

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
MINUTES FOR Thursday, April 11, 2019, 10:00 a.m.
 Eighth Floor, Conference Room 851
 Jacksonville, FL 32202

Committee Members: ✓Gregory Pease, Chairman
 ✓Randall Barnes, Treasury
 ✓James McCain, OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTR EXP	OUTCOME
Dave McDaniel ✓ Robin Lumb ✓	P-08-19	Subcommittee Report Comprehensive Cemetery Assessment Department of Public Works	It is the consensus of the committee that of the three (3) firms responding to the Request for Proposal (RFP) all were found to be responsive, interested, qualified and available to provide the requested services. The ranking of first, second and third, designates the order of qualification of these firms to perform the required services and alphabetically they are: 1) Environmental Services, Inc. 3) Paleo West Archaeology 2) Wood Environment & Infrastructure Solutions We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>Environmental Services, Inc., the number one ranked firm</u>		Approved 5-0
R. Duane Kent ✓ Robert Skalitzky ✓	P-47-18	Subcommittee Report Professional Design Services for Northbank Bulkhead Replacements Department of Public Works	It is the consensus of the committee that of the five (5) firms responding to the Request for Proposal (RFP) all were found to be responsive, interested, qualified and available to provide the requested services. The ranking of first, second and third, designates the order of qualification of these firms to perform the required services and alphabetically they are: 1) HDR Engineering, Inc. 3) Morales Consulting Engineers, Inc. 2) RS&H, Inc. We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>HDR Engineering, Inc., the number one ranked firm</u>		Approved 5-0
William Joyce Duane Kent ✓ Tim Crutchfield ✓	P-17-19	Introduce & Review Scope Professional Architectural and Engineering Services for Programming, Site Selection and Design of New Medical Examiner's Office Department of Public Works/Medical Examiner's Office	That the committee approves the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief of Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to insure compliance with the city's Procurement ordinances, policies, procedures and applicable federal and state laws.		Approved 5-0
William Joyce Duane Kent ✓ Noah Ray ✓	P-22-19	Introduce & Review Scope Professional Grant Services for Acquisition & Demolition of Flood Prone Structures in the City of Jacksonville Department of Public Works/JFRD-Emergency Preparedness	That the committee approves the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief of Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to insure compliance with the city's Procurement ordinances, policies, procedures and applicable federal and state laws.		Approved 5-0 (contingent upon review of FEMA 2 C.F.R.)

MEETING ADJOURNED: 10:14 A.M.

CC: Council Auditor
 Subcommittee Members