
Art in Public Places Committee

Legislative Authority: Sec. 126.903, Ordinance Code

Office Holder: Yes

Total Members: 11

Term Length: 3

No. of Terms: 2

Committee Powers / Duties:

Choose art which is compatible with and which will enhance the architecture and general environment of the City.

Receive, review and act on the recommendations of the Art Selection Panels.

Seek to ensure that at least 15% of the artists selected for purchase or commission will be resident(s) in the Greater Jacksonville area (Duval, St. Johns, Nassau, Clay and Baker Counties).

Also encourage the selection of regional artists e.g. Florida and the Southeastern United States.

Appointing Authority: Mayor, confirmed by Council

Membership Description / Information:

3 - Members from Cultural Council Board

3 - Members from professions (Architecture, Interior Design, Landscape Architecture, Planning, Art Professional, or Art Historian)

5 - Members of Community (resident of different planning districts)

7/7/06 - Ord. 2006-389-E replaced "Art in Public Places Commission" with "Art in Public Places Committee".

Reporting Requirements: Annually pursuant to 126.905, Ordinance Code

Board Staff:

Holecheck, Christie
Program Director

Work Phone: (904) 358-3600

Fax Number: (904) 353-5100

Email Address: christie@culturalcouncil.org

BCAB-Building Codes Adjustment Board

Legislative Authority: Chapter 56, Ordinance Code

Office Holder: Yes

Total Members: 9

Term Length: 3

No. of Terms: 2

Committee Powers / Duties:

Study building codes and recommend to Council needed amendments thereto as may be found necessary or desirable.
Hear and decide building code enforcement appeals.
Authorize building code variances where authorized by law.

Appointing Authority: Council

Membership Description / Information:

No member of BCAB shall hold any other public position or office in the Consolidated Government.

10/1/73 - Ord. 73-1048-513 codified BCAB.

6/30/71 - Ord. 71-676-289 changed name to "Building Codes Adjustment Board".

5/19/69 - Ord. 69-256-210 repealed Ord. 68-60-57 & established "Zoning & Building Codes Adjustment Board".

12/13/68 - Ord. 68-60-57 established "Zoning & Building Codes Adjustment Board".

Reporting Requirements:

Board Staff:

Maryland, April
Administrative Aide

Work Phone: (904) 255-7013
Email Address: AprilM@coj.net

Fax Number: (904) 588-0514

BJP FAC-Better Jacksonville Plan Financial Administration Committee

Legislative Authority: Sec. 761.107(a), Ordinance Code

Office Holder: Yes

Total Members: 6

Term Length: 5

No. of Terms: 2

Committee Powers / Duties:

Determine and assess the general conditions of the market for municipal bonds and notes (including opportunities for efficient use of bond anticipation notes, other bridge financing and refunding bonds), and other appropriate financial markets. Take into account the effect of the terms of each series to be issued on all of the Plan Projects in order that the Plan, as an entirety, may be efficiently financed.

Prepare and present to the City Council, Mayor and JTA a report on the implementation, progress, status and completion of all Plan Projects and on the degree of cooperation of the parties hereto, and on areas of concern for the timely and proper completion of Plan Projects. Such reports shall be given on an annual basis, within 90 days after the end of each fiscal year.

Appointing Authority: Mayor, confirmed by Council

Membership Description / Information:

Voting Members

1 - Managing Director of JEA or designee

1 - Chief Admin Ofcr of City or designee

1 - Citizen within the financial business community appt'd by Mayor

2 - Citizens not affiliated with implementation of Better Jax Plan appt'd by Mayor

Non-Voting Member

1 - Council Auditor (or designee) shall be non-voting member

7/12/00 - Ord. 2000-572-E, as approved by voter referendum, established "Better Jacksonville Financial Administration Committee".

Reporting Requirements: December 31st pursuant to 761.107(c), Ordinance Code

Board Staff:

Cook, Marcy
AMIO

Work Phone: (904) 255-8769

Fax Number: (904) 630-2800

Email Address: MarcyS@coj.net

BJP PAC-Better Jacksonville Plan Project Administration Committee

Legislative Authority: Sec. 761.107(b), Ordinance Code

Office Holder: No

Total Members: 5

Term Length: 5

No. of Terms: 2

Committee Powers / Duties:

Shall study The Better Jacksonville Plan projects with the goal of advising how to construct and complete such projects in the most efficient manner possible and to oversee execution of work of all such projects as each such project is ready to be designed, right-of-way acquired, permitted and constructed.

Shall prepare and present to the City Council, Mayor and JTA a report on the implementation, progress, status and completion of all Plan Projects and on the degree of cooperation of the parties hereto, and on areas of concern for the timely and proper completion of Plan Projects. Such reports shall be given on an annual basis, within 90 days after the end of each fiscal year.

Appointing Authority: Mayor, confirmed by Council

Membership Description / Information:

- 1 - JTA Executive Director or designee
- 1 - Director of Public Works or designee
- 1 - JEA Managing Director or designee
- 2 - Citizens not affiliated with implementation of Better Jax Plan appt'd by Mayor

Non-Voting:

JTA General Engineering Consultant or designee

Public Works General Engineering Consultant or designee

7/12/00 - Ord. 2000-572-E, as approved by voter referendum, established "Better Jacksonville Project Administration Committee".

Reporting Requirements: December 31st pursuant to 761.107(c), Ordinance Code

Board Staff:

Cook, Marcy
AMIO

Work Phone: (904) 255-8769

Fax Number: (904) 630-2800

Email Address: MarcyS@coj.net

CCDRB-City Construction Dispute Review Board

Legislative Authority: Executive Order 1998-01

Office Holder:

Total Members: 4

Term Length:

No. of Terms:

Committee Powers / Duties:

Provide a non-binding dispute review service to the City and its Construction Contractors, Architects and Engineers, for claims and/or other disputes on City Capital Improvement projects.

Appointing Authority: Mayor

Membership Description / Information:

Permanent Members:

PW Chief of Engineering or designee - Chair

General Council or designee

Non-Permanent Members:

FL Licensed Professional experienced in the discipline of the dispute.

FL Licensed Contractor experienced in the discipline of the dispute.

Reporting Requirements:

Board Staff:

Vacant, (A)

Work Phone:

Fax Number:

Email Address:

Civil Service Board

Legislative Authority: Charter, Part A, Article 17 as amended by Special Referendum of 5/9/1995

Office Holder: Yes

Total Members: 9

Term Length: 3

No. of Terms: 2

Committee Powers / Duties:

Periodically review the operation and effect of the personnel provisions of the charter, the classification plan, and the pay plan, and report their findings to the council and the mayor.

Hear and determine appeals initiated by employees who are charged with personnel violations.

Hear and determine complaints by employees and prospective employees concerning alleged violations of civil service rules or regulations with respect to hiring and promotion.

Hear and determine the grievance of persons covered by the civil service rules or the grievance of persons who may be entitled to be covered concerning any action taken which pertains to employment rights.

Appointing Authority: Mayor, et al., confirmed by Council

Membership Description / Information:

Members must be a resident and qualified elector of the City and NOT public or union employee. All appointments confirmed by Council:

5 - Members appointed by Mayor (1 union member)

2 - Members appointed by JEA

1 - Member appointed by School Board

1 - Member chosen by Civil Service Board Members

6/17/04 - HB 2004-1277 (Chapter 2004-437, Laws of FL) increased membership from 7 to 9 members (changes: from 3 to 5 appointed by Mayor; added 2 appointed by JEA; from 3 to 1 appointed by School Board).

5/9/1995 Special Referendum established appointed board.

Reporting Requirements: Periodically pursuant to Sec. 17.04(a), Article 17, Charter, Part A

Board Staff:

Pechacek, Aimee
Executive Secretary

Work Phone: (904) 630-1430
Email Address: aimeep@coj.net

Fax Number: (904) 630-2222

Smith, Tina
Chief Admin Officer

Work Phone: (904) 630-1430
Email Address: tsmith@coj.net

Fax Number: (904) 630-2222

COEA-Jacksonville-Duval County Council on Elder Affairs

Legislative Authority: Chapter 82, Ordinance Code

Office Holder: No

Total Members: 19

Term Length: 2

No. of Terms: 2

Committee Powers / Duties:

Serve as an advocate, for the older persons in the city, to the governmental agencies responsible for the various plans and programs designed to help older persons.
Assist in the implementation of plans and programs selected by regional organizations, as they relate to the city and its citizens.
Designate priorities among programs developed in the city by public, nonprofit and private providers concerning older persons.

Appointing Authority: Council & Mayor (Sec. 82.101, Ord. Code)

Membership Description / Information:

All members shall be age 60 or older & should not be employees or providers of government services.

14 - Members (1) appointed by each District Council Member

5 - Members appointed by the Mayor, confirmed by Council

At least 5 members shall represent low-income and older minority persons.

2/13/01 - Ord. 2000-1223-E limited members to only serve 2 consecutive terms regardless of whoever makes the appointment. May be reappointed after passage of full 2-year term.

5/4/93 - Ord. 93-309-182 renamed as "Jacksonville-Duval County Council on Elder Affairs" and required all members (previously 51%) to be age 60 or older.

4/21/92 - Ord. 91-1124-596 replaced "Jacksonville Commission on Aging" as "Jacksonville Commission on Elder Affairs".

Reporting Requirements: June 30th pursuant to 82.106(l), Ordinance Code

Board Staff:

Holley, Mary
Acting Chief

Work Phone: (904) 630-3450
Email Address: mholley@coj.net

Fax Number: (904) 630-3452

Portalatin, Maria
Clerical Support Specialist

Work Phone: (904) 630-0543
Email Address: MariaP@coj.net

Fax Number: (904) 630-0511

Community Resource Center Oversight Board

Legislative Authority: Executive Order 13-07 & 00-5

Office Holder:

Total Members: 7

Term Length: 0

No. of Terms:

Committee Powers / Duties:

Oversee, review and supervise EWC's management and operation of the Community Resource Center (CRC) and related grant funds.

Appointing Authority: Mayor

Membership Description / Information:

Housing & Community Development Chief, or designee - Chair
Tenant (appointed by Chair)
EWC President, or designee
Housing & Community Development Budget Analyst, or designee
EWC Academic Affairs VP, or designee
Mayo Clinic FL Dept Family Medicine Provider, or designee
FL DCF Secretary, or designee

11/8/2013 - Executive Order 13-7 re-established the board that had last met in 2002. Membership updated:

Housing & Community Development Chief, or designee - Chair
Tenant (appointed by Chair)
EWC President, or designee
Housing & Community Development Budget Analyst, or designee
EWC Academic Affairs VP, or designee
Mayo Clinic FL Dept Family Medicine Provider, or designee
FL DCF Secretary, or designee

1/10/2000 - Executive Order 00-5 established "Community Resource Center Oversight Board" with the following membership:

Community Svcs Director - Chair
CRC Medical Director
Shands Jax Community Relations & Ed VP
EWC President
Community Svcs Budget Analyst
FL DCF 4th District Deputy Administrator
EWC Academic Affairs VP

Reporting Requirements:

Board Staff:

Vacant, (A)

Work Phone:

Fax Number:

Email Address:

Context Sensitive Streets Standards Committee

Legislative Authority: 2013-185-E; Chapter 32, Part 7, Ordinance Code

Office Holder: Yes

Total Members: 13

Term Length: 4

No. of Terms: 2

Committee Powers / Duties:

Review and revise the City standard specifications, City standard details and rules, standards and policies set forth in the Land Development Procedures Manual and any other regulations, relating to transportation, traffic engineering and roadway design, and make recommendations concerning amendments to the Ordinance Code and 2030 Comprehensive Plan pertaining to such issues on or before March 1, 2014.

Appointing Authority: Mayor & Council

Membership Description / Information:

- 6 - Appointed by Mayor, confirmed by Council;
 - A - Home-Building / Land Development Industry
 - B - Civil Engineer / Transportation Planner
 - C - Freight Industry / Trucking Company
 - D - Community Health / Public Health
 - E - Urban Planner
 - F - Landscape Architect
- 6 - Appointed by Council President, confirmed by Council:
 - A - Retail Business Representative
 - B - Bicycling Community Representative
 - C - Urban Priority Area Representative
 - D - Rural Area Representative
 - E - Running Advocate
 - F - Disabled Person / Advocate
- 1 - JTA Mass Transit Director

4/24/2013 - Ord. 2013-185-E established "Context Sensitive Streets Standards Committee".

Reporting Requirements:

Board Staff:

Chaplick, Denise Bicycle/Pedestrian Coordinator	Work Phone: (904) 255-8584 Email Address: dcaplick@coj.net	Fax Number: (904) 255-8312
Joyce, Bill City Engineer	Work Phone: (904) 255-8573 Email Address: JOYCE@coj.net	Fax Number: (904) 630-2968
Kresel, Gary Community Planning Chief	Work Phone: (904) 255-7833 Email Address: gkresel@coj.net	Fax Number: (904) 255-7882
Meyer, Beth City ADA Coordinator	Work Phone: (904) 630-4940 Email Address: bmeyer@coj.net	Fax Number:
Sands, Mike Development Services Chief	Work Phone: (904) 255-8575 Email Address: MSands@coj.net	Fax Number: (904) 255-8311
Therhault, Terry ROW Grounds & Maint Chief	Work Phone: (904) 998-5394 Email Address: Theri@coj.net	Fax Number: (904) 996-2898

CPAC #1 - Urban Core

Legislative Authority: Executive Order 2007-04

Office Holder: No

Total Members:

Term Length:

No. of Terms:

Committee Powers / Duties:

Maintain open and effective lines of communication between Jacksonville residents, businesses, neighborhoods, community organizations, educational institutions and government.
Identify planning district issues and make recommendations to address them.
Serve as a communication link, with the assistance of the Housing and Neighborhoods Dept. between Jacksonville's residents, businesses, neighborhood and community organizations, and City government.
Identify local issues in the community, including neighborhood, physical, environmental, social, and economic issues, and research and evaluate alternative solutions to address the issues identified.
Review and make recommendations on district plans or major plans, projects and programs that affect the district, including, but not limited to, land use and zoning, transportation, community services, economic development, recreation, schools, police and public safety.

Appointing Authority: Mayor

Membership Description / Information:

Planning District #1

Mayor shall appoint all CPAC Members:

(v) 1 representative & 1 alternate (CPAC resident) nominated by each City Council Member, including At-Large Council to each CPAC located in any part of their Council District. Serves for term of C/M.

5/17/07 - Exec. Order 2007-04 repealed prior Exec. Orders effective 10/1/06 and replaced CPACs with amended membership and no sunset date.

9/28/01 - Exec. Order 2001-04 repealed & replaced Exec. Orders 1993-170 & 1997-211. Sunsets - 10/1/06

10/5/93 - Exec. Order 1993-170 established CPAC in each Planning District.

Reporting Requirements:

Board Staff:

Vacant, (A)

Work Phone:

Fax Number:

Email Address:

CPAC #2 - Greater Arlington/Beaches

Legislative Authority: Executive Order 2007-04

Office Holder: No

Total Members:

Term Length:

No. of Terms:

Committee Powers / Duties:

Maintain open and effective lines of communication between Jacksonville residents, businesses, neighborhoods, community organizations, educational institutions and government.
Identify planning district issues and make recommendations to address them.
Serve as a communication link, with the assistance of the Housing and Neighborhoods Dept. between Jacksonville's residents, businesses, neighborhood and community organizations, and City government.
Identify local issues in the community, including neighborhood, physical, environmental, social, and economic issues, and research and evaluate alternative solutions to address the issues identified.
Review and make recommendations on district plans or major plans, projects and programs that affect the district, including, but not limited to, land use and zoning, transportation, community services, economic development, recreation, schools, police and public safety.

Appointing Authority: Mayor

Membership Description / Information:

Planning District #2

Mayor shall appoint all CPAC Members:

(v) 1 representative & 1 alternate (CPAC resident) nominated by each City Council Member, including At-Large Council to each CPAC located in any part of their Council District. Serves for term of C/M.

5/17/07 - Exec. Order 2007-04 repealed prior Exec. Orders effective 10/1/06 and replaced CPACs with amended membership and no sunset date.

9/28/01 - Exec. Order 2001-04 repealed & replaced Exec. Orders 1993-170 & 1997-211. Sunsets - 10/1/06

10/5/93 - Exec. Order 1993-170 established CPAC in each Planning District.

Reporting Requirements:

Board Staff:

Wesolowski, Rosemary
Coordinator

Work Phone: (904) 255-8261

Fax Number: (904) 630-7397

Email Address: Rosemary@coj.net

CPAC #3 - Southeast

Legislative Authority: Executive Order 2007-04

Office Holder: No

Total Members:

Term Length:

No. of Terms:

Committee Powers / Duties:

Maintain open and effective lines of communication between Jacksonville residents, businesses, neighborhoods, community organizations, educational institutions and government.

Identify planning district issues and make recommendations to address them.

Serve as a communication link, with the assistance of the Housing and Neighborhoods Dept. between Jacksonville's residents, businesses, neighborhood and community organizations, and City government.

Identify local issues in the community, including neighborhood, physical, environmental, social, and economic issues, and research and evaluate alternative solutions to address the issues identified.

Review and make recommendations on district plans or major plans, projects and programs that affect the district, including, but not limited to, land use and zoning, transportation, community services, economic development, recreation, schools, police and public safety.

Appointing Authority: Mayor

Membership Description / Information:

Planning District #3

Mayor shall appoint all CPAC Members:

(v) 1 representative & 1 alternate (CPAC resident) nominated by each City Council Member, including At-Large Council to each CPAC located in any part of their Council District. Serves for term of C/M.

5/17/07 - Exec. Order 2007-04 repealed prior Exec. Orders effective 10/1/06 and replaced CPACs with amended membership and no sunset date.

