



CIVIL SERVICE BOARD

APPOINTED BOARD MEMBERS

James Branch Jr., Chairman
William Cutts, Vice Chair
Edythe Abdullah
Geraldine Lockett
Wendy Norfleet
James Register
Karen Weaver

Nicole Brantley
Chief Administrative Officer

231 E. Forsyth Street
Suite 420
Jacksonville, Florida 32202
Phone: (904) 255-7980
Fax: (904) 255-7990

Email: nbrantley@coj.net

MINUTES

Meeting Date: May 11, 2023

Convened: 2:05 pm **Adjourned:** 3:16 pm

Board Members Present: James Branch (chairman), William Cutts (vice-chair), Edythe Abdullah, Geraldine Lockett, Wendy Norfleet, James Register, and Karen Weaver.

Board Members Absent: Wendy Norfleet

Board's Legal Advisor: Craig Feiser, Esq.

Employer's Attorney: Adina Teodorescu, Esq.

Employee's Attorney: Camille Sheppard, Esq.

Court Reporter: Stephanie Lackowitz

Security: Anthony Rodd, First Coast Security

Introduced new board member – Edythe Abdullah

Request for Civil Service Status for the following individuals:

Name/Position	Board Action
Charlan Stephenson, Legal Assistant, Office of General Counsel	Approved
Rebekah Gleason Hope, Assistant General Counsel, Office of General Counsel	Approved
Stanley M. Weston, Assistant General Counsel, Office of General Counsel	Approved

Employee/Department: Christopher Lewis vs. Employee Services and Jacksonville Fire and Rescue Department
CSB Case #2022-024-G

Hearing Type: Employer's Motion to Dismiss Grievance

Motion/Vote: Employer's attorney, Adina Teosorescu, made a motion to dismiss employee's grievance.

Alleged Grounds for Dismissal:

1. The grievance was untimely at Step 1
2. The Board does not have jurisdiction to hear a matter because the examination at issue is the subject of a federal Consent Decree
3. The Board does not have jurisdiction to hear this matter because the examination at issue is the subject of a federal Consent Decree (a court order) and the relief requested would violate that Decree
4. The grievance does not state a violation of a grievable Civil Service Rule and requests relief that is outside the authority of the Board

Action taken by the Board: **Chair granted employers motion to dismiss employee's grievance based on the grievance being untimely. It is legally insufficient.**

Vote: No motion made to overturn Chair decision.

Witnesses:

City

n/a

Employee

n/a

Public Comments

- None

Additional Items Discussed

- Sean Granat, Deputy General Counsel, presented Board with draft revisions to the current Disciplinary Appeal Pre-Hearing Stipulation document which included a new section on how to handle witnesses in cases related to sexual harassment. The Board unanimously agreed to accept revisions.
- The Board discussed matters related to continuances, setting hearings and legal sufficiency.
- The term for the current Chair will expire on June 30. A vote for the new Chair will be conducted at the June 22 Board meeting.

Minutes Prepared by:

Nicole Brantley, Chief Administrative Officer