

BJP Finance and Project Administration Committees
Meeting Minutes
April 24, 2009

FAC:

Jim Dickenson
Alan Mosley
Janet Owens
AJ Dunn

CITY:

Michael Givens
Janice Billy
Dave Schneider
Marcy Cook
Dinah Mason
Doris Leach

JTA:

Thomas Cerino
Ken Middleton
Dee Dee Ellis

PAC:

John Davis (for M. Blaylock)
Joey Duncan
John Osborn

JEA:

Helen Kehrt
Robert Kermitz

Absent:

Scott Noe

I. Welcome and Opening Remarks

Alan Mosley

II. Approval of Previous Meeting Minutes

Minutes of January 30 approved.

III. FINANCE ADMINISTRATION COMMITTEE

ALAN MOSLEY

A. COJ

Michael Givens

We are focusing on what our revenue stream is doing to us and for us. Provided the monthly and quarterly revenue stream history; two of the three rating agencies have completed their interim review of the city revenue streams. We now find ourselves at AA-minus for both revenue streams; Moody's said they will affirm the current rating and place the half-penny on a negative watch, which means they are required to make a more frequent review of the half-pennies' performance.

B. JTA

Thomas Cerino

JTA's report shows life-to-date through March 31, 2009, both original BJP budget and current budget. Total commitments (amount expended and accrued) is at \$451 million, up 2% from prior quarter. LTD amount represents total completion percentage of 58.2 percent. Total expended \$365 million, up 3.2% from prior quarter. Total encumbered \$86.5 million, down from last quarter. Total commitments up \$67 million from last year.

Amount expended is up \$11 million, about half and half between BJP1 and BJP2. About \$4 million of the BJP1 money is related to the Beach ICW bridge. BJP2 expenditures are related to Atlantic/Kernan, Beach/Kernan and the East-West Connector, US 17 to New Berlin Road.

Spending appears to be slower than previous quarter, however, still moving forward.



Property Owner's Guide to Obtaining a Deferment on Connecting to the Central Sewerage System

Who is eligible for a deferment?

A property owner who has a properly functioning septic tank system may defer connection to the central sewerage system within 365 days of notification of the availability of the new system. A deferment will not be issued if a violation is found in the system. Sample violations include:

- Tank not structurally sound (cracked, leaking, broken)
- Drainfield failing (liquid oozing/leaking out, soft on top of ground, smells)
- Tank or drainfield within two feet of building foundation
- Laundry system not properly connected to septic tank system
- Septic tank or drainfield within 50 feet of any drinking water well
- Septic tank or drainfield within 25 feet of any irrigation well
- Same setbacks also apply to neighbors' wells in any direction
- No straight pipes to a ditch, French-drain, or anywhere off the property

What do I need to do to get a deferment?

Step 1: First, you will need to **obtain documentation from the Duval County Health Department (DCHD) verifying that you have a properly functioning septic tank system.** To do this, contact a licensed septic contractor or licensed plumber to inspect the system. They will pump out the septic tank to determine tank volume and structural integrity, determine if the septic tank system is operating satisfactorily and record the results on the Health Department form DH 4015. You do not need to obtain a copy of this form – a licensed contractor or plumber will have a copy. The applicant will then submit the inspection form along with the information listed below to the Duval County Health Department for review and approval:

- o Complete application form
- o Site plan of lot showing location of home, septic tank, drainfield, wells on your lot, driveway, water line and well on neighboring lots within 75 feet. (If no wells, please indicate "NO WELLS"). A survey can be used.
- o Legal Description of Property. This may also be on a survey.
- o Floor plan of house or mobile home (can be sketched).
- o **\$ 155** (if system has not been approved by DCHD in the past 3 yrs.)
- o **\$ 70** (if system has been approved by DCHD in the past 3 yrs.)

Property Owner's Guide to Obtaining a Deferment

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The information listed above should be brought to:
Duval County Health Department
900 University Blvd., Suite 300
Jacksonville, Florida 32211
(904) 253-1284

The approval process takes approximately five to 10 working days.

Step 2:

If you receive approval from the Duval County Health department, **submit a completed and notarized "Agreement to Defer Connection to Sewerage System" (a copy is included in the attached package) to the address listed below.** A completed Agreement must have the following documents attached:

- o Approved DH 4015 form
- o Proof of ownership in an acceptable form that includes, at a minimum, the deed and a current title search
- o Completed and notarized "Covenants and Restrictions" form (a copy is included in the attached package)

Please submit the above to:

City of Jacksonville - Development Services
Ed Ball Building
214 N. Hogan Street, 2nd Floor
Jacksonville, Florida 32202

If you do not receive approval from the Duval County Health Department, you will have 90 days to connect to the central sewerage system. You will receive a connection package in the mail from JEA. For more information on connecting, please call Stephanie Todd-Surrency at 665-8041.

How long does the deferment last?

