



**REQUEST FOR QUOTATION**  
**This Is Not An Order**

DATE: 3-23-17

RFQ No.: 03232017-JM

BID DEADLINE: March 24, 2017

TO: All Bidders

FROM: Jaci Maguire  
Shared Services Division  
[jaclynn.d.maguire@boeing.com](mailto:jaclynn.d.maguire@boeing.com)

Phone: 405-582-8208

This request does not commit Boeing to pay any costs incurred in the submission of a bid or in making necessary studies or designs for the preparation thereof nor to procure goods or contract for services.

Boeing reserves the right to conduct a pre-award survey or require other evidence of production, managerial, financial, and similar abilities to perform prior to award of contract.

Submit quotation in U.S. dollars, EXCLUSIVE of state sales and use taxes. If federal excise taxes apply, itemize them separately.

Your quotation is subject to acceptance within 90 days from the bid deadline, unless otherwise indicated.

TERMS AND CONDITIONS & OTHER REQUIREMENTS: SOW, GP2, Supplement Scope of Work Applicable for Hazardous Materials, Contract Addendum, Terms of use for electronic systems, radio frequency, anti slavery Human trafficking, SP4

ITEM	QTY	UM	DESCRIPTION / PART NUMBER	PRICING	
1			Provide a Firm Fixed Price (FFP) for Annual Structural Fire Protection and Aircraft Rescue and Fire Fighting Services	\$ 200,000.00	Annual

ACCEPTABLE SHIPPING TOLERANCE: (N/A) % OVER (N/A) % UNDER

Supplier is classified by the Federal Government as a (check one):

- Small Business
- Small Disadvantaged Business
- Large Business
- X Other City Government Agency

Note: Questions concerning company size classification should be referred to the nearest field office of the Small Business Administration.

Sam E. Mousa  
Chief Administrative Officer

Payment Terms: **\$50,000.00 Quarterly**

City of Jacksonville Fire and Rescue Dept.  
Supplier Printed or Typed Name, Phone No.

*Sam E. Mousa*  
Authorized Signature  
Lenny Curry, Mayor

Supplier Bid No.: \_\_\_\_\_

For: Mayor Lenny Curry  
Under Authority of:  
Executive Order No. 2015-05

**FORM APPROVED**

*James R. McCa...*  
ASSISTANT GENERAL COUNSEL

ATTEST:

*James R. McCa...*  
Corporation Secretary  
City of Jacksonville



### TERMS & CONDITIONS ACCEPTANCE CONFIRMATION

By signature below, Supplier certifies that it has read the Boeing Terms and Conditions, Exhibits and all other contract documents as listed, and accepts such terms as presented. Terms and Conditions and all supporting documents will apply to the referenced project.

Contract Documents:

- Instructions to Bidders
- STATEMENT OF WORK (In place of the MOU. Same language)
- ~~RFQ / Proposal Instructions 10-2016 (N/A to JFRD services)~~
- ~~Exhibit A General Provisions 2 Rev 11-2016 (N/A to JFRD services)~~
- ~~Exhibit B Supplement Scope of Work Applicable for Hazardous Materials 2-2011 (N/A to JFRD services)~~
- ~~Exhibit C Term Contract Addendum 01-2008 (N/A to JFRD services)~~
- ~~Exhibit D Terms of Use of Boeing Information and Electronic Systems 06-2016 (N/A to JFRD services)~~
- ~~Exhibit E Radio Frequency Equipment 07-2014 (N/A to JFRD services)~~
- ~~Exhibit F Anti-Slavery Human Trafficking 01-2012 (N/A to JFRD services)~~
- ~~Exhibit G SP4 10-2016 (N/A to JFRD services)~~
- Exhibit H Reserved
- Exhibit I Pricing (Applicable to JFRD services – completed)
- Exhibit J Terms Acceptance Form (Applicable to JFRD services  considering exclusions noted on this document)
- Exhibit K Business Certification (Completed To be submitted with RFP)
- Exhibit L Reserved
- ~~Exhibit M Service Provider Manual 03-2016 (N/A to JFRD services)~~