9/28/01 - Exec. Order 2001-04 repealed & replaced Exec. Orders 1993-170 & 1997-211. Sunsets - 10/1/06

10/5/93 - Exec. Order 1993-170 established CPAC in each Planning District.

Reporting Requirements:

Board Staff:

Wesolowski, Rosemary
Coordinator

Work Phone: (904) 255-8261

Fax Number: (904) 630-7397

Email Address: Rosemary@coj.net

CPAC #4 - Southwest

Legislative Authority: Executive Order 2007-04

Office Holder: No

Total Members:

Term Length:

No. of Terms:

Committee Powers / Duties:

Maintain open and effective lines of communication between Jacksonville residents, businesses, neighborhoods, community organizations, educational institutions and government.

Identify planning district issues and make recommendations to address them.

Serve as a communication link, with the assistance of the Housing and Neighborhoods Dept. between Jacksonville's residents, businesses, neighborhood and community organizations, and City government.

Identify local issues in the community, including neighborhood, physical, environmental, social, and economic issues, and research and evaluate alternative solutions to address the issues identified.

Review and make recommendations on district plans or major plans, projects and programs that affect the district, including, but not limited to, land use and zoning, transportation, community services, economic development, recreation, schools, police and public safety.

Appointing Authority: Mayor

Membership Description / Information:

Planning District #4

Mayor shall appoint all CPAC Members:

(v) 1 representative & 1 alternate (CPAC resident) nominated by each City Council Member, including At-Large Council to each CPAC located in any part of their Council District. Serves for term of C/M.

5/17/07 - Exec. Order 2007-04 repealed prior Exec. Orders effective 10/1/06 and replaced CPACs with amended membership and no sunset date.

9/28/01 - Exec. Order 2001-04 repealed & replaced Exec. Orders 1993-170 & 1997-211. Sunsets - 10/1/06

10/5/93 - Exec. Order 1993-170 established CPAC in each Planning District.

Reporting Requirements:

Board Staff:

Ridderman, Mary Beth
Coordinator

Work Phone: (904) 255-8260

Fax Number: (904) 630-7397

Email Address: Marybeth@coj.net

CPAC #5 - Northwest

Legislative Authority: Executive Order 2007-04

Office Holder: No

Total Members:

Term Length:

No. of Terms:

Committee Powers / Duties:

Maintain open and effective lines of communication between Jacksonville residents, businesses, neighborhoods, community organizations, educational institutions and government.
Identify planning district issues and make recommendations to address them.
Serve as a communication link, with the assistance of the Housing and Neighborhoods Dept. between Jacksonville's residents, businesses, neighborhood and community organizations, and City government.
Identify local issues in the community, including neighborhood, physical, environmental, social, and economic issues, and research and evaluate alternative solutions to address the issues identified.
Review and make recommendations on district plans or major plans, projects and programs that affect the district, including, but not limited to, land use and zoning, transportation, community services, economic development, recreation, schools, police and public safety.

Appointing Authority: Mayor

Membership Description / Information:

Planning District #5

Mayor shall appoint all CPAC Members:

(v) 1 representative & 1 alternate (CPAC resident) nominated by each City Council Member, including At-Large Council to each CPAC located in any part of their Council District. Serves for term of C/M.

5/17/07 - Exec. Order 2007-04 repealed prior Exec. Orders effective 10/1/06 and replaced CPACs with amended membership and no sunset date.

9/28/01 - Exec. Order 2001-04 repealed & replaced Exec. Orders 1993-170 & 1997-211. Sunsets - 10/1/06

10/5/93 - Exec. Order 1993-170 established CPAC in each Planning District.

Reporting Requirements:

Board Staff:

Vacant, (A)

Work Phone:

Fax Number:

Email Address:

CPAC #6 - North

Legislative Authority: Executive Order 2007-04

Office Holder: No

Total Members:

Term Length:

No. of Terms:

Committee Powers / Duties:

Maintain open and effective lines of communication between Jacksonville residents, businesses, neighborhoods, community organizations, educational institutions and government.

Identify planning district issues and make recommendations to address them.

Serve as a communication link, with the assistance of the Housing and Neighborhoods Dept. between Jacksonville's residents, businesses, neighborhood and community organizations, and City government.

Identify local issues in the community, including neighborhood, physical, environmental, social, and economic issues, and research and evaluate alternative solutions to address the issues identified.

Review and make recommendations on district plans or major plans, projects and programs that affect the district, including, but not limited to, land use and zoning, transportation, community services, economic development, recreation, schools, police and public safety.

Appointing Authority: Mayor

Membership Description / Information:

Planning District #6

Mayor shall appoint all CPAC Members:

(v) 1 representative & 1 alternate (CPAC resident) nominated by each City Council Member, including At-Large Council to each CPAC located in any part of their Council District. Serves for term of C/M.

5/17/07 - Exec. Order 2007-04 repealed prior Exec. Orders effective 10/1/06 and replaced CPACs with amended membership and no sunset date.

9/28/01 - Exec. Order 2001-04 repealed & replaced Exec. Orders 1993-170 & 1997-211. Sunsets - 10/1/06

10/5/93 - Exec. Order 1993-170 established CPAC in each Planning District.

Reporting Requirements:

Board Staff:

Ridderman, Mary Beth
Coordinator

Work Phone: (904) 255-8260

Fax Number: (904) 630-7397

Email Address: Marybeth@coj.net

CTQB-Construction Trades Qualifying Board

Legislative Authority: Chapter 62, Ordinance Code

Office Holder: Yes

Total Members: 18

Term Length: 3

No. of Terms: 2

Committee Powers / Duties:

Administer Chapter 342, Municipal Ordinance Code.

Ensure that an applicant for any certificate meets the qualifications provided by law.

Provide for the preparation, administration and grading of examinations.

Decide questions of definition and interpretation of the scope of work of the various construction trades covered by Chapter 342.

Make recommendations to the Council for amendment to ordinances it is required to administer.

Provide a continuous study of the different trades and crafts regulated by Chapter 342 and recommend the regulation of additional trades or crafts as may be determined to protect the public health, safety and welfare.

Appointing Authority: Mayor, confirmed by Council (Sec. 62.101, Ord. Code)

Membership Description / Information:

Each member shall reside in Duval County:

1 - Architect

1 - Engineer

1 - General, Building or Residential Contractor

1 - Pool & Spa Contractor

1 - Roofing Contractor

1 - Electrical Contractor

1 - HAR Contractor

1 - Plumbing Contractor

1 - Irrigation Contractor

3 - Journeyman Craftsmen in different categories

3 - Individuals associated w/the apartment industry

3 - Citizens at-large not associated with the construction industry

2/17/06 - Ord. 2005-1518-E added City Council confirmation of Executive Director.

10/31/05 - Ord. 2005-1146-E increased membership from 17 to 18, adding an "irrigation contractor".

8/2/04 - Ord 2004-714-E changed to appointed by the "Mayor & confirmed by the Council".

5/28/04 - Ord. 2004-435-A increased membership from 14 to 17, adding 3 "apartment industry" members & clarified that City Council makes appointments.

10/13/98 - Ord. 1998-720-E increased membership from 13 to 14, adding 3rd "citizen" member.

2/3/97 - Ord. 96-541-644 added requirement that members must reside in Duval County & changed affirmative vote requirement to "not less than 6 members when 9 or fewer members voting".

12/7/93 - Ord. 93-1979-1114 increased membership from 11 to 13 members, adding "roofing" & "pool contractors". Also required 7 members for affirmative vote.

10/23/86 - Ord. 86-1143-637 added requirement that members must be a Duval County resident.

10/13/72 - Ord. 72-719-420 increased membership from 9 to 11 members.

11/30/70 - Established by Ord. 68-61-113.

Reporting Requirements:

Board Staff:

Hickok, Richard

Executive Director

Work Phone: (904) 630-2658

Email Address: rhickok@coj.net

Fax Number: (904) 630-1692

Simon, Gail
Executive Secretary

Work Phone: (904) 630-2657
Email Address: GailS@coj.net

Fax Number: (904) 630-1692

DDRB-Downtown Development Review Board

Legislative Authority: Sec. 656.361.7, Ordinance Code, Sec. 55.207, Ordinance Code

Office Holder: Yes

Total Members: 20

Term Length: 2

No. of Terms: 3

Committee Powers / Duties:

(a) Review and make decisions with respect to all applications for development and redevelopment within the Downtown Overlay Zone to: (i) to ensure consistency and compatibility of all proposed development and redevelopment with the Downtown Master Plan; (ii) to ensure consistency with, and provide mitigation as may be required by, the Consolidated Downtown DRI Development Order and Transportation Concurrency Exception Area Implementation Plan; and (iii) to consider the design related issues of each application to ensure compliance with these Downtown District Regulations and all related approved design guidelines and standards, subject always to the ultimate authority of the DDRB to interpret the Downtown Master Plan, the Downtown Zoning Overlay and Supplemental Design Guidelines; and

(b) Periodically review and make recommendations as necessary to the DDRB with respect to these Downtown Development Regulations and related development standards and guidelines, including proposed amendments or revisions thereto. Any supplemental design guidelines shall be adopted by the DDRB.

Appointing Authority: Mayor, confirmed by Council

Membership Description / Information:

Term year begins July 1st.

Appointed Voting Members:

- 2 - Architect (even years)
- 1 - Landscape Architect (even years)
- 1 - Downtown Contractor, Developer or Realtor (even years)
- 3 - Downtown Property or Business Owners or Employee (odd years)
- 2 - Urban Planner (odd years)

Ex-Officio Non-Voting Members:

- Building Official or designee
- Traffic Engineer or designee (Position deleted via Ord. 07-839-E.)
- JEDC Director or designee (OED per 2012-212-E)
- Planning & Development Director or designee
- Council President or designee
- Chair, Downtown Vision, Inc. or designee
- JTA Executive Director or designee
- Chair, Jacksonville Waterways Commission or designee
- Chair, Jax Historic Preservation Commission or designee
- Chair, First Coast MPO or designee
- Chair, School Board or designee

6/29/2012 - Ord. 2012-212-E repealed JEDC and transferred board to Office of Economic Development.

10/3/07 - Ord. 2007-956-E deleted "Transportation Planner" & added additional "Urban Planner".

6/29/07 - Ord. 2007-564-E established "Downtown Development Review Board", replacing "Downtown Design Review Committee".

Reporting Requirements:

Board Staff:

Klement, Jim Coordinator	Work Phone: (904) 630-2689 Email Address: JKlement@coj.net	Fax Number: (904) 630-1485
Stephens, Michelle Admin Support	Work Phone: (904) 630-1979 Email Address: msteph@coj.net	Fax Number: (904) 630-8205
Teal, Jason General Counsel	Work Phone: (904) 630-1087 Email Address: JTeal@coj.net	Fax Number: (904) 630-2388

DIA-Downtown Investment Authority

Legislative Authority: ORD 2012-629-E; Chapter 55, Part 3, Ordinance Code

Office Holder: Yes

Total Members: 9

Term Length: 4

No. of Terms: 2

Committee Powers / Duties:

The sole development and community redevelopment agency for Downtown, as defined by Sec. 55.305, Ordinance Code, for the City of Jacksonville pursuant to Chpt. 163, Part III, F.S., as amended.

Appointing Authority: Mayor & City Council (Sec. 55.307(b)(1), Ord. Code)

Membership Description / Information:

9 Duval County Residents for 4-year term expiring June 30th:

5 - Mayoral, confirmed by Council

1 - Resident of or Substantial Business interest in Southbank CRA

1 - Resident of or Substantial Business interest in Northbank CRA

4 - Council President, confirmed by Council

1 - Resident of or Substantial Business interest in Southbank CRA

1 - Resident of or Substantial Business interest in Northbank CRA

Remaining 5 Members must be one of following w/out duplication:

Downtown Resident (2-year minimum)

Downtown Retail Operator

Downtown Real Property Owner

Banking / Finance Industry

Business Management Experience

Practicing Attorney

Commercial Real Estate Experience

Architect

Urban Planner

1/14/13 - Ord. 2012-629-E changed membership to prevent duplication of categories.

8/27/12 - Ord. 2012-364-E established "Downtown Investment Authority".

Reporting Requirements:

Board Staff:

Gabriel, Jason

General Counsel

Work Phone: (904) 630-1724

Email Address: jgabriel@coj.net

Fax Number: (904) 630-2388

Underwood, Karen

Executive Assistant

Work Phone: (904) 255-7567

Email Address: KarenU@coj.net

Fax Number: (904) 630-1019

Wallace, Aundra

Executive Director

Work Phone:

Email Address: awallace@coj.net

Fax Number:

Duval County Election Advisory Panel

Legislative Authority: Chapter 59, Ordinance Code

Office Holder: No

Total Members: 9

Term Length: 3

No. of Terms: 2

Committee Powers / Duties:

Study and make recommendations to the Supervisor of Elections to increase the quality of voter registration and education efforts.

Study and make recommendations to the Supervisor of Elections to enhance the voter's election-day experience, including poll worker training, polling locations, ballot styles, and fraud prevention.

Evaluate and recommend improvements on the election effectiveness, including number of overvotes, undervotes and spoiled ballots, voter complaints, and voter turnout.

Review and comment on ballot styles, instructions and absentee ballot appearance.

Make an annual report to Council on progress, including an incorporation of any statistics, charts, studies, reports, or other data and materials generated.

Appointing Authority: Council President, et al

Membership Description / Information:

All members must be a Duval County Registered Voter. Appointed panel members may be reappointed for up to one additional term.

3 - Members of public designated by Council President, confirmed by Council.

3 - Members of public designated by Mayor, confirmed by Council.

2 - Members designated by Supervisor of Elections, confirmed by Council.

1 - Employee of Supervisor of Elections selected by Supervisor of Elections.

4/16/02 - Ord. 2002-373-E created the "Duval County Election Advisory Panel".

Reporting Requirements: June 30th pursuant to 59.105(e), Ordinance Code

Board Staff:

Brown, Cheryl
Director / Council Secretary

Work Phone: (904) 630-1452
Email Address: clbrown@coj.net

Fax Number: (904) 630-2906

Election Canvassing Board

Legislative Authority: Sec. 350.112, Ordinance Code; Sec. 102.141(1), F.S.

Office Holder: No

Total Members: 3

Term Length:

No. of Terms:

Committee Powers / Duties:

Publicly canvass the absentee electors' ballots as provided for in F.S. 101.68 and provisional ballots as provided by F.S. 101.048, 101.049, and 101.6925.

Publicly canvass the votes given each candidate, nominee, constitutional amendment, or other measure submitted to the electorate of the county, as shown by the returns then on file in the office of the supervisor of elections and the office of the county court judge.

Appointing Authority: Designated

Membership Description / Information:

Designate OR Substitute:

- Supervisor of Elections
- County Court Judge (Chair)
- Council President

Alternate:

- County Court Judge
- Council Member

General Counsel shall serve as legal counsel.

1/1/14 - Ch. 2013-57, Laws of FL, added Alternate members.

4/16/02 - Ord. 2002-155-E replaced General Counsel as member with County Court Judge, replaced Council President as chair with County Court Judge & added General Counsel as legal counsel.

Reporting Requirements: Preliminary Results: 11:50 p.m. on Election Night; Unofficial Results: Primary - noon, 3rd Day & General - noon, 4th Day; Official Results Report: Primary - 5:00 p.m. 7th Day & General - 5:00 p.m. 12th day pursuant to Preliminary - F.S. 102.141(4); Unofficial - F.S. 102.141(5); & Official Report - F.S. 102.112(2)

Board Staff:

Laquidara, Cindy
General Counsel

Work Phone: (904) 630-7092
Email Address: CindyL@coj.net

Fax Number: (904) 630-1316

Enterprise Zone Development Agency Board

Legislative Authority: Chapter 501, Ordinance Code; Sec. 55.207, Ordinance Code; Sec. 290.0056, F.S.

Office Holder: No

Total Members: 13

Term Length: 4

No. of Terms: 2

Committee Powers / Duties:

Assist in the development and implementation of the strategic plan;
Oversee and monitor the implementation of the strategic plan and make quarterly reports to Council;
Identify and recommend to Council ways to remove regulatory barriers; and
Identify to Council the financial needs of, and local resources or assistance available to, eligible business in the zone.
Manage the implementation of the Empowerment Zone Strategic Plan (Ord. 2004-775-E).

Appointing Authority: Council

Membership Description / Information:

8 to 13 Members appointed by Council, representing the following:

- Chamber of Commerce
- Local Financial or Insurance Entities
- Zone Business
- Zone Residents
- Zone Non-Profit Community Organization
- Private Industry Council
- Code Enforcement Agency
- Law Enforcement Agency

6/29/2012 - Ord. 2012-212-E repealed JEDC and transferred board to Office of Economic Development.

6/11/10 - Ord. 2010-356-E clarified scope of 2009-711-E.

10/16/09 - Ord. 2009-711-E designated Enterprise Zone as a "Recovery Zone" pursuant to Section 1400U-1(b)(1), American Recovery & Reinvestment Act of 2009.

11/22/05 - Reso. 2005-1288-A requested State redesignation of Enterprise Zone.

8/17/04 - Ord. 2004-775-E added Federal Empowerment Zone Designation.

8/20/02 - Ord. 2001-1099-E codified "Enterprise Zone Development Agency Board".

5/3/95 - Ord. 95-317-213 created "Enterprise Zone Development Agency Board".

Reporting Requirements: March 31st pursuant to 501.109, Ordinance Code

Board Staff:

Kazhuro, Tatiana
Admin Support Assistant

Work Phone: (904) 630-1906
Email Address: TKazhuro@coj.net

Fax Number: (904) 630-1019

Whitaker, Joe
Manager

Work Phone: (904) 630-1624
Email Address: JosephW@coj.net

Fax Number: (904) 630-1485

EPB-Environmental Protection Board

Legislative Authority: Chapter 73, Ordinance Code

Office Holder: Yes

Total Members: 9

Term Length: 4

No. of Terms: 2

Committee Powers / Duties:

Study, promulgate and enforce appropriate rules for environmental protection.
Work in cooperation with the State and other agencies and groups interested in environmental quality control.
Investigate pollution control programs.
Conduct investigations and hearings on complaints.
Issue appropriate orders for enforcement of pollution standards.
Grant variances requested by pollution sources.
General authority over the Groundwater and Surface Water Resource Management Program and the Hazardous Regulated Substance Program.
Review and approve requests for Sustainable Building Certification Refund Grants pursuant to sec. 327.107.