The connection may be deferred until the title to the owner's property is sold, conveyed, or otherwise transferred (including, but not limited to, transfers by will) or until the system fails and the Duval County Health Department will not issue a permit for repair. Upon system failure, the property owner must connect to the central sewerage system within 90 days after notification by the Duval County Health Department that a permit will not be issued.

For more information on obtaining a deferment, please contact:

Development Management Group
214 N. Hogan Street, 2nd Floor
Jacksonville, FL 32202
(904) 255-8310

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C. General Discussion

Mr. Mosley: City and JTA have been working diligently together to find some method to address the shortfalls in the revenue streams Mr. Givens reported earlier. No doubt the under-performance of those streams has placed in jeopardy the ability to finish the full slate of projects within the time schedule originally prescribed. While I remain confident that we will be able to finish the jobs that were part of the BJP program, the schedule will almost certainly be impaired by the impairment of the revenue stream.

Mr. Dickenson asked if stimulus money had been identified/made available for BJP projects. Mr. Mosley responded that the city is pursuing stimulus funding; the most promising local opportunity appears to be with port-related work. About \$25 million is due to flow through the Transportation Planning Organization, and they have a list of prioritized projects, and at the top of that list are port-area roads. Right now we don't have a feel for what else may be available, though there are BJP roads on that TPO list.

Mr. Davis added that Alta Road resurfacing is going to receive \$7.5 million; also working with city and TPO staff to submit applications for a \$1.5 billion discretionary grant program coming from the Federal Highway Administration; guidelines aren't out for that program yet.

Mosley, Dickenson and Davis further discussed the city and JTA's coordinated pursuit of available funding from the stimulus package, the FHA program and future federal transportation appropriations.

Mr. Dickenson and Mr. Mosley then discussed the volatility of the bond market, and the importance of taking advantage of the current low cost of infrastructure.

Motion carried for FAC to adjourn.

IV. PROJECT ADMINISTRATION COMMITTEE

JOEY DUNCAN

A. COJ – Key Active Projects

1. Courthouse

Dave Schneider

Since the January meeting, we have received bids on about 90% of the value of the program. Because of the favorable market, the bids came in within our target budget, so Turner has submitted a Guaranteed Maximum Price proposal at about \$224 million, which is within the budget by about \$1 million. Next step is to process an amendment to Turner's contract to include the GMP through the Competitive Sealed Proposal Evaluation Committee. Once the amendment is finished, we'll start construction. Expect it to take about three years.

Mr. Dickenson asked about the "not to exceed" number of \$350 million and the \$224 million related to the GMP. Mr. Schneider explained the difference is related to funds already spent on previous programs, the

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State Attorney and Public Defender's spaces, contingency, etc. The \$224 million is for the main structure.

2. COJ Road Program

Mr. Duncan explained that Lesley Davidson would not be able to attend. He explained that the BJP road program schedules are being re-assessed based on cash flow issues discussed during FAC. Construction highlights include the substantial completion of Kernan 3 and 4 to coincide with the JTA's Beach/Kernan overpass project, and the St. Johns Bluff project.

B. JEA Septic Tank Phase Out

Robert Kermitz

We're on schedule to complete the last of the projects in December of this year. Lake Forest is substantially complete and ready for connection; town hall meeting to be scheduled soon to tell residents how they can connect. Scott Mill is complete and residents are connecting. Oakwood Villas is the big challenge now. One phase will be complete in June, the second will be done in August, and the last in December. The vacuum stations are going through substantial completion.

We've had 23 more connections since last report. We have expended over \$9 million this period to complete drainage and sewer work. Lake Forest and Scott Mill represent the new connections, and we expect those numbers to continue going up as we get projects complete. Oakwood Villas is a huge area, representing over 2,000 connections, so we are anxious to see how well we do there.

At the last meeting the committee asked about deferments; found a city document that discusses how a resident can defer connecting to an available sewer system [ATTACHED]. A property owner with a functioning septic tank can go through a process to get deferred, but that only lasts until the property is sold or there is a failure, after which time the connection has to be made within 90 days.

Mr. Dickenson explained that a resident came to a JEA board meeting to discuss the burden of the deferment process, and that the resident was told that the state actually requires connection within a year, and that it is a city policy that allows a deferment. Considering the cost of laying the sewer line, too many deferments over time may negate the benefit of investment of public funds to lay the lines.

C. JTA Road Program

John Davis

Project status listing is virtually the same as last meeting, however, the projects continue to progress. Beach/Kernan is substantially complete and was a great testament to the coordination of agencies, with FDOT, the city and JTA all converging in one place. Also, we obtained an FDOT SIB loan to fund the I-95/Butler ramp project; the design/build contract has been executed, and construction should start within 30-45 days.

D. EBO/JSEB

Doris Leach

Over life of BJP program, total spent to date is \$1.2 billion, of that, \$280.5 million to small and emerging business. JSEB participation is about 17.5 percent.

V. Other Business

None

VI. Adjourn

Joey Duncan