

Administrative Withdrawal Policy

The Jacksonville City Council enacted Council Rule 3.106(2) in Ordinance 2008-1089-E directing the Chief of the Legislative Services Division, Office of City Council, to administratively withdrawal all bills which have been introduced more than two years prior, unless by vote of 2/3 of the full council, the life of the legislation is extended by 60 days. The Chief of Legislative Services and the Office of the General Counsel have developed the below protocol to implement the administrative withdrawal policy.

1. The Chief of Legislative Service shall review all bills after 23 months and place all bills on the Council Agenda for the Council meeting immediately preceding the expiration of two years. These bills will be placed on the Council Agenda under the heading “**Administrative Withdrawal pursuant to Council Rule 3.106(2)**”.
2. All bills shall be withdrawn and a notation of the “-AW”, meaning administratively withdrawn, shall be placed after each bill number indicating that the bill has been withdrawn in this format.
3. Any Council Member may remove a bill from this list by “pulling” the bill when read, and moving that the bill be placed on a withdrawal extension list, by obtaining 13 votes of Council on the night that the bills appears on the agenda.
4. Any bill obtaining 13 votes of Council shall be referred to the committee of reference with a notation of “-PW”, meaning the bill is pending withdrawal.
5. On the 60th day after the vote of Council for all bills with the designation “PW”, those bills will be removed from all council agendas and the “PW” shall be changed to “AW” with no further action of council.
6. Council may act on any bill which has a “PW” designation within 60 days of the time that such bill was placed on “PW” status.
7. Any bill that has been withdrawn pursuant to Administrative Withdrawal rules, shall be treated as withdrawn and the Council Rules which apply to the withdrawn bills shall apply to bills withdrawn in this format.