Appointing Authority: Council & Mayor (Sec. 73.101, Ord. Code)

Membership Description / Information:

2 - Members of industries affected by & subject to Environmental Protection Board (1-Mayor, 1-Council)
1 - Member of a recognized conservation organization or a recognized sport or commercial fisherman (Mayor)
2 - Registered professional engineers (1-Mayor, 1-Council)
2 - Members of the medical profession (1-Mayor, 1-Council)
2 - Members "Discreet Citizen" representing the general public (1-Mayor, 1-Council)

2/26/2010 - Ord. 2010-66-E reduced membership from 11 to 9, deleting 2 "Discreet Citizens".

4/14/2009 - Ord. 2009-211-E added administration of "Sustainable Building" program (Chapter 327, Ord Code).

2/20/07 - Ord. 2007-1-E increased membership from 9 to 11, adding 2 "Discreet Citizens".

10/1/01 - HB 2001-901 (Chapter 2001-318, Laws of FL) deleted sunset date of 10/1/01.

3/5/92 - Ord. 92-102-47 allowed members to serve until successors have been appointed & confirmed.

1/29/74 - Ord. 73-1280-799 allowed members of former boards to complete terms as 1st Environmental Protection Board & be reappointed.

10/1/73 - Ord. 73-936-459 created "Environmental Protection Board" (Chpt. 50), replaced "Air Pollution Control Board" (Chpt. 50) & "Water Quality Control Board" (Chpt. 62).

10/6/69 - Ord. 69-610-563 created "Water Quality Control Board".

10/25/68 - Ord. 68-16-40 created "Air Pollution Board".

Reporting Requirements:

Board Staff:

Richardson, James
EPB Administrator

Work Phone: (904) 255-7213
Email Address: jrichard@coj.net

Fax Number: (904) 630-8393

Tucker, Ruby
Executive Secretary

Work Phone: (904) 255-7111
Email Address: RTucker@coj.net

Fax Number: (904) 630-3638

Financial Impact Estimate Committee

Legislative Authority: Charter, Part A, Article 18 (Sec. 18.05k)

Office Holder:

Total Members: 5

Term Length: 0

No. of Terms:

Committee Powers / Duties:

Prepare, within thirty (30) days of notice from the Supervisor of Elections, an up to seventy-five (75) word financial impact estimate of the increase or decrease of any revenues or costs to the City of Jacksonville resulting from the implementation of any proposed straw ballot or charter amendment by the City Council.

Appointing Authority: et al

Membership Description / Information:

- 1 - Mayoral Representative
- 1 - Council President Representative
- 1 - General Counsel or designee
- 1 - Council Auditor (Chair)
- 1 - SME Selected by the Committee

6/12/07 - Financial Impact Estimate Committee created via Ord. 2007-244-E.

Reporting Requirements: 30 Days pursuant to Charter, Part A, Article 18 (Sec. 18.05k)

Board Staff:

Clements, Jeffrey
Research Chief

Work Phone: (904) 630-1405
Email Address: jeffc@coj.net

Fax Number: (904) 630-3403

Health & Life Insurance Procurement Committee

Legislative Authority: 2011-732-E; Sec. 33.301(c), Ordinance Code

Office Holder:

Total Members: 7

Term Length:

No. of Terms:

Committee Powers / Duties:

Ensure the efficient and effective procurement of health and life insurance for the benefit of the city and its employees.

Appointing Authority: Council President

Membership Description / Information:

Chief Administrative Officer, or designee
Chief Financial Officer, or designee
General Counsel, or designee
Employee Services Director, or designee
Risk Manager, or designee

2-Individuals with insurance experience, appointed by the Council President

12/22/2011 - Ord. 2011-732-E moved code reference from Sec. 23.701(k) to Sec. 33.301(c) & changed "Human Resources Chief" to "Employee Services Director".

9/28/2007 - Ord. 2007-839-E moved code reference from Sec. 33.101(k) to Sec. 23.701(k) & changed "Human Resource Director" to "Human Resources Chief".

12/14/2006 - Ord. 2006-1194-E established committee as part of the reorganization of the Human Resources Department.

Reporting Requirements:

Board Staff:

Carter, Thomas
Auditor

Work Phone: (904) 630-1212
Email Address: thomasc@coj.net

Fax Number: (904) 630-2908

DiPerna, Mary
Manager

Work Phone: (904) 630-1212
Email Address: MDiPerna@coj.net

Fax Number: (904) 630-1294

Titcomb, Don
Consultant

Work Phone: (904) 821-4312
Email Address: Don_Titcomb@AJG.com

Fax Number: (904) 821-4338

Industrial Development Revenue Bond Review Committee

Legislative Authority: ORD 2012-681-E

Office Holder: Yes

Total Members: 3

Term Length: 0

No. of Terms: N/A

Committee Powers / Duties:

Authorized to vote upon inducement and reimbursement resolutions on behalf of the Council and upon approval submit the necessary legislation to the Council for authorization to issue bonds. Any action of the Committee will be reported to the Finance Committee at its next meeting.

Appointing Authority: Mayor

Membership Description / Information:

Economic Development Officer, or designee
Chief Administrative Officer, or designee
Chief Financial Officer, or designee

2/22/2013 - Ord. 2012-681-E

Reporting Requirements:

Board Staff:

Vacant, (A)

Work Phone:

Fax Number:

Email Address:

JAA-Jacksonville Aviation Authority

Legislative Authority: Charter, Part B, Article 4

Office Holder: No

Total Members: 7

Term Length: 4

No. of Terms: 2

Committee Powers / Duties:

Operate, manage, and control all publicly owned airports and ancillary facilities located within Duval County.

Appointing Authority: Governor & Mayor (Part B, Art. 4, Sec. 1(2). Charter)

Membership Description / Information:

4 - Governor

3 - Mayor, confirmed by Council

5/31/05 - HB 2005-1253 (Chapter 2005-328, Laws of FL) changed name to "Jacksonville Aviation Authority".

6/17/04 - HB 2004-1647 (Chapter 2004-464, Laws of FL) created Charter provision for "Jacksonville Airport Authority".

10/1/01 - HB 2001-903 (Chapter 2001-319, Laws of FL) established "Jacksonville Airport Authority" replacing "Jacksonville Port Authority" when Airport & Seaport were split.

Reporting Requirements: Quarterly & Annually pursuant to Article 4, Section 9, Charter, Part B

Board Staff:

Grossman, Steven
Executive Director

Work Phone: (904) 741-2069 **Fax Number:** (904) 741-2039
Email Address: sgrossman@jaa.aero

Marcha'-Lee, Melissa
Executive Assistant

Work Phone: (904) 741-2013 **Fax Number:** (904) 741-2039
Email Address: Melissa.Marcha-Lee@flyjacksonville.com

Jacksonville Ethics Commission

Legislative Authority: Chapter 602, Part 9, Ordinance Code; Article 1, Chapter 2, Charter, Part A

Office Holder: No

Total Members: 9

Term Length: 3

No. of Terms: 2

Committee Powers / Duties:

Empowered to review, interpret, render advisory opinions and enforce Chapter 602, Ordinance Code; and, in accordance with Section 1.202, Municipal Charter, to exercise the following powers and duties:

- (a) Authorized to receive, and to investigate and issue findings with regard to complaints alleging an ethics violation;
- (b) Provide assistance and input into the management and coordination of the training and education of local officers and employees in state and local ethics, including the City's Ethics Education Program, as well as all public records and sunshine law training throughout the government;
- (c) May, upon employee or citizen complaint, or upon its own initiative, seek information and gather facts for the purpose of reviewing any circumstance or situation of which the Commission may become aware that appears to violate or may potentially violate an acceptable standard of ethics conduct for City officers and employees;
- (d) Jurisdiction to levy those civil fines or penalties authorized in this Chapter 602 for violations of the City's ethics code; and
- (e) Act as the hiring committee, subject to Council confirmation, for the executive director of the Ethics Oversight and Compliance office.

Appointing Authority: Various, confirmed by Council

Membership Description / Information:

Appointments are from January 1st to December 31st.

Registered Duval County Voter (6-months).

No member shall be an elected or appointed official of the City or any of its independent agencies. No member shall be an active state court judge, assistant state attorney, public defender or political party officer.

- 1 - Appointed by Mayor
- 1 - Appointed by Council President
- 1 - Appointed by Sheriff
- 1 - Appointed by Chief Judge of the Circuit Court
- 1 - Appointed by State Attorney
- 1 - Appointed by Public Defender
- 3 - Appointed by the Commission

6/16/11 - Ord. 2011-167-E added Sheriff and Public Defender appointees and deleted School Board and Civil Service Board appointees. Changed term from two years to three years and changed Powers and Duties.

12/6/10 - Ord. 2010-616-E added Ethics Commission reference in the Charter.

4/23/10 - Ethics Commission NOT an Office per Jon Phillips.

11/27/07 - Ord. 2007-329-E increased duties of Commission beyond "advisory" per Steve Rohan.

8/28/07 - Executive Order 2007-11 created "The Ethics Officer System".

2/17/06 - Ord. 2005-1462-E decreased number of consecutive terms from 4 to 2. Clarified that appointment for less than 1 1/2 years not considered "full" term. Also fixed terms to Jan. 1st thru Dec. 31st.

12/18/01 - Ord. 2001-1092-E increased number of consecutive terms from 2 to 4.

6/4/99 - Ord. 97-890-E moved commission from Chapter 99 to Chapter 602.

11/5/92 - Ord. 92-78-1134 created "Jacksonville Ethics Commission".

OGC Opinion 268 - Legal Division not responsible for interpreting Code of Ethics - Civil Service Board's duty.

10/1/72 - Chapter 72-578, Laws of FL, removed "Code of Ethics" from Charter. Chapter 133, Ordinance Code, Standards of Conduct.

10/1/68 - Article 20, Charter, Code of Ethics - Sec. 20.09, Chapter 67-1320, Laws of FL - "The civil service board shall act as a "board of ethics" to enforce the provisions of this code of ethics.

Reporting Requirements: Annually - July 31st pursuant to 602.903(e), Ordinance Code & Sec. 4.2(f), Executive Order 07-11

Board Staff:

Childers, Allan
Ethics Coordinator

Work Phone:
Email Address: achilders@coj.net

Fax Number:

Gabriel, Jason
General Counsel

Work Phone: (904) 630-1724
Email Address: jgabriel@coj.net

Fax Number: (904) 630-2388

Miller, Carla
Executive Director

Work Phone: (904) 630-1476
Email Address: carlam@coj.net

Fax Number: (904) 630-2670

Jacksonville Fire Museum Advisory Board

Legislative Authority: Chapter 31, Part 8, Ordinance Code

Office Holder: No

Total Members: 12

Term Length: 3

No. of Terms: 2

Committee Powers / Duties:

Advise the Executive Director as to the administration of funds within the Fire Museum Trust Fund;
Advise the Executive Director with respect to the maintenance, operation and improvement of the Fire Museum;
Advise the Executive Director as to the needs, services and operation of the Fire Museum; and
Create, promote and sponsor programs to raise donations and obtain subscriptions to the Fire Museum.

Appointing Authority: Mayor, confirmed by Council (Sec. 31.801, Ord. Code)

Membership Description / Information:

5 - Ex-Officio:

Director of Fire & Rescue
President of Union Local 122
President of Historic Preservation Commission
President of Jacksonville Historical Society
Member of City Council, designated by President

7 - Members appointed by Mayor, confirmed by Council

No more than 4 of the 12 members at any one time may be Fire Dept. employees.

4/15/2011 - Board reactivated.

2006-2010 - According to the Fire Department, the Jacksonville Fire Museum Advisory Board is INACTIVE.

1/27/86 - Established by Ord. 85-1462-802.

Reporting Requirements: Annually pursuant to 31.804, Ordinance Code

Board Staff:

Bracey, John

Community Affairs Officer

Work Phone: (904) 630-2969

Email Address: jbracey@coj.net

Fax Number: (904) 630-0478

Senterfitt, Marty

Executive Director/Fire Chief

Work Phone: (904) 630-7868

Email Address: MSenter@coj.net

Fax Number: (904) 630-0521

Jacksonville Health Facilities Authority

Legislative Authority: Chapter 490, Ordinance Code; Sec. 154.207, F.S.

Office Holder: No

Total Members: 5

Term Length: 4

No. of Terms: 2

Committee Powers / Duties:

Assist health facilities in the acquisition, construction, financing, and refinancing of projects. Authorized, pursuant to F.S. §§ 154.217, 154.219 and 154.235 and F.S. ch. 159, pt. III, to issue notes and revenue bonds, including refunding bonds.

Appointing Authority: Council

Membership Description / Information:

5 - Residents (pursuant to FS 154.207(4))

11/16/78 - Ord. 78-656-589 created Jacksonville Health Facilities Authority pursuant to Part III, Chapter 154 FS.

Reporting Requirements: March 31st pursuant to 154.239, F.S.

Board Staff:

Petrie, Gayle Sr. Asst. General Counsel	Work Phone: (904) 630-1727 Email Address: gpetrie@coj.net	Fax Number: (904) 630-1731
Tison, Joy Legal Assistant	Work Phone: (904) 630-1212 Email Address: jtison@coj.net	Fax Number: (904) 630-1731

Jacksonville Historic Preservation Commission

Legislative Authority: Chapter 76, Ordinance Code

Office Holder: Yes

Total Members: 7

Term Length: 3

No. of Terms: 2

Committee Powers / Duties:

Conduct an ongoing survey and inventory of historic buildings, areas, and archaeological sites in the city; identify potential landmarks and potential landmark sites; recommend that specified areas be designate as historic districts and maintain an inventory of historic districts, landmarks, and landmark sites; approve or deny applications for certificate of appropriateness for alteration, construction, demolition, relocation or removal of landmarks, landmark sites, and property in historic districts; initiate plans for the preservation and rehabilitation of individual historic buildings; conduct public hearings to consider historic preservation issues, the designation of landmarks, landmark sites, and historic districts, applications for certificate of appropriateness and nominations to the National Register of Historic Places; make written requests to the Chief Administrative Officer of the City for disbursements from the Jacksonville Historic Preservation Commission Trust Fund; and administer Chapter 307, Ordinance Code.

Appointing Authority: Mayor, confirmed by Council (76.102, Ord. Code)

Membership Description / Information:

Must be a resident of City of Jacksonville (excluding Beaches & Baldwin) for entire term.

To the extent possible, 3 persons who are educated in or practice architecture, history, architectural history, planning, archaeology, or related disciplines.

8/9/2011 - Ord. 2011-408-E changed Powers and Duties.

12/11/1990 - Established via Ord. 90-706-486. Replaced "Historic Landmarks Commission of Jacksonville".

Reporting Requirements:

Board Staff:

McEachin, Joel
Planner Manager

Work Phone: (904) 255-7835
Email Address: McEachin@coj.net

Fax Number: (904) 255-7885

Jacksonville Journey Oversight Committee

Legislative Authority: Ord. 2013-464-E

Office Holder: No

Total Members: 9

Term Length: 4

No. of Terms: 2

Committee Powers / Duties:

- (1) In concert with the City's grant making agencies, establish the short, intermediate, and long term, measurement and reporting systems for Jacksonville Journey funds.
- (2) Issue an annual community-wide report card on the progress of funded Jacksonville Journey programs.
- (3) Make annual recommendations on programs to be funded based on each program's prior year's performance.
- (4) Continue the data gathering and public policy innovation initiated by the Jacksonville Journey for further refinement and consideration of the program.
- (5) Advocate for the investment of new public and private dollars as well as state and federal policy initiatives to ensure a safer city.

Appointing Authority: Mayor & Council President - Jointly

Membership Description / Information:

Appointed jointly by Mayor & Council President, confirmed by Council.

- 10/1/2013 - Ord. 2013-464-E continued Jacksonville Journey Oversight Committee.
- 10/1/2012 - Ord. 2012-433-E continued Jacksonville Journey Oversight Committee.
- 10/1/2011 - Ord. 2011-405-E continued Jacksonville Journey Oversight Committee.
- 10/1/2010 - Ord. 2010-557-E continued Jacksonville Journey Oversight Committee.
- 9/29/2009 - Ord. 2009-512-E continued Jacksonville Journey Oversight Committee.
- 9/30/2008 - Ord. 2008-555-E created Jacksonville Journey Oversight Committee.

Reporting Requirements: Committee shall issue Annual Report Card and Mayor's Designee shall provide Monthly written Status Report to Finance. pursuant to Ord. 2013-464-E, Sections 11.1(d)(2), 11.7, & 11.9.

Board Staff:

Roman, David
Administrative Aide

Work Phone: (904) 630-7306
Email Address: droman@coj.net

Fax Number:

Sinclair, Taurean
Coordinator

Work Phone:
Email Address: tsinclair@coj.net

Fax Number:

Jacksonville Police & Fire Pension Board of Trustees

Legislative Authority: Charter, Part A, Article 22; Chapter 18615, Laws of FL, Special Act of 1937; Sec. 175.061 & Sec. 185.05, F.S.

Office Holder: Yes

Total Members: 5

Term Length: 4

No. of Terms: Unlimited

Committee Powers / Duties:

Sole entity responsible for administering the Jacksonville Police and Fire Pension Fund.

