



APPLICATION FOR CREDIT: EDUCATION [2%]

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Incomplete applications will be returned. Submit by July 31 to receive credit for the current year. Please read page 2 and Appendix B for terms and conditions for the award of credit.

SECTION 1: APPLICANT INFORMATION

[Office Use Only] Application Number: _____

APPLICANT NAME [PLEASE PRINT] _____

ORGANIZATION [IF APPLICABLE] _____

APPLICANT MAILING ADDRESS: _____ PHONE: _____

_____ FAX: _____

_____ E-MAIL: _____

SECTION 2: PREPARER INFORMATION (if different from applicant)

Preparer Name: _____ Org: _____

Phone: _____ Fax: _____ E-mail: _____

SECTION 3: PROPERTY DETAILS

Provide the real estate number(s) for which you are applying for credit. Organizations with multiple locations may apply for all locations at which the educational program described in section 4 is (or will be) implemented. Use additional sheets if necessary. Visit www.coj.net/cityfees for instructions on how to obtain a digital property list.

REAL ESTATE NUMBER (xxxxxx - xxxx) _____ If applying for multiple parcels, please enter one RE here for reference purposes.

PROPERTY STREET ADDRESS
(i.e., 1234 N. Main St.; no city or zip required) _____

TOTAL NUMBER OF PARCELS INCLUDED ON THIS APPLICATION: _____ **Additional REs**
Use additional sheets if necessary

SECTION 4: EDUCATIONAL EFFORTS (see page 2 or Appendix B for more information)

PROVIDE THE FOLLOWING DOCUMENTATION TO SUPPORT YOUR APPLICATION:

- Programs or agendas for environmental education sessions. Provide details about the number of attendees, time(s), location(s), and topic(s) covered for each session. Include copies of the pre- and post-session surveys.
- Educational materials used for employees on water quality awareness and protection.
- Water quality-specific educational materials that have been (or will be) posted on-site. Provide specific locations where the materials will be posted.

NUMBER OF STUDENTS/EMPLOYEES IN YOUR ORGANIZATION (must be 100+ to qualify): _____

SECTION 5: ATTEST AND SUBMIT

By signing below, I attest that the information I am providing is true and complete to the best of my knowledge and belief, and that I have fully read and understand the guidelines, terms and conditions listed on this application and within the *Adjustments & Credits Manual*.

IF SUBMITTING BY E-MAIL
CHECK THIS BOX

IF SUBMITTING BY POST MAIL
SIGN HERE _____

OFFICE USE ONLY	Date Received	RETURN APPLICATION NO LATER THAN JULY 31: Jacksonville Stormwater Utility Credits 214 N. Hogan Street, 10 th Floor Jacksonville, FL 32202
APPROVED? <input type="checkbox"/> YES <input type="checkbox"/> NO		
COMMENTS:		

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Schools or businesses may receive a 2% credit for educating students and/or employees in the area of water quality awareness and protection. To qualify for this credit, a school (public or private) or educational institution must have at least 100 students plus employees. A business or organization must have at least 100 employees.

Applications for credits may be submitted to:

Jacksonville Stormwater Utility Credits
214 N. Hogan Street, 10th Fl.
Jacksonville, FL 32202

E-mail to stormwater@coj.net
(Be sure to include all supporting
documentation with your e-mail)

The Chief Engineer or his designee(s) will review all applications and render a decision prior to the submittal of the final non-ad valorem assessment roll. Denied applicants may appeal to the Director of the Jacksonville Stormwater Utility (currently the Director of Public Works). Visit www.coj.net/cityfees or call 630-CITY (2489) for details.

Terms and Conditions

- The applicant must be listed as an owner of the property(ies) for which a credit is sought, or otherwise be an appointed representative of the owner or owners legally authorized to act on behalf of the owner. The applicant must be the signatory of the application.
- Applications submitted with insufficient supporting documentation will be considered based on the best information available to the city. It is solely the applicant's responsibility to ensure that appropriate and sufficient documentation is provided to support the request for credit.
- Application deadlines shall be established by the city to coincide with the development of the non-ad valorem assessment roll. Applications received after the announced deadline will be considered for the following billing year.
- Applicants are advised to refer to Appendix B of the *Adjustments & Credits Manual* for additional information regarding the requirements for this credit. Documentation provided in support of this application should meet the following minimum standards:
 - For schools: devote two hours per half (four hours annually) to educating students about water quality awareness and protection. Schools will be required to maintain programs or agendas for sessions, as well as information concerning number of attendees, time(s), place(s), and topic(s) covered during each session. Pre- and post-session surveys are required. Topics must rotate on at least an annual basis, or, in the case of schools, become part of the curriculum for the same grade level each year.
 - For businesses: devote fifteen minutes per quarter (or an hour annually) to educating employees about water quality awareness and protection. Pre- and post-session surveys are required. Additionally, provide basic stormwater/water quality information to new employees. Topics must rotate on at least an annual basis.
 - Post stormwater and water quality-specific educational information obtained from the city, state/federal environmental agencies, or from any other reputable educational resource center student and employee frequented areas. Information posted must be clearly visible. Topics must rotate on at least an annual basis. Must also maintain copies of posted materials for review by the city.
 - Distribute stormwater and water quality-specific literature obtained from the city, state/federal environmental agencies, or any other reputable educational resource center to target students and all employees on an annual basis and maintain copies for review by the city. Topics must rotate on at least an annual basis.
 - Provide the total number of employees (if a business) or total number of employees plus students (if a school/educational institution). Total for either must be at least 100 to qualify.

Educational materials may be obtained from agencies such as the U.S. Environmental Protection Agency, Florida Department of Environmental Protection, or the St. Johns River Water Management District.