City of Jacksonville Fire and Rescue Department

Company Name \_\_\_\_\_

1. LENNY CURRY  
Typed Name

MAYOR  
Title

*Samir E. Mousa*  
Signature

June 20, 2017  
Date

Samir E. Mousa  
Chief Administrative Officer  
For: Mayor Lenny Curry  
Under Authority of:  
Executive Order No. 2015-05

ATTEST:

END OF TERMS ACCEPTANCE

FORM APPROVED

*James R. McCaig*  
Corporation Secretary  
City of Jacksonville



*James R. McCaig*  
ASSISTANT GENERAL COUNSEL

**Memorandum of Understanding (MOU)**  
**For AVIATION RESCUE AND FIRE FIGHTING**  
**SERVICES between The Boeing Company – Cecil Field**  
**And Jacksonville Fire and Rescue Department (JFRD)**

**PURPOSE:** This MOU establishes certain procedures and requirements relating to the provision of structural fire protection, and Aircraft Rescue and Fire Fighting (ARFF) services in support of ground and flight operations conducted by The Boeing Company at, from and into Cecil Airport, Jacksonville, Florida. It further recognizes and assigns certain roles and responsibilities relating to such services and activities.

**EFFECTIVE DATE:** This MOU shall become effective upon signature by both authorized Boeing representative and JFRD representative.

**TERM:** This MOU shall remain in effect for the period of one (1) year from the effective date until or unless superseded or terminated. Prior to the end of this term, a new MOU will be negotiated so that continuous services are secured.

**TERMINATION:** The Boeing Company's operations at Cecil Airport are contingent upon its contracts with the Government that may be terminated for convenience by the Government at any time; therefore, The Boeing Company may terminate this MOU for convenience upon the cancellation of its Government contract(s) with a 60 day written notice to JFRD.

**STANDARDS:** The Boeing Company as a contractor for the government is required to conduct its operations according to certain standards, rules and regulations. The following is a listing of the most prevalent standards pertaining to the conduct of ground and flight operations by Boeing at Cecil Field.

- National Aeronautics Standard 3306 (NAS 3306) Revision 2 (Primary Guiding Document)
- NAVAIR 00-80-R14, NATOPS MANUAL for Navy Aircraft Firefighting and Rescue
- Defense Contract Management Agency Instruction 8210.1C (DCMA 8210), Contractor's Flight and Ground Operations
- Air Force Material Command Instruction 91-101 (AFMCI 91-101)

The Provider of these services, Jacksonville Fire and Rescue Department (JFRD) agrees to perform its obligations and responsibilities as herein required consistent with the terms and conditions of the above referenced manuals and instructions. Government contracts may specify one or more of these standards; therefore The Boeing Company shall provide JFRD with the applicable standard specified by the contract. Should a Government Contract specify a standard not listed above, The Boeing Company shall ensure JFRD has sufficient time to become familiar with the standard, conduct any required training and ensure equipment standards are met.

**OBLIGATIONS AND RESPONSIBILITIES OF JFRD:** JFRD agrees to the following:

- Coordinate all fire fighting efforts with the Cecil Airport Air Traffic Control Tower in accordance with the most current Cecil Airport Operations Manual and Cecil Airport Emergency Action Plan.