Appointing Authority: Council, et al

Membership Description / Information:

- 2 - Legal Residents appointed by Council
- 1 - Firefighter elected by Firefighters
- 1 - Police Officer elected by Police Officers
- 1 - Member selected by the other 4 members (confirmed by Council)

Term limits of Chapter 50 do not apply to Charter boards.

7/1/09 - SB 2009-538 (Chapter 2009-97, Laws of FL) authorized term length of 2 or 4 years as approved by municipal ordinance. Term length increased from 2 to 4-years in accordance with Article 22, Charter.

7/1/05 - HB 2005-1309 (Chapter 2005-330, Laws of FL) changed term length from 2 to 4 years in the Charter, but not F.S. Term length remained 2 years in accordance with F.S.

9/20/87 - Ord. 87-927-611 codified "Police Officers & Firefighters Pension Plan Board of Trustees" in Chapter 121.

6/9/87 - Ord. 87-545-293 separated Police & Fire Pension from Board of Pension Administration to "Police Officers & Firefighters Pension Board of Trustees".

Reporting Requirements: Triennially pursuant to 22.04(n), Charter, Part A

Board Staff:

Keane, John
Executive Director

Work Phone: (904) 255-7373
Email Address: Keane@coj.net

Fax Number: (904) 353-8837

JCC-Jacksonville Children's Commission

Legislative Authority: Chapter 51, Ordinance Code

Office Holder: Yes

Total Members: 11

Term Length: 4

No. of Terms: 2

Committee Powers / Duties:

The ongoing responsibility of improving the lives of Jacksonville's children by serving as the central focus for the evaluation, planning and distribution of the city's funds for children's services.

Appointing Authority: Mayor, confirmed by Council (Sec. 51.103, Ord Cod)

Membership Description / Information:

Voting Members (citizens & residents):

7 - Resident (one each School Board District)

4 - At-Large Resident (city)

12/3/04 - Ord. 2004-1181-E increased voting membership from 9 to 11 adding 2 at-large members.

2/3/03 - Ord. 2002-1283-E removed reference to 7/1/95 school board districts.

5/4/94 - Ord. 94-229-164 established "Jacksonville Children's Commission".

Reporting Requirements: February 1st pursuant to 51.104(i), Ordinance Code

Board Staff:

Burns, Leticia
Executive Assistant

Work Phone: (904) 630-7270
Email Address: LeticiaB@coj.net

Fax Number: (904) 255-8929

Heymann, Jon
Executive Director

Work Phone: (904) 630-6425
Email Address: jheymann@coj.net

Fax Number:

JCC-Jacksonville Children's Commission (Non-Voting)

Legislative Authority: Chapter 51, Ordinance Code

Office Holder: No

Total Members: 8

Term Length:

No. of Terms:

Committee Powers / Duties:

The ongoing responsibility of improving the lives of Jacksonville's children by serving as the central focus for the evaluation, planning and distribution of the city's funds for children's services.

Appointing Authority: Various

Membership Description / Information:

Non-Voting Members:

- 1 - Superintendent of Schools or designee
- 1 - District Administrator for Fla Dept of Health or designee
- 1 - Sheriff or designee
- 1 - State Attorney or designee
- 1 - Juvenile Judge appointed by Chief Judge
- 1 - President of United Way of NE Fla
- 1 - President of Tenants Advisory Council or designee
- 1 - Council President or designee

Reporting Requirements:

Board Staff:

Burns, Leticia
Executive Assistant

Work Phone: (904) 630-7270
Email Address: LeticiaB@coj.net

Fax Number: (904) 255-8929

Heymann, Jon
Executive Director

Work Phone: (904) 630-6425
Email Address: jheymann@coj.net

Fax Number:

JEA

Legislative Authority: Charter, Part A, Article 21

Office Holder: Yes

Total Members: 7

Term Length: 4

No. of Terms: 2

Committee Powers / Duties:

JEA is authorized to own, manage and operate a utilities system within and without the City of Jacksonville. JEA is created for the express purpose of acquiring, constructing, operating, financing and otherwise have plenary authority with respect to electric, water, sewer, natural gas and such other utility systems as may be under its control now or in the future.

Appointing Authority: Mayor, confirmed by Council (Charter, Part A, Art. 21.03)

Membership Description / Information:

7 - Members

Special Qualifications: City resident & elector for at least 6 consecutive months prior to appointment; shall not hold any other public office or position; not eligible for more than two (2) consecutive full terms.

5/26/99 - Chapter 1999-459, Laws of FL, changed name to JEA.

9/25/98 - Ord. 98-253-E changed name from "Jacksonville Electric Authority" to "JEA".

11/10/83 - Ord. 83-693-582 amended Charter to remove requirement that members be resident of school board districts.

Laws of Fla., Ch. 67-1569

Reporting Requirements: July 1st pursuant to 21.07(b), Charter, Part A

Board Staff:

Barnwell, Cathy
Support Associate

Work Phone: (904) 665-6243
Email Address: BarnCL@jea.com

Fax Number: (904) 665-7366

McElroy, Paul
Executive Director

Work Phone: (904) 665-7250
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Fax Number: (904) 665-4238

Young, Wayne
Government Affairs Director

Work Phone: (904) 665-7728
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Fax Number:

JHA-Jacksonville Housing Authority

Legislative Authority: Chapter 51A, Ordinance Code; Chapter 421, F.S.

Office Holder: No

Total Members: 7

Term Length: 4

No. of Terms: 2

Committee Powers / Duties:

Within its area of operation, to prepare, carry out, acquire, lease, and operate housing projects; to provide for the construction, reconstruction, improvement, alteration, or repair of any housing project or any part thereof.

Appointing Authority: Mayor, confirmed by Council (Sec. 51A.103, Ord. Code)

Membership Description / Information:

7 - Members

At least 1 member shall be a resident who is current in rent in a housing project or a person of low or very low income who resides within the Housing Authority's jurisdiction and is receiving rent subsidy through a program administered by the Authority.

No member may be an officer or employee of the city.

9/16/94 - Ord. 93-2016-1393 created "Jacksonville Housing Authority".

Replaced by "Housing & Urban Development Advisory Board".

9/14/70 - Ord. 70-819-387 transferred powers of "Jacksonville Housing Authority" to the Department of Housing & Urban Development per Chapter 70-744, Laws of Florida, which abolished the Jacksonville Housing Authority which previously existed pursuant to the provision of Chapter 17981, Laws of Florida, 1937 & a resolution of the City Commission of the former City of Jacksonville.

4/22/69 - Reso. 69-238-42 provided for Council Member representative appointed by Council President (concurrent w/term of the Council President).

Reporting Requirements: Biennially pursuant to 51A.108(a), Ordinance Code

Board Staff:

Ferguson, Ronnie
President & CEO

Work Phone: (904) 630-3871 **Fax Number:** (904) 630-3888
Email Address: rferguson@jaxha.org

Sims, Linda
Assistant

Work Phone: (904) 630-3869 **Fax Number:** (904) 630-3888
Email Address: lsims@jaxha.org

JHCDC-Jacksonville Housing & Community Development Commission

Legislative Authority: 2011-732-E; Sec. 35.703, Ordinance Code; Sec. 420.9076, F.S.

Office Holder: No

Total Members: 11

Term Length: 4

No. of Terms: 2

Committee Powers / Duties:

Acting as the advisory committee, conduct any required public hearings, undertake the review, take any and all required actions for compliance, and make recommendations to the Council for adoption (and authorize the transmittal) as required by section 420.9076, Florida Statutes.

Conduct any required public hearings, undertake the review, take any and all required actions for compliance, and recommend to the Council for adoption a "Consolidated Plan" as required by 24 CFR Part 91.

Appointing Authority: Mayor & Council

Membership Description / Information:

Residents of Duval County:

6 - Members appointed by Mayor, confirmed by Council. (Mayor appoints Chair for 2-year term.)

5 - Members appointed by the Council.

Representative Categories:

- (a) Residential Home Building Industry
- (b) Banking or Mortgage Industry
- (c) Labor - Affordable Home Building
- (d) Advocate for Low-Income Persons
- (e) For-Profit Provider of Affordable Housing
- (f) Not-for-Profit Provider of Affordable Housing
- (g) Real Estate Professional
- (h) Local Planning Agency (Planning Commission Member)
- (i) General Resident
- (j) Employer Representative
- (k) Essential Services Personnel

Quorum = Simple Majority of Appointed Members

12/22/11 - Ord. 2011-732-E moved code reference from Sec. 55.203 to Sec. 35.703 and changed duties.

10/24/08 - Ord. 2008-712-E renamed "Jacksonville Housing & Community Development Commission" (original name) and separated Commission from the JHFA. Added specific membership categories. JHC members deemed to have resigned and eligible for new 2-term appointments.

4/26/06 - Ord. 2006-356-E renamed "Housing Commission". Appointed membership retained; Ex-Officio membership deleted.

11/4/03 - Ord. 2003-1058-E changed name to "Jacksonville Housing Commission" & added Planning & Development Director as ex-officio.

9/10/03 - Ord. 2003-1109-E changed effective date to 12/17/03.

6/18/03 - Ord. 2002-1314-E created "Jacksonville Housing & Community Development Commission" effective 9/17/03. Replaced Housing & Community Development Divisions within the Planning Department.

Reporting Requirements: June 30th pursuant to 58.102, Ordinance Code & Triennially on Dec. 31st per 420.9076(4), F.S. & 67-37.010, FL Admin Code

Board Staff:

Beals, Tina

Administrative Assistant

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Coles, Dayatra

Manager

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Fax Number:

Spencer, Elaine
Chief

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Fax Number:

JHFA-Jacksonville Housing Finance Authority

Legislative Authority: 2011-732-E; Sec. 35.704, Ordinance Code; Chapter 159, Part IV, F.S.

Office Holder: Yes

Total Members: 5

Term Length: 4

No. of Terms: 2

Committee Powers / Duties:

Ensure compliance with Florida Statutes, Section 159.601, et seq. (regarding the encouragement of investment by private enterprise and the stimulation of construction and rehabilitation of housing through the use of public financing and the provision of low-cost loans to purchase affordable housing). Shall preserve outstanding debt, issue new debt and shall shield the City from financial liability.

Appointing Authority: Mayor & Council

Membership Description / Information:

No member may be officer or employee of the County.

3 - Members appointed by Mayor

2 - Members appointed by the Council

(3 of the members shall represent Labor, Finance or Commerce)

Quorum = 3 members

12/22/11 - Ord. 2011-732-E moved code reference from Sec. 55.204 to Sec. 35.704 duties.

10/24/08 - Ord. 2008-712-E separated Jacksonville Housing Finance Authority from the Jacksonville Housing & Community Development Commission. JHFA members deemed to have resigned and eligible for new 2-term appointments.

4/26/06 - Ord. 2006-356-E added Labor, Finance or Commerce representatives.

11/4/03 - Ord. 2003-1058-E changed name to "Jacksonville Housing Finance Authority".

6/18/03 - Ord. 2002-1314-E created "Jacksonville Housing & Community Development Finance Authority". Replaced "Duval County Housing Finance Authority".

Reporting Requirements: June 30th pursuant to 58.102, Ordinance Code

Board Staff:

Stagner-Crites, Laura
JHFA Finance Director

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Fax Number: (904) 357-5919

JHRC-Jacksonville Human Rights Commission

Legislative Authority: Chapter 60, Ordinance Code

Office Holder: Yes

Total Members: 20

Term Length: 3

No. of Terms: 2

Committee Powers / Duties:

Shall promote and encourage fair treatment and equal opportunity for all persons regardless of race, color, religion, sex, national origin, age, disability, marital or familial status; and promote mutual understanding and respect among all economic, social, racial, religious and ethnic groups and endeavor to eliminate discrimination against, and antagonism between, religious, racial and ethnic groups and their members.

Appointing Authority: Mayor, confirmed by Council (Sec. 60.103, Ord. Code)

Membership Description / Information:

Must be resident of the city or employed in the city during entire term.

Members shall be broadly representative of the social, economic, religious, cultural, ethnic and racial groups that make up the population of the City.

6/18/98 - Ord. 1998-326-E merged "Community Relations Commission" with "Equal Opportunity Commission" to form "Human Rights Commission".

Reporting Requirements: Annually pursuant to 60.105(n), Ordinance Code

Board Staff:

Dolbear, Joan
Executvie Secretary

Work Phone: (904) 630-3609
Email Address: JDolbear@coj.net

Fax Number: (904) 630-4918

Hill, Charlene
Executive Director

Work Phone: (904) 630-4901
Email Address: Charlene@coj.net

Fax Number: (904) 630-4918

JIA Area Redevelopment Agency Board

Legislative Authority: Ord. 90-409-293; Sec. 55.207, Ordinance Code; F.S. 163, Part 3

Office Holder: No

Total Members: 7

Term Length: 4

No. of Terms: 2

Committee Powers / Duties:

Advisory board to the Office of Economic Development.

Appointing Authority: Council

Membership Description / Information:

Representative (reside/work) of each School Board District

6/29/12 - Ord. 2012-212-E repealed JEDC and transferred board to Office of Economic Development.

6/11/10 - Ord. 2010-356-E clarified scope of 2009-711-E.

10/16/09 - Ord. 2009-711-E designated JIA Community Redevelopment Area as a "Recovery Zone" pursuant to Section 1400U-1(b)(1), American Recovery & Reinvestment Act of 2009.

6/23/06 - Chpt. 2006-321, Laws of FL, transferred "any existing authority, functions or personnel held by the Jacksonville International Airport Community Redevelopment Authority" to JEDC and removed "Office Holder" status for the JIA Board.

8/15/90 - Ord. 90-409-293 created JIA Area Redevelopment Agency.

Reporting Requirements: March 31st pursuant to 163.356(3)(c), F.S.

Board Staff:

Kazhuro, Tatiana
Admin Support Assistant

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Lindner, Todd
JAA Representative

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Rowland, Juliana
Assistant General Counsel

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Whitaker, Joe
Manager

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Fax Number: (904) 630-1485

JOB-Duval County Job Opportunity Board

Legislative Authority: Sec. 180.104, Ordinance Code

Office Holder: Yes

Total Members: 7

Term Length: 3

No. of Terms: 2

Committee Powers / Duties:

Establish the policy of the Duval County Job Opportunity Bank and advise the Director in matters concerning the operation and administration of the Duval County Job Opportunity Bank.

No funds shall be released from the Duval County Job Opportunity Bank, unless approved by the Board.

The decision of the Duval County Job Opportunity Board shall be final and shall not be subject to judicial review.

Appointing Authority: Council; et al

Membership Description / Information:

Members shall not be officers or employees of the City.

4 - Members appointed by Mayor

3 - Members appointed by Council President

Council President shall designate Chair for 2-year term.

10/17/05 - Ord. 2005-1009-E established the "Duval County Job Opportunity Board".

Reporting Requirements:

Board Staff:

Crawford, Paul

Acting OED Officer

Work Phone: (904) 630-7063

Email Address: PaulC@coj.net

Fax Number: (904) 630-8205

Vacant, (A)

Executive Assistant

Work Phone:

Email Address:

Fax Number:

Joint Planning Committee

Legislative Authority: Reso. 2001-65-A, Reso. 2003-430-A & Ord. 2007-1183-E

Office Holder: No

Total Members: 9

Term Length: 2

No. of Terms: Unlimited

Committee Powers / Duties:

An advisory body to the DCPS and the governing bodies of the cities with the following responsibilities:

- Review future growth patterns of Duval County;
- Review existing sites and identify future sites and facility needs for schools, libraries, parks and community centers;
- Consider future site-compatible community facilities; and
- Review the annual update of the Interlocal Agreement.

Appointing Authority: Council, et al

Membership Description / Information:

- 1 - School Board Member
- 1 - Council Member, appointed by Council
- 3 - Lay Members appointed by School Superintendent
- 2 - Lay Members appointed by Mayor
- 1 - Lay Member appointed by Council President
- 1 - Resident appointed jointly by Mayor, Council President, School Board Chair & School Superintendent. Member shall be Chair.

11/27/07 - Ord. 2007-1183-E authorized Amended Interlocal Agreement including Joint Planning Committee.

5/13/03 - Reso. 2003-430-A authorized Interlocal Agreement including utilization of Joint Planning Committee.

2/22/01 - Reso. 2001-65-A established "Joint Planning Committee".

Reporting Requirements: Quarterly pursuant to Resolution 2001-65-A, Section 9

Board Staff:

Bannister, Lurise
Executive Secretary

Work Phone: (904) 255-7839
Email Address: Lurise@coj.net

Fax Number: (904) 255-7885

JPA-Jacksonville Port Authority

Legislative Authority: Charter, Part B, Article 5

Office Holder: No

Total Members: 7

Term Length: 4

No. of Terms: 2

Committee Powers / Duties:

Shall operate, manage, and control the seaport and ancillary facilities located within Duval County.

Appointing Authority: Mayor & Governor (Part B, Art 5, Sec 1(2), Charter)

Membership Description / Information:

4 - Mayor, confirmed by Council

3 - Governor

6/17/04 - HB 2004-1649 (Chapter 2004-465, Laws of FL) created Charter provision for "Jacksonville Port Authority".

7/16/03 - Renamed "Jacksonville Port Authority" via HB 2003-0647 (Chapter 2003-341, Laws of FL).

10/1/01 - Established "Jacksonville Seaport Authority" via HB 2001-903 (Chapter 2001-319, Laws of FL). Replaced "Jacksonville Port Authority" when Airport & Seaport were split.

