in absence of the chair, Mr. Mousa, she would chair the meeting. Shari introduced new member Joshua Gideon who replaced Justin Damiano.

#### **Meeting Minutes April 10, 2019:**

Motion made by James Croft and seconded by Dr. Charles Moreland to approve the minutes with no edits; Committee approved the minutes.

#### **Review of two (2) Scholarship Applications:**

The following two applications were received and discussed by the Committee: (1) Eva Matthews, and (2) Katherine Lester. Shari stated she received consent to verify the student's GPA and both have a 4.0 GPA.

The Committee reviewed and discussed the applications. Following is the desire of the committee. Both students received a score of 50 for their GPA. In regard to the essay score, Eva Matthews received the highest score. The Committee was in favor of only awarding one scholarship for the Spring 2020 term. A motion was made by James Croft and seconded by Kristen Reed to award Eva Matthews with a \$1,500.00 spring term 2020 scholarship. There was no additional motion to approve more than the one award for Spring Term 2020.

**Application Open/Closing for Fall 2020 Round:**

The posted timeline for Fall 2020 was reviewed and agreed to proceed as noted.

Advertise March 1, 2020 – April 15, 2020

Application closes April 15, 2020

Review and score applications May 2020

Notify winners June 2020

Award scholarship July 2020

The next meeting will be scheduled in May 2020 to review and make the scholarship recommendations for the Fall Semester.

The written minutes for this meeting are only an overview of what was discussed, for any questions please contact Marlene Russell at [marlener@coj.net](mailto:marlener@coj.net).

**Meeting Adjourned:** 2:00 PM

**Attachments:**

Meeting agenda, November 22, 2019

Sign in Sheet, Meeting, November 22, 2019



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Lex Hester Memorial Scholarship Trust Fund Committee Meeting

November 22, 2019, 1:30 PM

Mayor's Large Conference Room

Name /Affiliation	Phone	Email	Department/Address
Maalene Russell	255-5010	Maalene@coj.net	Mayor's Office
JOSHUA GIDEON	255-8521	jgideon@coj.net	Planning & Development / BID
Charles Malan D	255-5805	cmalane@coj.net	Mayor's Office
Kristen Reed	255-7837 (407)	KReed@coj.net	Planning & Dev / Comm
Tracey Flynn	766-2472	TFlynn@bellsouth.net	Orlando
Shari Shuman	901-620-4727	sshuman@unf.edu	UNF
James Clift	255-5037	jclift@coj.net	Public Affairs