- Provide and maintain adequate ARFF equipment, staffing and fire fighting agents to meet the requirements of the applicable Standards.
- Respond with appropriate ARFF equipment and personnel to incidents or emergencies resulting from ground or flight operations conducted or supported by Boeing at Cecil Field.
- Provide a full complement of ARFF capabilities listed in NAS 3306 Revision 2, Table 5.1 for NFPA Category 4 aircraft to be available in accordance with NAS 3306 Revision 2, Paragraph 5.3. The times listed are minimum required and normal procedure may be to provide the full complement during the entire period or day of flight operations.
- Provide response times for the first arriving ARFF vehicle during periods of ground and flight operations in accordance with NAS 3306 Revision 2, Paragraph 5.3.2 and the Cecil Airport Emergency Action Plan.
- Any special ARFF requirements not addressed in the governing standard(s) shall be coordinated between The Boeing Company – Cecil Field Aviation Safety Official (ASO) and the ARFF Supervisor. This includes, but is not limited to scheduled hangar suppression system maintenance or outages, non-standard aircraft evolutions, etc.
- Notify The Boeing Company as soon as possible when any condition results or will result in less than required ARFF capability and confer with The Boeing Company officials to determine mitigating procedures that may allow scheduled operations to continue.
- Make available for review upon reasonable request by The Boeing Company all records involving personnel qualifications and training, equipment capabilities and performance tests, and results of response drills or exercises. This includes Safety Surveys, Risk Assessments or Audits conducted by The Boeing Company or Government representatives.
- Maintain an ARFF Personnel Training and Qualification Program to ensure ARFF personnel are qualified to effectively perform their ARFF activities. JFRD shall maintain records of the training program. Medical Requirements shall be in accordance with NFPA 1003 and NFPA 1582.
- On a not to interfere basis, participate in Boeing initiated emergency response or mishap drills.

#### OBLIGATIONS AND RESPONSIBILITIES OF BOEING

The Boeing Company shall agree and adhere to the following:

- The Boeing Company - Cecil Field Aviation Safety Official (ASO) or his designated representative shall serve as the point of contact for administrating, monitoring and compliance with this MOU. The ASO shall coordinate with ARFF supervisors to ensure compliance with governing Standards.
- Flight Operations are conducted on an as required basis and cannot be accurately predicted for planning purposes. Boeing will notify JFRD ARFF and Cecil Airport Air Traffic Control Tower of scheduled flight operations through distribution of a Daily Flight Schedule (Request for Flight Approval).

- Emergent flight operation requirements not included on the Daily Flight Schedule (Request for Flight Approval) shall be coordinated between the ASO or his designated representative and ARFF Supervisors.
- The Boeing Company shall provide semi-annual aircraft familiarization training to ARFF personnel for aircraft currently under contract at The Boeing Company - Cecil Field. This training shall also include aircrew rescue and extraction.
- The Boeing Company shall give JFRD the ability to train newly assigned ARFF firefighters using approved Boeing training material and onsite resources until they can be officially trained by Boeing personnel during the semi-annual aircraft familiarization training. JFRD will notify Boeing when these new firefighters are assigned and trained.
- Boeing shall use the Cecil Airport Emergency Action Plan to the maximum extent possible for responding to incidents or emergencies.

**COOPERATION BETWEEN PARTIES:** The spirit of this MOU is to provide professional ARFF services for the safety of personnel, Cecil Airport and The Boeing Company property and the property of contracting Government Agencies. Each party shall exercise its respective role and responsibilities and endeavor to cooperate with all other parties to the maximum extent practicable whenever coordination efforts are necessary or desirable to accomplish the intent of this MOU.

**PAYMENT FOR SERVICES:**

- JFRD will bill The Boeing Company in the amount of \$50,000 per quarter, or \$200,000 annually. Payment will continue through quarterly invoicing and JFRD would receive payment through the No-Purchase Order Payment system in accordance to written communications received from The Boeing Company Supplier Management The Boeing Company – Cecil Field Senior Operations Support Manager.
- This arrangement is a standard cost (no differentiation from quarter to quarter) to perform flight operations anytime without the need to pre-schedule JFRD ARFF protection.
- Semi-Annual Egress Training is included in the aforementioned cost.

K



Return with your RFP

**BUSINESS SIZE CERTIFICATION**  
Boeing Enterprise Supplier Tool (BEST)

In accordance with government regulations and corporate policy requirements, we are required to get representation of the business size and classification to our suppliers and subcontractors. We ask your cooperation by completing and returning this form to the sender. If you have done business with more than one division of The Boeing Company, it is possible that you will receive more than one certification form. If you do, please respond individually to each inquiry. Your prompt response will avoid unnecessary delays in future business transactions. Please refer to the opposite side for definitions.