Reporting Requirements: July 1st pursuant to Article 5, Section 5, Charter, Part B

Board Staff:

Dicks, Rebecca

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Fax Number:

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Green, Eric

Work Phone: (904) 357-3045

Fax Number:

Govt & External Affairs Sr Dir

Email Address: Eric.Green@jaxport.com

Perry, Priscilla

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Fax Number: (904) 357-3060

Email Address: priscilla.perry@jaxport.com

Taylor, Brian

Work Phone: (904) 357-3036

Fax Number: (904) 357-3101

Executive Director

Email Address:

JRS-City of Jacksonville Retirement System Board of Trustees

Legislative Authority: Sec. 120.102, Ordinance Code; 92-341 Laws of FL

Office Holder: Yes

Total Members: 9

Term Length: 3

No. of Terms: 2

Committee Powers / Duties:

Responsibility for administering the Jacksonville General Employees Pension Fund.
Responsibility, authority and duty, to hire actuaries, investment managers, performance evaluators and such other professional, technical or other advisors as it deems necessary.

Appointing Authority: Council, et al

Membership Description / Information:

Mayor's CAO, or designee
Chief Financial Officer, or designee
Chief Human Resources Officer
Chair of General Employees PAC
Retiree - General Employees (2-year term)
Chair of Corrections Officers PAC
Retiree - Corrections Officers (selected by PAC until 10/1/14) (2-year term)
2 - Citizen, appointed by Council (3-year term)

9/9/08 - Ord. 2008-369-E increased membership from 8 to 9, adding Corrections Officer Retiree, and changed chair from CAO to Citizen member.

6/14/05 - Ord. 2005-432-E moved board from Chapter 93 to Chapter 120 & changed name from "General Employees Pension Board" to "City of Jacksonville Retirement System Board of Trustees".

Reporting Requirements:

Board Staff:

Ferngren, Raymond
Pension Manager

Work Phone: (904) 255-7280

Fax Number: (904) 588-0524

Email Address: rfernngren@coj.net

JSEB Monitoring Committee

Legislative Authority: Sec. 126.607(c), Ordinance Code

Office Holder: No

Total Members: 5

Term Length: 3

No. of Terms: 2

Committee Powers / Duties:

Review the status of the goals of the Jacksonville Small Emerging Businesses Program, along with a comparison of the achievements under the Program compared with the goals.

Appointing Authority: Council, et al

Membership Description / Information:

Refer to 2006-826-E for term lengths to establish initial stagger.

City Council appointments:

- 1 - Non-JSEB Contractor
- 1 - JSEB Contractor

Mayor, confirmed by Council, appointments:

- 1 - Non-JSEB Contractor
- 1 - JSEB Contractor
- 1 - Private Citizen

Sunsets 9/30/09 per 2004-602-E

8/29/06 - Ord. 2006-826-E increased term length from 1 year to 3 years.

8/10/04 - Ord. 2004-602-E established JSEB Monitoring Committee.

Reporting Requirements: Quarterly pursuant to 126.607(c), Ordinance Code

Board Staff:

Baker, Shamika
JSEB Administrator

Work Phone: (904) 255-8840
Email Address: shamikab@coj.net

Fax Number:

JTA-Jacksonville Transportation Authority

Legislative Authority: Chapter 349, F.S.

Office Holder: No

Total Members: 7

Term Length: 4

No. of Terms: 2

Committee Powers / Duties:

Acquire, hold, construct, improve, maintain, operate, own, and lease in the capacity of lessor the Jacksonville Expressway System (hereinafter referred to as "system"), heretofore partially constructed or acquired by the Florida State Improvement Commission in the Jacksonville, Duval County, metropolitan area and as hereafter completed or improved or extended as authorized, and all appurtenant facilities, including all approaches, streets, roads, bicycle paths, bridges, and avenues of access for the Jacksonville Expressway System, and to construct or acquire extensions, additions, and improvements to the system and to complete the construction and acquisition of the system.

May acquire, hold, construct, improve, operate, maintain, and lease a mass transit system employing motor cars or buses; street railway systems beneath the surface, on the surface, or above the surface; or any other means determined useful to the rapid transfer of large numbers of people among the locations of residence, commerce, industry, and education in Duval County.

May plan, coordinate, and recommend methods and facilities for the parking of vehicles, the movement of pedestrians, and vehicular traffic (including bicycles), public and private, in Duval County, to accomplish a coordinated transportation system for the greater Jacksonville area. May construct and operate passenger terminals for the parking of automobiles and movement by public conveyance of persons and construct and operate all other facilities necessary to a complete and coordinated transportation system in the Jacksonville area.

Plan, develop, finance, construct, own, lease, purchase, operate, maintain, relocate, equip, repair, and manage those public transportation projects, such as express bus services; bus rapid transit services; light rail, commuter rail, heavy rail, or other transit services; ferry services; transit stations; park-and-ride lots; transit-oriented development nodes; or feeder roads, reliever roads, connector roads, bypasses, or appurtenant facilities, that are intended to address critical transportation needs or concerns in the Jacksonville, Duval County, metropolitan area. These projects may also include all necessary approaches, roads, bridges, and avenues of access that are desirable and proper with the concurrence of the department, as applicable, if the project is to be part of the State Highway System.

In addition to the other powers and duties provided, shall have the power and responsibility to formulate and implement a plan for a mass transit system that will serve Duval County and the greater Jacksonville area.

Appointing Authority: Governor & Mayor, confirmed by Council (Sec. 349.03(2), F.S.)

Membership Description / Information:

Appointment Year begins June 1st per Bylaws.

Officers elected prior to December 31st per Bylaws.

3 - by Governor*

3 - by Mayor, confirmed by Council*

1 - Fla. DOT district engineer

* Must be resident & qualified elector of Duval County (per FS 349.03(2))

7/1/09 - HB 2009-1213 (2009-111, Laws of FL) changed residency requirement from "City of Jacksonville" to "Duval County".

Originally the "Jacksonville Expressway Authority"

History.--s. 3, ch. 29996, 1955; s. 19, ch. 63-400; s. 1, ch. 67-542; ss. 23, 35, ch. 69-106; s. 1, ch. 70-381; s. 2, ch. 71-101; s. 1, ch. 79-409; s. 209, ch. 81-259; s. 1, ch. 85-263; s. 11, ch. 88-215; s. 525, ch. 95-148; s. 50, ch. 2002-1; s. 4, ch. 2007-196; s. 2, ch. 2009-111; s. 71, ch. 2012-174.

Reporting Requirements: June 1st pursuant to 349.041(1), F.S.

Board Staff:

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Ford, Nathaniel

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Executive Director

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Miller, Michael
External Affairs Director

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Fax Number:

JWC-Jacksonville Waterways Commission

Legislative Authority: Chapter 95, Ordinance Code

Office Holder: No

Total Members: 13

Term Length: 3

No. of Terms: 3

Committee Powers / Duties:

Work in cooperation with the St. Johns River Water Management District, the State Department of Environmental Protection, the State Department of Health, the State Fish and Wildlife Conservation Commission, the United States Fish and Wildlife Service and the United States Geological Survey with regard to the performance of its duties.

Study and make recommendations to the Council with respect to the improvement, development and protection of the St. Johns River and all tidal waters in Duval County.

Formulate an overall plan for dealing with any problems that exist concerning the St. Johns River and all tidal waters in Duval County.

Devise methods of developing future uses of the St. Johns River and all tidal waters in Duval County.

Serve as the Duval County committee to review rules proposed by the Florida Fish and Wildlife Conservation Commission governing speed and operation of motorboats to protect manatees.

Conduct research, studies, collect and analyze data and prepare maps, charts and tables for accomplishment of its purposes. Advise governmental units and the public concerning the improvement, development and protection of the St. Johns River and all tidal waters in Duval County.

Act as a coordinating agency for programs and activities affecting the improvement, development and protection of the St. Johns River and all tidal waters in Duval County.

Cooperate with the Planning and Development Department in the accomplishment of its purpose and act as a specialized advisor on the St. Johns River and all tidal waters in Duval County to the department.

Appointing Authority: Council

Membership Description / Information:

- 1 - Council Member appointed by C/P as Chair
- 2 - Council Members appointed by C/P (plus 1 Alternate)
- 9 - Members of General Public appointed by Council
- 1 - Duval Delegation Member

5/20/02 - Ord. 2002-309-E changed term limits for "general public" from 2 to 3 consecutive terms. Designated Chair as City Council member & designated Commission as manatee review committee for Duval.

11/2/00 - Ord. 2000-935-E added "alternate" City Council Member & increased "general public" membership from 7 to 9.

9/17/85 - Ord. 85-1143-578 changed Council membership.

10/23/84 - Replaced "St. Johns River Commission" per 84-1138-597.

Reporting Requirements: Annually pursuant to 95.106(f), Ordinance Code

Board Staff:

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Suber, James Marina/Waterways Coordinator	Work Phone: (904) 630-0839 Email Address: jsuber@coj.net	Fax Number: (904) 630-8270

White, A.
Consultant

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Keep Jacksonville Beautiful: A Clean City Commission

Legislative Authority: Executive Orders 2007-02; 2003-06; 1996-204; 1983-54

Office Holder: No

Total Members: 10

Term Length: 2

No. of Terms: 2

Committee Powers / Duties:

Create and maintain a clean City and instill pride in Jacksonville's communities.
Adopt, amend and repeal Commission rules to govern the operation of the Commission;
Establish committees and subcommittees as necessary;
Institute plans and programs to implement its purposes, functions and goals;
Solicit and accept donations and contributions of money, services, products, property, facilities, gifts and grants for expenditure and use by the Commission for the attainment of its purposes, functions and goals;
Make recommendations through the Mayor to the City Council regarding programs;
Received and expend funds;
Make recommendations to the Mayor regarding contracts and memoranda of understanding with private and public individual, entities and agencies to carry out purposes, functions and goals of the Commission;
Submit to the Mayor annually a written report.

Appointing Authority: Various

Membership Description / Information:

Not more than thirty (30) members consisting of at least ten (10) voting members:

Voting members (at least 10):

- City employee, as determined by the Mayor
- Council member, as may be recommended by the Council President
- DCPS PTA
- Greenscape
- JaxPride
- Medical community
- Military community
- Riverkeeper
- Residents of Duval County

Nonvoting members:

- Agriculture Department (repealed via 2007-839-E)
- School Board Member, recommended by DCSB Chair
- Environmental Protection Board Member, recommended by EPB Chair
- Environmental Resource Management Dept. (Environmental & Compliance per 2007-839-E)
- FL Dept of Environmental Protection
- FDOT
- JSO
- JTA
- JEA
- Parks, Recreation, Entertainment & Conservation Dept. (Recreation & Community Services per 2007-839-E)
- Public Works Department
- St. Johns River Water Management District

3/27/07 - Executive Order 2007-02 changed membership.

6/5/03 - Executive Order 2003-06 changed membership.

8/23/96 - Executive Order 96-204 changed membership.

6/17/83 - Executive Order 83-54 created the "Keep Jacksonville Beautiful: A Clean City Commission".

Reporting Requirements: Annually to the Mayor pursuant to Executive Order 2007-02

Board Staff:

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Coordinator

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Fax Number:

Shellhorn, John
Chief

Work Phone: (904) 696-4374

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Email Address: Shellhorn@coj.net

Library Board of Trustees

Legislative Authority: Chapter 90, Ordinance Code

Office Holder: Yes

Total Members: 12

Term Length: 4

No. of Terms: 2

Committee Powers / Duties:

(a) The Board shall have authority to receive, accept and exercise control over funds, property, gifts, legacies or devises now or hereafter granted to the library or its predecessor libraries and agencies for the purpose of establishing and maintaining a free public library in and for the Consolidated Government and its citizens. The Board shall be responsible for the administration of Chapter 662 and the provision of the library services provided for in that Chapter.

(b) In connection with monies drawn from the City's General Fund in each budget year, the Board shall abide by the provisions of the City's Budget and Accounting Code, the Mayor's Executive Orders relating to the Mayor's Budget Committee Review Procedures and the Administration of Non-Departmental Lapse, and any other Executive Orders pertaining to budgetary matters, and the City's budgetary policies as published from time to time. The Board shall ensure that no expenditure of budgeted funds from the General Fund shall exceed the maximum permissible expenditure by object account within an activity except as allowed by the City's published budgetary policies

Appointing Authority: Mayor, confirmed by Council (90.101, Ord. Code)

Membership Description / Information:

12 Voting Members

10 - 2 from each At-Large Council District

2 - At-Large (one may be a non-resident, but must work in the City & be patron of Library).

Non-Voting Members (up to 3)

Council President, or designee

School Superintendent, or designee

Council Member - Council President MAY appoint 2nd Council Member as a 3rd Non-Voting Member.

6/27/13 - Ord. 2013-350-E changed residency requirement from "City" to "County" residents.

10/1/10 - Ord. 2010-557-E increased voting membership from 11 to 12, added At-Large District residency requirements for 10 members & 2 "At-Large" members, (one of which may reside outside Duval, but said member must work in the City & be patron of the Library) Added up to 3 non-voting members (Council President, or designee; School Superintendent, or designee; & additional Council Member, at the discretion of the Council President). All terms are staggered (3 expire per year) and end on July 15th.

8/29/06 - Ord. 2006-808-E removed "from date of his respective appointment" from term length.

11/14/05 - Ord. 2005-1176-E increased membership from 9 to 11 citizens.

10/29/73 - Ord. 73-1283-568 changed confirmation of appointees from ordinance to resolution.

10/1/73 - Ord. 73-1048-513 codified "Board of Library Trustees".
Originally "Free Public Library".

Reporting Requirements: Annually pursuant to 90.104, Ordinance Code

Board Staff:

Gubbin, Barbara
Director

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Fax Number: (904) 630-1343

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Hammond, Andi
Executive Secretary

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Email Address: catherih@coj.net

Mayor's Advisory Commission on Television, Motion Picture & Commercial Production

Legislative Authority: Executive Order 1999-3

Office Holder: No

Total Members: 16

Term Length: 3

No. of Terms: 2

Committee Powers / Duties:

Assist the OED in methods illustrating the advantages and benefits of locating motion picture, TV and commercial productions and facilities in the City.

Appointing Authority: Mayor

Membership Description / Information:

1 - Chair of TDC

15 - Individuals interested in film & video industry, and/or professionals in the city in the TV, motion picture, marketing & public relations industry, appointed by the Mayor.

6/29/12 - Ord. 2012-212-E repealed JEDC and transferred board to the Office of Economic Development.

3/5/99 - Executive Order 1999-3 rescinded previous EO's & established the "Mayor's Advisory Commission on Television, Motion Picture & Commercial Production. Changed terms from 2 years to 3 years and added 2-term limit. Added TDC Chair as automatic member.

11/3/95 - Executive Order 1995-199 increased membership from 12 to 16.

2/17/85 - Executive Order 1985-72 increased membership from 11 to 12.

1/16/81 - Executive Order 1981-24 established the "Mayor's Advisory Commission on Television & Motion Picture Production".

Reporting Requirements:

Board Staff:

Ilog, Sandy
Specialist

Work Phone: (904) 630-1622

Fax Number: (904) 630-3606

Email Address: silog@coj.net

Roobin, Todd
Chief

Work Phone: (904) 630-2522

Fax Number: (904) 630-3606

Email Address: TRoobin@coj.net

Mayor's Asian American Advisory Board

Legislative Authority: Executive Orders 2011-02, 2007-03, & 2003-07

Office Holder: No

Total Members: 15

Term Length: 4

No. of Terms: 2

Committee Powers / Duties:

Act as a liaison between the Asian community and the City government.

Appointing Authority: Mayor

Membership Description / Information:

4/22/11 - Executive Order 2011-02 increased membership from 11 to 15.

4/6/07 - Executive Order 2007-03 increased membership from 7 to 11.

6/27/03 - Executive Order 2003-07 established Mayor's Asian American Advisory Board.

Reporting Requirements: January 31st pursuant to Executive Order 2003-07

Board Staff:

Jarzomkowski, Laura
Executive Secretary

Work Phone: (904) 630-0830
Email Address: lauraj@coj.net

Fax Number: (904) 630-8598

Moore, Johnnetta
Acting Chief

Work Phone: (904) 630-4720
Email Address: jmoore@coj.net

Fax Number: (904) 630-8598

Mayor's Commission on the Status of Women

Legislative Authority: Executive Order 1989-132; 1982-46

Office Holder: No

Total Members: 25

Term Length: 3

No. of Terms: 2

Committee Powers / Duties:

Advise the administration on women's issues

Appointing Authority: Mayor

Membership Description / Information:

Persons that have an expressed interest and commitment to women's rights

2/14/89 - Executive Order 89-132 increased term from 2-years to 3-years.

8/10/82 - Executive Order 82-46 established the Mayor's Commission on the Status of Women.

Reporting Requirements:

Board Staff:

Checorski, Alice
Executive Assistant

Work Phone: (904) 255-7239

Email Address: alicec@coj.net

Fax Number:

Mayor's Council on Fitness & Well-Being

Legislative Authority: Executive Order 2007-05

Office Holder: No

Total Members: 35

Term Length: 4

No. of Terms: 2

Committee Powers / Duties:

Official agency dedicated to improving the health and well being of all residents by promoting the benefits of physical activity and healthy lifestyles through education, promotion, programs, resources, materials and events.

Appointing Authority: Mayor

Membership Description / Information:

Voting Members:

- 5 - Area Hospital representatives (Baptist, Shands, St. Vincents/St. Lukes, Memorial, & Mayo Clinic)
- 5 - Duval Large Employer representatives
- 5 - Community At-Large representatives
- 3 - Health Based Orgs or Corps representatives
- 3 - Higher Education Institution representatives (FSCJ, UNF & JU)
- 1 - Chamber of Commerce chair or designee
- 1 - Duval County Health Department representative
- 1 - NE FL Medical Society representative
- 1 - Duval County Medical Society representative
- 1 - Duval Council School Board representative
- 1 - Duval County Public Schools representative

Ex-Officio Voting Members:

- Council President or designee
- Mayor's Office designee
- JEDC Sports & Entertainment Manager or designee (OED per 2012-212-E)
- PREC Director or designee (Recreation & Community Services per 2007-839-E; Parks & Recreation per 2011-732-E)
- Special Events Chief or designee (deleted per 2007-839-E)
- Veterans Affairs Chief or designee (Military Affairs, Veterans & Disabled Services per 2007-839-E)
- Employee Svcs Chief or designee (deleted per 2007-839-E; Employee Svcs Director via 2011-732-E)
- Adult Svcs Chief or designee (Senior Svcs per 2011-732-E)

Ex-Officio Non-Voting Members:

- JCC chair or designee
- Elder Affairs chair or designee
- Asian American Advisory Board chair or designee
- Status of Women Commission chair or designee
- Disability Council chair or designee
- Hispanic American Advisory Board chair or designee

5/30/07 - Executive Order 2007-05 repealed prior Executive Orders and changed membership and increased term length.

