



# CIVIL SERVICE BOARD

---

## APPOINTED BOARD MEMBERS

William Cutts, Chair  
James Register, Vice Chair  
Edythe Abdullah  
James Branch Jr.  
C. Popham Decunto  
William J. Miller  
Wendy Norfleet  
Karen Weaver

Nicole Brantley  
Chief Administrative Officer  
231 E. Forsyth Street, Suite 420  
Jacksonville, Florida 32202  
Phone: (904) 255-7980  
Fax: (904) 255-7990  
Email: [nbrantley@coj.net](mailto:nbrantley@coj.net)

## MINUTES

**Meeting Date:** April 25, 2024

**Convened:** 2:00 pm                      **Adjourned:** 3:15 pm

**Board Members Present:** William Cutts (chair), James Register (vice-chair), William Miller, Edythe Abdullah, Karen Weaver, Wendy Norfleet, Poppy Decunto, and James Branch Jr.

**Board Members Absent:** N/A

**Board's Legal Advisor:** Craig Feiser, Esq.

**Court Reporter:** Margie Rubin, River City Legal

**Security:** Damian Wolf, First Coast Security

### Introduced new Board Member – William J. Miller

### Legal Sufficiency for Disciplinary Appeal

**Employee/Department:** Bradley Clayton advs. Employee Service & Development Services  
CSB Case #2024-042-D

**Abstentions:** None

**Employer's Attorney:** Laura Boeckman, Esq.

**Employee's Attorney:** Tad Delegal, Esq.

**Pre-Hearing Motion:** Motion to Dismiss Disciplinary Appeal

**Alleged Rule Violation(s):** Civil Service Rules and Regulations 8.06(5)(h); 7.02(3); and 6.03(f)

**Alleged Grounds for Dismissal:** The employee was a probationary employee when terminated.

**Action taken by the Board:** **Motion to Dismiss granted by the Chair.**  
Vote: No motion made to overturn Chair decision.

### Public Comments

- None

**Request for Civil Service Status for the following individuals:**

Name/Position	Board Action
Gisselle Z. Paulino, Legal Assistant, Office of General Counsel	Approved 8-0
Patricia Polnac, Legal Assistant, Office of General Counsel	Approved 8-0
Elisha Reynolds, Legal Assistant, Office of General Counsel	Approved 8-0

**Additional Items Discussed**

- The chair recognized Board Member James P. Branch Jr. for his service from November 2018 to April 2024.
- New Board member, Warren Smith, confirmed on 4/23/24, replacing James P. Branch Jr., as Mayoral (union member) appointment. Another new Board member currently pending City Council confirmation – Mayoral appointment, Tameka Gaines Holly.
- May 23 date set for Election of Chair & Vice Chair - July 2024 to June 2025 term.

**Minutes Prepared by:** Nicole Brantley, Chief Administrative Officer