**Supplier Information**

Boeing Supplier Code Number	Company Name (Full legal name) City of Jax. Fire/Rescue Department	Phone (include area code) 904-630-0209
Manufacturing Address (Primary Address, if not a Mfg Facility) 515 N. Julia St.	City Jacksonville	Country USA
State / Province FL	Postal Code 32202	Parent Company Name <input checked="" type="checkbox"/> Same as company above

**Boeing Representative** (to be completed by Boeing representative)

BEMSID 1375003	Name Jaclynn D Maguire	Phone 405-582-8208	Fax	Mail Code
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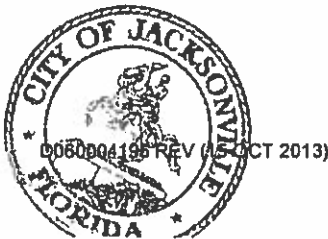
**Business Size Coding** (see page 2 for definitions)

<p><b>SIZE INFORMATION</b> (Check one box only)</p> <input type="checkbox"/> Small Business (SB) <input type="checkbox"/> Large Business <input type="checkbox"/> Foreign (non-U.S.) Business <input type="checkbox"/> Non-profit Organization <input type="checkbox"/> Historically Black College / University or Minority Institution (HBCU/MI) <input type="checkbox"/> Affiliate Member of NIB and / or NISH (SourceAmerica) <p>For assistance in determining your business size, call 1-800-U-ASK-SBA or refer to SBA's website at <a href="http://www.sba.gov">http://www.sba.gov</a></p>	<p><b>OWNERSHIP INFORMATION</b> (Check all that apply)</p> <input type="checkbox"/> Minority Owned <input type="checkbox"/> Woman Owned <input type="checkbox"/> Alaska Native Corporation <input type="checkbox"/> Indian Tribes <input type="checkbox"/> Small Disadvantaged Business (SDB) <input type="checkbox"/> SBA - Certified HUBZone SB * <input type="checkbox"/> Veteran (American) Owned <input type="checkbox"/> Service-Disabled Veteran (American) Owned <input type="checkbox"/> National Minority Supplier Development Council Certified (NMSDC) Certified (Type 1), CAMSC, MSD-UK, MSD-China, or Other NMSDC affiliate * <input type="checkbox"/> Womens Business Enterprise National Council Certified (WBENC) and WENconnect (China, Canada, UK) * <p>* A copy of SBA Certification letters, NMSDC or WBENC Certifications MUST be provided with this form.</p>	<p><b>Owner Ethnicity Information</b> (Check one box only)</p> <input type="checkbox"/> African American <input type="checkbox"/> Asian Pacific American <input type="checkbox"/> Hispanic American <input type="checkbox"/> Native American <input type="checkbox"/> Subcontinent Asian American <input type="checkbox"/> Other - All other ethnicities <p><b>North American Industry Classification Code Systems (NAICS)</b> (<a href="http://www.census.gov/ipeds/data/naics02/naics02.htm">http://www.census.gov/ipeds/data/naics02/naics02.htm</a>)</p> <p>Primary _____ Secondary _____</p>
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**NOTICE:** In accordance with 15 U.S.C. 645(d), any person who misrepresents a firm's proper size classification shall (1) be punished by imposition of a fine, imprisonment, or both; (2) be subject to administrative remedies; and (3) be ineligible for participation in programs conducted under the authority of the Small Business Act.

CERTIFICATION IS REQUIRED BY AN AUTHORIZED OFFICIAL VERIFYING THE INFORMATION CONTAINED ON THIS FORM IS TRUE. (VOID UNLESS SIGNED)

Print Name <b>LENNY CURRY</b>	Signature (required) <i>Lenny Curry</i>	Phone (include area code) 904-630-0209
Title <b>MAYOR</b>	Official Address Chief Administrative Officer For: Mayor Lenny Curry Under Authority of: Executive Order No. 2015-05	Date <b>6/20/17</b>



ATTEST:

*James R McCay*  
Corporation Secretary  
City of Jacksonville

FORM APPROVED

*James R McCay*  
ASSISTANT GENERAL COUNSEL



### **SIZE INFORMATION**

**Concern or Business Concern** - a business entity organized for profit, with a place of business located in the United States, and which operates primarily within the United States or which makes a significant contribution to the U.S. economy through payment of taxes or use of American products, materials or labor.