11/8/01 - Executive Order 2001-05 redefined membership categories & added Ex-Officio members.

2/28/94 - Executive Order 1994-178 increased membership from 15 to 18 and created membership categories.

12/9/87 - Executive Order 1987-114 created a "Mayor's Council on Fitness & Well-Being".

Reporting Requirements: January 31st pursuant to Executive Order

Board Staff:

Boree, Kelley
Director

Work Phone: (904) 255-7908
Email Address: KBoree@coj.net

Fax Number: (904) 360-8552

Weinbaum, Michelle
Executive Secretary

Work Phone: (904) 255-7907
Email Address: MWeinbaum@coj.net

Fax Number:

Mayor's Disability Council

Legislative Authority: Executive Orders 2000-6; 1994-179; 1989-131

Office Holder: No

Total Members: 13

Term Length: 3

No. of Terms: Unlimited

Committee Powers / Duties:

To improve the quality of life for disabled citizens of Jacksonville.

To attempt to design and develop an accessible and affordable mass transportation system for the disabled.

To develop a better awareness of the abilities and needs of the disabled.

To increase the overall employment of the disabled.

To insure accessibility in all newly constructed buildings in accordance with the city codes and to encourage the modification of older facilities to better meet the needs of the disabled.

To improve the educational opportunities, as well as life's opportunities, for the disabled.

Appointing Authority:

 Mayor

Membership Description / Information:

Chairperson and 12 other members appointed by Mayor

Ex-officio member - Chief of Disabled Services (deleted via 2011-732-E).

Appointed members may include, but are not limited to representatives of social service agencies and organizations, medical profession, business, organized labor, racial and ethnic minorities, and education.

Members affiliated with social service agencies and organizations should constitute less than ½ of the total membership. At least ½ of the appointed members should be persons with disabilities.

1/10/2000 - Executive Order 2000-6 added Chief of Disabled Services as Ex-Officio Member.

2/28/1994 - Executive Order 1994-179 increased membership from 11 to 13.

2/1/1989 - Executive Order 1989-131 created Mayor's Disability Council.

Reporting Requirements: As Needed to the Mayor through the Director of Community Services pursuant to Executive Order 94-179

Board Staff:

Meyer, Beth

ADA Coordinator

Work Phone: (904) 630-4940

Email Address: bmeyer@coj.net

Fax Number:

Mayor's Hispanic American Advisory Board

Legislative Authority: Executive Orders 2001-03; 1998-215

Office Holder: No

Total Members: 11

Term Length: 3

No. of Terms: 2

Committee Powers / Duties:

Act as a liaison between the hispanic community and the City government..

Appointing Authority: Mayor

Membership Description / Information:

Staggered terms of 2, 3 & 4 years

9/17/01 - Executive Order 2001-03 removed requirement for membership to be "confirmed by the Council of the City of Jacksonville" and reduced term from 4-years to 3-years.

6/19/98 - Executive Order 1998-215 established Mayor's Hispanic American Advisory Board.

Reporting Requirements: January 31st pursuant to Executive Order 98-215

Board Staff:

Andreu, Ana
Administrative Aide

Work Phone: (904) 630-1212
Email Address: aandreu@coj.net

Fax Number: (904) 630-3639

MBRC-Mayor's Budget Review Committee

Legislative Authority: Executive Orders 2011-01; 2006-06; 2006-04; 2005-04

Office Holder: Yes

Total Members: 5

Term Length: 0

No. of Terms:

Committee Powers / Duties:

Appointing Authority: Mayor

Membership Description / Information:

Chief Administrative Officer (Chair)
Chief Financial Officer (Vice Chair)
Deputy Chief Administrative Officer
Chief of Staff
Chief Community Officer

2/4/11 - Exec. Order 2011-01 reduced membership from 9 to 5, deleting "Chief Operating Officer"; "Chief of Policy"; "Chief of Special Initiatives/Communications"; and "Admin & Finance Deputy Director".

7/31/06 - Exec Order 2006-06 replaced "Deputy Chief Operating Officer" with "Deputy Chief Administrative Officer".

3/27/06 - Exec Order 2006-04 replaced "Deputy Chief Administrative Officer" & "7 Appointed Officials" with:

- Chief Financial Officer
- Chief Operating Officer
- Deputy Chief Operating Officer
- Chief of Staff
- Chief of Policy
- Chief of Special Initiatives & Communications
- Chief Community Officer
- Deputy Director of Administration & Finance

8/5/05 - Exec Order 2005-04 rescinded prior Exec Orders regarding MBRC.

Reporting Requirements:

Board Staff:

Hansen, Glenn
Budget Officer

Work Phone: (904) 630-1301

Fax Number: (904) 630-2904

Email Address: ghansen@coj.net

MCEB #1 - Urban Core District Municipal Code Enforcement Board

Legislative Authority: Chapter 91, Ordinance Code; Chapter 162, Part I, F.S.

Office Holder: Yes

Total Members: 7

Term Length: 3

No. of Terms: 2

Committee Powers / Duties:

Board is INACTIVE - Special Magistrates exercise all authority granted to the Board.

Jurisdiction and authority to hear and decide alleged violations of any code or ordinance in force and effect in the city. Subpoena evidence, alleged violators and witnesses to hearings. Subpoenas may be served by the Sheriff. Issue orders having the force and effect of law to command whatever steps are necessary to bring a violation into compliance.

Appointing Authority: Mayor, confirmed by Council

Membership Description / Information:

5/2006 - MCEB Boards dissolved by Mayor's Office & replaced by OGC Special Masters. Reference remains within the Ordinance Code.

7 - Members

All members of a Board shall be residents of the city and shall reside or work in their Board's Planning District (#1).

Where Possible:

- 1 - Registered, licensed Duval County architect
- 1 - Licensed Duval County business person
- 1 - Registered, licensed Duval County engineer
- 1 - Certified, licensed general, building, or residential contractor
- 1 - Registered, licensed Duval County real estate broker
- 1 - Certified or registered, licensed Duval County subcontractor
- 1 - Homemaker

1/29/09 - Ord. 2008-1090-E authorizes Mayor or designee to appoint special magistrates to exercise all authority granted to the Boards.

7/3/96 - Replaced Municipal Code Enforcement Boards "A" & "B" via Ord. 96-458-297.

Reporting Requirements:

Board Staff:

Maryland, April
Administrative Aide

Work Phone: (904) 255-7013
Email Address: AprilM@coj.net

Fax Number: (904) 588-0514

MCEB #2 - Arlington District Municipal Code Enforcement Board

Legislative Authority: Chapter 91, Ordinance Code; Chapter 162, Part I, F.S.

Office Holder: Yes

Total Members: 7

Term Length: 3

No. of Terms: 2

Committee Powers / Duties:

Board is INACTIVE - Special Magistrates exercise all authority granted to the Board.

Jurisdiction and authority to hear and decide alleged violations of any code or ordinance in force and effect in the city. Subpoena evidence, alleged violators and witnesses to hearings. Subpoenas may be served by the Sheriff. Issue orders having the force and effect of law to command whatever steps are necessary to bring a violation into compliance.

Appointing Authority: Mayor, confirmed by Council

Membership Description / Information:

5/2006 - MCEB Boards dissolved by Mayor's Office & replaced by OGC Special Masters. Reference remains within the Ordinance Code.

7 - Members

All members of a Board shall be residents of the city and shall reside or work in their Board's Planning District (#2).

Where Possible:

- 1 - Registered, licensed Duval County architect
- 1 - Licensed Duval County business person
- 1 - Registered, licensed Duval County engineer
- 1 - Certified, licensed general, building, or residential contractor
- 1 - Registered, licensed Duval County real estate broker
- 1 - Certified or registered, licensed Duval County subcontractor
- 1 - Homemaker

1/29/09 - Ord. 2008-1090-E authorizes Mayor or designee to appoint special magistrates to exercise all authority granted to the Boards.

7/3/96 - Replaced Municipal Code Enforcement Boards "A" & "B" via Ord. 96-458-297.

Reporting Requirements:

Board Staff:

Maryland, April
Administrative Aide

Work Phone: (904) 255-7013
Email Address: AprilM@coj.net

Fax Number: (904) 588-0514

MCEB #3 - Southeast District Municipal Code Enforcement Board

Legislative Authority: Chapter 91, Ordinance Code; Chapter 162, Part I, F.S.

Office Holder: Yes

Total Members: 7

Term Length: 3

No. of Terms: 2

Committee Powers / Duties:

Board is INACTIVE - Special Magistrates exercise all authority granted to the Board.

Jurisdiction and authority to hear and decide alleged violations of any code or ordinance in force and effect in the city. Subpoena evidence, alleged violators and witnesses to hearings. Subpoenas may be served by the Sheriff. Issue orders having the force and effect of law to command whatever steps are necessary to bring a violation into compliance.

Appointing Authority: Mayor, confirmed by Council

Membership Description / Information:

5/2006 - MCEB Boards dissolved by Mayor's Office & replaced by OGC Special Masters. Reference remains within the Ordinance Code.

7 - Members

All members of a Board shall be residents of the city and shall reside or work in their Board's Planning District (#3).

Where Possible:

- 1 - Registered, licensed Duval County architect
- 1 - Licensed Duval County business person
- 1 - Registered, licensed Duval County engineer
- 1 - Certified, licensed general, building, or residential contractor
- 1 - Registered, licensed Duval County real estate broker
- 1 - Certified or registered, licensed Duval County subcontractor
- 1 - Homemaker

1/29/09 - Ord. 2008-1090-E authorizes Mayor or designee to appoint special magistrates to exercise all authority granted to the Boards.

7/3/96 - Replaced Municipal Code Enforcement Boards "A" & "B" via Ord. 96-458-297.

Reporting Requirements:

Board Staff:

Maryland, April
Administrative Aide

Work Phone: (904) 255-7013
Email Address: AprilM@coj.net

Fax Number: (904) 588-0514

MCEB #4 - Southwest District Municipal Code Enforcement Board

Legislative Authority: Chapter 91, Ordinance Code; Chapter 162, Part I, F.S.

Office Holder: Yes

Total Members: 7

Term Length: 3

No. of Terms: 2

Committee Powers / Duties:

Board is INACTIVE - Special Magistrates exercise all authority granted to the Board.

Jurisdiction and authority to hear and decide alleged violations of any code or ordinance in force and effect in the city. Subpoena evidence, alleged violators and witnesses to hearings. Subpoenas may be served by the Sheriff. Issue orders having the force and effect of law to command whatever steps are necessary to bring a violation into compliance.

Appointing Authority: Mayor, confirmed by Council

Membership Description / Information:

5/2006 - MCEB Boards dissolved by Mayor's Office & replaced by OGC Special Masters. Reference remains within the Ordinance Code.

7 - Members

All members of a Board shall be residents of the city and shall reside or work in their Board's Planning District (#4).

Where Possible:

- 1 - Registered, licensed Duval County architect
- 1 - Licensed Duval County business person
- 1 - Registered, licensed Duval County engineer
- 1 - Certified, licensed general, building, or residential contractor
- 1 - Registered, licensed Duval County real estate broker
- 1 - Certified or registered, licensed Duval County subcontractor
- 1 - Homemaker

1/29/09 - Ord. 2008-1090-E authorizes Mayor or designee to appoint special magistrates to exercise all authority granted to the Boards.

7/3/96 - Replaced Municipal Code Enforcement Boards "A" & "B" via Ord. 96-458-297.

Reporting Requirements:

Board Staff:

Maryland, April
Administrative Aide

Work Phone: (904) 255-7013
Email Address: AprilM@coj.net

Fax Number: (904) 588-0514

MCEB #5 - Northwest District Municipal Code Enforcement Board

Legislative Authority: Chapter 91, Ordinance Code; Chapter 162, Part I, F.S.

Office Holder: Yes

Total Members: 7

Term Length: 3

No. of Terms: 2

Committee Powers / Duties:

Board is INACTIVE - Special Magistrates exercise all authority granted to the Board.

Jurisdiction and authority to hear and decide alleged violations of any code or ordinance in force and effect in the city. Subpoena evidence, alleged violators and witnesses to hearings. Subpoenas may be served by the Sheriff. Issue orders having the force and effect of law to command whatever steps are necessary to bring a violation into compliance.

Appointing Authority: Mayor, confirmed by Council

Membership Description / Information:

5/2006 - MCEB Boards dissolved by Mayor's Office & replaced by OGC Special Masters. Reference remains within the Ordinance Code.

7 - Members

All members of a Board shall be residents of the city and shall reside or work in their Board's Planning District (#5).

Where Possible:

- 1 - Registered, licensed Duval County architect
- 1 - Licensed Duval County business person
- 1 - Registered, licensed Duval County engineer
- 1 - Certified, licensed general, building, or residential contractor
- 1 - Registered, licensed Duval County real estate broker
- 1 - Certified or registered, licensed Duval County subcontractor
- 1 - Homemaker

1/29/09 - Ord. 2008-1090-E authorizes Mayor or designee to appoint special magistrates to exercise all authority granted to the Boards.

7/3/96 - Replaced Municipal Code Enforcement Boards "A" & "B" via Ord. 96-458-297.

Reporting Requirements:

Board Staff:

Maryland, April
Administrative Aide

Work Phone: (904) 255-7013
Email Address: AprilM@coj.net

Fax Number: (904) 588-0514

MCEB #6 - North District Municipal Code Enforcement Board

Legislative Authority: Chapter 91, Ordinance Code; Chapter 162, Part I, F.S.

Office Holder: Yes

Total Members: 7

Term Length: 3

No. of Terms: 2

Committee Powers / Duties:

Board is INACTIVE - Special Magistrates exercise all authority granted to the Board.

Jurisdiction and authority to hear and decide alleged violations of any code or ordinance in force and effect in the city. Subpoena evidence, alleged violators and witnesses to hearings. Subpoenas may be served by the Sheriff. Issue orders having the force and effect of law to command whatever steps are necessary to bring a violation into compliance.

Appointing Authority: Mayor, confirmed by Council

Membership Description / Information:

5/2006 - MCEB Boards dissolved by Mayor's Office & replaced by OGC Special Masters. Reference remains within the Ordinance Code.

7 - Members

All members of a Board shall be residents of the city and shall reside or work in their Board's Planning District (#6).

Where Possible:

- 1 - Registered, licensed Duval County architect
- 1 - Licensed Duval County business person
- 1 - Registered, licensed Duval County engineer
- 1 - Certified, licensed general, building, or residential contractor
- 1 - Registered, licensed Duval County real estate broker
- 1 - Certified or registered, licensed Duval County subcontractor
- 1 - Homemaker

1/29/09 - Ord. 2008-1090-E authorizes Mayor or designee to appoint special magistrates to exercise all authority granted to the Boards.

7/3/96 - Replaced Municipal Code Enforcement Boards "A" & "B" via Ord. 96-458-297.

Reporting Requirements:

Board Staff:

Maryland, April
Administrative Aide

Work Phone: (904) 255-7013
Email Address: AprilM@coj.net

Fax Number: (904) 588-0514

Metropolitan Jacksonville Area HIV Health Services Planning Council

Legislative Authority: Executive Order 1994-186

Office Holder: No

Total Members: 35

Term Length: 2

No. of Terms: 2

Committee Powers / Duties:

Establish priorities for the allocation of funds within the EMA.

Develop a comprehensive plan, compatible with any existing state or local plans, for the organization and delivery of HIV Health Services.

Assess the efficiency of the administrative mechanisms to rapidly allocate funds to the areas of greatest need.

Appointing Authority: Mayor

Membership Description / Information:

17-35 members appointed by the Mayor

Represent ethnically diverse populations & at least one individual from each specific category

10 - Affected Community At-large (may duplicate from the following categories)

Affected Community, including individuals with HIV

Community Based Organization providing services to individuals with HIV and/or AIDS service organizations

Community Leader (non-elected) involved with HIV community

Hospital Planning Agency or Health Care Planning Agency

Providers of services to individuals with HIV:

Health Care

Local Public Health Agency

Mental Health Service

Social Service Professional

Title III B Grantee

HRSA HIV Related Grantee

Public Health Representative from Clay

Public Health Representative from Nassau

Public Health Representative from St. Johns

Representative from Ryan White Title II Consortia

Representatives from State Agencies providing services to HIV positive individuals (Social Security, Medicaid)

4 Ex-Officio Members

9/30/94 - Executive Order 1994-186 created "Metropolitan Jacksonville Area HIV Health Service Planning Council.

Reporting Requirements:

Board Staff:

Kelley, Deodre

Acting Chief

Work Phone: (904) 630-3957

Email Address: dkelly@coj.net

Fax Number: (904) 858-1109

Mimi & Lee Adams Environmental Advisory Board

Legislative Authority: Executive Orders 1995-198; 1992-157; 1984-69

Office Holder: No

Total Members: 18

Term Length: 4

No. of Terms:

Committee Powers / Duties:

Board is INACTIVE per the Mayor's Office.

Select recipients of the Mimi & Lee Adams Environmental Award.

May - Orientation Meeting, elect Officers & establish program for the year

November - select Board recommendations for award winners

March - select student award winners

Appointing Authority: Mayor

Membership Description / Information:

16-18 members, appointed by the Mayor.

Terms Commence on May 1st.