**Small Business** - A concern that is independently owned and operated, is not dominant in the field of operations in which it is bidding and meets the NAICS size standards as prescribed in (<http://www.census.gov/epcd/naics02/naicod02.htm> and Code of Federal Regulations, Title 13, Part 121). Consult your regional or district SBA office if further clarification is needed.

**Large Business** - A business concern that exceeds the small business size code standards established by the SBA.

**Foreign Business** - A business organized under the law of a country other than the U.S., its territories or possessions. A foreign business does not have a place of business located in the U.S., does not operate primarily within the U.S or does not make a significant contribution to the U.S. economy through payment of taxes and/or use of American products, material, and/or labor, etc.

**Non-Profit Organization** - Any organization not conducted or maintained for the purpose of making profit (excluding HBCU/MI's and NIB/NISH affiliates). Includes universities, colleges, & local, state & federal governments.

**Historically Black College / University or Minority Institution (HBCU/MI)** - HBCUs are institutions that were established before 1964 and have a principal mission that was, and is, the education of Black Americans. MIs are institutions that substantially increase the higher education opportunities for minority and/or low income students who are educationally disadvantaged or underrepresented in post-secondary education. HBCUs and MIs must meet the requirements of Title 34 of the CFR, Parts 608.2 and 607.2, respectively.

**Affiliate Member of National Institute for the Blind (NIB) & National Institution for the Severely Handicapped (NISH) SourceAmerica - NIB/NISH** - a business that is affiliated with NIB or NISH. NIB/NISH are national not-for-profit agencies that create employment opportunities for people who are blind or severely disabled. (<http://www.nib.org> and <http://www.sourceamerica.org>)

### **OWNERSHIP INFORMATION \* person(s) with 51% or more ownership must be a U.S. Citizen**

**Minority Owned \*** - A business that is at least 51 percent owned by one or more minorities; or in the case of any publicly owned business, at least 51% of the stock is owned by one or more minorities; and whose management and daily business operations are controlled by one or more minorities.

**Woman Owned \*** - A business that is at least 51 % owned by one or more women; or, in the case of any publicly owned business, at least 51% of the stock is owned by one or more women; and whose management and daily business operations are controlled by one or more women.

**Small Disadvantaged Business (SDB)** - A business concern; (refer to: <http://www.gpoaccess.gov/cfr/retrieve.html>)

1. that qualifies as "small" per the SBA Table of Small Business Size Standards Matched to North American Industry Classification System Codes.

<http://www.sba.gov/content/north-american-industry-classification-system-codes-and-small-business-size-standards> &

2. that is at least 51% unconditionally owned by one or more U.S. citizens who are socially & economically disadvantaged individuals &

3. whose management and daily business operations are controlled by one or more U.S. citizens who are socially and economically disadvantaged individuals &

4. the personal net worth of each individual claiming economic disadvantage is less than \$750,000 (Except for tribes, ANCs, CDCs and NHOs.) Note: ANCs, NHOs, or CDCs, must meet the "ownership", "management", and "control" criteria in Title 13 of the Code of Federal Regulations, Part 124.109, 124.110 and 124.111, respectively.

**SBA - Certified HUBZone SB** - A business certified by the SBA as a HUBZone Small Business. Validate HUBZone boundaries at <https://www.sba.gov/hubzone/>; <http://www.sba.gov/size/indexablepfs/size.html>

**Alaskan Native Corporation** - means any Regional Corporation, Village Corporation, Urban Corporation and or Native Group organized under Alaska state laws and which is considered a minority and economically disadvantaged concern. This definition includes eligible ANC direct and indirect subsidiaries, corporations, joint ventures, and partnerships. - see <http://fairbanks.alaska.com/alaska-native-corporations.htm> for a list of known ANCs. This definition is in accordance with the Alaska Native Claims Settlement Act, as amended (43 U.S.C. 1601, et seq.) and which is considered a minority and economically disadvantaged concern under the criteria at 43 U.S.C. 1628(a)(1). This definition also includes ANC direct and indirect subsidiary corporations, joint ventures, and partnerships that meet the requirements of 43 U.S.C. 1628(a)(2).

**Indian Tribes or Tribally-Owned** - any Federally-recognized Indian Tribe, band, group, pueblo, or community (including native villages and native groups) that is eligible for services from the Bureau of Indian Affairs (BIA) - <http://www.doi.gov/tribes/index.cfm>

**Veteran (American) Owned \*** - A business that is at least 51% owned by one or more veterans, or in the case of any publicly owned business, at least 51% of the stock is owned by one or more veterans, and whose management and daily business operations are controlled by one or more veterans. Veteran means a person who served in the active military, naval, or air service, and who was discharged or released there from under conditions other than dishonorable as defined in 38 U.S.C. 101 (2). <http://www.vetbiz.gov>.

**Service-Disabled Veteran (American) Owned \*** - A business that is at least 51% owned by one or more service-disabled veterans, or in the case of any publicly owned business, at least 51% of the stock is owned by one or more service-disabled veterans and whose management and daily business operations are controlled by one or more service-disabled veterans or the spouse or permanent caregiver of a service-disabled veteran with permanent and severe disability. Service-disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).

**National Minority Supplier Development Council Certified (NMSDC), CAMSC, MSD-UK, MSD-China, or Other NMSDC affiliate \*** - A business that is certified by the NMSDC. <http://www.nmsdc.org>, <http://www.camsc.ca>, <http://www.msduk.org.uk>, <http://www.msdcchina.org/page/english.asp>.

**Womens Business Enterprise National Council Certified (WBENC) and WEConnect (China, Canada, UK) \*** - A business that is certified by WBENC. WBENC is an organization formed to advocate and provide growth and development opportunities for women business owners. WBENC is a national third party certifier of a business owned and operated by women. <http://www.wbenc.org>, <http://www.weconnectinternational.org>, <http://www.weconnect.org.uk>, <http://www.weconnectcanada.org>.

### **OWNER ETHNICITY INFORMATION**

**African American** - Persons having origins in any of the black racial groups of Africa.

**Asian Pacific American** - Persons with origins from Burma, Thailand, Malaysia, Indonesia, Singapore, Brunei, Japan, China (including Hong Kong), Taiwan, Laos, Cambodia (Kampuchea), Vietnam, Korea, The Philippines, U.S. Trust Territory of the Pacific Islands (Republic of Palau), Republic of the Marshall Islands, Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Fiji, Tonga, Kiribati, Tuvalu, or Nauru.

**Hispanic American** - Persons of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

**Native American** - American Indians, Eskimos, Aleuts or Native Hawaiians.

**Subcontinent Asian American** - Persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands or Nepal. Reference: Title 13 of the Code of Federal Regulations, Part 124.103.

## Statement of Work

**PURPOSE:** This Statement of Work establishes certain procedures and requirements relating to the provision of structural fire protection, and Aircraft Rescue and Fire Fighting (ARFF) services in support of ground and flight operations conducted by The Boeing Company at, from and into Cecil Airport, Jacksonville, Florida. It further recognizes and assigns certain roles and responsibilities relating to such services and activities.

**TERM:** Effect for the period of one (1) year from the effective date until or unless superseded or terminated. Prior to the end of this term, a new contract will be negotiated so that continuous services are secured.

**TERMINATION:** The Boeing Company's operations at Cecil Airport are contingent upon its contracts with the Government that may be terminated for convenience by the Government at any time; therefore, The Boeing Company may terminate for convenience upon the cancellation of its Government contract(s) with a 60 day written notice to JFRD.

**STANDARDS:** The Boeing Company as a contractor for the government is required to conduct its operations according to certain standards, rules and regulations. The following is a listing of the most prevalent standards pertaining to the conduct of ground and flight operations by Boeing at Cecil Field.

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The Provider of these services, Jacksonville Fire and Rescue Department (JFRD) agrees to perform its obligations and responsibilities as herein required consistent with the terms and conditions of the above referenced manuals and instructions. Government contracts may specify one or more of these standards; therefore The Boeing Company shall provide JFRD with the applicable standard specified by the contract. Should a Government Contract specify a standard not listed above, The Boeing Company shall ensure JFRD has sufficient time to become familiar with the standard, conduct any required training and ensure equipment standards are met.