10/9/1995 - Executive Order 95-198 changed term commencement from January 1st to May 1st.

5/21/1992 - Executive Order 1992-157 amended membership from 18 members to "16-18" members and increased term from 3-years to 4-years.

7/20/1984 - Executive Order 1984-69 established Mimi & Lee Adams Environmental Advisory Board.

Reporting Requirements:

Board Staff:

Vacant, (A)

Work Phone:

Fax Number:

Email Address:

Northwest Jacksonville Economic Development Fund Advisory Committee

Legislative Authority: Executive Order 2006-08

Office Holder: No

Total Members: 9

Term Length: 3

No. of Terms: 2

Committee Powers / Duties:

Meet at least once a month, provided at least one application for public improvements funding has been submitted for consideration in regard to a proposed project, otherwise, the committee shall meet at least quarterly. Make funding recommendations to the Housing and Neighborhoods Department from among those applications that are in the application pool that have been specified and identified, pursuant to the executive order as amended.

Appointing Authority: Mayor

Membership Description / Information:

Members shall reside or be employed in the NW Jacksonville area or have a stated interest in economic development activity in the NW Jacksonville area.

- 2 - Small Business Owners
- 2 - Construction Industry (builder, developer, architect, etc.)
- 2 - Financial Industry (banker, accountant, etc.)
- 1 - Workforce Preparation (educator, etc.)
- 2 - Varied Backgrounds

8/30/06 - Executive Order 2006-08 repealed & replaced prior EO's. Added specific membership categories. Added 2-term limit. Staff support changed from JEDC to Housing & Neighborhoods.

June 2000 - Executive Order 2000-8 expanded Background & Purpose and changed reporting entity from the City to the JEDC.

6/17/97 - Executive Order 1997-209 expanded Background & Purpose.

6/12/96 - Executive Order 1996-202 changed name to "Northwest Jacksonville Economic Development Fund Advisory Committee".

5/9/95 - Executive Order 1995-195 increased membership from 6 to 9 members (removing Chief of City HUD as member/chair) & increased quorum to 5 members.

1/26/87 - Executive Order 1987-94 reduced quorum from 6 to 4 members.

10/23/86 - Executive Order 1986-90 created the "Northwest Quadrant Economic Development Advisory Committee".

Reporting Requirements:

Board Staff:

Spencer, Elaine
Chief

Work Phone: (904) 255-8203

Fax Number:

Email Address: espencer@coj.net

Planning Commission

Legislative Authority: Chapter 30, Part 2, Ordinance Code

Office Holder: Yes

Total Members: 9

Term Length: 3

No. of Terms: 2

Committee Powers / Duties:

Review proposed land use changes, text changes to the Comprehensive Plan, requests for exceptions, variances and waivers to the Zoning Code, appeals from written orders granting or denying an administrative deviation and written interpretations of the Zoning Code and final orders of the Cell Tower Review Committee and other matters related to land use and area planning which are referred to the Department or to the Commission pursuant to law.

Review and make recommendations to the Council on proposed changes to the Zoning Code, the Code of Subdivision Regulations and other land development regulations or amendments thereto, and with respect to all rezonings.

Review and make recommendations on plans and programs developed by the Planning Department.

Serve as the local planning agency per 163.3174 F.S. and prepare the comprehensive plan.

Review and assign planning priorities.

Appointing Authority: Mayor, confirmed by Council (Sec. 30.201, Ord. Code)

Membership Description / Information:

Voting Members:

6 - Resident of each Planning District. (Urban Core representative may be district business owner)

3 - Resident of City At-Large

3 - Alternate At-Large Resident (former Planning Commission members or former City Council LUZ members)

Non-Voting:

1 - School Board Representative

1 - Military Installation Representative

6/1/07 - Ord. 2007-457-E added 3 alternate members.

2/11/05 - Ord. 2005-89-E added non-voting military installation representative pursuant to 163.3175(5) F.S.

11/4/03 - Ord. 2003-1058-E changed membership from 1 ea. (7) school board district & 2 at-large to 1 ea. (6) planning district & 3 at-large.

1/30/03 - Ord. 2002-714-E codified addition of non-voting school board representative.

5/31/02 - Changes to Chapter 163.3174(a) F.S. added non-voting school board representative, codified via 2002-714-E.

12/19/95 - Ord. 95-1184-660 added "members shall continue until replaced".

10/1/80 - Ord. 80-431-388 abolished "Jacksonville Area Planning Board" & "Zoning Board" to establish "Planning Commission".

Reporting Requirements:

Board Staff:

Huxford, Folks

Current Planning Chief

Work Phone: (904) 255-7817

Email Address: fhuxford@coj.net

Fax Number: (904) 255-7884

Johnson, Patricia

Executive Secretary

Work Phone: (904) 255-7814

Email Address: patj@coj.net

Fax Number: (904) 255-7886

Johnston, Paige

General Counsel

Work Phone: (904) 630-1672

Email Address: PJohnston@coj.net

Fax Number: (904) 630-1731

Post-Employment Appeals Committee

Legislative Authority: Sec. 602.412, Ordinance Code

Office Holder:

Total Members: 3

Term Length:

No. of Terms: N/A

Committee Powers / Duties:

Hear appeals regarding the post-employment provisions of the Ethics Code.

Appointing Authority: Designated

Membership Description / Information:

City Council Rules Chair
Ethics Commission Chair
Chief of Procurement

1/1/08 - Ord. 2007-329-E established committee to hear appeals regarding post-employment provisions of the Ethics Code.

Reporting Requirements:

Board Staff:

Vacant, (A)

Work Phone:

Fax Number:

Email Address:

Public Service Grant Council

Legislative Authority: 2013-116-E & 2012-576-E; Chapter 118, Part 8, Ordinance Code

Office Holder: Yes

Total Members: 14

Term Length: 3

No. of Terms: 3

Committee Powers / Duties:

Assess needs through establishing the priority population, as approved by City Council.

Recommend the process by which recipients shall be chosen.

Review and consider the annual needs for public services.

Establish recommended priorities for services.

Review and evaluate all Public Service Grant applications;

Serve as an on-site evaluator and lead reviewer for a selected number of applicants;

Attend orientation sessions and all review sessions; and

Full participation in the funding recommendation process.

Allocation of the lump sum appropriation to applicant organizations shall be made by the Public Service Grant Council.

Appointing Authority: Mayor & Council (118.803, Ord. Code)

Membership Description / Information:

Terms commence January 1st.

7 - Appointed by Mayor & confirmed by Council. (2 w/grant experience)

6 - Appointed by the Council through resolution. (2 w/grant experience)

1 - Council Member Liaison

3/14/13 - Ord. 2013-116-E increased membership from 7 to 13 and increased duties.

10/24/12 - Ord. 2012-576-E provided for Chair to be elected by the PSGC.

3/29/10 - Ord. 2009-868-E repealed and recodified Chapter 118. Changed term date from April 1st to January 1st.

3/25/08 - Ord. 2008-88-E changed term commencement date from January 1st to April 1st.

1/8/08 - Ord. 2007-105-E established "Public Service Grant Council".

Reporting Requirements: June 1st pursuant to Sec. 118.804, Ordinance Code

Board Staff:

Waters, Thomas

Grant Administrator

Work Phone: (904) 255-8742

Email Address: twaters@coj.net

Fax Number: (904) 255-8256

RDA-Duval County Research & Development Authority

Legislative Authority: Chapter 67, Ordinance Code; Chapter 159, Part V, F.S.

Office Holder: No

Total Members: 5

Term Length: 4

No. of Terms: Unlimited

Committee Powers / Duties:

Oversee "First Coast Technology Park", a 285-acre commerce center at the University of North Florida;
for the purpose of promoting scientific research and development in affiliation with and related to the research and development activities of one or more state-based, accredited, public or private institutions of higher education;
for the purpose of financing and refinancing capital projects related to establishment of a research and development park in affiliation with one or more institutions of higher education, including facilities that complement or encourage the complete operation thereof; and
for the fostering of the economic development and broadening the economic base of the county.

Appointing Authority: Council

Membership Description / Information:

5 - Members who are residents and electors of, or have their principal place of employment in, the county.

Ex-Officio Members - President of each affiliated institution of higher education or designee

10/21/09 - Appointees NOT subject to Chapter 50 terms limits per OGC.

6/10/86 - Ord. 86-649-290 codified "Duval County Research & Development Authority".

10/17/84 - Reso. 84-1010-380 created "Duval County Research & Development Authority".

Reporting Requirements: IRS report to State Division of Bond Finance pursuant to F.S. 157.7055

Board Staff:

Delaney, John UNF President	Work Phone: (904) 620-2500 Email Address: jdelaney@unf.edu	Fax Number: (904) 620-2515
Noriega, Elizabeth Admin Assistant	Work Phone: (904) 620-2282 Email Address: enoriega@unf.edu	Fax Number: (904) 620-1980
Traynham, Earle Executive Director	Work Phone: (904) 620-2590 Email Address: traynham@unf.edu	Fax Number: (904) 620-2594

Retirement Reform Task Force

Legislative Authority:

Office Holder: No

Total Members: 11

Term Length:

No. of Terms: N/A

Committee Powers / Duties:

Review the proposed public safety pension reform agreement (2013-366), seek input from stakeholders and other interested citizens, and make recommendations on how the City should proceed.

Appointing Authority: Mayor

Membership Description / Information:

Community Leaders appointed by the Mayor

7/3/2013 - Mayor Brown established "Retirement Reform Task Force" via press release.

Reporting Requirements:

Board Staff:

Vacant, (A)

Work Phone:

Fax Number:

Email Address:

Ritz Theatre & LaVilla Museum Board of Directors

Legislative Authority: Executive Order 2004-08

Office Holder: No

Total Members: 13

Term Length: 3

No. of Terms: 2

Committee Powers / Duties:

Provide leadership, experience and assistance to enhance the mission of the Ritz Theatre & LaVilla Museum to discover, preserve, interpret and share the historical and cultural experiences of African-American residents of the LaVilla area and Northeast Florida.

Work in conjunction with the museum Executive Director in attempt to achieve such mission.

Consider the needs of the Ritz Theatre & LaVilla Museum, as a multi purpose facility and attempt to enhance its programs and exhibits, increase its funding, and thereby enhance and increase its program and exhibition effectiveness.

Supervision and oversight of the Ritz Theater Foundation, Inc.

Appointing Authority: Mayor

Membership Description / Information:

Members shall come from varied backgrounds , but must have an interest in the development and growth of the Ritz Theatre & LaVilla Museum

10/13/04 - Executive Order 2004-08 repealed & replaced EO 2003-04. Expanded Background & Purpose. Also established the Ritz Theatre Foundation, Inc.

4/24/2003 - Executive Order 2003-04 created the Ritz Theatre & LaVilla Museum Board of Directors

Reporting Requirements:

Board Staff:

Williams, Teneese
AMIO

Work Phone: (904) 632-5555

Fax Number: (904) 632-5553

Email Address: tthomas@coj.net

Security & Emergency Preparedness Planning Council

Legislative Authority: Sec. 674.202, Ordinance Code; Executive Order 2008-01

Office Holder: No

Total Members:

Term Length:

No. of Terms: Unlimited

Committee Powers / Duties:

Shall recommend an emergency preparedness plan to the Council and conduct a continuing study of the needs for amendments to and improvements in the plan.

Shall from time to time, issue rules and orders for implementation of NIMS.

Shall review and comment to the Council on all mutual aid plans and interjurisdictional agreements.

Appointing Authority: Mayor

Membership Description / Information:

Section 674.202, Ordinance Code:

Ex-Officio:

Mayor (Chair)

Security Coordinator (Vice Chair)

Director of Fire & Rescue

Chief of Emergency Preparedness

City Council President or designee

Chair of Duval Delegation or designee

Neighborhoods Director

Public Health Officer

Chief Administrative Officer

Mayor's Chief of Staff

Director of Public Works

Sheriff

Chief Judge, 4th Judicial Circuit

Managing Director/CEO of JEA

Managing Director/CEO of Seaport Authority (JPA) - ("Port" Authority per 2003-341 Laws of FL)

Managing Director/CEO of Airport Authority (JAA) - ("Aviation" Authority per 2005-328- Laws of FL)

Executive Director of JTA

Chair of School Board or Designee

Representatives of each Military Group

Representatives of Hospitals w/300+ beds

Up to 11 representatives of civic, business, industry, labor, veterans, professional, or other groups and from the federal government appointed by the Mayor (identified in Executive Order 2008-01).

Executive Order 2008-01:

Mayor of Jacksonville Beach

Mayor of Atlantic Beach

Mayor of Neptune Beach

Mayor of Baldwin

Director, American Red Cross

Chair, NE FL Veterans Council

Commander, Naval Base, Jacksonville

AT&T representative

Community Civic Leader

Industry representative

DOT District 2 Secretary

9/9/08 - Ord. 2008-513-E replaced "Regulatory & Environmental Services Director" with "Environmental & Compliance Director".

4/1/08 - Executive Order 2008-01 repealed & replaced EO 1996-201.

2/19/02 - Ord. 2001-1310-E changed name to "Security & Emergency Preparedness Planning Council" & altered membership.

2/3/98 - Ord. 1997-1094-E added "Council President or designee" & "Duval Delegation Chair or designee".

6/5/96 - Executive Order 1996-201 repealed & replaced EO 1981-32 & created the "Emergency Preparedness Planning Council"

9/26/95 - Ord. 95-1272-768 revised composition and responsibilities of "Emergency Preparedness Planning Council".

10/13/81 - Executive Order 1981-32 created "Civil Defense Planning Council".

Reporting Requirements:

Board Staff:

Bracey, John
JFRD Community Affairs Officer

Work Phone: (904) 630-2969
Email Address: jbracey@coj.net

Fax Number: (904) 630-0478

Senterfitt, Marty
Fire Chief

Work Phone: (904) 630-7868
Email Address: MSenter@coj.net

Fax Number: (904) 630-0521

Sexual Assault Advisory Council

Legislative Authority: Executive Orders 2011-04; 2003-01; 1998-214

Office Holder: No

Total Members: 18

Term Length: 2

No. of Terms: 2

Committee Powers / Duties:

Provide oversight and coordination of the community's response to the crime of sexual assault.
Assure the integration of services and programs for sexual assault victims.
Implement the recommendations of the Adult Sexual Assault Task Force

Appointing Authority: Mayor

Membership Description / Information:

12 - Ex-Officio Members: No term or limit
Hubbard House Executive Director
Women's Center Executive Director
Behavioral & Human Svcs Chief
Disabled Svcs Representative
Sexual Assault Response Center Medical Director
JSO Sex Crimes Lt.
JSO Chief or Director
State Attorney Special Assault Unit Director
FDLE Representative
Navy Representative
DCPS Representative
Chief Judge Designee

6 - At-Large Members: 2-Year Term
Sexual Assault Survivor, appointed by SAAC
Advocate, appointed by SAAC
At-Large Member, appointed by SAAC
Designee, appointed by Mayor
Designee, appointed by State Attorney
Designee, appointed by Sheriff

5/19/11 - Executive Order 2011-04 changed name from "Jacksonville Advisory Council on Sexual Assault" to the "Sexual Assault Advisory Council" and changed membership categories. Changed term from 3 to 2-years.

4/2/03 - Executive Order 2003-01 increased membership from 16 to 18 and added 2-term limit.

5/19/98 - Executive Order 1998-214 established the Jacksonville Advisory Council on Sexual Assault.

Reporting Requirements:

Board Staff:

Jarzomkowski, Laura
Executive Secretary

Work Phone: (904) 630-0830
Email Address: lauraj@coj.net

Fax Number: (904) 630-8598

Moore, Johnnetta
Acting Chief

Work Phone: (904) 630-4720
Email Address: jmoore@coj.net

Fax Number: (904) 630-8598

SJRFC-St. Johns River Ferry Commission

Legislative Authority: 2013-165-E; 2013-45-E; 2012-522-E; 2012-235-E; Chapter 93, Ordinance Code

Office Holder: Yes

Total Members: 9

Term Length: 3

No. of Terms: 2

Committee Powers / Duties:

- (a) Operate the St. Johns River (Mayport) Ferry service, or engage a private or public entity to operate the ferry services, pursuant to long and short term operational plans which shall be subject to council approval.
- (b) Receive funding from public or private sources and disburse those funds so as to operate, maintain, repair or improve the ferry service, pursuant to plans that are subject to City Council review and approval.
- (c) Budget and employ such operations managers and other staff as may be necessary, according to long and short term operational plans and financial terms as shall be approved by the City Council.
- (d) Apply for and receive grant funding for ferry operations, repairs, maintenance and capital improvement.
- (e) Receive and dispose of property and assets in accordance with long and short term plans subject to City Council approval.
- (f) Conduct research studies and collect and analyze data for the accomplishment of its purposes.
- (g) Publicize and advertise its purposes, objectives and findings and distribute reports thereon.
- (h) Advise governmental units and the public concerning the perpetuation, funding, improvement, development and maintenance of the Mayport Ferry.
- (i) Act as a coordinating agency for programs and activities affecting the perpetuation, funding, improvement, development and maintenance of the Mayport Ferry.
- (j) Cooperate with relevant and pertinent agencies of federal, state and local government in the accomplishment of its purpose.
- (k) Act as a specialized adviser to the Mayor, City Council, and independent agencies of the City regarding the perpetuation, funding, improvement, development and maintenance of the Mayport Ferry.
- (l) Submit annual reports and such interim reports as it deems necessary or as the City Council requires, to the Mayor and the Council, of its activities and of the problems and progress in the perpetuation, funding, improvement, development and maintenance of the Mayport Ferry.
- (h) Subject to availability of appropriated funds, to execute and deliver contract in its own name, for and on behalf of the City, with those entities providing goods and services related to the responsibilities of the Commission.