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- Coordinate all fire fighting efforts with the Cecil Airport Air Traffic Control Tower in accordance with the most current Cecil Airport Operations Manual and Cecil Airport Emergency Action Plan.
- Provide and maintain adequate ARFF equipment, staffing and fire fighting agents to meet the requirements of the applicable Standards.
- Respond with appropriate ARFF equipment and personnel to incidents or emergencies resulting from ground or flight operations conducted or supported by Boeing at Cecil Field.
- Provide a full complement of ARFF capabilities listed in NAS 3306 Revision 2, Table 5.1 for NFPA Category 4 aircraft to be available in accordance with NAS 3306 Revision 2,



Paragraph 5.3. The times listed are minimum required and normal procedure may be to provide the full complement during the entire period or day of flight operations.

- Provide response times for the first arriving ARFF vehicle during periods of ground and flight operations in accordance with NAS 3306 Revision 2, Paragraph 5.3.2 and the Cecil Airport Emergency Action Plan.
- Any special ARFF requirements not addressed in the governing standard(s) shall be coordinated between The Boeing Company – Cecil Field Aviation Safety Official (ASO) and the ARFF Supervisor. This includes, but is not limited to scheduled hangar suppression system maintenance or outages, non-standard aircraft evolutions, etc.
- Notify The Boeing Company as soon as possible when any condition results or will result in less than required ARFF capability and confer with The Boeing Company officials to determine mitigating procedures that may allow scheduled operations to continue.
- Make available for review upon reasonable request by The Boeing Company all records involving personnel qualifications and training, equipment capabilities and performance tests, and results of response drills or exercises. This includes Safety Surveys, Risk Assessments or Audits conducted by The Boeing Company or Government representatives.
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**PAYMENT FOR SERVICES:**

- JFRD will bill The Boeing Company quarterly. Payment will continue through quarterly invoicing and JFRD would receive payment through the No-Purchase Order Payment system in accordance to written communications received from The Boeing Company Supplier Management The Boeing Company – Cecil Field Senior Operations Support Manager.
- This arrangement is a standard cost (no differentiation from quarter to quarter) to perform flight operations anytime without the need to pre-schedule JFRD ARFF protection.
- Semi-Annual Egress Training is included in the aforementioned cost.

**ADMINISTRATIVE AWARD**  
**BID No.: AD-0517-17**

**DESCRIPTION OF GOODS/SERVICES:** Recommend approval of Administrative Award to authorize the Jacksonville Fire and Rescue Department (JFRD) and the Office of General Counsel to process for execution a Memorandum of Understanding (MOU) with The Boeing Company to supply Aircraft Rescue Fire Fighting (ARFF) services at Cecil Commerce Center.

This agreement pays the JFRD \$50,000.00 per quarter or \$200,000.00 annually for these services. This amount was agreed upon in the form of a Letter of Intent on August 22, 2016. JFRD will bill quarterly for these services.

**FUNDING:** This will be a revenue generating award based on the exemption for government services.

**FOR AGENCY/DEPARTMENT:** Jacksonville Fire and Rescue Department

**REQUISITION NUMBER(S):** N/A

**NUMBER FIRMS SOLICITED:** N/A

**NUMBER FIRMS BIDDING:** N/A

**REASON FOR LESS THAN REQUIRED MINIMUM SOLICITATION/QUOTATION:** N/A

**RECOMMEND AWARD TO:** The Boeing Company

**CONCURRENCE BY:** Keith Powers, Division Chief of Fire Operations

**PRICE:** \$200,000.00

**TERMS:** Quarterly

**REASON FOR NOT ACCEPTING LOW BID:** N/A

  
Purchasing Analyst

6/3/2017  
Date

  
Asst. Manager of Purchasing Svcs

6/8/2017  
Date

**APPROVAL:**

  
Gregory Pease, Chief, Procurement Division

6/9/17