Appointing Authority: Council & Mayor (93.103, Ord. Code)

Membership Description / Information:

Residents of Duval, Nassau or St. Johns County:

- 2 - General Public (appointed by Mayor)
- 4 - General Public (appointed by City Council)
- 1 - City Council Member (appointed by President as Chair)

Ex-Officio Members:

- 1 - Visit Jacksonville CEO
- 1 - Timucuan Preserve Superintendent

Quorum = 4 Members

4/12/13 - Ord 2013-165-E added Timucuan Preserve Superintendent as ex-officio.

3/8/13 - Ord 2013-45-E added Visit Jax CEO as ex-officio member.

9/12/2012 - Ord. 2012-522-E Increased duties.

5/10/2012 - Ord. 2012-235-E established "St. Johns River Ferry Commission".

Reporting Requirements: Annual Report pursuant to 93.106(g), Ordinance Code

Board Staff:

Johnston, Paige
General Counsel

Work Phone: (904) 630-1672
Email Address: PJohnston@coj.net

Fax Number: (904) 630-1731

Owens, Carol
Commission Aide

Work Phone: (904) 630-1683
Email Address: COwens@coj.net

Fax Number: (904) 630-1242

Special Committee on Group Health Benefits

Legislative Authority: Sec. 116.1402, Ordinance Code

Office Holder:

Total Members:

Term Length:

No. of Terms:

Committee Powers / Duties:

The Special Committee on Group Health Benefits shall (i) have at least 30 days to review the Request for Proposal for group health benefits and the Special Committee on Group Health Benefits will recommend to the Mayor any changes to the Request for Proposal that would improve the proposal, as provided by Sec. 116.1403, Ord. Code, and (ii) have up to 15 days to review proposals received in response to the Request for Proposal and make recommendations on the proposals that best meet the criteria outlined in the Request for Proposal and the group health needs of the employees and retirees, as provided by Sec. 116.1404, Ord. Code.

Appointing Authority: Mayor, et al

Membership Description / Information:

Council Member, appointed by the Council President
Council Auditor, or designee

Mayoral Appointees:

Member from each Collective Bargaining Unit

City Retiree

Exempt Status Employee

2-Admin & Finance Dept (Chair & Vice Chair) - (Admin & Finance split per 2007-839-E)

2/11/2003 - Ord. 2003-84-E created "Special Committee on Group Health Benefits".

Reporting Requirements: 30 days to review RFP & 15 days to review RFP responses. pursuant to 116.1402

Board Staff:

DiPerna, Mary
Manager

Work Phone: (904) 630-1212

Fax Number: (904) 630-1294

Email Address: MDiPerna@coj.net

Titcomb, Don
Consultant

Work Phone: (904) 821-4312

Fax Number: (904) 821-4338

Email Address: Don_Titcomb@AJG.com

Sports & Entertainment Board

Legislative Authority: Chapter 96, Ordinance Code; Sec. 55.207, Ordinance Code

Office Holder: No

Total Members: 9

Term Length: 4

No. of Terms: 2

Committee Powers / Duties:

An advisory board to the OED in order to stimulate and promote sports and entertainment events and activities to be held and performed in the greater Jacksonville economic area, and assist in obtaining maximum utilization of the sports and entertainment facilities owned by the city.

Appointing Authority: Mayor, confirmed by Council (96.102, Ord. Code)

Membership Description / Information:

6/29/2012 - Oes. 2012-212-E repealed JEDC and transferred board to Office of Economic Development.

11/17/98 - 1998-836-E changed "Sports & Entertainment Commission" to "Sports & Entertainment Board". Dissolved "Sports Development Authority" & transferred members to "Sports & Entertainment Board" under JEDC.

Reporting Requirements: June 30th pursuant to 58.102, Ordinance Code

Board Staff:

Lamp, Joel

Communications Manager

Work Phone: (904) 630-3697

Email Address: jlamp@coj.net

Fax Number:

Subdivision Standards & Policy Advisory Committee

Legislative Authority: Sec. 654.142, Ordinance Code

Office Holder: Yes

Total Members: 10

Term Length: 4

No. of Terms:

Committee Powers / Duties:

Review and revise the basic documents setting forth the rules, standards and policies presently used in the City, with respect to any issues concerning land development except traffic engineering and roadway design issues.

Provide a forum to hear requested revisions to the referenced documents, with respect to any issues concerning land development except traffic engineering and roadway design issues in order to keep the documents in a current status.

Vote approval or disapproval of requested revisions.

Advise the appropriate Council committee of approved revisions.

Appointing Authority: Mayor, confirmed by Council

Membership Description / Information:

Appointed Members:

- 1 - Representative of the Home-Building Industry
- 1 - Representative of the Engineering Profession
- 1 - Representative of the Land Developers
- 1 - Representative of the Land Surveying Profession
- 1 - Representative of Private Utilities

Designated Members:

- 1 - Community Planning Chief
- 1 - Environmental Quality Chief
- 1 - JEA Water & Wastewater Director
- 1 - Right-of-Way Maintenance Chief (per 2013-683-E)
- 1 - City Engineer - Chair

4/24/13 - Ord. 2013-185-E cleaned up names of Division Chief members and removed traffic engineering and roadway responsibilities.

9/9/08 - Ord. 2008-513-E replaced "Air & Water Quality Chief" with "Environmental Quality Chief".

4/4/08 - Ord. 2008-129-E added additional duty.

5/20/97 - Ord. 1997-229-E replaced "Water Division Chief" with "JEA Water & Wastewater Director".

3/19/96 - Ord. 96-102-45 replaced "Water Quality Chief" with "Air & Water Quality Chief" and "Utilities Engineering Chief" with "Water Division Chief".

4/21/92 - Ord. 92-243-116 replaced "Director of Public Utilities", "Bio-Environmental Services Officer", & "Director of Planning" with "Land Use Chief", "Water Quality Chief" & "Utilities Engineering Chief".

5/20/91 - Ord. 91-58-147 repealed & replaced Chapter 654.

10/10/89 - Ord. 89-817-490 increased membership from 9 to 10 adding "land surveying representative". Replaced "Water Services Manager" with "Director of Public Utilities".

2/23/88 - Ord. 88-41-37 increased membership from 8 to 9 adding "City Bio-Environmental Services Officer".

7/11/78 - Ord. 78-178-270 created the "Subdivision Standards & Policy Advisory Committee" with 8 members.

Reporting Requirements:

Board Staff:

Joyce, Bill
City Engineer

Work Phone: (904) 255-8573

Fax Number: (904) 630-2968

Email Address: JOYCE@coj.net

Sands, Mike
Development Svcs Chief

Work Phone: (904) 255-8575
Email Address: MSands@coj.net

Fax Number: (904) 255-8311

Task Force on Consolidated Government

Legislative Authority: 2013-551-A

Office Holder:

Total Members: 31

Term Length: 1

No. of Terms: N/A

Committee Powers / Duties:

Undertake an in depth review of the history, formation and operation of the consolidated government, including a full examination of all departments, divisions, boards, commissions, and independent authorities.
Study the relationship between the Beaches and Baldwin and the Consolidated City of Jacksonville.
Bring forth a final report with recommendations for reform and change through legislative action, local referenda and if necessary, suggested state legislative action.

Appointing Authority: Council

Membership Description / Information:

1 - Chair (Council Member)
30 - Member (Citizens)
2 - Alternate

8/27/2013 - 2013-551-A created the Task Force on Consolidated Government.

Reporting Requirements: June 30, 2014 pursuant to 2013-551-A

Board Staff:

Brown, Cheryl Director / Council Secretary	Work Phone: (904) 630-1452 Email Address: clbrown@coj.net	Fax Number: (904) 630-2906
Clements, Jeffrey Chief of Research	Work Phone: (904) 630-1405 Email Address: jeffc@coj.net	Fax Number: (904) 630-3403
Cook, Damian Executive Administrator	Work Phone: (904) 630-1775 Email Address: damianc@coj.net	Fax Number: (904) 630-2906
Farris, Dana Chief of Legislative Services	Work Phone: (904) 630-5311 Email Address: dmfarris@coj.net	Fax Number: (904) 630-1242
Perez, Nicole Legal Intern	Work Phone: (904) 630-1775 Email Address:	Fax Number: (904) 630-2906
Thurman, Lloyd Reserch Intern	Work Phone: (904) 630-1775 Email Address: mule@bellsouth.net	Fax Number: (904) 630-2906

TDC-Duval County Tourist Development Council

Legislative Authority: Chapter 70, Ordinance Code; Sec. 125.0104, F.S.

Office Holder: No

Total Members: 9

Term Length: 4

No. of Terms: 2

Committee Powers / Duties:

Recommend a method of coordination of existing tourist development efforts by both public and private agencies, organizations and business and of new or additional tourist development efforts.
Identify and recommend methods of eliminating unnecessary duplications in existing tourist development efforts.
Identify and develop new tourist development efforts.
Create, prepare and submit to the Council a tourist development plan.
Review the expenditures of revenues from the Tourist Development Trust Fund and report any unauthorized expenditures to the Council and State Department of Revenue.

Appointing Authority: Council

Membership Description / Information:

All members must be electors of the County (FS 124.0104(4)(e)).

At least two members shall be residents of or have their principal place of business within the 2nd (Jax Bch), 3rd (Atlantic Bch), 4th (Neptune Bch) or 5th (Baldwin) Urban Services District.

- 1 - Council President (ex officio Chair)
- 2 - Elected Officials of City or Urban Svcs Districts 2, 3, 4 or 5
- 3 - Owners or operators of tourist accommodation facilities
- 3 - Persons otherwise involved in the tourist industry

5/9/06 - Subject to Sec. 50.104, Ordinance Code, 2-term limit established via Ord. 2006-393-E.

1/21/86 - Ord. 85-1557-798 allowed TDC Chair to designate 1 or more Vice Chairs from membership.

5/15/84 - Ord. 84-484-245 repealed 2 term limit.

7/11/78 - Ord. 78-559-277 codified the TDC.

12/20/77 - Ord. 77-857-351 established "Duval County Tourist Development Council".

Reporting Requirements: Annually pursuant to 70.104(i), Ordinance Code

Board Staff:

Astleford, Paul CVB Representative	Work Phone: (904) 421-9150 Email Address: pastleford@visitjacksonville.com	Fax Number: (904) 798-9121
Billy, Janice Auditor	Work Phone: (904) 630-1625 Email Address: jbilly@coj.net	Fax Number: (904) 630-2908
Hastings, Annette Executive Director	Work Phone: (904) 630-7625 Email Address: AnnetteH@coj.net	Fax Number: (904) 630-3403
McCain, Jim General Counsel	Work Phone: (904) 630-7130 Email Address: JMcCain@coj.net	Fax Number: (904) 630-1731

TRC-Tower Review Committee

Legislative Authority: Sec. 656.1509, Ordinance Code

Office Holder: Yes

Total Members: 5

Term Length: 1

No. of Terms: Unlimited

Committee Powers / Duties:

The public body charged with responsibility for making final decisions with respect to applications for waiver from minimum setback and separation requirements, waiver from landscape requirements, variance from the maximum height requirements, variance from the maximum height and projection requirements for side-mount and rooftop antennas, variance from the other maximum height requirements, and declaration that a proposed tower or antenna qualifies as either a camouflaged or low impact/stealth tower or antenna.

Action shall be deemed the final action of the City of Jacksonville as of the effective date of the final action by the Tower Review Committee.

Appointing Authority: LUZ Chair & Planning Commission Chair

Membership Description / Information:

Terms run July 1 to June 30

3 - Members of LUZ appointed by Chair of LUZ.

2 - Members of Planning Commission, appointed by Chair of Planning Commission

6/12/07 - Ord. 2007-561-E moved TRC from Sec. 656.1058 to Sec. 656.1509, Ord/ Code.

12/18/01 - Ord. 2001-1058-E clarified that Chairs of LUZ & Planning Commission make appointments.

8/23/01 - Ord. 2001-600-E established "Tower Review Committee".

Reporting Requirements:

Board Staff:

Gabriel, Jason General Counsel	Work Phone: (904) 630-1724 Email Address: jgabriel@coj.net	Fax Number: (904) 630-2388
Huxford, Folks Current Planning Chief	Work Phone: (904) 255-7817 Email Address: fhuxford@coj.net	Fax Number: (904) 255-7884
Johnston, Paige General Counsel	Work Phone: (904) 630-1672 Email Address: PJohnston@coj.net	Fax Number: (904) 630-1731
Lewis, Bruce Senior Planner	Work Phone: (904) 255-7820 Email Address: BLewis@coj.net	Fax Number: (904) 255-7884
Zamarron, Philip Legislative Aide	Work Phone: (904) 630-5328 Email Address: zamarron@coj.net	Fax Number: (904) 630-1242

TRUE-Taxation, Revenue & Utilization of Expenditures Commission

Legislative Authority: Chapter 57, Ordinance Code

Office Holder: No

Total Members: 18

Term Length: 3

No. of Terms: 2

Committee Powers / Duties:

Act as an advisory body to the city concerning fiscal policy.

Improve the city's long-range financial soundness, planning budgeting, and management and to keep the public better informed about important issues related to city financing and budgeting. May choose to review any aspect of fiscal policy, including:

- The city's long-range financial soundness, planning budgeting, and management;
- The city's budgetary process, including taxation, revenue generation, expenditures, use of permit fees and user fees, bonding capacity, franchise fees, state and federal mandates, privatization, "zero based" financing and other similar topics;
- The appropriateness of each revenue source the city receives to make up its annual general revenue budget;
- Potential new revenue sources, such as impact fees, and the use of any such funds;
- The pre- and post-retirement benefit structure for city employees and the potential impact on the financial status of the city;
- Recommendations that will help make Jacksonville the most fairly-taxed and financially-sound city in the nation;
- Recommendations to keep the public better informed about important issues of city financing and budgeting which affect their lives;
- Other areas as the Commission may determine are appropriate and within their scope.

Appointing Authority: Council, et al (Sec. 57.102, Ord. Code)

Membership Description / Information:

All members shall be residents of the County:

- 6 - Members appointed by Mayor, confirmed by Council
- 6 - Members appointed by Council President, confirmed by Council
- 6 - Members (1) appointed by each CPAC, confirmed by Council

6/27/13 - Ord. 2013-350-E changed residency requirement from "City" to "County" residents.

12/9/03 - Ord. 2003-1249-E removed requirement that Mayoral & Council appointees reside in specific Planning Districts.

6/21/94 - Ord. 94-336-372 created permanent TRUE Commission.

11/14/88 - Ord. 88-1214-442 created TRUE Commission to conduct comprehensive review.

Reporting Requirements: June 30th pursuant to 58.102, Ordinance Code

Board Staff:

Clements, Jeffrey
Research Chief

Work Phone: (904) 630-1405
Email Address: jeffc@coj.net

Fax Number: (904) 630-3403

VAB-Value Adjustment Board

Legislative Authority: Sec. 194.015, F.S.; 12D-10.001 F.A.C.

Office Holder: Yes

Total Members: 5

Term Length: 1

No. of Terms: Unlimited

Committee Powers / Duties:

Hear appeals regarding property assessments and complaints against homestead exemption denials.

Appointing Authority: City Council & School Board

Membership Description / Information:

City Council:

2 - City Council Members + 1 Alternate

1 - Citizen Member which must be homestead property owner

School Board:

1 - School Board Member + 1 Alternate

1 - Citizen Member which must be business property owner

Citizen Members may NOT be an employee of taxing authority or represent property owners in hearings or reviews.

9/1/08 - Chpt. 2008-197. Laws of FL, deleted 1 Council & 1 School Board member and added 2 Citizen members.

1992 - Value Adjustment Board

1980 - Property Appraisal Adjustment Board

Originally - Tax Adjustment Board

Reporting Requirements: Annually, after hearing all petitions. pursuant to 197.037(1), F.S.

Board Staff:

Bertier, Sadie

VAB Aide

Work Phone: (904) 630-5326

Email Address: sbertier@coj.net

Fax Number: (904) 630-1242

Brown, Cheryl

VAB Clerk

Work Phone: (904) 630-1452

Email Address: clbrown@coj.net

Fax Number: (904) 630-2906

Jeter, William

VAB Attorney

Work Phone: (904) 610-7600

Email Address: williamh.jeter@comcast.net

Fax Number: (904) 280-3252

Oswald, Nichole

VAB Aide

Work Phone: (904) 630-7633

Email Address: NOswald@coj.net

Fax Number: (904) 630-1242

Pelegrin, Heather

VAB Aide

Work Phone: (904) 630-4292

Email Address: Pelegrin@coj.net

Fax Number: (904) 630-1242

Victim Assistance Advisory Council

Legislative Authority: Executive Orders 1994-185; 1988-116

Office Holder: No

Total Members: 27

Term Length: 3

No. of Terms:

Committee Powers / Duties:

Coordinate and encourage cooperative efforts among social service, criminal justice, mental health and other agencies to provide assistance to crime victims and their families.

Appointing Authority: Mayor

Membership Description / Information:

Membership, appointed by Mayor, will include, but not limited to, representatives of the community mental health, social services, criminal justice, education, the medical profession, crime victims & advocates, and members of the general public.

10 - members shall represent a cross section of the private community, including crime victims & advocates.

8 - members shall represent public & private agencies/programs providing services to crime victims.

9 - members shall be comprised of elected & appointed officials, the judiciary, the clergy & leaders of the community. (Council President may recommend Council Member to Mayor for appointment.)

8/31/94 - Executive Order 1994-185 increased membership from 25 to 27 total members (from 8 to 10 private community members).

3/3/88 - Executive Order 1988-116 created "Victim Assistance Advisory Council".

Reporting Requirements:

Board Staff:

Alexander, Patricia
Coordinator

Work Phone: (904) 630-4908

Fax Number: (904) 630-3639

Email Address: palex@coj.net

Moore, Johnnetta
Acting Chief

Work Phone: (904) 630-4720

Fax Number: (904) 630-8598

Email Address: jmoore@coj.net